



Shire of Ngaanyatjaraku

ON A JOURNEY

ORDINARY MEETING OF COUNCIL

ATTACHMENTS

Tjulyuru Cultural and Civic Centre

Warburton Community

28 August 2019

at

1.00 pm



Shire of Ngaanyatjaraku
ON A JOURNEY

ORDINARY MEETING OF COUNCIL

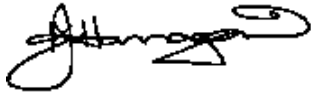
MINUTES

**Tjulyuru Cultural and Civic Centre
Warburton Community**

**24 July 2019
at
1.35 pm**

SHIRE OF NGAANYATJARRAKU
ORDINARY MEETING OF COUNCIL

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



Acting Chief Executive Officer

Date: 26-7-2019

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 24 July 2019.

Presiding Member: _____ Date:.....

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1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 1.35 pm.

2. ANNOUNCEMENT OF VISITORS

The Presiding Member welcomed members of the public to the gallery.

3. ATTENDANCE

3.1 PRESENT

Elected Members:	President Deputy President Councillor Councillor Councillor Councillor	D McLean P Thomas (by telephone) D Frazer A Jones L West J Frazer
Staff:	CEO DCS	K Hannagan (by telephone) K Fisher
Guests:	Nil	
Members of Public:	There were 3 members of the public in attendance at the commencement of the meeting. <ul style="list-style-type: none">• Dereck Harris, Chairperson, NG Council• Julie Porter, Member, NG Council• Harriet Olney, Independent Member, NG Council	

3.2 APOLOGIES

Cr. A Bates

3.3 APPROVED LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.2 PUBLIC QUESTION TIME

Mr Dereck Harris wished to raise matters of Law and Order. In particular he outlined his concern with Warburton community members speeding around the town in vehicles and walking on the roads and not on the road verges. His suggestions were for the Shire to install more speed humps, establish more concrete footpaths and police community members.

The Shire President advised that:

1. some strategically placed speed humps could be looked at and the Chief Executive Officer gave an undertaking for the Works Engineer to provide a report to Council on this matter;
2. people speeding in vehicles was a policing matter and he would speak to the Warburton Police about the matter;
3. installation of concrete footpaths was expensive and they had a tendency to crack over time in the local climatic conditions, bitumen footpaths were a better alternative but again very expensive to get bitumen footpath contractors to

Warburton. The Shire does not have a rate payer base to pay for such infrastructure, but the Shire would see if any grants may be available.

4. the correct agency for policing people walking on the road was WAPol and he would also talk to Warburton Police about this matter.

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DECLARATION BY MEMBERS

6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

6.2 DECLARATIONS OF INTEREST

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.

4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*, or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act*, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President advised that the Human Rights and Equal Opportunity case against the Federal Government of Australia was to be listed for hearing in the High Court of Australia and the Shire of Ngaanyatjaraku was no longer listed as a party as a 'complainant'. This would remove any potential for costs to be awarded against the Shire as an outcome of the Hearing.

The Shire President also advised that several road names within the Shire would need to be considered to be changed as over time things have changed and are no longer relevant today. For example, the Giles – Mulga Park Road was named for its connection of the Giles Weather Station to Mulga Park Station in South Australia as it was the route taken to get to the weather station. However, today some of the connectivity is via the Warakurna Community Access Road, Great Central Road, Giles Mulga Park Road to intersection of Warburton Blackstone Road and through to Wingellina before continuing to Mulga Park Station in SA.

The Chief Executive Officer gave an undertaking for the Works Engineer to liaise with Main Roads WA on the process for changing of road names and report back to Council.

8. PETITIONS, DEPUTATIONS, PRESENTATIONS

8.1 PETITIONS

8.2 DEPUTATIONS

8.3 PRESENTATIONS

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL (ATT 9.1)

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Frazer

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 26 June 2019 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.1) be confirmed as a true and accurate record.

Carried: 6/0

9.2 MINUTES OF SPECIAL MEETING OF COUNCIL (ATT 9.2)

Officers Recommendation and Council Resolution

Moved: Cr A Jones Seconded: Cr D Frazer

That the Unconfirmed Minutes of the Special Meeting of Council held on 29 May 2019 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.2) be confirmed as a true and accurate record.

Carried: 6/0

10. CEO REPORTS

10.1 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

FILE REFERENCE:	GV.05
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	15 July 2019
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interest in the proposal.

Summary

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

Background

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

Comment

Wherever possible, Council decisions are implemented as soon as practicable after a Council meeting. However, there are projects or circumstances that mean some decisions take longer to action than others.

Ongoing monthly reports will show the status of Council Resolutions that have not been actioned.

All resolutions to June 2019 have been actioned.

Statutory Environment

Section 2.7 of the Local Government Act 1995 states:

“Role of council

(1) The council —

(a) governs the local government’s affairs; and

(b) is responsible for the performance of the local government’s functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government’s finances and resources; and

(b) determine the local government’s policies.”

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council’s monthly agenda is entirely Council’s prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council ‘speaks by resolution’.

Financial Implications

There are no known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership
Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 10.1 - Council Resolutions - Status Report

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr L West

That Council notes the attached Council Resolutions – Status as at June 2019 (Attachment 10.1) and this report.

Carried: 6/0

10.2 ATTENDANCE BY TELEPHONE CR THOMAS

FILE REFERENCE:	GV.00
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	15 July 2019
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider a request from Cr Thomas to attend the next Ordinary meeting of Council by telephone.

Background

Cr P Thomas has advised that he may not be able to attend the next ordinary meeting of Council in person and has requested Council approval to attend by telephone if necessary.

Comment

In accordance with Regulation 14A (2) Cr Thomas has not attended any meetings by telephone for the 2019/20 financial year.

Statutory Environment

Local Government Act 1995

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (a) *the matters to be dealt with at ordinary or at special meetings of councils; and*
 - (b) *the functions of committees or types of committee; and*
- (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means;*

Local Government (Administration) Regulations 1996

14A. Attendance by telephone etc. (Act s. 5.25 (1) (ba))

- (1) *A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —*
- (a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*
 - (b) *the person is in a suitable place; and*
 - (c) *the council has approved* of the arrangement.*
- (2) *A council cannot give approval under sub-regulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person who was not physically present was taken to be present in accordance with this regulation.*

(3) *A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.*

(4) *In this regulation —*

suitable place means a place that the council has approved* as a suitable place for the purpose of this regulation and that is located —

(a) *in a townsite or other residential area; and*

(b) *150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;*

townsite has the same meaning given to that term in the Land Administration Act 1997 section 3(1).

** Absolute majority required.*

[Regulation 14A inserted in Gazette 31 Mar 2005 p. 1031.]

Financial Implications

There are no known financial implications.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Not applicable

Voting Requirement

Absolute Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Jones Seconded: Cr L West

That Council approves Cr P Thomas request to attend the next Ordinary Meeting of Council by telephone if necessary.

Carried: 6/0

10.3 COUNCIL POLICY REVIEW – NON-CURRENT ASSET ACCOUNTING

FILE REFERENCE:	CM.14
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	15 July 2019
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider amending Council Policy CS.20, Non-Current Asset Accounting by increasing the existing capitalisation amount from \$2,500 to \$5,000.

Background

In accordance with Council Policy all assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Comment

Regulation 17A(5) of the LG Financial Management Regulations requires, with effect from 2018-19, assets with a value below \$5,000 at the time of acquisition, to be excluded from the assets reported in the financial report. These assets will instead be reported as an expense in the statement of comprehensive income in the year of acquisition.

Australian Accounting Standard AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, requires this amendment to the asset values to be treated as a change in accounting policy. The standard requires balances to be adjusted retrospectively, unless it is impracticable to determine the period-specific or cumulative effects of the change.

Statutory Environment

Local Government (Financial Management) Regulations 1996

17A. *Assets, valuation of for financial reports etc.*

(5) *An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.*

Financial Implications

Assets with a value between \$2,500 and \$5,000 at the time of acquisition, will now be excluded from the assets reported in the financial report. These assets will instead be reported as an expense in the statement of comprehensive income in the year of acquisition.

Strategic Implications

Integrated Strategic Plan 2018 - 2028
Goal 3, Leadership
Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

It is proposed to amend Council Policy CS.20, Non-Current Asset Accounting.

Attachments

Not applicable.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Frazer

That Council amends Council Policy, CS.20, Non-Current Asset Accounting as outlined in this report.

Carried: 6/0

10.4 DEEDS OF TRANSFER – RUBBISH TRUCKS

FILE REFERENCE:	CP.03
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	15 July 2019
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to transfer three Isuzu Rubbish Trucks to the Community Boards of Jameson, Blackstone and Wingellina to enable the communities to undertake their own rubbish collection services.

Background

The Shire at its June meeting resolved the following in part:

- 2. Commence the process in accordance with Section 3.58 of the Local Government Act 1995 to transfer ownership of the three Isuzu Rubbish Trucks to the respective communities for use in community rubbish collection services as outlined in this report;*

Comment

The Shire has been unsuccessful in recruiting staff to undertake rubbish collection services. As such the communities using the shires rubbish trucks have undertaken rubbish collection themselves. It is now proposed to transfer ownership to the respective communities and cease charging Fees and Charges for Waste services.

Local Public Notice has been given of the proposed disposition in accordance with section 3.58 of the Local Government Act 1995, with no submissions received.

In accordance with section 3.58 of the Local Government Act 1995, Council must comply with the following:

- (c) the market value of the disposition —
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

A Fair Valuation was undertaken for the vehicles in 2014/15 and the 30 June 2019 Written Down Values are as follows:

- 1DHR911, Blackstone 2009 Isuzu NPR300 caged body tipper/rubbish truck \$14,783.06
- 1DIK691, Jameson 2010 Isuzu NPR300 caged body tipper/rubbish truck \$14,783.06
- 1ELK198, Wingellina 2013 Isuzu NPR300 Rubbish Truck \$29,574.62.

As such it is proposed that the above values are based on a valuation carried out more than 6 months before the proposed disposition that the Shire believes to be a true indication of the value at the time of the proposed disposition.

Attached are Deeds of Transfer from the Shires lawyers McLeod Legal.

Statutory Environment

Local Government Act 1995

- 3.58. *Disposing of property*
- (1) *In this section —*
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) *Except as stated in this section, a local government can only dispose of property to —*
- (a) *the highest bidder at public auction; or*
(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
- (i) *describing the property concerned; and*
(ii) *giving details of the proposed disposition; and*
(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
and
(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
(b) *the consideration to be received by the local government for the disposition; and*
(c) *the market value of the disposition —*
- (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
(b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
(c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
(d) *any other disposition that is excluded by regulations from the application of this section.*

WA Accounting Manual, Section 9

The carrying amount of a non-current asset is removed from the statement of financial position under the following conditions:

- *It is disposed (e.g. on sale, trade or gifted or lost), or*
- *There is no further economic benefit expected from its use or disposal (e.g. technical obsolescence or exhaustion of capacity).*

Removing the asset generates a profit or loss that is to be shown in the statement of comprehensive income. There may be an exception to this rule if the asset class is on the revaluation model (see the section on revaluation of assets).

Financial Implications

The write off of \$59,140.74 will generate a loss that is to be shown in the statement of comprehensive income. However, this will be a 'non-cash' item.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

10.4, 3 x Deeds of Transfer

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Jones

Seconded: Cr D Frazer

That Council:

- 1. Authorises the transfer of the three Isuzu rubbish trucks to the Jameson, Blackstone and Wingellina Communities for the provision of Rubbish Services effective 1 September 2019;**
- 2. Endorses the written down value of \$59,140.74 (three vehicles) as a true indication of the values at the time of the proposed disposition based on valuations carried out more than 6 months before the proposed disposal; and**
- 3. Authorises the use of the Common Seal to enable the President and Chief Executive Officer to enter into three Deeds of Transfer as attached to this report from the Shire's lawyers, McLeod Legal.**

Carried: 6/0

10.5 OUTBACK WAY ANNUAL UPDATE

FILE REFERENCE: RD.00

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 16 July 2019

DISCLOSURE OF INTERESTS: The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be updated on activities of the Outback Hi-Way Development Council for the last 12 months.

Background

The shire is a financial member of the Outback Hi-Way Development Council whose primary focus is to achieve sealing of the Outback Way from Laverton to Winton.

Comment

Attached is the Outback Hi-Way Development Council update 2019/20.

Statutory Environment

Not applicable.

Financial Implications

The Shires annual membership contribution is \$25,000.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Not applicable.

Attachments

Attachment 10.5 – Outback Hi-Way Development Council Update for Shires 2019/20.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Frazer

That Council notes the Outback Hi-Way Development Council Update for Shires 2019/20 (Attachment 10.5).

Carried: 6/0

11. DEPUTY CEO REPORTS

11.1 PAYMENTS LISTING, JUNE 2019

FILE REFERENCE: FM.07

AUTHOR'S NAME AND POSITION: Kerry Fisher
Deputy Chief Executive Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 14 July 2019

DISCLOSURE OF INTERESTS: The authorising officer has an impartiality interest in the proposal as it contains a payment to Core Business Australia which the CEO was an Associate until December 2018 (note: October 2018 Council resolution approved work for another organisation).

Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

Comment

The payments made are consistent with previous months.

Statutory Environment

Local Government (Financial Management) Regulations 1996

- S13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*
- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
 - (2) *A list of accounts for approval to be paid is to be prepared each month showing—*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
and
 - (b) *the date of the meeting of the council to which the list is to be presented.*
 - (3) *A list prepared under subregulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

Financial Implications

The Shire makes annual budget allocations for payment of accounts.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 11.1 – Payment Listings

The Chief Executive Officer had disclosed an interest as per the Disclosure of Interests section of this report. Council resolved the following:

Council Resolution

Moved: Cr P Thomas

Seconded: Cr D Frazer

That Council authorizes the Chief Executive Officer to remain in the Chamber whilst this report is debated and resolved.

Carried: 6/0

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer

Seconded: Cr P Thomas

That Council receives the Payment Listing, June 2019 totaling payments of \$922,913.52 as per Attachment 11.1.

Carried: 6/0

11.2 COUNCIL INVESTMENTS AS AT 19 JULY 2019

FILE REFERENCE:	FM.04
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	19 July 2019
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be advised of the Shires Municipal Account and Investments as attached.

Background

To invest the Shire of Ngaanyatjarraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

Statutory Environment

Local Government Act 1995

Section 6.14 Power to Invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*

- (d) *provide for the application of investment earnings; and*
- (e) *generally provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996

19. *Investments, control procedures for*
- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
 - (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*
- (1) *In this regulation —*
 - authorised institution means —*
 - (a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
 - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
 - foreign currency means a currency except the currency of Australia.*
 - (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
 - (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.*

Financial Implications

Not applicable.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Corporate Policy CS2.7 Investments.

Attachments

Attachment 11.2 – Westpac and NAB screen prints of Municipal and Investment Accounts

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Jones

Seconded: Cr J Frazer

That the report on Council Investments as at 19 July 2019 be received.

Carried: 6/0

11.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED JUNE 2019

FILE REFERENCE:	FM.10
AUTHOR'S NAME AND POSITION:	Kerry Fisher Deputy Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	18 July 2019
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to receive the monthly financial report.

Background

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10% (refer last page of statements). These materiality levels have been applied in the preparation of this report.

Comment

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred. Adjustments for the Financial Year End are yet to be made and hence why most variance explanations relate to this matter.

Statutory Environment

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996.

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under

- regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
 - (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
 - (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
 - (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Financial Implications

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment 11 - Monthly Financial Report

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr P Thomas

Seconded: Cr J Frazer

That Council receives the monthly financial report for June 2019.

Carried: 6/0

11.4 FEES AND CHARGES 2019/20, RENTAL OFFICE / HOUSING – MEDIUM

FILE REFERENCE:	FM.09
AUTHOR'S NAME AND POSITION:	Kerry Fisher Deputy Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	15 July 2019
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

Council adopted 2019/20 Fees and Charges at its June 2019 Ordinary Council Meeting. At that time the rental for medium sized offices at Warburton Community Resource Centre was not included.

Background

A local government may impose and recover a fee or charge for goods or services it provides. The proposed Fees and Charges have been collated and compiled in consultation with Coordinators responsible for providing the relevant services to the community and where possible ensuring appropriate levels of income/cost recovery are generated for the Shire.

Comment

The proposed increase to Fees and Charges 2019/20 includes the following assumptions and changes:

- Community Resource Centre, Warburton increased 5% to recoup capital expenditure for caging of offices due to continued high cost of break-ins.

Proposed changes are hilited in blue.

Statutory Environment

Local Government Act 1995,

S6.16 (Imposition of Fees and Charges),

S6.17 (Setting level of Fees and Charges) and

S6.19 (Local government to give notice of Fees and Charges) relates.

Section 6.19 requires that the Local Government provides local public notice of proposed new fees and the date the new fee will be applied from. It is proposed the new fees by applied from date of effect of the advertisement.

Local Government Act 1995, Section 1.7 (Local Public Notice).

Financial Implications

It is expected that the proposed change will be included in budgeting process for the 2019/20 budget.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment 11.4 – Proposed Fees and Charges 2019/20.

Voting Requirement

Absolute Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr P Thomas

Seconded: Cr D Frazer

That with respect to the inclusion of a fee for medium size office space at the Warburton Community Resource Centre, Council:

- 1. Amend the fees and charges schedule, and**
- 2. Authorise the Chief Executive Officer to provide local public notice of the above fee which is to be imposed with effect from the date of advertisement.**

Carried: 6/0

11.5 VISITOR INFORMATION CENTRE ACCREDITATION

FILE REFERENCE:	ED.00
AUTHOR'S NAME AND POSITION:	Kerry Fisher Deputy Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	16 July 2019
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be advised that the Shire has completed the WA Tourism, Visitor Information Centre accreditation.

Background

The shire now has the ability to sell Warta Shop paintings and artifacts over the internet via the upgrade of the Shire's website to have a presence for the Warta Shop. The next step has been to have the Warta Shop accredited as a Visitor Information Centre.

The Shires Integrated Strategic Plan 2018-2028 (incorporating Corporate Business Plan) has at Strategy, 1.1.2 the desire to attract more tourists to the Shire. As such establishment of a Visitor Information Centre will assist this Strategy.

Visitor Centre Accreditation Program raises the standards of information services. Visitor Centre's that display the yellow on blue italicized 'i' sign have achieved certain quality standards in their service provision and operational systems

The yellow and blue 'i' sign has been trademarked on the provision that it represents these standards, hence distinguishing it from the existing blue and white 'i' sign.

Comment

Visitor Centre Accreditation Standards

The standards to be an accredited WA Visitor Centre include:

- Friendly, knowledgeable and professionally trained staff.
- Information on local road and transport options.
- Information on attractions, events, retail outlets, restaurants, local services, accommodation and tours.
- Maps & directional and visitor safety information.
- Services for visitors such as onsite public toilets.

Visitor Centre Accreditation Benefits

Accredited Visitor Centre's will benefit from the following:

- Use of the yellow and blue 'i' sign trademark at point of business and on all promotional and advertising material.
- Listing as an Accredited Visitor Centre on key consumer websites including westernaustralia.com, trustthetickwa.com.au, Visitor Centres WA and WA's five RTO's consumer websites in Western Australia.

- Support through state and national marketing activities & campaigns, encouraging travelers to visit an Accredited Visitor Centre.

The Shire is now entitled to incorporate the "Quality Tourism Business" logo in all our marketing (websites, road signs, news adds, holidays planners and building) which provides a competitive marketing advantage and increased consumer confidence.

Other benefits are:

- Complimentary Bronze Membership of Tourism Council WA and all associated benefits.
- Services & Discounts with various Tourism Council WA partners.
- Access to discounted training workshops and tourism advice.
- Support through state and national marketing activities & campaigns, encouraging travelers to visit Quality Tourism Accredited Businesses.
- Support and assistance in the development and implementation of business and marketing plans.

Statutory Environment

Not applicable

Financial Implications

Membership of the Tourism Council was incorporated in the Shires 2018/19 adopted Budget.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.1 Enjoy the Land

Strategy: 1.1.2 Attract Tourism

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Not Applicable.

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr P Thomas

Seconded: Cr L West

That Council:

1. **Notes this report, and**
2. **That the Warta Shop is now an Accredited Visitor Information Centre.**

Carried: 6/0

- 12. EHO & BUILDING SERVICES REPORTS**
- 13. EARLY YEARS PROGRAM REPORTS**
- 14. WORKS ENGINEERING REPORTS**
- 15. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION**
- 16. CONFIDENTIAL MATTERS**
- 17. NEXT MEETING**

Scheduled for Wednesday, 28 August 2019 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

18. CLOSURE OF MEETING

There being no further business to discuss the Presiding Member closed the meeting at 2.10 pm.

Council Resolutions – Status

Note: report commenced 14 June 2018 and only resolutions not actioned are reported on.

Meeting Date	Meeting Type	Report Number	Report Title
24 July 2019	OCM	10.4	DEEDS OF TRANSFER – RUBBISH TRUCKS

Resolution

That Council:	Status Update	% Complete
3. Authorises the use of the Common Seal to enable the President and Chief Executive Officer to enter into three Deeds of Transfer as attached to this report from the Shire's lawyers, McLeod Legal.	Awaiting return of signed Deed from Blackstone Community	70%

Register – Use of Common Seal

Date on which the common seal was affixed	Nature of the document	Parties to any agreement
16 June 2018	Contract, RFT02-18 Road Mtce & Construction	Breakaway Earthmoving
5 November 2018	Deed of building exchange	Ngaanyatjarra Land Council (Aboriginal Corporation)
5 November 2018	Transfer of building situated at Lot 39 Thirteenth Street, Warburton	Ngaanyatjarra Land Council (Aboriginal Corporation)
27 March 2019	General Conditions of Contract – RFT 01 18/19 Accounting & Compliance Services	Moore Stephens WA
29 July 2019	Transfer of rubbish truck to Jameson Community Council	Jameson Community Council
29 July 2019	Transfer of rubbish truck to Blackstone Community Council	Blackstone Community Council
29 July 2019	Transfer of rubbish truck to Wingellina Community Council	Wingellina Community Council



DRAFT

**Disability Access
and Inclusion Plan**

2019 – 2022

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1. Legislation relating to disability access and inclusion plans

The embodying legislation is the ***Western Australian Disability Services Act 1993***. This Act (as amended in 2004), requires local authorities to develop and implement a *Disability Access and Inclusion Plan* (DAIP), that will further both the principles and the objectives of the Act.

To comply with the Act (as amended), the Shire of Ngaanyatjarraku:

- Lodged its initial plan in 2006
- Developed a DAIP which:
 - Furthers the principles and objectives of the Act
 - Met the six standards in Schedule 2 of the Disability Services regulations 2004
 - Has amended its plan to meet the seventh standard in the amended Schedule 2
- Lodged its finalised plan with the Disability Services Commission in 2007
- Has taken all practical measures to ensure that the plan is implemented by the Shire, its officers, employees and relevant agents and contractors
- Renews the Plan at least every 5 years (note: the 2017 review was not undertaken; this plan is from 2019-22 to realign with the 5 year cycle)
- Undertakes public consultation, as specified in the Regulations, when preparing, reviewing or amending its plan
- Lodges review reports, amended plans or new plans with the Disability Services Commission
- Reports to the Commission by 4 July each year about:
 - Progress made by the Shire in achieving the desired outcomes in Schedule 3 of the Regulations
 - Progress made by any agents and contractors of the Shire in achieving the desired outcomes in Schedule 3 of the Regulations
 - The strategies used by the Shire to inform its agents and contractors about the Plan
 - Reports in the Shire's Annual Report about the implementation of the Plan

2. The Shire of Ngaanyatjarraku and People with Disabilities

► The Shire of Ngaanyatjarraku

The Shire of Ngaanyatjarraku is responsible for the provision of "mainstream" local government and delivery of services to the ten communities and visitors within its boundaries.

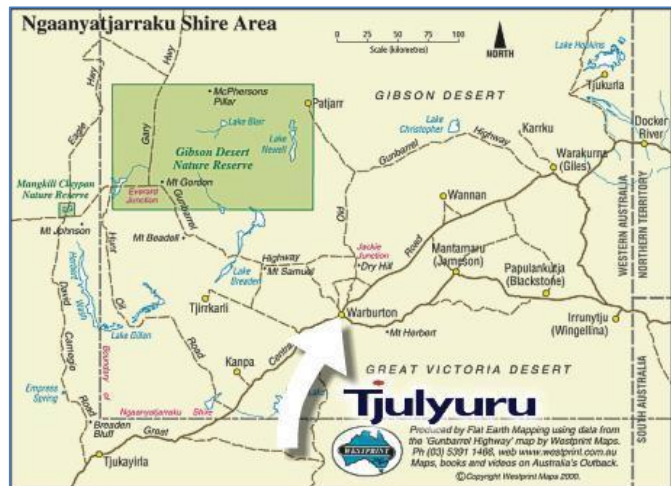
The Shire encompasses an area of 159,948 square kilometres and is located approximately 1,542km from Perth. The region itself is diverse in natural beauty from the magnificent Rawlinson ranges to the red sandy plains of the Gibson Desert.

The Shire is a unique local government in that its community of interest is contained within the traditional lands of the Ngaanyatjarra people of the Central Desert of Western Australia. The 99 year leases held by the Ngaanyatjarra Land Council on behalf of the traditional owners also form the boundaries of the Shire of Ngaanyatjarraku.

The Shire's main township is Warburton, which is also the largest of the 10 Indigenous communities within the Shire. Warburton is positioned 1,542kms north-east of Perth, 560kms of gravel road north-east of Laverton, 750kms north-east of Kalgoorlie and 1,050kms south-west of Alice Springs. Neighbouring shires include the Shire of Wiluna, Laverton, and East Pilbara. The Shire offices are located in the Tjulyuru Cultural and Civic Centre in Warburton.



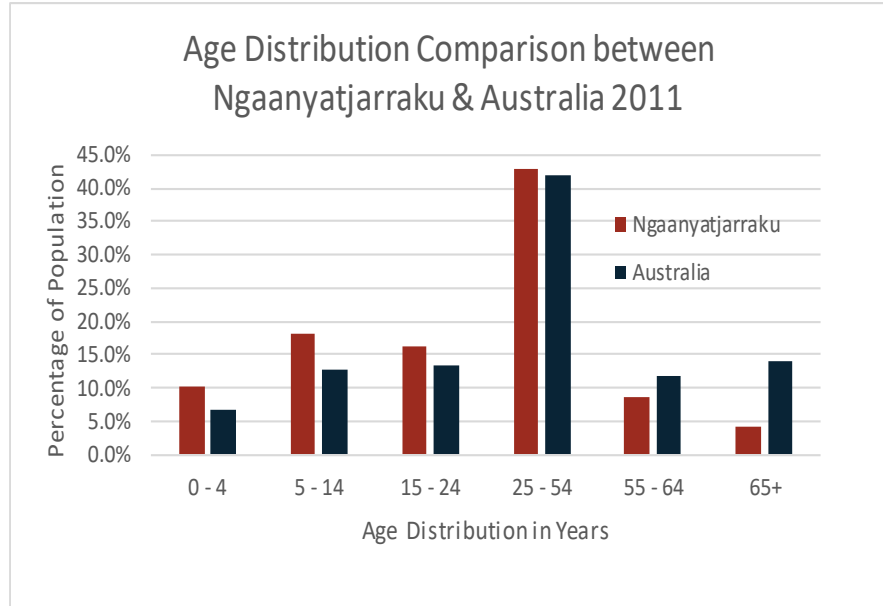
In the 2011 local Census the Shire had an estimated residential population of 1,437 people, comprised of 49% male and 51% female residents and there are approximately 609 residential dwellings within the Shire. The Shire has a higher percentage of residents aged between 0-29 years and a lower proportion of residents aged 65+ years compared with the wider Australian population. This must be a consideration for the Shire when considering the types of service provision to the community.



In 2011 Aboriginal residents comprised of 84.2% of the Shires population, residing in eleven communities such as:

- [Blackstone](#) (168)
- [Giles](#) (6)
- [Jameson](#) (97)

- [Patjarr](#) (65)
- [Tjirrkarli](#) (83)
- [Tjukurla](#) (107)
- [Wanarn](#) (70)
- [Warburton](#) (550)
- [Warakurna](#) (241)
- [Wingellina](#) (154)



Local History

The Shire of Ngaanyatjarraku is a unique local government in that its community of interest is contained within the traditional lands of the Ngaanyatjarra people of the Central Desert of Western Australia.

The Shire of Ngaanyatjarraku was formed on the 1st July 1993 by the division of the Shire of Wiluna with the eastern area becoming the new Shire. The first local government elections were held in October 1993 and eight Councilors were elected unopposed. The communities, as originally stated in their submission to the Boundaries Commission, are committed to "mainstream" local government and the delivery of services by the Shire rather than any other organisation.

At its formation, the Shire assumed responsibility for the limited services previously provided by the old Shire of Wiluna. Since then the Shire has been steadily improving and extending the range of services provided to the communities including ovals, streetlights, TV and radio retransmission and culture. Increasingly the Shire is now undertaking the more conventional Local Government services including early years child development, health, building, litter control, rubbish collection, road maintenance, sports and recreation, project management and other community-based programs.

Since the establishment of the Shire there have been extensive improvements to the communications, road infrastructure and services provided to the communities within the Shire. The Shire continues to represent and be an advocate for the community at a State and Federal level of government.

Climate

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Mean maximum temperature (°C)	37.9	36.6	34.2	29.5	24.4	20.7	20.8	23.3	28.0	32.0	34.5	36.7	29.9
Mean minimum temperature (°C)	23.1	22.2	20.2	15.4	10.5	6.6	5.7	7.2	11.3	15.8	18.8	21.5	14.9

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Mean rainfall (mm)	30.3	35.3	29.8	18.6	15.6	18.2	12.3	8.8	5.4	14.3	24.5	31.7	247.6
Decile 5 (median) rainfall (mm)	10.8	17.4	8.9	6.2	9.4	10.4	3.6	1.5	1.7	4.3	22.5	20.4	222.0
Mean number of days of rain ≥ 1 mm	2.9	2.9	2.6	1.9	2.3	2.1	1.7	1.4	0.9	1.7	2.7	3.5	26.6

Economy

The main industries within the Shire are Local Government Administration along with Social Assistance services. This highlights the importance of the Shire's operations to the local economy of the Shire.

► Facilities and services provided by the Shire of Ngaanyatjarraku

The Shire has direct responsibility for a number of community facilities and services.

The range of facilities the Shire is involved in the provision of includes but is not necessarily limited to:

- Sports oval and passive and active recreation areas
- Roads, drainage and footpaths
- Community sporting facilities
- Early Years Learning centre
- Refuse removal services
- Tjulyuru Civic and Cultural Centre, Warburton (includes Art Gallery)

The Shire also plays a role in encouraging better access to facilities and services provided by other organisations or businesses.

Information on schools, medical facilities, community swimming pools, general stores and roadhouses provided by Ngaanyatjarra Council Aboriginal Corporation can be found at <http://www.ngaanyatjarra.org.au/> Chartair (mail plane) provides air services to other communities and flight schedules can be found at <https://chartair.com.au/schedules/>

◦ Agents and contractors

DAIP strategies will be implemented by Shire staff, agents and contractors in accordance with "DAIPs Agents and Contractors Guide".

The Shire's Director Corporate Services is responsible for the letting of contracts for services and will be instructed to issue a copy of the 'Guide' and ensure that each contract makes reference to the implementation and reporting requirement.

► People with disability in the Shire of Ngaanyatjarraku

The residential population of the Shire of Ngaanyatjarraku is estimated to be 1437. If the results of the ABS *Survey of Disability, Agents and Carers (2003)*, which concludes that 20.60%, or approx. 1 in 5 people have some form of disability, are applied to Ngaanyatjarraku, then it is estimated that there would be approx. 296 people with some form of disability within the Shire.

Ngaanyatjarraku has seen an increase in the number of tourists visiting its towns, or passing through it via the Great Central Highway which is known as the Outback Highway (Australia's longest shortcut). With other visitors also accessing the Canning Stock Route and the Gunbarrel Highway. Tourists now have a far greater access to the Shire as the Great Central Highway is progressively being sealed and of good standard. Consideration needs to be given that within the groups of tourists that they may be some with disability who require access to public facilities.

In Ngaanyatjarraku several people have some form of disability through age and infirmity. Because of the remoteness of Ngaanyatjarraku to the full range of support services available in larger centres it is important to consider the needs of people who fall into this category when building new facilities or updating or renovating existing facilities.

► Planning for better access

The Disability Services Act requires local government authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) that details the ways in which the authority will ensure that people with disabilities have equal access to facilities and services.

The DAIP is required to aim to achieve the following desired outcomes:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.
5. People with disability have the same opportunities as other people to make complaints to a public authority.
6. People with disability have the same opportunities as other people to

participate in any public consultation by a public authority.

7. People with disability have the same opportunities as other people to obtain and maintain employment by a public authority.

3. Access and Inclusion Policy Statement

The Shire of Ngaanyatjarraku:

- is committed to ensuring that the community is an accessible and inclusive community for people with disabilities, their families and carers
- interprets an accessible and inclusive community as one in which all council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disabilities, providing them with the same opportunities, rights and responsibilities enjoyed by other people in the community
- recognises that people with disabilities are valued members of the community who make a variety of contributions to local social, economic and cultural life. The Shire believes that a community that recognises its diversity and supports the participation and inclusion of all its members makes for a richer community life
- believes that people with disabilities, their families and carers who live in country areas should be supported, as far as practicable, to remain in the community of their choice
- is committed to consulting with people with disabilities, their families and carers and where required, disability organisations to ensure that barriers to access and inclusion are addressed appropriately
- is committed to ensuring that its agents and contractors work towards the desired outcomes of the DAIP
- is committed to working in partnership with local community groups and businesses to facilitate the inclusion of people with disabilities through improved access to facilities and services in the community
- is committed to achieving the seven desired outcomes of its DAIP

4. Development and Maintenance of the Disability Access and Inclusion Plan (DAIP)

► Responsibility for the planning and implementation process

The planning and implementation processes are the responsibility of the Chief Executive Officer of the Shire of Ngaanyatjarraku who reports directly to the Shire Council.

► Community consultation process

The Shire of Ngaanyatjarraku completed its initial DAIP following a process of community consultation which comprised a public notice that a draft DAIP had been prepared as a guiding document for the compilation of a final plan. The notice advised:

- That the draft DAIP could be inspected at the Shire Office, Warburton
- That hard or electronic copies of the draft DAIP are available, without charge, on request to the Shire Office
- That written or verbal submissions on the draft DAIP were invited over a 30 day period after which all submissions were considered by The Council and that appropriate suggestions from submissions received be included in the final plan.
- “Public Notice” comprised a copy of the notice being placed to on community notice boards. A copy of the public notice was placed on the Shire notice board for a period of 30 days.
- Copy of DAIP be available for public comment on the Shires webste
- The draft DAIP was forwarded to the Ngaanyatjarra Health Service (NGHS) as a peak body within the Shire of Ngaanyatjarraku and feedback gained from them. It is recognised that the NGHS is the most important organisation within the Shire that deals with people with disabilities and that their input was vital to the plan’s acceptance and effectiveness.
- The Council meeting at which the DAIP final (initial) plan was discussed was advertised locally with an invitation to the community to attend the meeting and to provide further input to the DAIP.

The 2017 revision of the plan was subject to a similar process.

► Responsibility for implementing the DAIP

The responsibility for implementing the DAIP, at an operational level, lies with the Director Corporate Services of the Shire of Ngaanyatjaraku.

► Communicating and promoting the DAIP to the community and specific stakeholders

Once a final copy of the DAIP has been endorsed by Council a notice will be placed on the Shire and community notice boards advising the community that a final copy of the DAIP is available to view on the Shires website, hard copy upon request and electronically by email.

Key stakeholders and in particular those who contributed to the development of the 2019-22 DAIP will be sent a copy of the final DAIP as well as relevant contractors and people with disability.

- Hard copy and/or electronic copy as preferred provided on request.
- Notice of the availability of the DAIP at the Shire Office
- The Environmental Health and Building Services Officer will ensure that all developers are made aware of the DAIP and ensure that the requirements of all relevant legislation is adhered to in all matters of access for people with disability.
- Meetings will be held with the NGHS and specific stakeholders to ensure that they are aware of the Shire's DAIP and to allow for further and ongoing contributions to the Plan.

► Evaluation and review of the DAIP

Progress towards achieving stated outcomes in the plan will be monitored.

The DAIP will undergo a process of annual review to coincide with the production of the Shire's Annual Report, within the terms of the Council's existing policy review processes.

Information on outcomes of the DAIP will be included in the Annual Report.

Public notice will be given that the DAIP will be reviewed and evaluated, and an invitation extended to the community to offer advice, opinion or comment on the plan, and to provide comment or details on previously unidentified access issues or ongoing access issues.

Amendments to the DAIP will be subject to the community consultation as and when appropriate.

► Annual report

In compliance with the provisions of the Western Australian Disability Service Act, the Shire will report on the implementation of its DAIP in its Annual Report and on the prescribed proforma, to the Disability Services Commission by 4 July each year.

The report will contain:

- Progress towards the desired DAIP outcomes.
- The progress of the Shire’s agents and contractors towards meeting the desired outcomes.
- The strategies used to inform agents and contractors of the Shire of Ngaanyatjarraku DAIP.

► Five-year review

A review report of the DAIP, in compliance with the Act, will be completed within five years of its initial adoption and every five years thereafter. A copy of the review report will be lodged with the Disability Services Commission.

5. Strategies to improve Access and Inclusion

It is important to note here that the Shire has always tried to ensure that people with disability are considered at all levels of Government and are afforded every possibility of being able to access and to be included wherever possible and at all times. Most of the strategies listed below are to some degree already included within the Shire’s framework and will continue to be so. While these may not be written down, access to facilities and the Shire’s services will always be paramount in the planning and development stages of any building or service provided by the Shire.

Outcome 1: People with disabilities have the same opportunities as other people to access the services of, and any events organized by, a public authority.

Strategy	Timeline
The issue of consideration of equitable access for people with disabilities will be highlighted to relevant service provision staff on a minimum of an annual basis, with the aim of having this staff seek to proactively report on access issues to the Director Corporate Services for investigation and assessment	Ongoing

The Communities served by the Shire of Ngaanyatjarraku will be invited to make submissions identifying area of access difficulty related to any services or events provided by the Shire that they have either encountered themselves or have become aware of. The Director Corporate Services will access each of those submissions and report as appropriate to the Council	Ongoing
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Outcome 2: People with disabilities have the same opportunities as other people to access the buildings and other facilities of a public authority.

Strategy	Timeline
The Council will design for equitable access for people with disabilities when major capital works on its building infrastructure is planned and undertaken	Ongoing
The Shire, when formally assessing the general condition of each of its building for longer term maintenance planning will undertake an access audit that is to include built facilities as well as paths of access to and into the building	Ongoing
The Communities served by the Shire of Ngaanyatjarraku will be invited to make submissions identifying area of access difficulty related to any buildings or facilities within the Shire that they have either encountered themselves or have become aware of. The Director Corporate Services will access each of those submissions and report as appropriate to the Council	Ongoing

Outcome 3: People with disabilities receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Timeline
Council will endeavour to meet all requests to make its information accessible, particularly where such processes are supported by hardware and software capabilities already held by the Council	Ongoing

Outcome 4: People with disabilities receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.

Strategy	Timeline
The issue of consideration of equitable access for people with disabilities will be highlighted to relevant service provision staff on a minimum of an annual basis, with the aim of ensuring that staff are fully conversant with their responsibilities in this respect.	Ongoing

Outcome 5: People with disabilities have the same opportunities as other people to make complaints to a public authority.

Strategy	Timeline
Council will ensure that its processes for complaint receipt and lodgement remain sufficiently flexible to adequately deal with the requirements of persons with disabilities, and to that extent proactively respond where the processes are identified as being deficient	Ongoing

Outcome 6: People with disabilities have the same opportunities as other people to participate in any public consultation by a public authority.

Strategy	Timeline
Council will ensure that its processes for public consultation remain sufficiently flexible to adequately deal with the requirements of a persons with disabilities, and to that extent proactively respond where the processes are identified as being deficient	Ongoing

Outcome 7: People with disabilities have the same opportunities as other people to obtain and maintain employment with a public authority.

Strategy	Timeline
Council will ensure that its employment processes are sufficiently flexible to adequately deal with the requirements of a persons with disabilities, and to that extent proactively respond where the processes are identified as being deficient	Ongoing

SHIRE OF NGAANYATJARRAKU

BUDGET

FOR THE YEAR ENDED 30 JUNE 2020

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SHIRE'S VISION***The Shire of Ngaanyatjarraku - On a journey***

Our Land - Looking after our Land

Our People - Looking after our People

Leadership - Showing the way for our Community

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2020**

BY NATURE OR TYPE

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	277,174	264,110	255,759
Operating grants, subsidies and contributions	9	3,373,461	5,459,955	3,185,891
Fees and charges	8	485,136	368,034	316,840
Interest earnings	10(a)	50,000	30,097	6,497
Other revenue	10(b)	65,915	240,200	31,085
		4,251,686	6,362,396	3,796,072
Expenses				
Employee costs		(1,999,022)	(2,476,276)	(2,709,286)
Materials and contracts		(2,723,545)	(2,390,422)	(2,405,705)
Utility charges		(103,560)	(111,528)	(95,000)
Depreciation on non-current assets	5	(905,050)	(929,832)	(1,366,389)
Interest expenses	10(d)	(1,500)	(1,456)	0
Insurance expenses		(148,993)	(150,951)	(123,000)
Other expenditure		(88,978)	(11,866)	(117,140)
		(5,970,648)	(6,072,331)	(6,816,520)
Subtotal		(1,718,962)	290,065	(3,020,448)
Non-operating grants, subsidies and contributions	9	3,368,563	4,488,897	8,687,675
Loss on asset disposals	4(b)	(66,400)	(36,871)	0
		3,302,163	4,452,026	8,687,675
Net result		1,583,201	4,742,091	5,667,227
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		1,583,201	4,742,091	5,667,227

This statement is to be read in conjunction with the accompanying notes.

FOR THE YEAR ENDED 30TH JUNE 2020

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of *AASB 1051 Land Under Roads* paragraph 15 and *AASB 116 Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Ngaanyatjarraku controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2018/19 ACTUAL BALANCES

Balances shown in this budget as 2018/19 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2019 the following new accounting policies are to be adopted and have impacted on the preparation of the budget:

- AASB 15 - Revenue from Contracts with Customers;
- AASB 16 - Leases; and
- AASB 1058 - Income of Not-for-Profit Entities.

Explanation of the changes arising from these standards is provided at Note 15.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE**REVENUES****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2020**

BY REPORTING PROGRAM

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
Revenue	1, 8, 9, 10(a),(b)	\$	\$	\$
Governance		27,500	5,579	3,000
General purpose funding		1,955,233	3,511,267	1,759,096
Law, order, public safety		416	408	420
Health		400	110,108	105,200
Education and welfare		155,000	283,710	318,000
Housing		135,000	22,209	20,000
Community amenities		105,736	110,973	87,000
Recreation and culture		280,000	276,279	222,307
Transport		1,558,401	1,997,872	1,274,049
Economic services		34,000	14,275	7,000
Other property and services		0	29,716	0
		4,251,686	6,362,396	3,796,072
Expenses excluding finance costs	5,10(c)(e)(f)(f)			
Governance		(204,255)	(194,792)	(139,103)
General purpose funding		0	(34,533)	(24,825)
Law, order, public safety		(7,547)	(60,707)	(91,031)
Health		(365,805)	(428,131)	(488,745)
Education and welfare		(439,302)	(728,886)	(1,093,417)
Housing		(420,585)	(284,648)	(336,166)
Community amenities		(879,116)	(453,893)	(610,465)
Recreation and culture		(839,685)	(877,905)	(872,682)
Transport		(2,651,255)	(2,687,857)	(2,983,962)
Economic services		(163,098)	(131,752)	(163,128)
Other property and services		1,500	(187,771)	(12,996)
		(5,969,148)	(6,070,875)	(6,816,520)
Finance costs	6, 10(d)			
Other property and services		(1,500)	(1,456)	0
		(1,500)	(1,456)	0
Subtotal		(1,718,962)	290,065	(3,020,448)
Non-operating grants, subsidies and contributions	9	3,368,563	4,488,897	8,687,675
(Loss) on disposal of assets	4(b)	(66,400)	(36,871)	0
		3,302,163	4,452,026	8,687,675
Net result		1,583,201	4,742,091	5,667,227
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		1,583,201	4,742,091	5,667,227

This statement is to be read in conjunction with the accompanying notes.

FOR THE YEAR ENDED 30TH JUNE 2020

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE**ACTIVITIES****GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure safer and environmentally conscious community.

Supervision and enforcement of various laws relating to aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and a waste pick-up service Warburton, Warakurna and Wanarn.

EDUCATION AND WELFARE

To provide services to children and youth.

Maintenance of playgroup centres (early years learning) Warburton, Blackstone, Jameson.

HOUSING

To provide and maintain staff housing.

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, litter control, Warburton Warakurna and Wanarn.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well-being of the community.

Maintenance of public halls, civic centres, Warburton recreation centre and operation of recreation services in Warburton. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depot and traffic control. Cleaning of streets and maintenance of street trees.

ECONOMIC SERVICES

To help promote the shire and its economic well-being.

Tourism and area promotion and building control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private works operation, plant repairs, operation costs and administrative costs.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020

BY NATURE OR TYPE

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		277,174	305,602	255,759
Operating grants, subsidies and contributions		3,373,461	6,634,277	4,799,177
Fees and charges		485,136	368,034	316,840
Interest earnings		50,000	30,097	6,497
Goods and services tax		281,252	200,081	0
Other revenue		65,915	240,200	31,085
		4,532,938	7,778,291	5,409,358
Payments				
Employee costs		(1,999,022)	(2,554,186)	(2,709,286)
Materials and contracts		(2,936,231)	(2,689,611)	(2,405,705)
Utility charges		(103,560)	(111,528)	(95,000)
Interest expenses		(1,500)	(1,456)	0
Insurance expenses		(148,993)	(150,951)	(123,000)
Goods and services tax		(281,252)	(248,236)	0
Other expenditure		(88,978)	(11,866)	(117,140)
		(5,559,536)	(5,767,834)	(5,450,131)
Net cash provided by (used in) operating activities	3	(1,026,598)	2,010,457	(40,773)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(174,000)	(129,653)	(328,000)
Payments for construction of infrastructure	4(a)	(3,965,943)	(4,852,056)	(9,084,775)
Non-operating grants, subsidies and contributions used for the development of assets	9	3,368,563	4,488,897	8,687,675
Proceeds from sale of plant & equipment	4(b)	52,100	249,698	0
Net cash provided by (used in) investing activities		(719,280)	(243,114)	(725,100)
Net increase (decrease) in cash held		(1,745,878)	1,767,343	(765,873)
Cash at beginning of year		4,937,932	3,170,589	3,270,636
Cash and cash equivalents at the end of the year	3	3,192,054	4,937,932	2,504,763

This statement is to be read in conjunction with the accompanying notes.

**RATES SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2020**

BY REPORTING PROGRAM

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2 (b)(i)	2,593,533	3,063,927	3,373,238
		2,593,533	3,063,927	3,373,238
Revenue from operating activities (excluding rates)				
Governance		27,500	5,579	3,000
General purpose funding		1,678,059	3,247,157	1,503,337
Law, order, public safety		416	408	420
Health		400	110,108	105,200
Education and welfare		155,000	283,710	318,000
Housing		135,000	22,209	20,000
Community amenities		105,736	110,973	87,000
Recreation and culture		280,000	276,279	222,307
Transport		1,558,401	1,997,872	1,274,049
Economic services		34,000	14,275	7,000
Other property and services		0	29,716	0
		3,974,512	6,098,286	3,540,313
Expenditure from operating activities				
Governance		(204,255)	(194,792)	(139,103)
General purpose funding		0	(34,533)	(24,825)
Law, order, public safety		(7,547)	(60,707)	(91,031)
Health		(365,805)	(428,131)	(488,745)
Education and welfare		(439,302)	(728,886)	(1,093,417)
Housing		(420,585)	(284,648)	(336,166)
Community amenities		(879,116)	(453,893)	(610,465)
Recreation and culture		(839,685)	(877,905)	(872,682)
Transport		(2,717,655)	(2,724,728)	(2,983,962)
Economic services		(163,098)	(131,752)	(163,128)
Other property and services		0	(189,227)	(12,996)
		(6,037,048)	(6,109,202)	(6,816,520)
Non-cash amounts excluded from operating activities	2 (b)(ii)	971,450	966,703	1,366,389
Amount attributable to operating activities		1,502,447	4,019,714	1,463,420
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	9	3,368,563	4,488,897	8,687,675
Purchase property, plant and equipment	4(a)	(174,000)	(129,653)	(328,000)
Purchase and construction of infrastructure	4(a)	(3,965,943)	(4,852,056)	(9,084,775)
Proceeds from disposal of assets	4(b)	52,100	249,698	0
Amount attributable to investing activities		(719,280)	(243,114)	(725,100)
FINANCING ACTIVITIES				
Transfers to cash backed reserves (restricted assets)	7(a)	(1,060,341)	(1,924,443)	(1,619,332)
Transfers from cash backed reserves (restricted assets)	7(a)	0	733,840	625,253
Amount attributable to financing activities		(1,060,341)	(1,190,603)	(994,079)
Budgeted deficiency before general rates		(277,174)	2,585,997	(255,759)
Estimated amount to be raised from general rates	1	277,174	264,110	255,759
Net current assets at end of financial year - surplus/(deficit)	2 (b)(i)	0	2,850,107	0

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2019/20 Budgeted rate revenue	2019/20 Budgeted interim rates	2019/20 Budgeted back rates	2019/20 Budgeted total revenue	2018/19 Actual total revenue	2018/19 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Unimproved valuations									
UV GENERAL	0.21000	34	1,007,412	211,557	0	0	211,557	199,228	190,877
Sub-Totals		34	1,007,412	211,557	0	0	211,557	199,228	190,877
Minimum payment									
Unimproved valuations									
UV GENERAL	245	3	2,384	735	0	0	735	0	0
Sub-Totals		3	2,384	735	0	0	735	0	0
		37	1,009,796	212,292	0	0	212,292	199,228	190,877
Total amount raised from general rates							212,292	199,228	190,877
Ex-gratia rates							64,882	64,882	64,882
Total rates							277,174	264,110	255,759

All land (other than exempt land) in the Shire of Ngaanyatjarraku is rated according to its Unimproved Value (UV) in the the Shire of Ngaanyatjarraku.

The general rates detailed for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Full payment	30/10/2019	0	0.0%	11.0%
Option two				
First instalment	30/10/2019	0	0.0%	11.0%
Second instalment	2/12/2019	0	0.0%	11.0%
Option three				
First instalment	30/10/2019	0	0.0%	11.0%
Second instalment	2/12/2019	0	0.0%	11.0%
Third instalment	28/01/2020	0	0.0%	11.0%
Fourth instalment	16/03/2020	0	0.0%	11.0%

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30th June 2020.

(d) Service Charges

The Shire did not raise service charges for the year ended 30th June 2020.

(e) Discounts, waivers or concessions

The Shire does not anticipate any discounts, waivers or concessions for the year ended 30th June 2020.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

2 (a). NET CURRENT ASSETS

		2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019	
Note		\$	\$	\$	\$	
Composition of estimated net current assets						
Current assets						
	Cash - unrestricted	3	87,776	2,893,995	2,893,995	593,851
	Cash - restricted reserves	3	3,104,278	2,043,937	2,043,937	1,910,912
	Receivables		380,091	380,091	380,091	803,548
	Inventories		71,223	71,223	71,223	41,862
			3,643,368	5,389,246	5,389,246	3,350,173
Less: current liabilities						
	Trade and other payables		(246,233)	(202,345)	(202,345)	(1,080,332)
	Contract liabilities		0	(256,574)	0	
	Provisions		(257,823)	(257,823)	(257,823)	(358,929)
			(504,056)	(716,742)	(460,168)	(1,439,261)
	Net current assets		3,139,312	4,672,504	4,929,078	1,910,912

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

2 (b). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

	Note	2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
		\$	\$	\$	\$
(i) Current assets and liabilities excluded from budgeted deficiency					
Net current assets	2	3,139,312	4,672,504	4,929,078	1,910,912
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.					
Adjustments to net current assets					
Less: Cash - restricted reserves	3	(3,104,278)	(2,043,937)	(2,043,937)	(1,910,912)
Less: Current assets not expected to be received at end of year - Investment Local Government House Trust Units		(35,034)	(35,034)	(35,034)	0
Adjusted net current assets - surplus/(deficit)		0	2,593,533	2,850,107	0
(ii) Operating activities excluded from budgeted deficiency					
The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.					
Adjustments to operating activities					
Add: Loss on disposal of assets	4(b)	66,400	36,871	36,871	0
Add: Change in accounting policies	15	0	256,574	0	
Add: Depreciation on assets	5	905,050	929,832	929,832	1,366,389
Non cash amounts excluded from operating activities		971,450	1,223,277	966,703	1,366,389

(iii) Reason for adjustment to Adjusted net current assets - surplus/(deficit) on 1 July 2019

The Shire has elected to retrospectively apply the cumulative effect of applying AASB 1058 Income of Not-for-Profit Entities at the date of initial application of the standard, being 1 July 2019. The impact of applying the standard was to recognise unspent grants and contributions for construction of recognisable non-financial assets controlled by the Shire as a liability. The opening budgeted surplus/deficit on 1 July 2019 has been amended accordingly from the estimated actual closing surplus/deficit. Refer to note 15 for further explanation of the impact of the changes in accounting policies

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2 (c). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Ngaanyatjarraku becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Ngaanyatjarraku contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Ngaanyatjarraku contributes are defined contribution plans.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of Ngaanyatjarraku's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Ngaanyatjarraku's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Ngaanyatjarraku's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Cash - unrestricted	87,776	2,893,995	593,851
Cash - restricted	3,104,278	2,043,937	1,910,912
	3,192,054	4,937,932	2,504,763
The following restrictions have been imposed by regulation or other externally imposed requirements:			
Employee entitlement reserve	304,650	304,650	0
Asset replacement, acquisition & development reserve	2,792,708	1,732,367	1,840,635
Cultural centre reserve	6,920	6,920	70,277
	3,104,278	2,043,937	1,910,912
Reconciliation of net cash provided by operating activities to net result			
Net result	1,583,201	4,742,091	5,667,227
Depreciation	905,050	929,832	1,366,389
(Profit)/loss on sale of asset	66,400	36,871	0
(Increase)/decrease in receivables	0	1,167,659	1,613,286
(Increase)/decrease in inventories	0	976	0
Increase/(decrease) in payables	(212,686)	(300,165)	0
Increase/(decrease) in contract liabilities	(256,574)	0	0
Increase/(decrease) in employee provisions	0	(77,910)	0
Change in accounting policies transferred to retained surplus (refer to Note 15)	256,574	0	0
Grants/contributions for the development of assets	(3,368,563)	(4,488,897)	(8,687,675)
Net cash from operating activities	(1,026,598)	2,010,457	(40,773)

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program				2019/20	2018/19	2018/19
	Housing	Community amenities	Recreation and culture	Transport	Budget total	Actual total	Budget total
	\$	\$	\$	\$	\$	\$	\$
<u>Property, Plant and Equipment</u>							
Land & Buildings	12,000	0	35,000	0	47,000	63,512	90,000
Furniture and equipment	0	0	0	0	0	0	5,000
Plant and equipment	0	127,000	0	0	127,000	66,141	233,000
	12,000	127,000	35,000	0	174,000	129,653	328,000
<u>Infrastructure</u>							
Infrastructure - Roads	0	0	0	3,905,943	3,905,943	4,852,056	9,084,775
Infrastructure - Recreation	0	0	0	25,000	25,000	0	0
Infrastructure - Other	0	0	0	35,000	35,000	0	0
	0	0	0	3,965,943	3,965,943	4,852,056	9,084,775
Total acquisitions	12,000	127,000	35,000	3,965,943	4,139,943	4,981,709	9,412,775

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

4. FIXED ASSETS (CONTINUED)

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss	2018/19 Actual Net Book Value	2018/19 Actual Sale Proceeds	2018/19 Actual Profit	2018/19 Actual Loss	2018/19 Budget Net Book Value	2018/19 Budget Sale Proceeds	2018/19 Budget Profit	2018/19 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Transport	118,500	52,100	0	(66,400)	212,827	249,698	0	(36,871)	0	0	0	0
	118,500	52,100	0	(66,400)	212,827	249,698	0	(36,871)	0	0	0	0
By Class												
<u>Property, Plant and Equipment</u>												
Plant and equipment	118,500	52,100	0	(66,400)	212,827	249,698		(36,871)	0	0	0	0
	118,500	52,100	0	(66,400)	212,827	249,698	0	(36,871)	0	0	0	0

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

5. ASSET DEPRECIATION

By Program

Governance
Law, order, public safety
Health
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

By Class

Land & Buildings
Furniture and equipment
Plant and equipment
Infrastructure - Roads

2019/20 Budget	2018/19 Actual	2018/19 Budget
\$	\$	\$
21,000	22,359	21,000
2,000	2,102	2,500
33,000	33,411	23,500
42,700	42,768	37,000
80,000	76,155	92,735
45,000	49,694	60,000
31,100	33,479	55,179
650,250	647,851	1,065,975
0	3,701	8,500
0	18,312	0
905,050	929,832	1,366,389
104,147	106,999	157,235
3,974	4,083	6,000
106,628	109,547	160,980
690,301	709,203	1,042,174
905,050	929,832	1,366,389

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Major depreciation periods used for each class of depreciable asset are:

Buildings	50 years
Furniture and equipment	4 years
Plant and equipment	15 years
Infrastructure - formation	not depreciated
Infrastructure - pavement	23 years
Infrastructure - seal	23 years
Infrastructure - kerb	20 years
Infrastructure - drainage	32 years
Infrastructure -recreation	50 years

DEPRECIATION (CONTINUED)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

The Shire has not budgeted to have any borrowings for the year ended 30th June 2020 and did not have or budget to have any borrowings for the year ended 30th June 2019

(b) New borrowings - 2019/20

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2020

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2019 nor is it expected to have unspent borrowing funds as at 30th June 2020.

(d) Credit Facilities

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Undrawn borrowing facilities credit standby arrangements			
Credit card limit	8,000	8,000	8,000
Credit card balance at balance date	0	(1,990)	0
Total amount of credit unused	8,000	6,010	8,000

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance	2018/19 Actual Opening Balance	2018/19 Actual Transfer to	2018/19 Actual Transfer (from)	2018/19 Actual Closing Balance	2018/19 Budget Opening Balance	2018/19 Budget Transfer to	2018/19 Budget Transfer (from)	2018/19 Budget Closing Balance
Employee entitlement reserve	\$ 304,650	\$ 0	\$ 0	\$ 304,650	\$ 0	\$ 304,650	\$ 0	\$ 304,650	\$ 0	\$ 0	\$ 0	\$ 0
Asset replacement, acquisition & development reserve	1,732,367	1,060,341	0	2,792,708	846,604	1,619,603	(733,840)	1,732,367	846,603	1,619,285	(625,253)	1,840,635
Cultural centre reserve	6,920	0	0	6,920	6,730	190	0	6,920	70,230	47	0	70,277
	2,043,937	1,060,341	0	3,104,278	853,334	1,924,443	(733,840)	2,043,937	916,833	1,619,332	(625,253)	1,910,912

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Employee entitlement reserve	ongoing	To provide for the payment of employee entitlements
Asset replacement, acquisition & development reserve	ongoing	To provide and replace the necessary equipment, furniture, plant, buildings and infrastructure comprising of roads, drains, footpaths and recreational reserves.
Cultural centre reserve	ongoing	To provide for the successful operation of the Cultural Centre as provided for in clause 8.21 of the management deed between the Shire of Ngaanyatjarraku, Warburton Community Incorporated and the Ngaanyatjarraku Council (Aboriginal Corporation), transfers to the reserve representing surplus funds from the day to day operations of the Cultural Centre after deducting costs incurred by the Shire.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

8. FEES & CHARGES REVENUE

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Governance	0	413	500
General purpose funding	0	0	1,500
Health	400	0	200
Education and welfare	0	500	7,000
Housing	135,000	22,209	20,000
Community amenities	105,736	103,473	87,000
Recreation and culture	240,000	227,164	195,640
Economic services	4,000	14,275	5,000
	485,136	368,034	316,840

9. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

By Program:

Operating grants, subsidies and contributions

Governance	1,628,059	3,216,647	1,495,340
General purpose funding	2,500	2,474	2,500
Health	154,500	108,107	105,000
Education and welfare	0	281,339	309,000
Community amenities	0	7,500	0
Recreation and culture	0	550	0
Transport	1,558,402	1,747,174	1,274,051
Economic services	30,000	0	0
Other property and services	0	96,164	0
	3,373,461	5,459,955	3,185,891

Non-operating grants, subsidies and contributions

Transport	3,368,563	4,488,897	8,687,675
	3,368,563	4,488,897	8,687,675

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

10. OTHER INFORMATION

	2019/20 Budget	2018/19 Actual	2018/19 Budget
The net result includes as revenues	\$	\$	\$
(a) Interest earnings			
Investments			
- Reserve funds	25,000	15,857	6,047
- Other funds	25,000	14,240	450
	50,000	30,097	6,497
(b) Other revenue			
Reimbursements and recoveries	65,915	240,200	31,085
	65,915	240,200	31,085
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	23,000	50,721	55,000
	23,000	50,721	55,000
(d) Interest expenses (finance costs)			
Other	1,500	1,456	0
	1,500	1,456	0
(e) Elected members remuneration			
Meeting fees	22,300	16,900	18,000
Annual Local Government allowance - President	4,000	4,000	4,000
Annual Local Government allowance - Deputy President	1,000	1,000	1,000
Travelling expenses	8,500	3,654	15,000
	35,800	25,554	44,000

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

11. MAJOR LAND TRANSACTIONS AND TRADING UNDERTAKINGS

It is not anticipated the Shire will be party to any Major Land Transactions or Trading Undertakings during 2019/20.

12. INTERESTS IN JOINT ARRANGEMENTS

It is not anticipated the Shire will be party to any joint venture arrangements during 2019/20.

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Ngaanyatjarraku's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

13. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1 July 2019	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2020
	\$	\$	\$	\$
Nomination fees	0	240	(240)	0
	0	240	(240)	0

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**14. SIGNIFICANT ACCOUNTING POLICIES - OTHER
INFORMATION**

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

REVENUE RECOGNITION

Accounting Policies for the recognition of income and revenue from contracts with customers is described in Note 15.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**15. SIGNIFICANT ACCOUNTING POLICIES - CHANGE
IN ACCOUNTING POLICIES**

This note explains the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities.

REVENUE FROM CONTRACTS WITH CUSTOMERS

The Shire of Ngaanyatjarraku adopted AASB 15 on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire of Ngaanyatjarraku has adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. In summary the following adjustments were made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	AASB 115 carrying amount 30 June 19	Reclassification	AASB 15 carrying amount 01 July 19
	\$	\$	\$
Contract liabilities - current			
Unspent grants, contributions and reimbursements	0	256,574	256,574
Adjustment to retained surplus from adoption of AASB 15		(256,574)	

LEASES

On adoption of AASB 16, for leases which had previously been classified as an 'operating lease' when applying AASB 117, the Shire of Ngaanyatjarraku is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

INCOME FOR NOT-FOR-PROFIT ENTITIES

The Shire of Ngaanyatjarraku has adopted AASB 1058 from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire of Ngaanyatjarraku has adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 changes occurred to the following financial statement line items by application of AASB as compared to AASB 1004 Contributions before the change:

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised by the Shire of Ngaanyatjarraku. When the taxable event occurs the financial liability is extinguished and the Shire of Ngaanyatjarraku recognises income for the prepaid rates that have not been refunded.

Assets that were acquired for consideration that was significantly less than fair value principally to enable the Shire of Ngaanyatjarraku to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation to Volunteer Fire Services have not been recognised in budgeted revenue and budgeted expenditure as the fair value of the services can not be reliably estimated and the services would not have been purchased if they had not been donated.

The impact on the Shire of Ngaanyatjarraku of the changes as at 1 July 2019 is as follows:

	2,019
	\$
Retained surplus - 30/06/2019	60,251,064
Adjustment to retained surplus from adoption of AASB 15	(256,574)
Retained surplus - 01/07/2019	59,994,490

SHIRE OF NGAANYATJARRAKU
SCHEDULE OF FEES AND CHARGES 2019/2020

	A/c Number	2018/2019 (GST excl) \$	GST	Fees Inclusive of GST	2019/2020 (GST excl) \$	GST	Fees Inclusive of GST
Photocopying (per copy)							
- A4 (Shire supplied paper)	42392	\$0.18	\$0.02	\$0.20	\$0.18	\$0.02	\$0.20
- A4 (customer supplied paper)	42392	\$0.09	\$0.01	\$0.10	\$0.09	\$0.01	\$0.10
- A3 (Shire supplied paper)	42392	\$0.27	\$0.03	\$0.30	\$0.27	\$0.03	\$0.30
- A3 (customer supplied paper)	42392	\$0.14	\$0.01	\$0.15	\$0.14	\$0.01	\$0.15
Laminating (per page)							
- A4	42392	\$0.91	\$0.09	\$1.00	\$0.91	\$0.09	\$1.00
- A3	42392	\$1.82	\$0.18	\$2.00	\$1.82	\$0.18	\$2.00
Facsimile transmission (per page)							
- Outgoing	42392	\$0.91	\$0.09	\$1.00	\$0.91	\$0.09	\$1.00
- Incoming	42392	\$0.45	\$0.05	\$0.50	\$0.45	\$0.05	\$0.50
Meeting Room Hire							
Meeting Room Hire (per hour - up to 3 hours)	116329	\$60.00	\$6.00	\$66.00	\$60.00	\$6.00	\$66.00
Meeting Room Hire (per day)	116329	\$250.00	\$25.00	\$275.00	\$250.00	\$25.00	\$275.00
Cleaning charges (per hour – min 1 hour)	116329	\$75.00	\$7.50	\$82.50	\$75.00	\$7.50	\$82.50
Meeting room hire (2 days or more hire)	116329	Days x rate		Days x rate	(Number of days hire x daily rate)		
Plant Hire							
Caterpillar 920 Front End Loader (per hour)	141240	\$85.00	\$8.50	\$93.50	\$85.00	\$8.50	\$93.50
Toyota Dyna 6500 Tip Truck (per hour)	141240	\$65.00	\$6.50	\$71.50	\$65.00	\$6.50	\$71.50
Rates							
General Minimum rate	30197	\$245.00	GST Free	\$245.00	\$245.00	GST Free	\$245.00
General Rate - Unimproved Value	30197	\$0.21	GST Free	\$0.21	\$0.22	GST Free	\$0.22
Rubbish Charges – All applicable communities							
Rubbish removal/site maintenance - Household	101410	\$290.00	GST Free	\$290.00	\$348.00	GST Free	\$348.00
Rubbish removal/site maintenance - Commercial	101410	\$1,100.00	GST Free	\$1,100.00	\$1,320.00	GST Free	\$1,320.00
Sale of local Indigenous Artwork / Artefacts							
Mark-up on purchase price – local	116319	33%	10%	46.3%	33%	10%	46.3%
Mark-up on purchase price – other galleries	116319	10%	10%	21.0%	0%	10%	10.0%
Rental – Office / Housing							
Warburton Community Resource Centre - as per rental agreement	111036	Small \$236.90 Medium 350.20 Large \$679.80	10%	Small \$260.60 Medium 385.22 Large \$747.80	Small \$248.73 Medium 367.70 Large \$713.82	10%	Small \$273.60 Medium 404.47 Large \$785.20
Duplex Unit (or as per existing contract)	42605	\$409.10	10%	\$450.00	\$421.36	10%	\$463.50
House (or as per existing contract)	42605	\$550.00	10%	\$605.00	\$566.50	10%	\$623.15



	A/c Number	2018/2019 (GST excl) \$	GST	Fees Inclusive of GST	2019/2020 (GST excl) \$	GST	Fees Inclusive of GST
Building & Regulatory Services							
Building Permit Application Fees:							
Uncertified Residential - 0.32% of estimated value of construction (incl. GST) minimum \$97.70	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
Certified Residential - 0.19% of estimated value of construction (incl. GST) minimum \$97.70	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
Commercial / Industrial - 0.09% of estimated value of construction (incl. GST) minimum \$97.70	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
BCITF Levy - 0.2% of estimated value of construction (incl. GST) – [*only applies to estimated values over \$20,000] minimum of \$200	133489	Minimum \$200	GST Free	Minimum \$200	Minimum \$200	GST Free	Minimum \$200
Building Services Levy - \$61.65 for works values below \$45,000 and 0.137% for works valued over \$45,000 (building or demolition)	133400	Minimum \$61.65	GST Free	Minimum \$61.65	Minimum \$61.65	GST Free	Minimum \$61.65
Demolition Permit (for a Class 1 or Class 10 building or incidental structure)	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
Application to extend the time during which a building or demolition permit has effect	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
Application for Occupancy Permits, Building Approval Certificates:							
Occupancy Permit for a completed building	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$105
Temporary Occupancy Permit for an incomplete building	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$105
Replacement of an Occupancy Permit for permanent change of the building's use or classification	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$105
Occupancy Permit for unauthorised work – 0.18% of estimated value of construction	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
Building Approval Certificate for unauthorised work – 0.38% of estimated value of construction	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$105
Occupancy Permit for an existing building	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$105
Building Approval Certificate for an existing building where unauthorised work has not been done	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$105
Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$105
Application to inspect and obtain a copy of building records	133410	\$96.00 each	GST Free	\$96.00 each	\$100 each	GST Free	\$100 each
Application to install battery smoke detectors, dwellings (from 1 October 2018)	133410				\$179.40 per dwelling	GST Free	\$179.40 per dwelling
General inspections	133410	\$118.00 per hour	GST Free	\$118.00 per hour	\$120 per hour	GST Free	\$120 per hour
Fees for construction or installation of an apparatus for the treatment of sewerage:							
Local Government Septic Tank Application fee	103450	\$118.00	GST Free	\$118.00	\$118.00	GST Free	\$118.00
Department of Health Fee - DoH Application referral Only	103450	\$61.00	GST Free	\$61.00	\$66.00	GST Free	\$66.00
Local Government Report	103450	\$110.00	GST Free	\$110.00	\$118.00	GST Free	\$118.00
Food Act Fees (Section 140) – pro rata on proclamation							
Registration/Notification under Food Act 2008	74380	\$50.00	GST Free	\$50.00	\$60.00	GST Free	\$60.00
Caravan Park licence/registration fee \$6 per bay, \$200 minimum	74381	\$200.00	GST Free	\$200.00	Minimum \$200.00	GST Free	Minimum \$200.00

Attachment 11.1

10000020 - Cash at Bank - Municipal GEN - July (19/20)				
Chq/EFT	Date	Name	Description	Amount
EFT2502	05/07/2019	Chalice Gold Mines	Rates refund for assessment A2795 Lot E69/02592 MINING TENEMENT NGAANYATJARRAKU WA 6620	2,893.06
EFT2503	05/07/2019	NATS	Freight on 1EH1532 Warb - NATS	3,638.01
EFT2504	05/07/2019	WARBURTON ROADHOUSE	Fuel for Shire plant and equipment Supplies for Shire meeting room Tyres and fitting for Shire vehicles Campsite at Roadhouse Tools for Shire vehicles Items for Office Garden maintenance Catering for Council meeting Materials for CRC, Office and E/Years repairs	6,550.76
EFT2505	05/07/2019	MILLY (WARBURTON) STORE	Items for Office Maintenance, Early Years Supplies for youth program	345.94
EFT2506	05/07/2019	KEY FACTORS PTY LTD (BREAKAWAY)	Roadwork plant hire Jameson-Wanarn	82,570.40
EFT2507	05/07/2019	IBIS STYLES HOTEL KALGOORLIE	Accomm + Meal CEO Kevin Hannagan	317.00
EFT2508	05/07/2019	SOUTHERN WORKWEAR & AMMUNITION	Uniforms for Early Years program	163.00
EFT2509	05/07/2019	MARKETFORCE PTY LTD	Advert for Shire positions vacant	1,100.49
EFT2510	05/07/2019	MOORE STEPHENS (WA) Pty Ltd	Interim billing for 2018/19 audit	11,550.00
EFT2511	05/07/2019	PAXON GROUP	Financial services	3,217.50
EFT2515	12/07/2019	IT Vision User Group Inc	IT Vision User Group Inc Membership Subscription 2019/2020	748.00
EFT2516	12/07/2019	Tourism Council Western Australia Ltd	ATAP renewal Fee for 2019/20 4 - 8 FTE Complimentary Bronze Membership	540.00
EFT2517	12/07/2019	LGIS WORKCARE	LGIS Workcare contribution 2019-2020 1st instalment	22,550.00
EFT2518	12/07/2019	NATS	Items from Bunnings for Shire Garden maintenance	922.07
EFT2519	12/07/2019	WARAKURNA ROADHOUSE	Diesel for Shire Rubbish Truck	75.14
EFT2520	12/07/2019	BLACKSTONE ENTERPRISES (STORE)	4 Padlocks for the Duplex at Jameson	39.60
EFT2521	12/07/2019	KEY FACTORS PTY LTD (BREAKAWAY)	Roadwork plant hire Jameson-Wanarn Road	150,475.60
EFT2522	12/07/2019	LGIS PROPERTY	Municipal Property Scheme 2019-2020 1st instalment	24,303.60
EFT2523	12/07/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	IT Services for Set-up of new position emails and computers	1,445.00
EFT2524	12/07/2019	LGIS LIABILITY	LGIS Liability Scheme 2019-2020 1st instalment	14,123.57
EFT2525	12/07/2019	CITY OF LIGHTS VIDEO & MULTIMEDIA PRODUCTIONS	Hosting of the Shire of Ngaanyatjarraku website 1/7/2019 - 31/12/2019	495.00
EFT2526	12/07/2019	ITVISION AUSTRALIA PTY LTD	Annual licence fee IT Vision Software System and associated annual licence fees	21,011.65
EFT2527	12/07/2019	RAMM Software Pty Ltd	RAMM annual support and maintenance fee for the period 1/7/2019 to 30/6/2020	6,697.61
EFT2528	12/07/2019	LGIS BROKING	Motor Vehicle fleet insurance 2019-2020	38,462.49
EFT2529	16/07/2019	DAMIAN MCLEAN	Meeting with the Minister for Housing on 16th July 2019	100.00
EFT2530	16/07/2019	JOYLENE FRAZER	Meeting with the Minister for Housing on 16th July 2019	100.00
EFT2531	16/07/2019	ANDREW JONES	Meeting with the Minister for Housing on 16th July 2019	100.00
EFT2532	16/07/2019	DEBRA FRAZER	Meeting with the Minister for Housing on 16th July 2019	100.00

EFT2533	19/07/2019	WARAKURNA ROADHOUSE	Diesel for Work Supervisor Landcruiser 1EPI385	100.13
EFT2534	19/07/2019	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Analytical services for 2019 - 2020	509.30
EFT2535	19/07/2019	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2019 - 2020 Council Corporate Membership	1,863.00
EFT2536	19/07/2019	KEY FACTORS PTY LTD (BREAKAWAY)	Roadwork plant hire Jameson-Wanarn Road	112,445.30
EFT2537	19/07/2019	DESERT INN HOTEL	Accommodation and meals CEO K Hannagan and W/E P Kerp - 12 July 2019	291.50
EFT2538	19/07/2019	STAPLES AUSTRALIA (WINC)	WINC order for the Early Years program for July 2019	375.52
EFT2539	19/07/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support - change DCEO computer to CEO - setup one drive, email and SynergyCloud	170.00
EFT2540	19/07/2019	LAVERTON SUPPLIES WA	Diesel for CEO K Hannagan	91.36
EFT2541	23/07/2019	Andre Peter Frederick Kerp	Pre-employment criminal check	54.95
EFT2542	23/07/2019	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	Repairs on Warburton rubbish truck	6,917.63
EFT2543	23/07/2019	MCLEODS	Review of proposed ILUA	1,703.90
EFT2544	23/07/2019	GLOBETROTTER CORPORATE TRAVEL	Accommodation for Cr Thomas ALGA	894.50
EFT2545	23/07/2019	MICHAEL COOKE	Welding helmet	98.00
EFT2546	23/07/2019	KEVIN HANNAGAN	Travelling expenses CEO K Hannagan Display adapter for Council Chamber	119.45
EFT2547	23/07/2019	GREENFIELD TECHNICAL SERVICES	Provision of engineering services	1,369.50
EFT2548	24/07/2019	DAMIAN MCLEAN	Ordinary Council meeting fees for 24th July 2019	500.00
EFT2549	24/07/2019	LALLA WEST	Ordinary Council meeting fees for 24th July 2019	300.00
EFT2550	24/07/2019	PRESTON THOMAS	Ordinary Council meeting fees for 24th July 2019	300.00
EFT2551	24/07/2019	JOYLENE FRAZER	Ordinary Council meeting fees 24th July 2019	300.00
EFT2552	24/07/2019	ANDREW JONES	Ordinary Council meeting fees for 24th July 2019	300.00
EFT2553	24/07/2019	DEBRA FRAZER	Ordinary Council meeting fees for 24th July 2019	300.00
EFT2554	25/07/2019	Goldfields Maintenance Contracting	Repairs to Warakurna Rubbish Truck	8,521.70
EFT2555	25/07/2019	NATS	Cooper tyres Discoverer AT3 XLT 285 70R17	3,565.67
EFT2556	25/07/2019	WARAKURNA ROADHOUSE	Diesel for Shire rubbish truck	25.87
EFT2557	25/07/2019	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of Plant and Equipment Jameson to Wanarn Road	118,834.10
EFT2558	25/07/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA subscriptions for 2019/2020.	18,407.78
EFT2559	25/07/2019	DESERT INN HOTEL	Accommodation and meals CEO K Hannagan and W/E P Kerp	270.00
EFT2560	25/07/2019	SOUTHERN WORKWEAR & AMMUNITION	Uniform and embroidery for new Sports Officer Ethan Smith	463.00
EFT2561	25/07/2019	MOORE STEPHENS (WA) Pty Ltd	Advisory work and correspondence on effective employee benefits	1,540.00
EFT2562	25/07/2019	LAVERTON SUPPLIES WA	Parking for 1EYW816 CEO K Hannagan	518.81
EFT2563	25/07/2019	KERRY FISHER	Reimbursement for Office equipment and batteries for Works Supervisor	1,018.90
EFT2564	31/07/2019	NGAANYATJARRA Services (ELEC a/c)	Electricity charges May-June 2019	9,246.95
DD1199.1	11/07/2019	TELSTRA CORPORATION LTD	Telstra account for June 2019	859.74
DD1202.1	01/07/2019	WESTPAC BANK	Transaction Fee	32.50
GJ579	10/07/2019	Payroll Direct Debit Of Net Pays	PAY	83,865.54
DD1203.1	10/07/2019	WA SUPER	Payroll deductions	3,634.02
DD1203.2	10/07/2019	BT Super for Life	Superannuation contributions	99.11
DD1203.3	10/07/2019	HOST PLUS	Superannuation contributions	187.12

DD1203.4	10/07/2019	VISION SUPER	Superannuation contributions	655.33
DD1203.5	10/07/2019	HESTA	Superannuation contributions	231.24
DD1203.6	10/07/2019	BT SUPER	Superannuation contributions	93.17
DD1203.7	10/07/2019	Ther Trustee For Care Super	Superannuation contributions	167.98
DD1208.1	02/07/2019	PIVOTEL SATELLITE PTY LTD	Satellite phone access fees	180.00
DD1211.1	27/07/2019	WESTPAC BANK	Westpac VISA for June 2019	2,326.47
DD1212.1	02/07/2019	COMMONWEALTH BANK OF AUSTRALIA	CBA Merchant Fees	130.86
DD1215.1	10/07/2019	VISION SUPER	Superannuation contributions	146.15
GJ586	24/07/2019	Payroll Direct Debit Of Net Pays	PAY	49,627.99
DD1228.1	24/07/2019	WA SUPER	Payroll deductions	4,774.88
DD1228.2	24/07/2019	HOST PLUS	Superannuation contributions	187.27
DD1228.3	24/07/2019	VISION SUPER	Superannuation contributions	801.48
DD1228.4	24/07/2019	HESTA	Superannuation contributions	174.01
DD1228.5	24/07/2019	BT SUPER	Superannuation contributions	47.97
DD1228.6	24/07/2019	SUNSUPER SOLUTIONS	Superannuation contributions	115.43
DD1228.7	24/07/2019	Ther Trustee For Care Super	Superannuation contributions	186.05
DD1230.1	19/07/2019	Kevin Hannagan Westpac Visa	CEO Credit Card top up	3,180.54
DD1232.1	29/07/2019	SHIRE OF NGAANYATJARRAKU	Shire Fleet vehicle registration 2019 - 2020 B9564	8,853.30
Total				846,610.46



SHIRE OF NGAANYATJARRAKU - Business banking

Approval

Notifications

Sign Out

Overview

Payments

Services & preferences

Administration

Business Hub

Products

Your accounts

Edit view



Transfer funds

Make a payment

Planned upgrade - Westpac Live unavailable Saturday 1:00am to 4:00am, Sydney time.

<p>Municipal Operating Account 036-016 831911</p> <p>\$1,276,979.38</p>	<p>Trust Account 036-016 831946</p> <p>\$0.00</p>	<p>ACEO Kevin Hannagan xxxx xxxx xx18 5736</p> <p>-\$1,296.51 Available \$4,203.49</p>	<p>F&AS Geoff Handy xxxx xxxx xx90 9334</p> <p>-\$1,014.84 Available \$1,485.16</p>
<p>TD Addition Asset Reserve 035-101 424873</p> <p>\$1,000,000.00</p>	<p>TD Asset Replacement Reserve 036-016 140221</p> <p>\$232,367.27</p>	<p>TD Cultural Centre Reserve 036-016 167993</p> <p>\$6,920.47</p>	<p>TD Employee Reserve 036-125 507918</p> <p>\$304,649.76</p>



3 June 2019

6-556

79 Maritana St
KALGOORLIE WA 6430
T 13 13 12 nab.com.au
From overseas +61 3 8641 9083

SHIRE OF NGAANYATJARRAKU
PMB 87
KALGOORLIE WA 6430

Hi Sir

Here are the details of your new NAB Term Deposit

Please check the details below. If you would like to make any changes or withdraw your money without cost, you need to let us know by 7 June 2019.

NAB Term Deposit account 30-722-7576	
Account name	Shire of Ngaanyatjarraku-
Amount	\$950,000.00
Term	2 months and 29 days
Interest rate p.a.	2.22%
Interest frequency	At maturity
Interest	\$5,200.28*
Start date	31 May 2019
Maturity date	29 August 2019

* We don't have your Tax File Number (TFN), Australian Business Number (ABN) or an exemption recorded. It is not compulsory for you to provide this information, however if you don't tell us, we will deduct Withholding Tax from any interest you earn at the maximum marginal tax rate (plus the Medicare levy) at maturity.



What you've instructed us to do at maturity

Term Deposit and interest \$955,200.28
As we don't have any maturity instructions recorded for you, we will reinvest as a new NAB Term Deposit for the same term, with the interest rate that applies at maturity and on the same terms and conditions



Important information

If you need to withdraw part or all of your NAB Term Deposit before maturity you must give 31 days' notice and a reduction in interest will apply

We will send you a reminder letter before your NAB Term Deposit matures

At maturity you have 7 calendar days to make any changes to your new NAB Term Deposit or withdraw your money without cost

The current terms and conditions for NAB Term Deposits are available at nab.com.au/termdeposits

If you would like to make any changes to your maturity instructions or have any questions, contact your NAB Banker, give us a call on 13 13 12 or visit your nearest NAB branch.

Thanks,

Ryan Jones
Senior Business Banking Manager



Financial Markets Operations
 Premium Business Service
 GPO BOX 5227 SYDNEY NSW 2001

SHIRE OF NGAANYATJARRAKU
 PMB 87
 KALGOORLIE WA 6430

Issue Date	31 July 2019
Our Reference	B38191304.9
Page Number	1 of 1
Enquiries	1800 643 837

All transactions are subject to confirmation, clearance and receipt of funds (where applicable). Further information about your account, including details of benefits or fees and charges, is available by telephoning the enquiry number listed above. If you have a complaint, information about our dispute resolution process is available by telephoning 13 22 21.

Cash Deposit Account Confirmation advice

Account Number 38191304
Account Name SHIRE OF NGAANYATJARRAKU

Summary of Cash Investments

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$250,000.00	1.630%	At Maturity	07 Aug 19
Fixed Term Deposit	\$250,000.00	1.640%	At Maturity	14 Aug 19
Fixed Term Deposit	\$500,749.86	0.530%	At Maturity	30 Aug 19

Transaction details

Ref	Description	Details	Transaction Amount
9	Reinvested Deposit	Fixed Term Deposit Due 30 Aug 19 @ 0.530%	\$500,749.86
	For Cash Deposit Account (CDA) Fixed Term Deposits, on the maturity date, unless you have provided instructions prior to the maturity date to withdraw all or part of your Fixed Term Deposit at maturity, on the maturity date we will automatically reinvest your funds as an At Call Deposit within your CDA. The Bank cannot accept and process instructions to reinvest Fixed Term Deposits prior to the maturity date. Automatic reinvestments into At Call will be priced at the interest rate applicable to At Call Deposits on that day and will remain At Call until we receive your instructions. The interest rate applicable to the At Call Deposit within your CDA may be lower than the interest rate applied to your maturing Fixed Term Deposit. Details of the current interest rate applicable to CDA At Call Deposits is available at commbank.com.au or on request when visiting any branch of the Bank, or by contacting your Relationship Manager or phoning the number listed above.		
9	Interest		\$749.86
9	Matured Term Deposit	Due 31 Jul 19 @ 1.610%	\$749.86

Additional account information

From the 1 August 2019, your Cash Deposit Account(CDA) Fixed Term Deposit funds will be automatically reinvested on the maturity date as an At Call Deposit within your CDA unless you provided us with prior instruction to withdraw funds at maturity. You have the flexibility to make the right decision for your investment on or after the maturity date. The At Call component of your CDA is not recommended as a long-term investment option and a higher interest rate may be available on a Fixed Term Deposit. To provide instructions, enquire on current interest rates, or for any additional information, contact your Relationship Manager, visit any of our branches or phone the number listed above. You can also view details of the current interest rate applicable to CDA At Call Deposits at commbank.com.au

A copy of the current Cash Deposit Account General Information and Terms and Conditions is available at commbank.com.au/CDAterms

This confirmation has been issued unsigned and without any alterations or erasures.

ACTION SHEET

Health & Building Officer – Philip Swain

Dates on Site:

24th - 30th June 2019


July - no site visit - annual leave

30 July – 7 August 2019

Next site visit: 28 August – 4th September 2019

Date	Subject	Action Taken
30 June 2019	Building Commission Report and Levees	I have submitted the 6 monthly building activity report to the Building Commission and the outstanding levees have been paid. Action: No further action pending next report
June - July 2019	Building Permit Issued to Finalise Wanarn Respite Facility	The buildings at Wanarn are progressing well. The final Building Permit was issued in early June. NCAMS have progressed the documentation, testing and application for the Occupancy Certification of the buildings, which has now been issued and the buildings are complete. Action: No further action
June-July 2019	Department of Health - EH Worker Programme	At the April meeting of Council it was resolved that the Shire advise that it was not going to accept a proposed 12 month contract extension unless a more equitable funding arrangement could be reached with the Department of Health. The Department had advised that no further funding was available and hence the programme has ceased. The CEO has proposed a new staff structure for the provision of waste services in Warburton and building and yard maintenance of Council properties. There was some opportunity for staff redeployment, however long term employees Ronnie Green and Conway Robinson and Environmental Health Field Support Officer Michael Cooke have accepted redundancy. The CEO undertook recruitment for a Supervisor for the revised staff structure and Joe Ribero has been appointed to the role. Joe is now responsible for supervising all refuse and maintenance staff. A revised refuse collection schedule has been implemented for Warburton to operate within available budget and service are being retained in Wanarn and Warakurna. Action: PS to liaise with supervisor to establish Shire property maintenance programme and refuse service schedules.
June – Aug 2019	Defrosted and dusty food	Complaints from store and Roadhouse Managers regarding the condition of food delivered to

	deliveries to communities by NATS	<p>communities have continued in recent months. I had previously written to NATS and requested that they ensure proper logistics are in place for the cold chain and that goods are protected from contamination. The City of Canning have visited the warehouse on several occasions in recent weeks to compel improvements in the operation of the food business. The City of Canning has issued an Improvement Notice on NATS to ensure compliance with the food standards. Discussions with the new owner operator of the refrigerated and frozen delivery vehicles has confirmed some improvement with the monitoring and management of deliveries. Advice from Canning Staff have advised that the transport company has had difficulty getting the door seals repaired and on repairing the seals found the doors would not close. The doors are being rebuilt and currently hire trailers with temperature loggers are being used to transport the products to site.</p> <p>Action: PS to continue to liaise with the transport driver, NATS and the City of Canning to ensure food is being properly temperature controlled during transportation and that containers are sealed to prevent dirt and dust contamination.</p>
June – July 2019	Waste Collection Audit	<p>I have undertaken a waste audit of Warakurna, Wanarn Warburton Mantamaru and Papulankutja communities to determine accurately the appropriate charges for each community. It has since been resolved that the Shire will no longer provide services to Mantamaru and Papulankutja. Administration again proposes substantial increases in waste fees for the 2019-20 year however the current services are grossly underfunded due to the removal of MUNS funding with no recompense to the Shire.</p> <p>Action: Audits of Communities to be reconciled for the fees and charges to be invoiced next month.</p>
June - July 2019	Uninstalled Shade Structure - Warburton	<p>I have issued the Building Permit for the structure to be installed near the softball field and children’s playground adjacent to the main oval. The structure is quite substantial and my intention at this stage is to have contractors put up the main structure and have work camp inmates and CDEP customers assist in filling the “gabion” wall (stoned filled metal caged wall) to complete the shade structure as a community project. I have contracted NCAMS to install the structure.</p> <p>Action: PS to liaise with builder to install the footings and main structure.</p>

<p>June – July 2019</p>	<p>Work Camp Effluent Disposal System</p>	<p>The work camp effluent disposal system was found to be completely inoperable and flooded in May. The unit has not been operational for some time and despite a technician raising concerns and staff complaints to Management the required repairs had not been undertaken. The unit requires maintenance inspections every 3 months. In May I requested that Corrective Services address this as a matter of urgency but there has been no action on the ground. As a result and as I don't have legislative powers to enforce action against the State I have most recently referred the matter to the Department of Health.</p> <p>Action: PS to pursue issue with Corrective Services and DoH</p> 
<p>June – July 2019</p>	<p>Food Business Inspections</p>	<p>I have compiled routine Food Business Inspection schedule for the new financial year. Ng Health have provided the updated Food Safety Plan for the HACC facilities but it is still not to a standard that the Shire can verify. The works at the Mantamaru and Blackstone HACC's are still to be completed with Warburton refit now completed. The issue of an Improvement Notice for the resealing or replacement of the coolroom floor at Jameson Store is still outstanding. I will issue this notice during my next visit. Other premises are generally compliant with the Act, Regulations and Standards and I commenced the inspections in August with the Wanarn Aged Care facility.</p> <p>Action: Improvement Notice to be issued on the Mantamaru (Jameson) Store. Routine inspections to be conducted as and when required.</p>
<p>June – July 2019</p>	<p>Multi-Purpose Police Facility Refurbishments</p>	<p>The Shire has received further advice regarding refurbishment and the installation of some accommodation buildings at the Multi-Functional Police Facility in Warburton. NCAMS have relocated and replaced the overflow line previously located on the building site. I have recently received a suitable plumbing design for the sedimentation tank on the accommodation facilities, however the State has already issued the Building Permit in contravention of the legislation.</p>

		Action: PS to issue septic approval to discharge effluent to the community STED and advise .
June-July 2019	Container Deposit Scheme – for WA	<p>I have been regularly attending the CDS working Group meetings in Perth. The implementation of the legislation is progressing well. The Shire has previously provided advice on the appropriate collection sites and infrastructure for the “lands”. I had referred the concept for collection agency to Ng Council for determination as to the appropriate organisation to run collection points in Warburton and Warakurna. To date there have been no groups or organisations come forward to run the facilities and advice from the Shire President is that the communities will not take the role on. I am exploring other options to provide the deposit recovery on the two communities.</p> <p>Action: PS to investigate other collection options.</p>
June-July 2019	Community Service Summary – Public Health Plan	<p>I have been unable to satisfactorily progress the document with the consultant. As a consequence I am seeking an alternative consultant. I am hoping to find someone shortly that can prepare the final draft document which will present the statistical information in a diagrammatic format to assist readers of the document in understanding the Shire’s priority setting.</p> <p>Action: Public Health Plan development to be included in the Corporate Business Plan and baseline report to be finalised for submission to Council.</p>
June – Aug 2019	Waste Oil Transportation	<p>I have for 18 months now had specific concerns regarding the amount of waste oil (200 litre drums) stored in communities and am exploring options to get the product back to Perth for recycling. Most waste oil is from the power stations and there are currently thousands of litres in most communities. The Shire of Leonora have a regular collection of their waste oil and have offered to accept the product and crush and dispose of drums for minimal costs. There has finally been some progress with the removal of waste oil progressing in Warburton.</p> <p>Action: PS to monitor waste oil removal from communities.</p>
2-7 August 2019	Electrical Upgrade – shire Office and Gallery	<p>The electrical upgrade was undertaken during my visit in early August. There were significant problems experienced by the electricians as much of the original and subsequent wiring hadn’t been labelled or done to standard. I am awaiting the details of variation in this regard but it will be significant. The buildings have now had RCD protections upgraded to current standards with easy</p>

		<p>to install replacements which should save on maintenance in the future.</p> <p>Action: PS to document electrical variations and confirm payment with CEO</p>
13 August 2019	Car Body Removal – Communities	<p>There are approximately 2000 vehicle bodies in stockpiles at Warburton, Jameson, Blackstone Wingellina, Warakurna and Wanarn. I have again met with Simsmetal staff in Perth to evaluate the possibility of car body removal from the lands. It is hoped that Simsmetal can remove vehicles if transport can be obtained at a viable price. To this end Simsmetal are proposing a cooperative grant application to the Waste Authority later this year to compensate for transport costs. As the vehicles will be removed on behalf of communities any income generated for waste metal will go back to the communities themselves.</p> <p>Action: PS to liaise with CEO and NG Council regarding proposed grant application and letter of support from the Shire.</p>
20 August 2019	Building Permits Warburton	<p>I have received two building application for sheds on two different lots in Warburton but I have insufficient plans and certifications to issue them. I have advised NCAMS the apoplicant and will await full submissions.</p> <p>Action: PS to progress Permits when full details received.</p>
Pending	Issue of Occupancy Certifications for Buildings approved under the 2011 Building Act and the 2012 Regulations	<p>A temporary Occupancy Certificate for the Warburton NG Council Store expired on the 16th April. The Store was constructed without compliant toilet facilities and has since had the addition of office space within the stores. Whilst the offices are not of sufficient size to require dual classification (Class 7 & 5) of the building, they still require the construction of a Universal Access Toilet facility. NCAMS have determined to install a new facility adjacent to the warehouse and are currently seeking plumbing advice to make provision for a UAT. I am liaising with NCAMS regarding the application and extension of the temporary permit and have most recently discussed the appropriate location of septic tank on site in order to access the STED.</p> <p>Action: PS to liaise with NCAMS and arrange the issue of necessary permits to enable the issue of the final OC at the Warburton Stores.</p>
Pending	Improvement Notice – Blackstone Store	<p>I have issued a notice on Papulankutja Community Incorporated regarding the condition, maintenance and cleanliness of the Blackstone Store. I have since followed up with the new proprietors and the CSM and the store is selling only packaged product</p>

		<p>until the kitchen upgrading and cleaning can be conducted.</p> <p>Action: HBO to continue liaising with new proprietors to enable Notice closure in due course.</p>
Pending	Wild Dog Issues – Cassini Minesite and Warakurna Community	<p>Whilst predominantly a Land Management issue the Shire has been trying to assist with the control of wild dogs at these two locations. In recent months the problems have become substantially worse. It is hoped that Land Management can take the lead on this issue as part of the WA Wild Dog Action Plan and I have forwarded relevant information to Alex Knight. The ACEO has also sought independent legal advice on this matter which confirms that the Shire does not have any real jurisdiction in relation to wild dog control as distinct from Dog Act matters which the Shire could choose to enforce via its own local laws.</p> <p>Action: PS to continue liaison with Land Management and agencies to establish a better wild dog control regime within the Shire</p>
Pending	Blackstone Waste Site relocation	<p>The temporary trench and the previous trench area have been pushed over and cleaned up. Temporary Signage has been installed and final signage is being ordered for the new site.</p> <p>Action: PS to arrange signage for permanent installation now the trench is constructed.</p>
Pending	Swimming Pool Sampling and Procedures	<p>I have reviewed the previous documentation on the pools and located procedure manuals for the Blackstone and Warakurna pools. I will provide updated manuals in conjunction with the Youth Services review and the staffing of community pools being resolved.</p> <p>Action: PS to provide updated manuals to pool managers if appointed by communities.</p>
Pending	Tjukurla Community – Waste Issues – Bin Infrastructure	<p>The EHFSO has confirmed that there are enough bin lids and brackets in stock and is making arrangements to get these to Tjukurla for NG Health staff to install. As before, there is limited ability to get the waste site modified as there is no machinery available in Tjukurla, so I will continue to liaise with the Works Supervisor to make some alterations to the site when equipment allows.</p> <p>Action: EHFSO to arrange 20-30 bin lids for installation in Tjukurla. PS to pursue machinery time/budget for waste site improvements.</p>
Pending	Warburton Roadhouse – Proposed Caravan Park Extensions	<p>The Permit was issued in late July 2018 and all reporting and financial aspects of the application have been addressed.</p> <p>Action: PS to liaise with Builder and NCAMS during construction of new facilities.</p>

Pending	Waste Services Warakurna	<p>I have discussed the shortcomings of the Warakurna Landfill with the Works Supervisor and he will endeavour to have machinery divert to modify the trench by lifting the floor by 500mm when the contractors are next in the area.</p> <p>Action: PS to liaise with CSM and Elves Brites for machinery time to modify the trench.</p>
Pending	New Arts Centre Warakurna	<p>I have provided advice to the community and services regarding a suitable location for the proposed new arts centre. The lots being investigated are Lot 39 and Lot 109 on the Community Layout Plan. Lot 39 is Zoned Community Purposes under the CLP and the proposed use is compatible. Lot 109 is zoned Recreation and the definitions in the CLP suggest such areas should be allocated to active and passive recreation. Given the unusual shape of the lot, the intention was for it to be a vegetation link running though the community areas. The CLP can be amended relatively easily but if Lot 39 is workable it would seem to be the most compatible location without having to resort to amendment.</p> <p>Action: Nil pending further progress of the proposal by community.</p>

Activity Report, Early Years Program – August 2019

Early Years programs / playgroups have continued successfully this year, with many parents / family adults and their little children participating.

As noted in the May report, Shire staffing was reduced to two positions from the beginning of term two. Anne Shinkfield, Early Years Program Coordinator, added the facilitation of the Blackstone and Jameson playgroups to her role and Joy McGinley continued with the facilitation of the Warburton program. As there were no additional casual staff available for Warburton, Anne also worked with Joy on most Monday and Wednesday mornings, as the larger numbers of participants on those days required more than one staff person.

The IAS KPI for 'core service provision' was set at 7 playgroup sessions per week from term two onwards, continuing in the same venues in each community as in term 1.

Participation data for term 2, 2019 -

Community early years program / playgroup	Number of sessions for term 2	Number of children participating at least once for term 2	Number of adults participating at least once for term 2	Average number of families for term 2
Warburton (Monday to Friday)	44 – out of 50 possible	51 (Children - total for term 1 + 2 = 65)	77 (Adults - total for term 1 + 2 =90)	7 - 8
Blackstone (Tuesday)	4 - out of 10 possible	9 (Children - total for term 1 + 2 = 18)	15 (Adults - total for term 1 + 2 =21)	2 - 3
Jameson (Thursday)	5 – out of 10 possible	12 (Children - total for term 1 + 2 = 18)	25 (Adults - total for term 1 + 2 =27)	4 - 5
Totals	53 – out of 70 possible	72 (Children - total for term 1 + 2 = 91)	117 (Adults - total for term 1 + 2 = 138)	

Notes:

- ❖ 10 children / families attended more than one community playgroup during the term – data adjusted to take this into account.
- ❖ Program provision was not possible in Blackstone or Jameson for a number of weeks due to the changing of staff and the restrictions placed on road travel to these communities for two weeks, in respect of cultural business.
- ❖ With the handover of this program from the Shire to another agency at the end of 2019, it will be very important to ensure that there is a smooth transition during term 4 this year, to ensure that the children, and their families, can continue their participation in this program, which is providing the opportunity for parents to help their children get ready for school.

Written by Anne Shinkfield, Early Years Program Coordinator.

ACTION SHEET

Works Engineer – Peter Kerp

Dates on Site: 13th – 17th July 2019

Next site visit: 7th September – 12th September 2019

Date	Subject	Action Taken
14 July 2019	Site visit Shire road network Realigned road sections with anomaly SLK readings	<p>Elves drove me around the major roads (Great Central Road, Giles Mulga Park Road, Warburton Blackstone Road and Jameson Wanarn Road) to get a feel of their current running surface condition, prevalence and effectiveness of off-shoot drains and importantly localities and proximity of gravel and limestone pits to these major roads. What was noticeable was the number of road sections on all these major roads did not appear on the Fulton Hogan SLK app which is quite alarming. This app provides local government and contractors the ability to locate features, structures and items within road reserves whether travelling in vehicles or on foot. Any point within the road reserve can be located by SLK, easting and northing or latitude and longitude. This allows the user to locate themselves on these networks for inspections, defects, environmental features or delivery of items to construction or maintenance sites along existing road networks as long as GPS is available.</p> <p>ACTION Main Roads WA has been asked what the Shire needs to do to update the realigned road sections to reflect current road alignment. On receipt of MRWA advice, Works will perform the necessary actions to reflect correct SLK readings on all Shire collector roads</p>
July 2019	Gravel pit locations	<p>Location of various road sourcing material pits were observed whilst driving with Elves on the Shire road network, so it was important to ascertain their locations and sizes as this information has never been recorded and is so important for forward capital work programs. Additionally the Shire must provide future funds for their rehabilitation when closed.</p> <p>ACTION A listing of all gravel, limestone and crushed granite rock base pits operated by the Shire will be established detailing the following information:</p> <ul style="list-style-type: none"> • Road Name and its kilometre reading (SLK) • Material source (gravel, limestone etc.) • Estimated m3 stockpiled, and date recorded

		<p>• Potential for expansion and estimated m3 extracted (check expansion for veg and heritage approvals)</p>
July 2019	<p>R2R signage</p> <p>Traffic Counters Collecting AADT</p>	<p>Again, whilst driving with Elves along the Shire road network, it was observed the numbers of Roads to Recovery signs still standing on the edge of the road. These signs have been installed beyond the mandatory 12 months timeline following project completion.</p> <p>Shire practice in the past has been to erect these signs at new R2R projects when completed, unfortunately the signage logo has been redesigned by the Federal Government so new signs need to be purchased.</p> <p>ACTION Existing Road to Recovery signage erected on various Shire managed roads be removed and new R2R signs compliant to current signage guidelines be purchased</p> <p>Elves is removing existing 3 traffic counters and placing them in various locations on Great Central Rd, Wanran Jameson Rd, Giles Mulga Park Rd and Warburton Blackstone Rd.</p> <p>Traffic counters will also be placed on each community road.</p> <p>Information collected will be about the number, type and speed of vehicles on each road.</p> <p>Annual Average Daily Traffic (AADT) is a measure used by the Grants Commission of the data collected by local government and provided to MRWA IRIS System (via the Shires RAMM System) for determining funding for the maintenance and construction of local government road network. Current AADT data showing more vehicles using road network would result in the Shire receiving substantially more FAGs road funding.</p> <p>ACTION Traffic counters be progressively installed at nominated sections of all the Shire collector roads and community roads with the data collected being made available to MRWA and Grants Commission on a yearly basis.</p>
July 2019	<p>GPS readings</p> <p>Veg clearing</p> <p>Jameson</p> <p>Southern</p> <p>Bypass Road</p>	<p>Elves and I collected GPS readings of the proposed vegetation clearing affected by the proposed Southern Bypass, Western and Eastern Access roads in Jameson community. The purpose of the GPS readings was a requirement of the proposed permit to clear vegetation under the <i>Environmental Protections Act 1986</i></p> <p>ACTION WE and Elves collected GPS readings on all proposed roads and provided this information</p>

		to the Ngaanyatjarra Council Land and Culture Unit for forwarding onto the Department of Water and Environmental Regulations (DWER)
July 2019	Vegetation Clearing along the Cutline, new Western Bypass	<p>Breakaway Contractors are close to completing road construction on the newly aligned Ninga Road (the Cutline), Western Bypass.</p> <p>As a result of this road being completed the Shire is obligated to maintain certain records relating to the clearing of native vegetation authorized under the Permit.</p> <p>The Shire as the Permit Holder must provide DWER these records when and if requested by DWER.</p> <p>Action:</p> <p>WE will record the following information:</p> <ul style="list-style-type: none"> • record using GPS unit set to Geodectic Data Australia 1994 (GDA94), expressing the coordinates in eastings and northings or decimal degrees; • the date the area was cleared; • the size of the area cleared (hectares) • actions taken to avoid, minimize, reduce impacts and extent of clearing • actions taken to minimize the risk of introduction and spread of <i>dieback</i> and <i>weeds</i>