



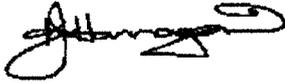
Shire of Ngaanyatjaraku
ON A JOURNEY

ORDINARY MEETING OF COUNCIL
MINUTES

16 December 2020
at
1.05 pm

SHIRE OF NGAANYATJARRAKU
ORDINARY MEETING OF COUNCIL

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

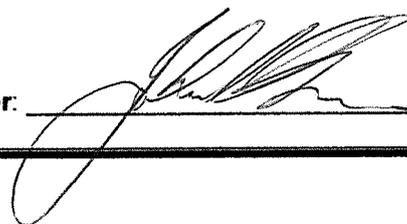


Chief Executive Officer

Date: 16-12-2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 16 December 2020.

Presiding Member: _____



Date: 26/12/2020

| | | |
|------------|---|-----------|
| 1. | DECLARATION OF OPENING..... | 4 |
| 2. | ANNOUNCEMENT OF VISITORS..... | 4 |
| 3. | ATTENDANCE | 4 |
| 3.1 | PRESENT..... | 4 |
| 3.2 | APOLOGIES..... | 4 |
| 3.3 | APPROVED LEAVE OF ABSENCE..... | 4 |
| 4. | PUBLIC QUESTION TIME | 4 |
| 4.1 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | 4 |
| 4.2 | PUBLIC QUESTION TIME | 4 |
| 5. | APPLICATIONS FOR LEAVE OF ABSENCE | 4 |
| 6. | DECLARATION BY MEMBERS..... | 4 |
| 6.1 | DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA..... | 4 |
| 6.2 | DECLARATIONS OF INTEREST | 6 |
| 7. | ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... | 6 |
| 8. | PETITIONS, DEPUTATIONS, PRESENTATIONS | 6 |
| 8.1 | PETITIONS..... | 6 |
| 8.2 | DEPUTATIONS | 6 |
| 8.3 | PRESENTATIONS | 6 |
| 9. | CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS..... | 6 |
| 9.1 | ORDINARY MEETING OF COUNCIL | 6 |
| 10. | CEO REPORTS..... | 7 |
| 10.1 | PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS | 7 |
| 11. | DEPUTY CEO REPORTS | 9 |
| 11.1 | PAYMENTS LISTING | 9 |
| 11.2 | COUNCIL INVESTMENTS..... | 11 |
| 11.3 | MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED | 13 |
| 11.4 | RATES WRITE OFF | 17 |
| 12. | DIRECTOR GOVERNANCE & CORPORATE REPORTS..... | 18 |
| 13. | EHO & BUILDING SERVICES REPORTS | 18 |
| 13.1 | ACTION REPORT – ENVIRONMENTAL HEALTH / BUILDING SERVICES | 18 |
| 14. | WORKS ENGINEERING REPORTS | 20 |
| 14.1 | ACTION REPORT – ENGINEERING SERVICES | 20 |
| 15. | NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION | 20 |
| 16. | CONFIDENTIAL MATTERS..... | 28 |
| 17. | NEXT MEETING..... | 28 |
| 18. | CLOSURE OF MEETING | 28 |

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 1.05 pm.

2. ANNOUNCEMENT OF VISITORS

The Presiding Member welcomed members of the public to the gallery.

3. ATTENDANCE

3.1 PRESENT

| | | |
|---------------------------|---|---|
| Elected Members: | President Councillor Councillor Councillor Councillor | D McLean J Porter D Frazer A Bates L West |
| Staff: | CEO ASSCO | K Hannagan (via MS Teams on TV) LF Salazar |
| Guests: | | |
| Members of Public: | There were no members of the public in attendance at the commencement of the meeting. | |

3.2 APOLOGIES

Cr.

Cr.

3.3 APPROVED LEAVE OF ABSENCE

Cr J Frazer

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.2 PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DECLARATION BY MEMBERS

6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

6.2 DECLARATIONS OF INTEREST

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under *s.5.68(1)(b)(ii) or the Local Government Act*, or
 - 6.2 Where the Minister allows the Councillor to participate under *s.5.69(3) of the Local Government Act*, with or without conditions.

Declarations of Interest provided:

| Item Number/ Name | Type of Interest | Nature/Extent of Interest |
|----------------------|------------------|---------------------------|
|----------------------|------------------|---------------------------|

| | | |
|--|--|--|
| | | |
|--|--|--|

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

8. PETITIONS, DEPUTATIONS, PRESENTATIONS

8.1 PETITIONS

8.2 DEPUTATIONS

8.3 PRESENTATIONS

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL (ATT 9.1)

Voting Requirement
Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Porter

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 25 November 2020 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.1) be confirmed as a true and accurate record.

Carried: 5/0

10. CEO REPORTS

10.1 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

| | |
|------------------------------------|--|
| FILE REFERENCE: | GV.05 |
| AUTHOR'S NAME AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 10 December 2020 |
| DISCLOSURE OF INTERESTS: | The author has no financial, proximity or impartiality interest in the proposal. |

Summary

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

Background

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

Comment

Several resolutions from the July 2020 meeting are still in progress, see Attachment 10.1 for details.

Statutory Environment

Section 2.7 of the Local Government Act 1995 states:

“Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.”

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

Financial Implications

There are no known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 10.1 - Council Resolutions - Status Report

Voting Requirement

Simple Majority

Cr West left the Chamber at 1.08pm

Cr West entered the Chamber at 1.09pm

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr L West

That Council notes the attached Council Resolutions – Status table as at November OCM 2020, (Attachment 10.1) and this report.

Carried: 5/0

11 DEPUTY CEO REPORTS

11.1 PAYMENTS LISTING, NOVEMBER 2020

| | |
|--|--|
| FILE REFERENCE: | FM.07 |
| AUTHOR'S NAME AND POSITION: | Kerry Fisher Deputy Chief Executive Officer |
| AUTHORISING OFFICER AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 7 December 2020 |
| DISCLOSURE OF INTERESTS: | Nil |

Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

Comment

The payments made are consistent with previous months.

Statutory Environment

Local Government (Financial Management) Regulations 1996

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) the payee's name; and*
 - (b) the amount of the payment; and*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing-*
- (a) for each account which requires council authorisation in that month —*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;*
and
 - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

Financial Implications

The Shire makes annual budget allocations for payment of accounts.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 11.1 – Payment Listings

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates

Seconded: Cr D Frazer

That Council receives the Payment Listing, November 2020 totaling payments of \$716,739.36 as per Attachment 11.1.

Carried: 5/0

11.2 COUNCIL INVESTMENTS

| | |
|--|--|
| FILE REFERENCE: | FM.04 |
| AUTHOR'S NAME AND POSITION: | Kerry Fisher Deputy Chief Executive Officer |
| AUTHORISING OFFICER AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 10 December 2020 |
| DISCLOSURE OF INTERESTS: | The author and the authorising officer have no financial, proximity or impartiality interests in the proposal. |

Summary

For Council to be advised of the Shires Municipal Account and Investments as attached.

Background

To invest the Shire of Ngaanyatjarraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

The recent reduction of RBA interest rate to 0.10% has greatly reduced term deposit interest to 0.30% for a 12 month term. As such the Shire will not achieve its budgeted interest income for 2020/21 FYE.

Statutory Environment

Local Government Act 1995

Section 6.14 Power to Invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) Regulations in relation to investments by local governments may—*
 - (a) make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and*

- (d) provide for the application of investment earnings; and
- (e) generally, provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. *Investments, control procedures for*
- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
 - (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*
- (1) *In this regulation —*
 - authorised institution means —*
 - (a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
 - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
 - foreign currency means a currency except the currency of Australia.*
 - (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
 - (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.*

Financial Implications

The Shires budgeted 2020/21 Interest Income will need to be reduced as part of the Mid-Year Budget Review process.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Corporate Policy Finance 2.12 Investment.

Attachments

Attachment 11.2 – Westpac screen prints of Municipal and Investment Accounts. (No monies are currently being held with any other institutions.)

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates

Seconded: Cr L West

That the report on Council Investments as at 10 December 2020 be received.

Carried: 5/0

11.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED

| | |
|--|--|
| FILE REFERENCE: | FM.10 |
| AUTHOR'S NAME AND POSITION: | Kerry Fisher Deputy Chief Executive Officer |
| AUTHORISING OFFICER AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 11 December 2020 |
| DISCLOSURE OF INTERESTS: | The author and the authorising officer have no financial, proximity or impartiality interests in the proposal. |

Summary

For Council to receive the monthly financial report for November 2020.

Background

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

Comment

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred. 'Permanent' variances to note are:

- Interest from investments lower as interest rates reduced

Statutory Environment

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996.

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an

- additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Financial Implications

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets. Please note that the figures in this report do not contain Depreciation Expense as mentioned above.

Strategic Implications

Integrated Strategic Plan 2018 - 2028
 Goal 3, Leadership
 Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment 11.3 - Monthly Financial Report.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter Seconded: Cr D Frazer

That Council receives the monthly financial report for November 2020.

Carried: 5/0

11.4 RATES WRITE OFF – HOLOCENE PTY LTD A2820

| | |
|--|--|
| FILE REFERENCE: | FM.08 |
| AUTHOR'S NAME AND POSITION: | Kerry Fisher Deputy Chief Executive Officer |
| AUTHORISING OFFICER AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 7 December 2020 |
| DISCLOSURE OF FINANCIAL INTEREST: | The author and the authorising officer have no financial, proximity or impartiality interests in the proposal. |

Summary

For Council to consider writing-off interest charged to Holocene Pty Ltd for mining tenement E69/03589, Assessment 2820 of \$37.03.

Background

Rates were raised against Holocene Pty Ltd in the 2020-21 billing cycle. A first instalment payment was received from Holocene by the due date. The surrender of the holding and subsequent Landgate schedule was then received by the Shire. An interim notice was generated when the schedule was processed and the notice for the \$37.03 balance, being interest was sent to the ratepayer. The Shire has received the interim rates notice 'Return to Sender'.

Comment

It is not financially viable for the Shire to pursue the outstanding amount, particularly in light of the 'Return to Sender' notification. The time elapsed since the surrender by Holocene Pty Ltd and the Shire receiving the notification from Landgate has caused the interest charges of \$37.03 to be generated against the assessment.

Statutory Environment

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

Financial Implications

The write-off of the Holocene Pty Ltd debtor considered unviable to recover or irrecoverable will have a nil result to the budgeted rates income as interest is not budgeted for.

Strategic Implications

Strategic Community Plan 2016 - 2026

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment – Register for Tenement E69/03589 'death'.

Voting Requirement

Absolute Majority

Officer's Recommendation

That Council approves to write-off the outstanding amount of \$37.03 interest charges owed by Holocene Pty Ltd for Mining Tenement E69/03589, Assessment A2820.

Since this report was written the company have paid the outstanding interest on Mining Tenement E69/03589, Assessment A2820. As such no further action needs to be taken.

12. DIRECTOR GOVERNANCE & CORPORATE REPORTS

13. EHO & BUILDING SERVICES REPORTS

13.1 ACTION REPORT – ENVIRONMENTAL HEALTH & BUILDING SERVICES

FILE REFERENCE: EM.00

AUTHOR'S NAME AND POSITION: Maurice Walsh
EHO & Building Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 8 December 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Environmental Health & Building Services activities and actions for the preceding month.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 13.1 – Action Report, EHO / Building Services

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates Seconded: Cr L West

That Council receives the Action Report, EHO / Building Services for November 2020.

Carried: 5/0

14. WORKS ENGINEERING REPORTS

14.1 ACTION REPORT – WORKS ENGINEER

| | |
|--|--|
| FILE REFERENCE: | RD.00 |
| AUTHOR'S NAME AND POSITION: | Peter Kerp Works Engineer |
| AUTHORISING OFFICER AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 11 December 2020 |
| DISCLOSURE OF INTERESTS: | The author and the authorising officer have no financial, proximity or impartiality interests in the proposal. |

Summary

To inform Council of Works Engineering activities and actions for the preceding months.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 -
2028 Goal 1, Our Land
Outcome 1.2, Travel the Land
Strategy: 1.2.1, Good Roads

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 14.1 – Action Report, Works Engineering

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter Seconded: Cr L West

**That Council receives the Action Report, Works Engineering for
November/December 2020.**

Carried: 5/0

15. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr L West

That Council admits the three below urgent business reports.

Carried: 5/0

15.1 OUTBACK HIGHWAY DEVELOPMENT COMMITTEE (OHDC)

FILE REFERENCE: GV.00

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 15 December 2020

DISCLOSURE OF INTERESTS: The author is Councils voting representative to the Committee.

Summary

To provide Council with a copy of the Minutes of the committees latest meeting held.

Background

The objectives of the Association are:

- (a) to lobby for and promote the building of an Outback Highway from Laverton in Western Australia to Winton in Queensland (in this Rule called "the Outback Highway" also promoted as the Outback Way);
- (b) to seek governmental and private support for and investment in the building of the Outback Highway;
- (c) through the building of the Outback Highway, increase tourism and freight transport and provide much needed infrastructure to areas along the route of the Outback Highway;
- (d) through the building of the Outback Highway, benefit the people of Australia generally, but in particular the people of the Shires and Councils which are Members of the Association;
- (e) to raise, receive, hold and invest funds to financially support these objects; and
- (f) to carry out such additional purposes as the Committee determines are required to achieve the foregoing objects of the Association.

Council recently appointed the following officers to represent the Shire at OHDC meetings:
Committee Member: Chief Executive Officer
Committee Member: Director Governance & Corporate
Proxy: Deputy Chief Executive Officer

It is therefore appropriate for Council to receive copies of the Committee's minutes.

Comment

See attachment.

Statutory Environment

Local Government Act 1995:

5.9. Committees, types of

(1) In this section — other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

(a) council members only; or

(b) council members and employees; or

(c) council members, employees and other persons; or

(d) council members and other persons; or

(e) employees and other persons; or

(f) other persons only.

Financial Implications

The Shires annual membership fee of \$25,000 p.a. and meeting attendance costs are included in the 2020/21 Adopted Budget.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy, 1.2.1 Good Roads

Action, Facilitate Upgrade and Seal of the Great Central Road

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 15.1 – Minutes

Attachment 15.2 – Xmas message

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer

Seconded: Cr J Porter

That Council receives the December Minutes of the Outback Highway Development Committee.

Carried: 5/0

15.2 MRWA OUTBACK HIGHWAY SEALING PROJECT, GOVERNANCE GROUP

| | |
|------------------------------------|--|
| FILE REFERENCE: | GV.00 |
| AUTHOR'S NAME AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 15 December 2020 |
| DISCLOSURE OF INTERESTS: | The author is Councils voting representative to the Committee. |

Summary

To provide Council with a copy of the Minutes of the committees latest meeting held.

Background

The objectives of the Association are:

The Outback Way Governance Group has been established to coordinate the planning and delivery of the works that will be undertaken to extend the sealing of the Great Central Road which forms the WA Section of the Outback Way. The Outback Way is the name given to the route that extends from Laverton in WA to Winton in Qld, via Uluru and Alice Springs in the Northern Territory. The Commonwealth Government, combined with the WA State Government is investing in the upgrade and sealing of the Great Central Road so that it can meet the demands of mining, tourism, freight transport and community development from a safe, efficient and sustainable manner. The State Government is the recipient of the Commonwealth funding.

The Chief Executive Officer is Councils voting representative to this Committee. It is therefore appropriate for Council to receive copies of the Committee's minutes.

Comment

See attachment.

Statutory Environment

Local Government Act 1995:

5.9. Committees, types of

(1) In this section — other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

(a) council members only; or

(b) council members and employees; or

(c) council members, employees and other persons; or

(d) council members and other persons; or

(e) employees and other persons; or

(f) other persons only.

Financial Implications

The Shires meeting attendance costs are included in the 2020/21 Adopted Budget.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy, 1.2.1 Good Roads

Action, Facilitate Upgrade and Seal of the Great Central Road

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 15.2 – Minutes

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates Seconded: Cr L West

That Council receives the December Minutes of the MRWA Outback Highway Sealing Project, Governance Group.

Carried: 5/0

15.3 GVROC COUNCIL MEETING

| | |
|------------------------------------|--|
| FILE REFERENCE: | GV.00 |
| AUTHOR'S NAME AND POSITION: | Kevin Hannagan Chief Executive Officer |
| DATE REPORT WRITTEN: | 15 December 2020 |
| DISCLOSURE OF INTERESTS: | The author is Councils voting representative to the Committee. |

Summary

To provide Council with a copy of the Minutes of the committees latest meeting held.

Background

The objectives of the Council are:

To form a strategic alliance for the retention of infrastructure and community services, acquiring funding from government grants, economic development initiatives and private sector funding.

To establish and maintain effective communication and consultative mechanisms between the participating local governments on policy and processes using a management strategy.

The Chief Executive Officer is Councils voting representative to this Committee.
It is therefore appropriate for Council to receive copies of the Committee's minutes.

Comment

See attachment.

Statutory Environment

Local Government Act 1995:

5.9. Committees, types of

(1) In this section — other person means a person who is not a council member or an employee.

(2) A committee is to comprise —

(a) council members only; or

(b) council members and employees; or

(c) council members, employees and other persons; or

(d) council members and other persons; or

(e) employees and other persons; or

(f) other persons only.

Financial Implications

The Shires Annual membership subscription of \$12,000 and meeting attendance costs are included in the 2020/21 Adopted Budget.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Strategy, 3.2.1 Good local governance

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 15.3 – Minutes

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter Seconded: Cr D Frazer

That Council receives the November Minutes of the GVROC Council meeting.

Carried: 5/0

16. CONFIDENTIAL MATTERS

17. NEXT MEETING

Scheduled for Wednesday, 24 February 2021 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

18. CLOSURE OF MEETING

There being no further business to discuss the Presiding Member closed the meeting at 1.25pm.