



Shire of Ngaanyatjarra

ON A JOURNEY

ORDINARY MEETING OF COUNCIL

ATTACHMENTS

**Tjulyuru Cultural and Civic Centre
Warburton Community**

29 April 2020

at

1.00 pm



Shire of Ngaanyatjaraku
ON A JOURNEY

Tjulyuru Cultural and Civic Centre
Warburton Community

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File: GV.00

20 April 2020

Kevin Hannagan
Chief Executive Officer
Shire of Ngaanyatjaraku

ceo@ngaanyatjaraku.wa.gov.au

Dear Kevin,

LEAVE OF ABSENCE

I write to apply for a leave of absence.

I am in Perth and unable to return to the Shire because of the complications around the provision of dialysis for my wife and daughter.

The coronavirus quarantining provisions have severely affected the movement of the specialist dialysis nurses in and out of the declared Shire of Ngaanyatjaraku Bio-security Restricted Area.

My return may be delayed by as much as two months by these circumstances beyond my control.

I hope to return as soon as possible.

Yours faithfully,

Cr. Alwyn Bates
Shire of Ngaanyatjaraku



Shire of Ngaanyatjaraku

ON A JOURNEY

ORDINARY MEETING OF COUNCIL

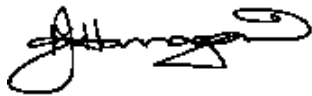
UNCONFIRMED MINUTES

**Tjulyuru Cultural and Civic Centre
Warburton Community**

**25 March 2020
at
1.04 pm**

SHIRE OF NGAANYATJARRAKU
ORDINARY MEETING OF COUNCIL

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



Chief Executive Officer

Date: 26-03-2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 25 March 2020.

Presiding Member: _____ **Date:.** / /2020

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1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 1.04 pm.

2. ANNOUNCEMENT OF VISITORS

The Presiding Member welcomed members of the public to the gallery.

3. ATTENDANCE

3.1 PRESENT

Elected Members:	President Councillor Councillor Councillor Councillor	D McLean J Frazer A Jones L West J Porter
Staff:	CEO FAC	K Hannagan (by telephone) G Handy
Guests:	Nil	
Members of Public:	There was one member of the public in attendance at the commencement of the meeting - Harriet Olney, Independent, NCAC	

3.2 APOLOGIES

Cr. P Thomas

Cr. D Frazer

3.3 APPROVED LEAVE OF ABSENCE

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.2 PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DECLARATION BY MEMBERS

6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

6.2 DECLARATIONS OF INTEREST

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*, or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act*, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest

- 7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**
- 8. PETITIONS, DEPUTATIONS, PRESENTATIONS**
 - 8.1 PETITIONS**
 - 8.2 DEPUTATIONS**
 - 8.3 PRESENTATIONS**
- 9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 9.1 MINUTES OF ORDINARY MEETING OF COUNCIL (ATT 9.1)**

Officers Recommendation and Council Resolution

Moved: Cr L West Seconded: Cr J Porter

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 26 February 2020 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.1) be confirmed as a true and accurate record.

Carried: 5/0

10. CEO REPORTS

10.1 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

FILE REFERENCE: GV.05

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 16 March 2020

DISCLOSURE OF INTERESTS: The author has no financial, proximity or impartiality interest in the proposal.

Summary

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

Background

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

Comment

Wherever possible, Council decisions are implemented as soon as practicable after a Council meeting. However, there are projects or circumstances that mean some decisions take longer to action than others.

Ongoing monthly reports will show the status of Council Resolutions that have not been actioned.

Generally, all resolutions have been enacted. Some matters are of an on-going nature and will take several months to complete. Attached is a list of those items not yet completed.

Statutory Environment

Section 2.7 of the Local Government Act 1995 states:

“Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.”

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

Financial Implications

There are no known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 10.1 - Council Resolutions - Status Report

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr A Jones Seconded: Cr L West

That Council notes the attached Council Resolutions – Status as at February 2020 (Attachment 10.1) and this report.

Carried: 5/0

10.2 ATTENDANCE BY TELEPHONE CR THOMAS

FILE REFERENCE: GV.00

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 16 March 2020

DISCLOSURE OF INTERESTS: The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider a request from Cr Thomas to attend the next Ordinary meeting of Council by telephone.

Background

Cr P Thomas has advised that he may not be able to attend the next ordinary meeting of Council in person and has requested Council approval to attend by telephone if necessary.

Comment

In accordance with Regulation 14A (2) Cr Thomas has attended the July, August, September and December meetings by telephone for the 2019/20 financial year.

Statutory Environment

Local Government Act 1995

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (a) *the matters to be dealt with at ordinary or at special meetings of councils; and*
 - (b) *the functions of committees or types of committee; and*
- (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means;*

Local Government (Administration) Regulations 1996

14A. Attendance by telephone etc. (Act s. 5.25 (1) (ba))

- (1) *A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —*
- (a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*
 - (b) *the person is in a suitable place; and*
 - (c) *the council has approved* of the arrangement.*
- (2) *A council cannot give approval under sub-regulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person who was not physically present was taken to be present in accordance with this regulation.*

- (3) *A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.*
- (4) *In this regulation —*
suitable place *means a place that the council has approved* as a suitable place for the purpose of this regulation and that is located —*
(a) in a townsite or other residential area; and
(b) 150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;
townsite *has the same meaning given to that term in the Land Administration Act 1997 section 3(1).*

** Absolute majority required.*

[Regulation 14A inserted in Gazette 31 Mar 2005 p. 1031.]

Financial Implications

There are no known financial implications.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Not applicable

Voting Requirement

Absolute Majority

Officers Recommendation and Council Resolution

Moved: Cr J Porter

Seconded: Cr J Frazer

That Council approves Cr P Thomas request to attend the next Ordinary Meeting of Council by telephone (if necessary), as he will be:

- (a) in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and**
- (b) will be in a suitable place**

Carried: 5/0

10.3 MEMORANDUM OF UNDERSTANDING - NORTHERN GOLDFIELDS WORKING GROUP

FILE REFERENCE:	Gv.00
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	16 March 2020
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider entering into a Memorandum of Understanding (MoU) with the Northern Goldfields Working Group.

Background

The Northern Goldfields Working Group (NGWG) consists of the Shires of Wiluna, Laverton, Leonora, Menzies and Ngaanyatjaraku, and is an informal group of Chief Executive Officers, Shire Presidents and when convenient, Deputy Chief Executive Officers, that meet regularly to discuss mutual topics. It was developed to provide a collaborative and united approach to regional issues outside of the Goldfields Voluntary Regional Organisation of Councils' scope, with a focus on Northern Goldfields projects.

Comment

Initially the NGWG's outcomes were implemented by the members. However, there is now a need for a designated person/consultant to action its meetings' objectives and to achieve outcomes, whether through lobbying, funding applications or project management, and to do so, both efficiently and effectively, ensuring the best result for the Northern Goldfields.

The purpose of the Memorandum of Understanding is to create a unified approach to this decision with financial contributions to support the employment of a person / consultant to undertake the requirements as set out by the NGWG.

This will require a succinct strategic plan that outlines the key responsibilities of the position and its objectives. A brief outline is listed as follows for the initial twelve-month period:

Key Responsibilities:

- 2.1 Developing interregional and intraregional alliances;
- 2.2 Identifying industry opportunities, priorities and gaps;
- 2.3 Developing a unified brand for the Northern Goldfields region;
- 2.4 Funding opportunities;
- 2.5 Identifying infrastructure priorities; and
- 2.6 Lobbying on behalf of Northern Goldfields regional issues.

Item 2.5 will be of particular importance to the Shire as the state government intend to form Infrastructure WA (IWA). At a forum in Kalgoorlie on Friday 28 February the following was outlined, IWA functions under the Infrastructure Western Australia Act 2019 and reports directly to the Premier.

Phase 1:

- 20 year State Infrastructure Strategy
- Coordinate submissions from WA to Infrastructure Australia

- Provide advice to State Agencies
- Provide advice to the Premier
- Review / report on completed projects
- Promote public awareness of infrastructure matters

Phase 2:

- Assess and report on major infrastructure proposals
- 10year State Infrastructure Program (by government)
- Monitor and report on progress

It is proposed that a Discussion Paper will be released in late April 2020 for consultation and feedback.

From the presentations and question / answer sessions it is obvious that the regions, such as Northern Goldfields, need to work collaboratively to be able to get any traction on future services and projects. Therefore, the proposed six items from the MoU that the five NG local governments are currently working towards should be of great benefit.

Statutory Implications

Not applicable at this point in time.

Financial Implications

The Shire has made allowance in its Mid-Year Budget Review for the 2019/20 funding contribution as per Attachment 10.3.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment 10.3 – Memorandum of Understanding - Northern Goldfields Working Group

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr A Jones

Seconded: Cr L West

That Council authorise the President and Chief Executive Officer to sign the Memorandum of Understanding - Northern Goldfields Working Group as per Attachment 10.3.

Carried: 5/0

10.4 FAST-TRACKING INFRASTRUCTURE PROJECTS

FILE REFERENCE: RD.00

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 20 March 2020

DISCLOSURE OF INTERESTS: The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be informed of a request from Minister for Infrastructure, Transport and Regional Development seeking assistance in fast-tracking the delivery of land transport infrastructure projects on local roads.

Background

Fast-tracking the delivery of critical road projects across Australia is key to driving jobs, strengthening the economy and getting people home sooner and safer.

Through the Infrastructure Investment Program, the Australian Government assists local governments to upgrade local roads, bridges and intersections. These investments, including through the Roads to Recovery Program, are critical to improving the safety and efficiency of local roads, and contributes to the prosperity and wellbeing of local economies.

The Federal Government is seeking Local Government's assistance in the identification of any Australian Government land transport infrastructure projects for which construction could commence or be brought forward in the next three to six months. This could include new or existing projects with, or that would qualify for, Australian Government contribution.

Comment

In liaison with the Shire President, the Chief Executive Officer has submitted four projects on the Warburton Blackstone Road for consideration. These projects were chosen as the Shire's construction contractor would be finishing the southern bypass of Jameson late June / early July 2020 and such could then be diverted to these projects in the same locality, thus meeting the timelines set by the Federal Government.

Attached is details of the projects and the financial implications are discussed below.

Statutory Environment

Not applicable

Financial Implications

The attached letter from the Federal Government does not specifically request the Shire to also contribute funding. However, it is presumed that this would receive a more favourable consideration. The Shires submission is for \$1,855,000 of projects and includes a \$200,000 contribution that can be funded from the Shire's Asset Renewal Reserve.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be

managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known Policy implications for this matter.

Attachments

10.4 – Letter from DoT and Shire response.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer

Seconded: Cr J Porter

That Council notes this report and Attachment 10.4.

Carried: 5/0

10.5 CSRFF SMALL GRANTS APPLICATION

FILE REFERENCE:	GS.00
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	20 March 2020
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider an application from Ngaanyatjarra Council Aboriginal Corporation (NCAC) to the state governments CSRFF Small Grants fund.

Background

The Community Sporting and Recreation Facilities Fund (CSRFF) is to provide financial assistance to community groups and local governments to develop basic infrastructure for sport and recreation. The program aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities. CSRFF can fund new or upgraded facilities which will maintain or increase physical activity or result in a more rational use of facilities.

Comment

DLGSC will assess the total eligible cost of your project (excluding GST) from the information provided by the applicant.

Local Government has a role of first screening all applications (local government and community groups) and prioritising applications to be submitted to the state governments DLGSC. As the Shire does not manage any swimming pools or own any recreation facilities within the Shire it is not making an application. As such the application from NCAC is the only application for the Shire to consider.

The Shire's CEO has been in liaison with NCAC's General Manager, Community Services & Development to ensure that all information requested to support the application is provided.

The Shire is required to consider the application and complete a Project Assessment Sheet to be submitted with the grant application (see Attachment 10.5).

Statutory Environment

Not applicable.

Financial Implications

There are no known financial implications.

Strategic Implications

Integrated Strategic Plan 2018 - 2028
Goal 3, Leadership
Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 10.5 – Project Assessment Sheet

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr L West

Seconded: Cr A Jones

That Council advise the Department of Communities that it supports the Ngaanyatjarra Council Aboriginal Corporations application to the CSRFF Small Grants as outlined in this report and Attachment 10.5 - Project Assessment Sheet.

Carried: 5/0

11 DEPUTY CEO REPORTS

11.1 PAYMENTS LISTING, FEBRUARY 2020

FILE REFERENCE: FM.07

AUTHOR'S NAME AND POSITION: Kerry Fisher
Deputy Chief Executive Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 16 March 2020

DISCLOSURE OF INTERESTS: Nil

Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

Comment

The payments made are consistent with previous months.

Statutory Environment

Local Government (Financial Management) Regulations 1996

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) the payee's name; and*
 - (b) the amount of the payment; and*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing-*
- (a) for each account which requires council authorisation in that month —*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;*
 - and*
 - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

Financial Implications

The Shire makes annual budget allocations for payment of accounts.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 11.1 – Payment Listings

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer

Seconded: Cr A Jones

That Council receives the Payment Listing, February 2020 totaling payments of \$501,417.81 as per Attachment 11.1.

Carried: 5/0

11.2 COUNCIL INVESTMENTS

FILE REFERENCE: FM.04

AUTHOR'S NAME AND POSITION: Kerry Fisher
Deputy Chief Executive Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 19 March 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be advised of the Shires Municipal Account and Investments as attached.

Background

To invest the Shire of Ngaanyatjaraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

Statutory Environment

Local Government Act 1995

Section 6.14 Power to Invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) Regulations in relation to investments by local governments may—*
 - (a) make provision in respect of the investment of money referred to in subsection (1);*
 - and*
 - [(b) deleted]*
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) provide for the application of investment earnings; and*
 - (e) generally, provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996

19. *Investments, control procedures for*
(1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
(2) *The control procedures are to enable the identification of —*
(a) *the nature and location of all investments; and*
(b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*
(1) *In this regulation —*
authorised institution means —
(a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
foreign currency means a currency except the currency of Australia.
(2) *When investing money under section 6.14(1), a local government may not do any of the following —*
(a) *deposit with an institution except an authorised institution;*
(b) *deposit for a fixed term of more than 3 years;*
(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
(d) *invest in bonds with a term to maturity of more than 3 years;*
(e) *invest in a foreign currency.*

Financial Implications

Not applicable.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Corporate Policy CS2.7 Investments.

Attachments

Attachment 11.2 – Westpac screen prints of Municipal and Investment Accounts. (No monies are currently being held with any other institutions.)

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter

Seconded: Cr J Frazer

That the report on Council Investments as at 19 March 2020 be received.

Carried: 5/0

11.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED

FILE REFERENCE:	FM.10
AUTHOR'S NAME AND POSITION:	Kerry Fisher Deputy Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	20 March 2020
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to receive the monthly financial report for February 2020.

Background

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

Comment

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred.

Statutory Environment

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996.

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and

- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d);
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Financial Implications

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment 11.5 - Monthly Financial Report February 2020.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer Seconded: Cr A Jones

That Council receives the monthly financial report for February 2020.

Carried: 5/0

12. EHO & BUILDING SERVICES REPORTS

12.1 ACTION REPORT – ENVIRONMENTAL HEALTH & BUILDING SERVICES

FILE REFERENCE: EM.00

AUTHOR'S NAME AND POSITION: Phil Swain
Principal EHO & Building Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 20 March 2019

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Environmental Health program & Building Services activities and actions for the preceding month.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 12.1 – Action Report, EHO / Building Services

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Jones Seconded: Cr J Porter

That Council receives the Action Report, EHO / Building Services for February 2020.

Carried: 5/0

13 WORKS ENGINEERING REPORTS

13.1 SHIRE ROAD RENAMING REPORT

FILE REFERENCE: RD.00

AUTHOR'S NAME AND POSITION: Peter Kerp
Works Engineer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 29 February 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

Council at its Ordinary Council Meeting held 28 August 2020 resolved:

That Council:

1. *Receive the Road Name Change Process Report regarding the steps the Shire of Ngaanyatjaraku must follow to be compliant with Landgate's Policy and Standards for Geographic Naming in Western Australia 2017; and*
2. *Recommends that Shire Officers start the process to consider changing the name of the following roads:*
 - *Giles Mulga Park Road*
 - *Wanarn Jameson Road*
 - *Blackstone Warburton Road*
3. *Shire Officers report back quarterly to Council on progress of item 2 above.*

Background

The Works Engineer met with officers from Landgate in Midland, Tuesday 25 February 2020 seeking Landgate's comment on the proposed road name changes and whether they satisfy compliance with Landgate's relevant sections of the *Policies and Standards for Geographical Naming in Western Australia 2017*.

Comment

Landgate provided the following advice in respect to the proposed Shire road name changes:

Renaming Giles Mulga Park Road

- *Wingellina Road is a suitable name however, Landgate suggest the Shire consider using the community name of Irrunytju rather than Wingellina in this instance.*
- *Either name would be supported by Landgate with their preference being to name the road Irrunytju Road in acknowledgement of the Wingellina Community.*

Renaming Wanarn Jameson Road

- *Jameson Road is suitable however Landgate would suggest the Shire consider using the community name of Mantamaru rather than Jameson in this instance.*
- *Either name would be supported by Landgate with their preference being to name the road Mantamaru Road in acknowledgement of the Jameson Community*

Renaming Blackstone Warburton Road

- *The suggested Warburton-Wingellina Road is not supported by Landgate for a number of reasons.*
 - a. *Landgate does not support new destination-to-destination road names which this one is. Double -barrel names or hyphen names is contra to Landgate's Road Naming Policy and Guidelines.*
 - b. *Landgate's preference is for a meaningful name to be sought from the communities along this road and would suggest engaging the communities or the Ngaanyatjaraku Council Aboriginal Corporation (NCAC) to source a name.*

The Chief Executive Officer subsequently sought some advice from the Chief Executive Officer of NCAC and the following road name changes were re-submitted to Landgate for their comment and support.

1. Irrunytju Road – from Great Central Road to SA border (highlighted blue, Attachment 13.1) formerly Giles Mulga Park Road
2. Papulankutja Road – from Great Central Road to Y-junction of proposed Irrunytju Road (highlighted green, Attachment 13.1) formerly Blackstone Warburton Road
3. Mantamaru Road – from Great Central Road to T-junction of proposed Papulankutja Road (highlighted yellow, Attachment 13.1) formerly Wanarn Jameson Road

Landgate advised the Shire via email 26 February 2020 the following:

The names as suggested by the Shire would be supported by Landgate once the Shire has NCAC endorsement.

Statutory Environment

Section 26 and 26A of the *Land Administration Act 1997*

Financial Implications

Landgate advise all fees applicable to process the name changes under the Land Administration Act 1997 will be waived in this instance.

Council would bear all costs associated with purchase and installation of eight (8) new road name signs (<\$2,500).

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 13.1 – Map of Shire maintained Roads

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter

Seconded: Cr J Frazer

That Council:

- 1. Supports the renaming of:**
 - a). Giles Mulga Park Road to Irrunytju Road from Great Central Road to South Australian border as shown highlighted blue on Attachment 13.1**
 - b). Blackstone Warburton Road to Papulankutja Road from Warburton to Y-junction of proposed Irrunytju Road as shown highlighted green on Attachment 13.1**
 - c). Wanarn Jameson Road to Mantamaru Road from Great Central Road to T-junction of proposed Papulankutja Road as shown highlighted yellow on Attachment 13.1;**
- 2. Write to Ngaanyatjaraku Council Aboriginal Corporation (NCAC) seeking their support and endorsement of the proposed road name changes; and**
- 3. Following further Council resolution of written endorsement from NCAC, advise Landgate accordingly so road name changes can be actioned and finalised compliant with Landgate's Policies and Standards for Geographical Naming in Western Australia 2017.**

Carried: 5/0

13.2 COMMUNITY ACCESS ROAD NAMES

FILE REFERENCE:	RD.00
AUTHOR'S NAME AND POSITION:	Peter Kerp Works Engineer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	29 February 2020
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider a suggestion from Landgate to formally change Community Access Road names to Community Road Names.

Background

As per report Item 13.1 above the Works Engineer recently met with officers from Landgate seeking Landgate's support to the proposed road name changes.

At the meeting, Landgate advised that the private access roads to each of the communities do not have a formal road name. Landgate suggest the use of the community name as the road name, e.g. the road that leads to Kanpa Community, is currently referred to by MRWA as the Kanpa (Bail Facility) Community Access Road. Landgate has suggested that naming this Kanpa Road. These roads would be identified as private roads with private access but maintained by the Shire of Ngaanyatjaraku.

Comment

Once names have been resolved by the Shire for these community access roads along with endorsement from NCAC (Ngaanyatjaraku Council Aboriginal Corporation) Landgate would then look to proceed, upon the Shire's request, to prepare approvals for these names. Landgate would need confirmation from the Shire for each road's extent (i.e. start and finish).

In consultation with the Chief Executive Officer, the following community access road names were submitted to Landgate for their consideration and support.

1. Kanpa Road – from Great Central Road to Kanpa Community SLK 0.00 – SLK 25.13 (highlighted teal blue, Attachment 13.2) currently known as Bail Facility Access Road on Shire of Ngaanyatjaraku Road Asset Data Base;
2. Tjirrkarli Road– from Great Central Road to Tjirrkarli Community SLK 0.00 – SLK 97.00 (highlighted orange, Attachment 13.2) currently known as Tjirrkarli Community Access Road on Shire of Ngaanyatjaraku Road Asset Data Base;
3. Patjarr Road (highlighted royal blue) – from Great Central Road to Patjarr Community SLK 0.00 – SLK 192.70 (highlighted royal blue, Attachment 13.2) currently known as Patjarr Community Access Road in the Shire of Ngaanyatjaraku Road Asset Data Base;
4. Wanarn Road - from Great Central Road to Wanarn Community SLK 0.00 – SLK 19.00 (highlighted yellow, Attachment 13.2) currently known as Wanarn Community Access Road in Shire of Ngaanytjaraku Road Asset Data Base;
5. Warakuna Road – from Great Central Road to Warakuna Community SLK 0.00 -SLK 6.30 (highlighted green, Attachment 13.2) currently known as Warakuna Community Access Road in Shire of Ngaanytjaraku Road Asset Data Base;
6. Tjukurla Road – from Great Central Road to Tjukurla Community SLK 0.00 – SLK 94.08 (highlighted pink, Attachment 13.2) currently known as Tjukurla Community Access Road in Shire of Ngaanytjaraku Road Asset Data Base; and

7. Wingellina Road – from Giles Mulga Park Road (proposed new road name Irrunytju Road) to Wingellina Community, SLK 0.00 – SLK 7.27 (highlighted purple, Attachment 13.2) currently known as Wingellina Community Access Road in Shire of Ngaanytjarraku Road Asset Data Base.

Landgate have advised the Shire via email 26 February 2020 the following:

The names as suggested by the Shire would be supported by Landgate once the Shire has NCAC endorsement.

Statutory Environment

Section 26 and 26A of the *Land Administration Act 1997*

Financial Implications

Landgate advise all fees applicable to process the name changes under the Land Administration Act 1997 will be waived in this instance.

Council would bear all costs associated with purchase and installation of seven (7) new road name signs (<\$2,200)

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 13.2 - Map of Shire maintained Roads

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter

Seconded: Cr A Jones

That Council:

- 1. Supports the naming of:**
 - a) Kanpa Road – from Great Central Road to Kanpa Community SLK 0.00 – SLK 25.13 (highlighted teal blue, Attachment 13.2) currently known as Bail Facility Access Road on Shire of Ngaanyatjarraku Road Asset Data Base;**
 - b) Tjirrkarli Road– from Great Central Road to Tjirrkarli Community SLK 0.00 – SLK 97.00 (highlighted orange, Attachment 13.2) currently known as Tjirrkarli Community Access Road on Shire of Ngaanyatjarraku Road Asset Data Base;**
 - c) Patjarr Road (highlighted royal blue) – from Great Central Road to Patjarr Community SLK 0.00 – SLK 192.70 (highlighted royal blue, Attachment 13.2) currently known as Patjarr Community Access Road in the Shire of Ngaanyatjarraku Road Asset Data Base;**
 - d) Wanarn Road - from Great Central Road to Wanarn Community SLK 0.00 – SLK 19.00 (highlighted yellow, Attachment 13.2) currently known as Wanarn Community Access Road in Shire of Ngaanyatjarraku Road Asset Data Base;**
 - e) Warakuna Road – from Great Central Road to Warakuna Community SLK 0.00 - SLK 6.30 (highlighted green, Attachment 13.2) currently known as Warakuna Community Access Road in Shire of Ngaanyatjarraku Road Asset Data Base;**
 - f) Tjukurla Road – from Great Central Road to Tjukurla Community SLK 0.00 – SLK 94.08 (highlighted pink, Attachment 13.2) currently known as Tjukurla Community Access Road in Shire of Ngaanyatjarraku Road Asset Data Base; and**
 - g) Wingellina Road – from Giles Mulga Park Road (proposed new road name Irrunytju Road) to Wingellina Community, SLK 0.00 – SLK 7.27 (highlighted purple, Attachment 13.2) currently known as Wingellina Community Access Road in Shire of Ngaanyatjarraku Road Asset Data Base.**
- 2. Write to Ngaanyatjarraku Council Aboriginal Corporation (NCAC) seeking their support and endorsement of the proposed name changes; and**
- 3. Following further Council resolution of written endorsement from NCAC advise Landgate accordingly so that road name changes can be actioned and finalised compliant to Landgate's Policies and Standards for Geographical Naming in Western Australia 2017**

Carried: 5/0

13.3 COMMUNITY RESERVE APPROVED LOCALITY NAME AND PROPOSED ROAD NAMES

FILE REFERENCE: RD.00

AUTHOR'S NAME AND POSITION: Peter Kerp
Works Engineer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 19 March 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to consider a proposal from Landgate to rename community street names with unique addressing as there is duplication of street names within each community.

Background

The Shire's Works Engineer met with officers from Landgate recently seeking Landgate's support to the proposed road name changes to satisfy compliance with Landgate's relevant sections of the *Policies and Standards for Geographical Naming in Western Australia 2017*

At this meeting Landgate identified that Department of Planning, Lands and Heritage (DPLH) have prepared layout plans for each of the ten (10) communities within the Shire, ATTACHMENT 13.3.1

Landgate are happy to work in the background and get each community name officially approved, along with road naming, street addressing for each community and assigning the Community Reserve as a Locality.

Comment

Consideration would be given by Landgate to assigning the Community Reserve as a Locality which would allow for unique addressing as there is duplication of street names within each community. If Council are happy for this action to proceed, Landgate can begin to work on this in the background as they would be working off the DPLH plans.

Landgate have done some of this work with other Communities across Western Australia.

BLACKSTONE (PAPULANKUTJA) COMMUNITY

The road system in this locality of the community is bitumen seal, kerbed with drainage and located on Crown land but no roads are dedicated. The *Papulankutja Community Layout Plan Amendment 5 dated April 2018* has been endorsed by the WA Planning Commission (WAPC) with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Community Layout Plan are a combination of local indigenous road names and non-indigenous road names respectively.

In a separate item in Council's meeting agenda there is an officer's report seeking Council's consideration to rename Blackstone Warburton Road to Papulankutja Road. As can be seen on the endorsed WAPC Papulankutja (Blackstone) Community Layout Plan, the community access road off the existing Blackstone Warburton Road is currently known as Papulankutja Road. Consideration will need to be given by Council to rename this road as it creates a duplication of a road name within the LGA. ATTACHMENT 13.3.2

JAMESON (MANTAMARU) COMMUNITY

Nearly all the community roads are sealed, kerbed and drained but no community roads are dedicated. *The Mantamaru Community Layout Plan Amendment 3 dated April 2017* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Community Layout Plan are in the majority local indigenous names. ATTACHMENT 13.3.3.

KANPA COMMUNITY

Kanpa community roads are unsealed and not dedicated. The *Kanpa Community Layout Plan Ratified Draft Version 1 May 2016* WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Layout Plan are numbered road names. ATTACHMENT 13.3.4.

PATJARR COMMUNITY

The road system in this locality of the community is formed gravel roads located on Crown land but no roads are dedicated. The *Patjarr Community Layout Plan Amendment 2 January 2018* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Community Layout Plan are in the majority local indigenous names. ATTACHMENT 13.3.5..

TJIRRKARLI COMMUNITY

The road system in this locality of the community is formed gravel roads located on Crown land but no roads are dedicated. The *Tjirrkarli Community Layout Plan Amendment 3 November 2016* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Community Layout Plan are in the majority local indigenous names. The road names allocated in the endorsed WA Planning Commission Layout Plan are numbered road names. ATTACHMENT 13.3.6.

TJUKURLA COMMUNITY

The road system in this locality of the community are formed roads located on Crown land but no roads are dedicated. The *Tjukurla Community Layout Plan Amendment 1 February 2018* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Layout Plan are non-indigenous names. ATTACHMENT 13.3.7.

WANARN COMMUNITY

The road system in this locality of the community is formed gravel roads located on Crown land but no roads are dedicated. The *Wanarn Community Layout Plan Amendment 9 September 2018* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Layout Plan are numbered road names. ATTACHMENT 13.3.8.

WARAKURNA COMMUNITY

Nearly all community roads are sealed, kerbed and drained but no community roads are dedicated. The *Warakurna Community Layout Plan Amendment 8 dated January 2018* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Layout Plan are numbered road names. ATTACHMENT 13.3.9.

WARBURTON COMMUNITY

Nearly all community roads are sealed, kerbed and drained but no community roads are dedicated. The *Warburton Community Layout Plan Amendment 9 dated January 2020* has been endorsed by the WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Layout Plan are numbered road names. ATTACHMENT 13.3.10.

WINGELLINA COMMUNITY

Wingellina community roads are unsealed and not dedicated. The *Wingellina Community Layout Plan is a Ratified Draft Version 5 March 2013* WA Planning Commission with road names allocated but the road names have not been formally adopted by Landgate. The road names in the endorsed WA Planning Commission Layout Plan are a combination of numbered road name, non-indigenous name and indigenous name respectively. ATTACHMENT 13.3.11.

There is an opportunity for both the Shire of Ngaanyatjaraku, NCAC and the local community to address the situation to formally recommend to Landgate the adoption of local indigenous names across all roads as existing numbered road names and Airstrip Road creates a duplication of road names within the LGA which Landgate won't support..

The Shire is not proposing 'dedication' of the roads with Landgate but merely addressing their concerns with duplication of road names for emergency purposes etc. The Shire is currently finalising an Indigenous Land Use Agreement with NCAC that will achieve maintenance and renewal security over the Shires road network.

Statutory Environment

Section 26 and 26A of the *Land Administration Act 1997*

Financial Implications

Landgate advise that all fees applicable to the process for the name changes under the Land Administration Act 1997 will be waived in this instance.

Council would bear all costs associated with purchase and installation of all the new road signs and will be expensive.

The Shire has sought advice from DPLH regarding funding for replacement signs and have been advised this is a local government cost and no funding is available. As such it is proposed to progressively replace signs town by town as Shire funds are available.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachments 13.3.1 to 13.3.11 as identified in this report.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Jones

Seconded: Cr L West

That Council:

- 1. Advise Landgate that it supports:**
 - a). Landgate working in the background to get each community name officially approved, along with new indigenous road names for each community replacing non-indigenous and numbered road names for each community.**
 - b). Landgate assigning Community Reserve as a Locality which would allow for unique street addressing as there is duplication of numbered road names and Airstrip Road within numerous communities.**
- 2. Write to Ngaanyatjarra Council Aboriginal Corporation seeking their support and endorsement of item 1 (a) and 1 (b).**
- 3. Write to Ngaanyatjarra Council Aboriginal Corporation seeking their assistance in renaming existing non-indigenous road names, duplicated indigenous road names, duplicated numbered road names and duplicate Airstrip Road respectively in all ten (10) communities.**

Carried: 5/0

13.4 ACTION REPORT – WORKS ENGINEER

FILE REFERENCE: RD.00

AUTHOR'S NAME AND POSITION: Peter Kerp
Works Engineer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 13 March 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Works Engineering activities and actions for the preceding months.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 14.4 – Action Report, Works Engineering

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Jones **Seconded:** Cr J Frazer

That Council receives the Action Report, Works Engineering for January to March 2020.

Carried: 5/0

14. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

15. CONFIDENTIAL MATTERS

16. NEXT MEETING

Scheduled for Wednesday, 29 April 2020 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

17. CLOSURE OF MEETING

There being no further business to discuss the Presiding Member closed the meeting at 1.37 pm.

Council Resolutions – Status

Note: report commenced 14 June 2018 and only resolutions not actioned are reported on.

Meeting Date	Meeting Type	Report Number	Report Title	
28 August 2019	OCM	14.1	ROAD NAME CHANGE PROCESS	
Resolution			Status Update	% Complete
<p>That Council:</p> <ol style="list-style-type: none"> 1. Receives this Road Name Change Process Report regarding the steps the Shire of Ngaanyatjaraku must follow to be compliant with Landgate's Policy and Standards for Geographic Naming in Western Australia 2017; and 2. Recommends that Shire Officers start the process to consider changing the name of the following roads: <ul style="list-style-type: none"> • Giles Mulga Park Road • Wanarn Jameson Road • Warburton Blackstone Road 3. Shire Officers report back quarterly to Council on progress of item 2 above. 			<ol style="list-style-type: none"> 1. Initial comment sought from MRWA on proposed new road names. 2. Informal advice from NCAC sought. 3. Advice from DPLH sought. 4. Update reports adopted March. 5. Awaiting response from NCAC. 	80%



mainroads
WESTERN AUSTRALIA

Enquiries: Joanne Brown on +61 90801409
Our Ref: D20#250563
Your Ref:

Date: 25 March 2020

Mr Kevin Hannagan
Chief Executive Officer
Shire of Ngaanyatjaraku
PMB 87
via KALGOORLIE WA 6431

Dear Kevin

**ADDITIONAL FUNDING FOR SHIRE OF NGAANYATJARRAKU
GREAT CENTRAL ROAD (OUTBACK WAY)**

I refer to the discussion at the Outback Way Governance Group meeting held in Kalgoorlie-Boulder on the 30 January 2019 in relation the Shire of Ngaanyatjaraku's continued commitment to maintain their section of the Great Central Rd (Outback Way) whilst the current upgrade effort is focussed on improvements to the Shire of Laverton section.

In recognition of Council's reliance on grant funding and strong support for the Outback Way Upgrade Strategy, the State will provide \$1.0 million in 2019/20, increased to \$1.5 million in 2020/21 for road formation raising and widening improvement works.

The funding will be administered through the Main Roads Goldfields Esperance region. Prior to the release of the first claim, can you please provide the location (Slk's) for the 2019/20 work program.

Please quote Project Number 21100778 on all claims and correspondence relating to this funding

Clarified with MRWA that claim process is the same as other RRG projects

Yours sincerely,

i.e. 40% / 40% / 20%

Joanne Brown

Joanne Brown
Business Services Co-Ordinator
Goldfields-Esperance Region



COUNCIL (Aboriginal Corporation) ICN: 101

P.O. Box 644
58 Head Street
Alice Springs NT 0871
Phone: (08) 8950 1711
Fax: (08) 8953 1892
email: ngcouncil@ngaanyatjarra.org.au

20 April 2020

Inspector Wayne Hawes
Western Australia Police Force
E: wayne.hawes@police.wa.gov.au

Dear Inspector Hawes

Re: Police Patrols – Great Central Road

In response to the critical need to address unlawful conduct, for example the infiltration of drugs and alcohol into the Ngaanyatjarra Region and the challenges facing the WA Police to assist in these matters, the Ngaanyatjarra Council hereby requests additional support in managing the problem.

The Ngaanyatjarra Council (Aboriginal Corporation) proposes that an appropriate and proactive course of action would be a program of Police patrols of the Great Central Road (Outback Way) between Laverton and Warburton. It is suggested that patrols be mutually managed between Laverton and Warburton Police Stations when personnel resources are available.

This request is a priority initiative of the Board of Ngaanyatjarra Council which holds concern for safety and well-being of its members.

Please do not hesitate to contact the undersigned to discuss the matter further.

We look forward to your reply.

Kind regards
Ngaanyatjarra Council

A handwritten signature in black ink, appearing to read 'Dereck Harris'.

Dereck Harris
Chairman
0428 585 619

A handwritten signature in blue ink, appearing to read 'Gerard Coffey'.

Gerard Coffey
CEO
0410 347 588

cc. Damian McLean - Ngaanyatjarraku Shire President
Kevin Hannagan - Ngaanyatjarraku Shire CEO

File: GR.00

29 April 2020

Inspector Wayne Hawes
WAPol

wayne.hawes@police.wa.gov.au

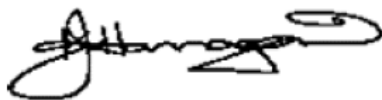
Dear Inspector,

POLICE PATROLS – GREAT CENTRAL ROAD

The Shire of Ngaanyatjaraku at its April meeting resolved to send a letter of support to you in regard to the Ngaanyatjarra Council (Aboriginal Corporation) letter of 20 April 2020 requesting a program of police patrols on the Great Central Road in response to the critical need to address unlawful conduct, for example the infiltration of drugs and alcohol into the Ngaanyatjarra Region.

The Shire is also aware of a proposal made last year for WAPol to conduct searches of vehicles at the Shire border with Laverton as NCAC have local laws in place prohibiting the consumption of drugs and alcohol on the lands. It was proposed that passing motorists could be stopped at locations such as the Tjukayirla Roadhouse and searched for contraband items as mentioned in the NCAC letter. It is not known if this proposal was ever implemented and no patrols of such a type have been seen. If you could provide information on what happened to this proposal, the Shire would be pleased to hear.

Yours faithfully,



Kevin Hannagan
Chief Executive Officer



Tjulyuru Cultural and Civic Centre
Warburton Community

PMB 87 via Kalgoorlie
Western Australia 6431

Telephone: (08) 8956 7966
Facsimile: (08) 8956 7959

Email: mail@ngaanyatjaraku.wa.gov.au
Website: www.ngaanyatjaraku.wa.gov.au

Payment listing March (19/20)				
Chq/EFT	Date	Name	Description	Amount
EFT2880	04/03/2020	WARAKURNA ROADHOUSE	Refund of part of Shire Invoice 113 - rubbish collection service discontinued	2,640.00
EFT2881	04/03/2020	Corsign WA Pty Ltd	Street signs and associated fittings	3,586.00
EFT2882	04/03/2020	NPY Womens Council	Refund of part of Invoice # 112 due to cessation of rubbish service in Warakurna	232.00
EFT2883	04/03/2020	WANARN STORE	Diesel for Wanarn Rubbish Truck	40.00
EFT2884	04/03/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for road construction on the Giles Mulga Park Road	109,765.70
EFT2885	04/03/2020	AUSTRALIAN COMMUNICATIONS AUTHORITY	PAL license 23.03.2020 - 23.03.2021	45.00
EFT2886	04/03/2020	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT Agency transactions 135847-135850	340.50
EFT2887	04/03/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support for CEO & monthly disaster recovery options	127.50
EFT2888	04/03/2020	ITVISION AUSTRALIA PTY LTD	Monthly financial processing service for February 2020	3,913.06
EFT2889	04/03/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Fix lid of septic tank at Lot 104 Warburton RHS	350.85
EFT2890	06/03/2020	Resolute Security Services	Security service for Shire Office and housing over Christmas/New Year period	11,000.00
EFT2891	06/03/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor Landcruiser 1EPI385	176.88
EFT2892	06/03/2020	WARBURTON ROADHOUSE	Warburton Roadhouse Invoice February 2020	5,418.29
EFT2893	06/03/2020	Department of Housing	Refund of rubbish removal invoice 105 - due to cessation of service in Warakurna	3,016.00
EFT2894	06/03/2020	WANARN STORE	Diesel for Wanarn rubbish truck	40.00
EFT2895	06/03/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for road construction on the Giles Mulga Park Road	118,834.10
EFT2896	06/03/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Electrical work on submersible pump for Aqua Drill Resouces	687.50
EFT2897	06/03/2020	LAVERTON SUPPLIES MOTORS	Diesel and parking fee KBC591L	177.30
EFT2898	16/03/2020	SHIRE OF LEONORA	Contribution towards the Northern Goldfields working group economic development strategy	22,000.00
EFT2899	16/03/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor Landcruiser 1EYW816	110.76
EFT2900	16/03/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for road construction on the Giles Mulga Park Road	115,428.50
EFT2901	16/03/2020	DESERT INN HOTEL	Accommodation and meal W/E	147.00
EFT2902	16/03/2020	NGAANYATJARRA HEALTH SERVICE (ABORIGINAL CORP)	Refund of part of Shire invoice 106 - Warakurna rubbish service ceased on October 31st 2019	1,808.00
EFT2903	16/03/2020	MOORE STEPHENS (WA) Pty Ltd	Compilation of the statement of financial activity for January 2020	2,612.50
EFT2904	16/03/2020	KEVIN HANNAGAN	Reimbursement of expenses incurred by CEO	362.94
EFT2905	20/03/2020	Andre Peter Frederick Kerp	Taxi fares to and from the Perth airport - W/E	161.23
EFT2906	20/03/2020	NATS	Deadlocks (keyed alike) for CRC cage	5,591.54
EFT2907	20/03/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor Landcruiser 1EYW816	212.78
EFT2908	20/03/2020	MILLY (WARBURTON) STORE	Milly Store account for February 2020	345.00
EFT2909	20/03/2020	Kate Rampellini	Supply of Warburton Concept plan	600.00
EFT2910	20/03/2020	Site Fleet Services	30k km service on Navara 1EHI533	819.89

EFT2911	20/03/2020	NGAANYATJARRA Services (ELEC a/c)	Electricity account for Jan - Feb 2020	5,155.61
EFT2912	20/03/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for road construction on the Great Central Road	114,115.10
EFT2913	20/03/2020	GLOBETROTTER CORPORATE TRAVEL	Flights for EHO Perth to Laverton return	1,000.13
EFT2914	20/03/2020	STAPLES AUSTRALIA (WINC)	Shire WINC order	1,116.28
EFT2915	20/03/2020	MIDAS MOTEL KALGOORLIE	Accommodation in Kalgoorlie FAC - Payroll training	145.00
EFT2916	20/03/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support for DCEO	297.50
EFT2917	25/03/2020	DAMIAN MCLEAN	Fees for OCM 25 March 2020	400.00
EFT2918	25/03/2020	Julie Porter	Fees for OCM 25 March 2020	200.00
EFT2919	25/03/2020	LALLA WEST	Fees for OCM 25 March 2020	200.00
EFT2920	25/03/2020	JOYLENE FRAZER	Fees for OCM 25 March 2020	200.00
EFT2921	25/03/2020	ANDREW JONES	Fees for OCM 25 March 2020	200.00
EFT2922	27/03/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor Landcruiser 1EYW816	229.78
EFT2923	27/03/2020	One Music Australia	Licenses for Music at DIC's 1/4/20 - 30/6/20	87.02
EFT2924	27/03/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Great Central Road	105,379.45
EFT2925	27/03/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support and disaster recovery management March 2020	85.00
EFT2926	27/03/2020	LAVERTON SUPPLIES MOTORS	Diesel for Shire landcruiser KBC591L	150.32
DD1472.1	02/03/2020	WESTPAC BANK	Bank fees February 2020	41.50
DD1473.1	03/03/2020	PIVOTEL SATELLITE PTY LTD	Satellite phone account February 2020	180.00
DD1473.2	02/03/2020	COMMONWEALTH BANK OF AUSTRALIA	Merchant fee for CBA eftpos facility	52.95
PAY	04/03/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	38,574.16
DD1475.1	04/03/2020	WA SUPER	Payroll deductions	2,962.31
DD1475.2	04/03/2020	HOST PLUS	Superannuation contributions	194.30
DD1475.3	04/03/2020	VISION SUPER	Superannuation contributions	801.48
DD1475.4	04/03/2020	AUSTRALIAN SUPER	Superannuation contributions	39.94
DD1475.5	04/03/2020	BT SUPER	Superannuation contributions	29.32
DD1475.6	04/03/2020	SUNSUPER SOLUTIONS	Superannuation contributions	778.05
DD1475.7	04/03/2020	Ther Trustee For Care Super	Superannuation contributions	161.50
DD1475.8	04/03/2020	CBUS SUPERANNUATION	Superannuation contributions	28.64
DD1480.1	09/03/2020	TELSTRA CORPORATION LTD	Telstra account for February 2020	854.65
PAY	18/03/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	46,194.49
DD1485.1	18/03/2020	WA SUPER	Payroll deductions	3,643.30
DD1485.2	18/03/2020	HOST PLUS	Superannuation contributions	194.30
DD1485.3	18/03/2020	VISION SUPER	Superannuation contributions	801.48
DD1485.4	18/03/2020	AUSTRALIAN SUPER	Superannuation contributions	172.04
DD1485.5	18/03/2020	Ther Trustee For Care Super	Superannuation contributions	306.97
DD1487.1	16/03/2020	Kerry Fisher Westpac credit card	DCEO Westpac Mastercard payment February 2020	570.40
DD1487.2	16/03/2020	Geoff Handy Westpac Credit Card	FAC Westpac Mastercard payment February 2020	1,621.28
DD1487.3	16/03/2020	Kevin Hannagan Westpac Credit Card	CEO Westpac Mastercard payment February 2020	2,662.63
			Total	740,417.70



SHIRE OF NGAANYATJARRAKU - Business banking ▾

Approval

Notifications ▾

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<div>Westpac Business One Flexi ▾ 036-016 831911</div> <div>\$172,638.42</div>	<div>Westpac Business One ▾ 036-016 831946</div> <div>\$0.00</div>	<div>Westpac 31 Day Notice Account ▾ 036-125 520231</div> <div>\$2,317,003.33 Available \$0.00</div>	<div>Westpac 90 Day Notice Account ▾ 036-125 521074</div> <div>\$2,070,298.18 Available \$0.00</div>
<div>Upcoming payments ⚙ There are no payments to display.</div>	<div>Online banking made easier Is your business set up for success?</div> <div>Learn more</div>	<div>+</div> <div>Add accounts</div>	<div>Payment approvals ⚙ No payments awaiting approval</div>

SHIRE OF NGAANYATJARRAKU

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 March 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 April 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

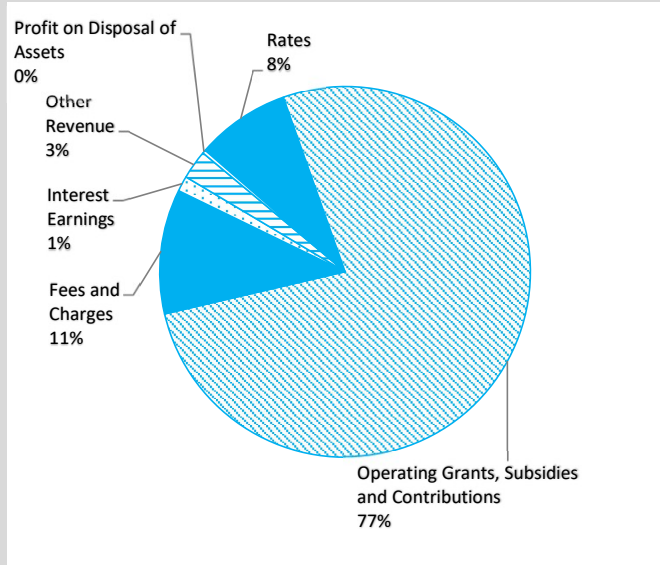
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

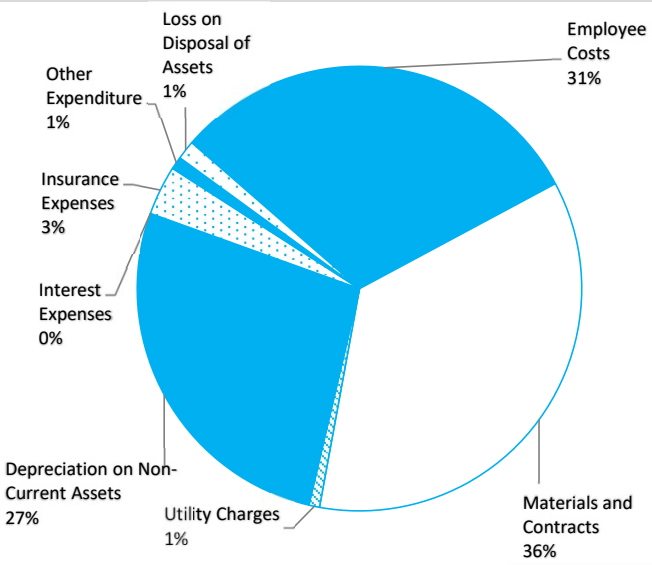
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

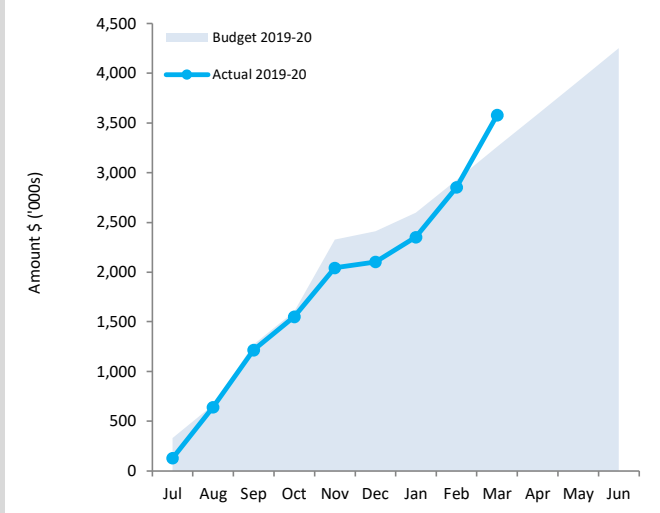
OPERATING REVENUE



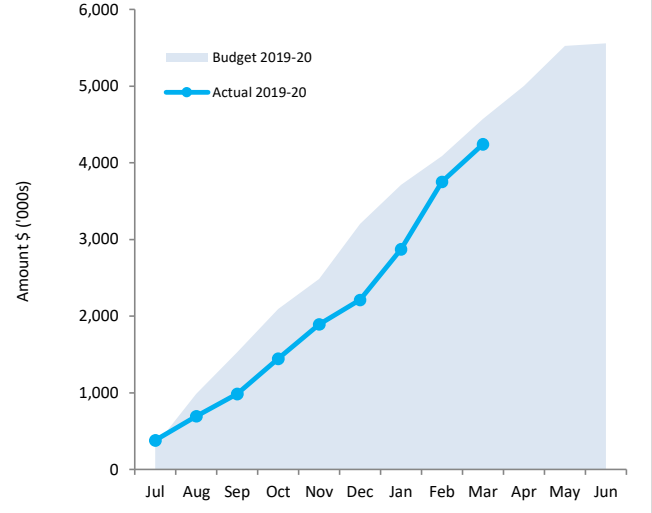
OPERATING EXPENSES



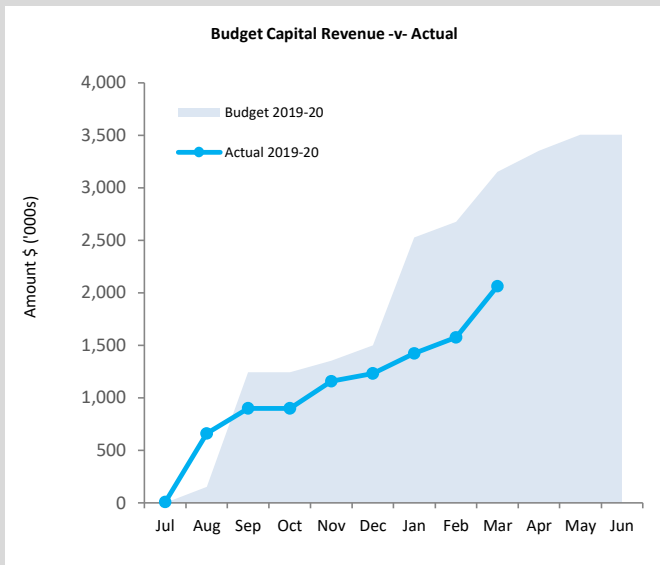
Budget Operating Revenues -v- Actual



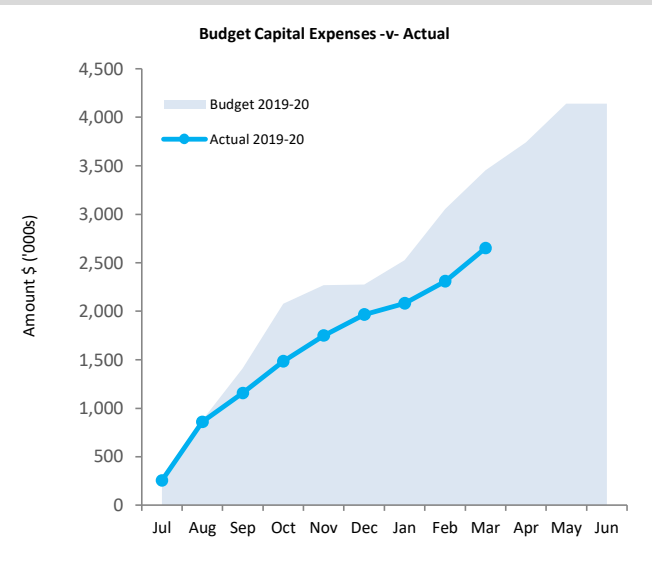
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure safer and environmentally conscious community.	Supervision and enforcement of various laws relating to aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and a waste pick-up service Warburton, Warakurna and Wanarn.
EDUCATION AND WELFARE To provide services to children and youth.	Maintenance of playgroup centres (early years learning) Warburton, Blackstone, Jameson.
HOUSING To provide and maintain staff housing.	Provision and maintenance of staff housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collection services, litter control, Warburton, Warakurna and Wanarn.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social well-being of the community.	Maintenance of public halls, civic centres, Warburton recreation centre and operation of recreation services in Warburton. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depot and traffic control. Cleaning of streets and maintenance of street trees.
ECONOMIC SERVICES To help promote the shire and its economic well-being.	Tourism and area promotion and building control.
OTHER PROPERTY AND SERVICES To monitor and control council's overheads operating accounts.	Private works operation, plant repairs, operation costs and administrative costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,935,062	2,935,062	2,851,350	(83,712)	(2.85%)	
Revenue from operating activities							
Governance		45,019	44,391	51,346	6,955	15.67%	
General purpose funding - general rates	6	290,483	290,483	293,817	3,334	1.15%	
General purpose funding - other		1,584,605	1,190,072	1,193,773	3,701	0.31%	
Law, order and public safety		416	416	416	0	0.00%	
Health		400	400	1,366	966	241.50%	
Education and welfare		204,009	192,009	180,195	(11,814)	(6.15%)	
Housing		165,000	123,750	105,965	(17,785)	(14.37%)	
Community amenities		106,926	80,190	99,210	19,020	23.72%	
Recreation and culture		290,000	217,497	191,812	(25,685)	(11.81%)	▼
Transport		1,509,841	1,171,965	1,461,342	289,377	24.69%	▲
Economic services		4,000	2,997	650	(2,347)	(78.31%)	
		4,200,699	3,314,170	3,579,892	265,722		
Expenditure from operating activities							
Governance		(208,167)	(202,195)	(114,869)	87,326	43.19%	▲
General purpose funding		0	0	(187)	(187)	0.00%	
Law, order and public safety		(7,519)	(6,004)	(5,021)	983	16.37%	
Health		(331,627)	(260,833)	(223,661)	37,172	14.25%	▲
Education and welfare		(419,655)	(358,257)	(343,999)	14,258	3.98%	
Housing		(382,037)	(293,688)	(256,358)	37,330	12.71%	▲
Community amenities		(799,074)	(601,369)	(465,868)	135,501	22.53%	▲
Recreation and culture		(773,076)	(571,548)	(459,766)	111,782	19.56%	▲
Transport		(3,280,966)	(2,463,313)	(2,323,759)	139,554	5.67%	
Economic services		(130,851)	(73,256)	(59,780)	13,476	18.40%	
Other property and services		0	27	11,235	11,208	(41511.11%)	
		(6,332,972)	(4,830,436)	(4,242,033)	588,403		▲
Non-cash amounts excluded from operating activities	1(a)	1,617,500	1,230,315	1,184,932	(45,383)	(3.69%)	
Amount attributable to operating activities		(514,773)	(285,951)	522,791	808,742		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	3,340,743	2,677,629	1,996,986	(680,643)	(25.42%)	▼
Proceeds from disposal of assets	7	64,827	64,827	64,827	0	0.00%	
Purchase of property, plant and equipment	8	(4,060,737)	(3,292,273)	(2,650,499)	641,774	19.49%	▲
Amount attributable to investing activities		(655,167)	(549,817)	(588,686)	(38,869)		
Financing Activities							
Transfer to reserves	9	(1,762,784)	(1,762,784)	(26,361)	1,736,423	98.50%	▲
Amount attributable to financing activities		(1,762,784)	(1,762,784)	(26,361)	1,736,423		▲
Closing funding surplus / (deficit)	1(c)	2,338	336,510	2,759,094			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$20,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

BY NATURE OR TYPE

	Ref Note	Amended Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,935,062	2,935,062	2,851,350	(83,712)	(2.85%)	
Revenue from operating activities							
Rates	6	290,483	290,483	293,817	3,334	1.15%	
Operating grants, subsidies and contributions	11	3,194,946	2,474,415	2,748,144	273,729	11.06%	▲
Fees and charges		574,326	430,837	388,484	(42,353)	(9.83%)	
Interest earnings		50,000	37,494	47,694	10,200	27.20%	
Other revenue		90,944	80,941	90,556	9,615	11.88%	
Profit on disposal of assets	7	0	0	11,197	11,197	0.00%	
		4,200,699	3,314,170	3,579,892	265,722		
Expenditure from operating activities							
Employee costs		(1,925,295)	(1,496,436)	(1,305,936)	190,500	12.73%	▲
Materials and contracts		(2,505,957)	(1,860,705)	(1,514,697)	346,008	18.60%	▲
Utility charges		(68,478)	(52,050)	(32,804)	19,246	36.98%	
Depreciation on non-current assets		(1,548,500)	(1,161,315)	(1,138,847)	22,468	1.93%	
Interest expenses		(100)	(72)	(56)	16	22.22%	
Insurance expenses		(153,038)	(143,109)	(153,038)	(9,929)	(6.94%)	
Other expenditure		(62,604)	(47,749)	(39,373)	8,376	17.54%	
Loss on disposal of assets	7	(69,000)	(69,000)	(57,282)	11,718	16.98%	
		(6,332,972)	(4,830,436)	(4,242,033)	588,403		▲
Non-cash amounts excluded from operating activities	1(a)	1,617,500	1,230,315	1,184,932	(45,383)	(3.69%)	
Amount attributable to operating activities		(514,773)	(285,951)	522,791	808,742		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	3,340,743	2,677,629	1,996,986	(680,643)	(25.42%)	▼
Proceeds from disposal of assets	7	64,827	64,827	64,827	0	0.00%	
Payments for property, plant and equipment	8	(4,060,737)	(3,292,273)	(2,650,499)	641,774	(19.49%)	▲
Amount attributable to investing activities		(655,167)	(549,817)	(588,686)	(38,869)		
Financing Activities							
Transfer to reserves	9	(1,762,784)	(1,762,784)	(26,361)	1,736,423	98.50%	▲
Amount attributable to financing activities		(1,762,784)	(1,762,784)	(26,361)	1,736,423		
Closing funding surplus / (deficit)	1(c)	2,338	336,510	2,759,094			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	Amended YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	0	0	(11,197)
Add: Loss on asset disposals	7	69,000	69,000	57,282
Add: Depreciation on assets		1,548,500	1,161,315	1,138,847
Total non-cash items excluded from operating activities		1,617,500	1,230,315	1,184,932

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2019	This Year Opening 1 July 2019	This Time Last Year 31 March 2019	Year to Date 31 March 2020
Adjustments to net current assets					
Less: Reserves - restricted cash	9	(2,043,937)	(2,043,937)	(572,176)	(2,070,298)
Add: Provisions - employee	10	172,862	172,862	257,823	172,862
Total adjustments to net current assets		(1,871,075)	(1,871,075)	(314,353)	(1,897,436)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	4,937,932	4,937,932	2,957,520	2,165,945
Financial assets at amortised cost	2	0	0	572,176	2,070,298
Rates receivables	3	2	2	25,325	22,882
Receivables	3	317,514	317,514	321,304	865,445
Other current assets	4	71,223	71,223	72,199	71,223
Less: Current liabilities					
Payables	5	(174,810)	(174,810)	(113,244)	(97,434)
Contract liabilities	10	0	(256,574)	0	(268,967)
Provisions	10	(172,862)	(172,862)	(257,823)	(172,862)
Less: Total adjustments to net current assets	1(b)	(1,871,075)	(1,871,075)	(314,353)	(1,897,436)
Closing funding surplus / (deficit)		3,107,924	2,851,350	3,263,104	2,759,094

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Cash Advance	Cash and cash equivalents	2,500	0	2,500	0	N/A	N/A	N/A
Cash at Bank - Municipal	Cash and cash equivalents	196,442	0	196,442	0	Westpac	Variable	Nil
Cash at Bank - Municipal	Cash and cash equivalents	1,967,003	0	1,967,003	0	Westpac	Variable	Nil
Cash at Bank - Reserve	Financial assets at amortised cost	0	2,070,298	2,070,298	0	Westpac	1.75%	Mar-20
Total		2,165,945	2,070,298	4,236,243	0			
Comprising								
Cash and cash equivalents		2,165,945	0	2,165,945	0			
Financial assets at amortised cost		0	2,070,298	2,070,298	0			
		2,165,945	2,070,298	4,236,243	0			

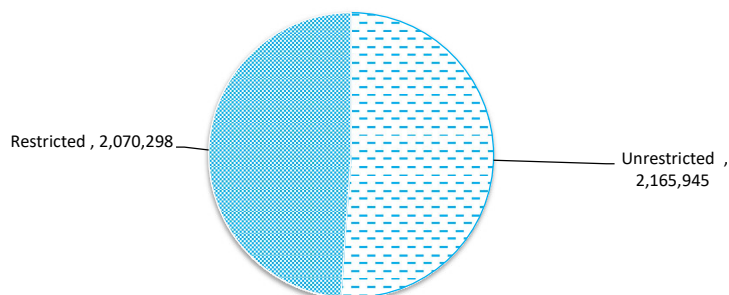
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$4.24 M	\$2.17 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020

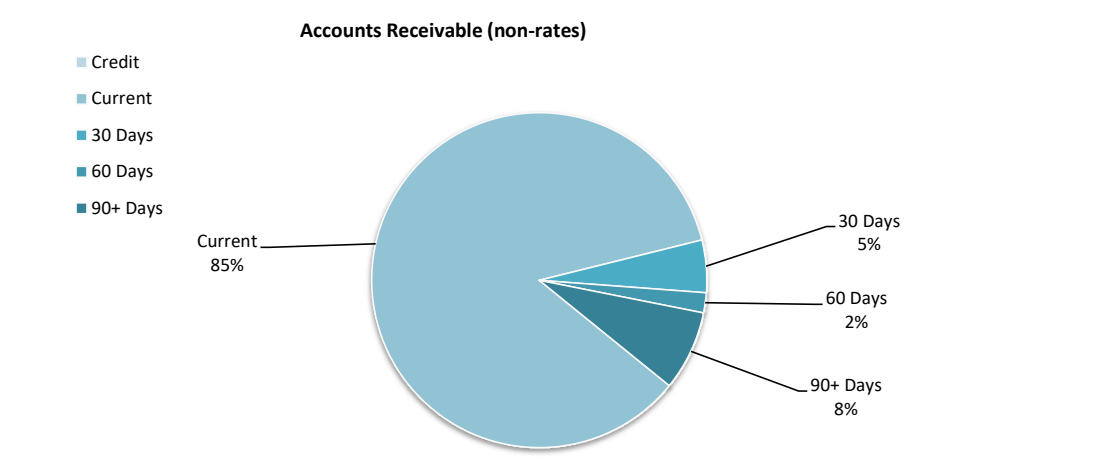
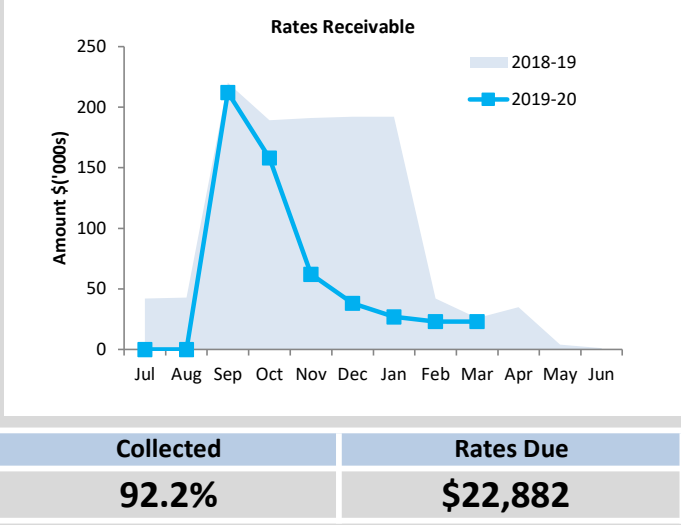
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2019	31 Mar 20
	\$	\$
Opening arrears previous years	41,494	2
Levied this year	264,110	293,817
Less - collections to date	(305,602)	(270,937)
Equals current outstanding	2	22,882
Net rates collectable	2	22,882
% Collected	100%	92.2%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	680,952	40,417	15,466	61,561	798,396
Percentage	0.0%	85.3%	5.1%	1.9%	7.7%	
Balance per trial balance						
Sundry receivable						798,396
GST receivable						67,049
Total receivables general outstanding						865,445
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$865,445
Over 30 Days
15%
Over 90 Days
7.7%

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 March 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel, oil and materials on hand	71,223	0	0	71,223
Total other current assets				71,223
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

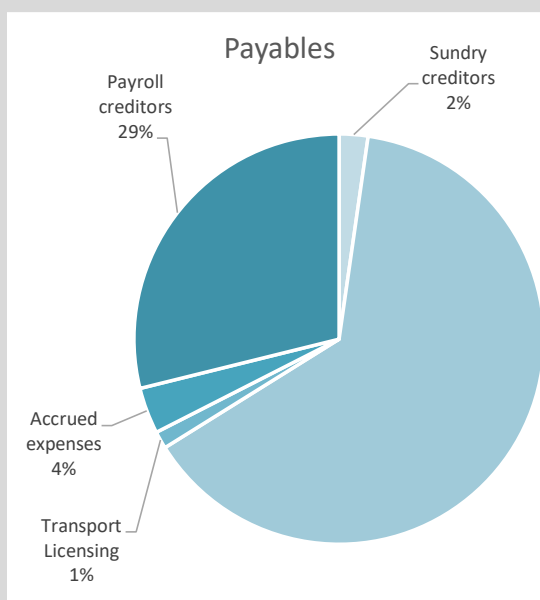
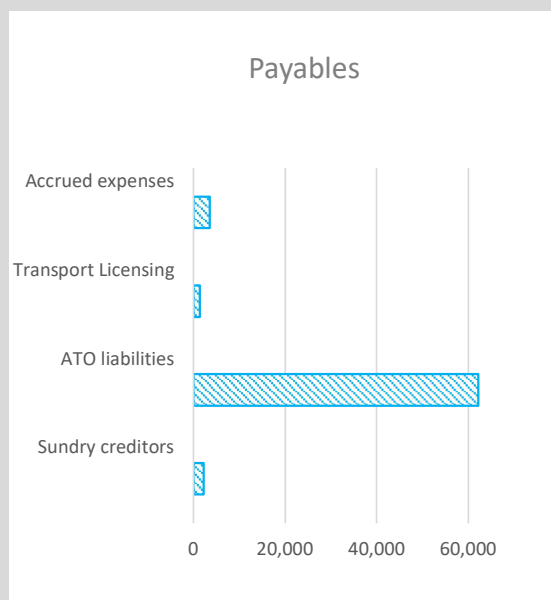
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						2,226
ATO liabilities						62,194
Transport Licensing						1,352
Accrued expenses						3,534
Payroll creditors						28,128
Total payables general outstanding						97,434
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

\$97,434

Over 30 Days

0%

Over 90 Days

0%

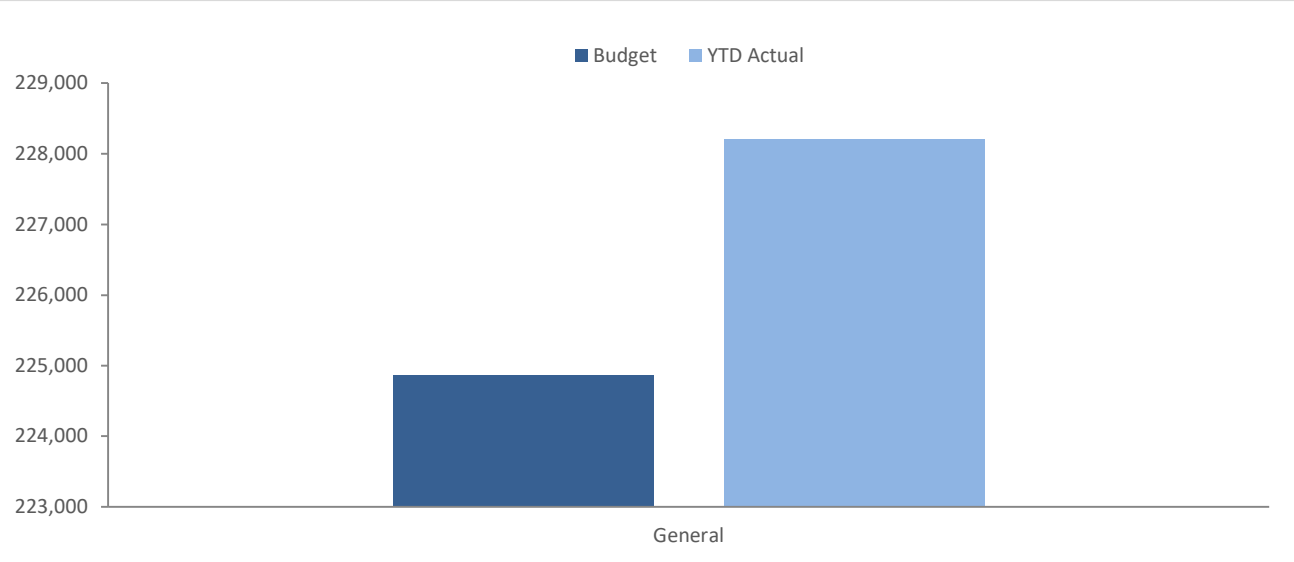
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

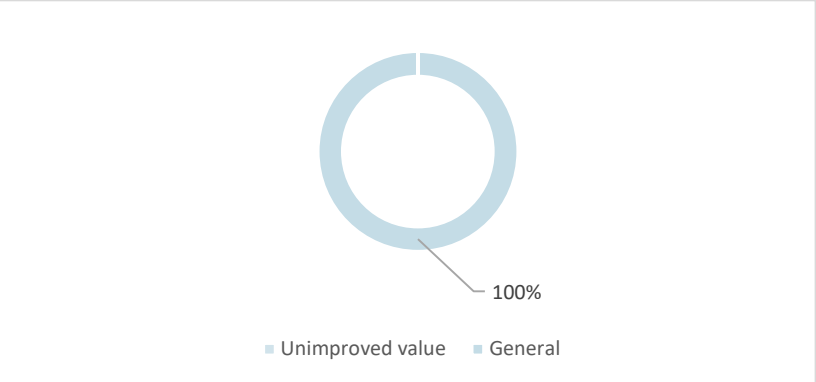
General rate revenue		Amended Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Unimproved value											
General	0.210000	43	1,007,412	224,866	0	0	224,866	211,557	16,643	0	228,200
Sub-Total		43	1,007,412	224,866	0	0	224,866	211,557	16,643	0	228,200
Minimum payment											
Unimproved value											
General	245	3	2,384	735	0	0	735	735	0	0	735
Sub-total		3	2,384	735	0	0	735	735	0	0	735
Amount from general rates							225,601				228,935
Ex-gratia rates							64,882				64,882
Total general rates							290,483				293,817

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

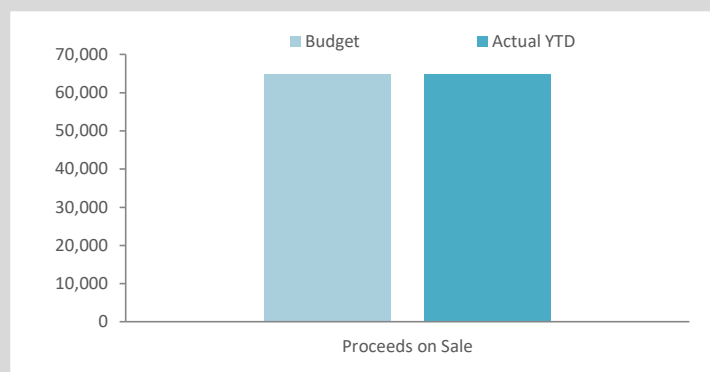


General Rates		
Budget	YTD Actual	%
\$.23 M	\$.23 M	101.48%



Asset Ref.	Asset description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
1BGA152	MITSUBISHI TRITON UTE	500	0	0	(500)	0	0	0	0
1EBO496	2013 Toyota Prado GX wagon	22,954	22,954	0	0	15,949	22,954	7,005	0
1EKC611	2014 Toyota Landcruiser 200	29,000	23,309	0	(5,691)	21,910	23,309	1,399	0
1EHI532	2014 Nissan Navara D22 ST-R	9,123	6,314	0	(2,809)	8,468	6,314	0	(2,154)
1BDI822	Mitsubishi Canter Truck	2,250	2,250	0	0	1,971	2,250	279	0
1DHR911	2009 Isuzu NPR300	15,000	0	0	(15,000)	13,780	0	0	(13,780)
1DIK691	2010 Isuzu NPR300	15,000	0	0	(15,000)	13,780	0	0	(13,780)
1ELK198	2013 Isuzu NPR300	30,000	0	0	(30,000)	27,568	0	0	(27,568)
1EH1533	Nissan Navara	10,000	10,000	0	0	7,486	10,000	2,514	0
		133,827	64,827	0	(69,000)	110,912	64,827	11,197	(57,282)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$64,827	\$64,827	100%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

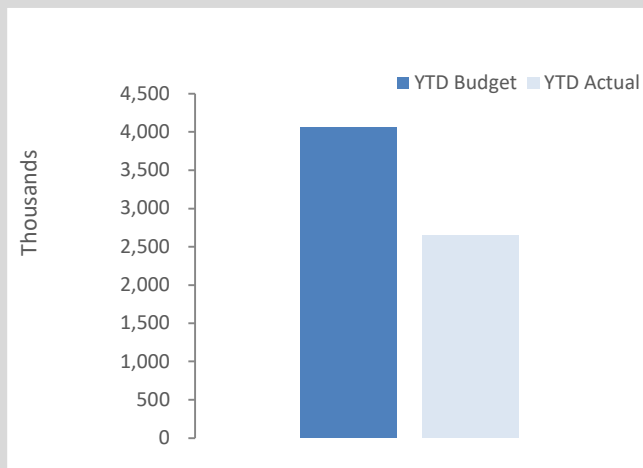
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	77,000	66,491	15,388	(51,103)
Plant & Equipment	50,000	50,000	45,766	(4,234)
Infrastructure - Roads	3,903,737	3,145,782	2,563,289	(582,493)
Infrastructure - Recreation	30,000	30,000	26,056	(3,944)
Capital Expenditure Totals	4,060,737	3,292,273	2,650,499	(641,774)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,340,743	2,677,629	1,996,986	(680,643)
Other (disposals & C/Fwd)	64,827	64,827	64,827	0
Contribution - operations	655,167	549,817	588,686	38,869
Capital funding total	4,060,737	3,292,273	2,650,499	(641,774)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.06 M	\$2.65 M	65%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.34 M	\$2. M	60%

Other current liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 March 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	11	99,813	693,648	(653,252)	140,209
- non-operating	12	156,761	1,552,864	(1,580,867)	128,758
Total unspent grants, contributions and reimbursements		256,574	2,246,512	(2,234,119)	268,967
Provisions					
Annual leave		97,796	0	0	97,796
Long service leave		75,066	0	0	75,066
Total Provisions		172,862	0	0	172,862
Total other current assets		429,436			441,829

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

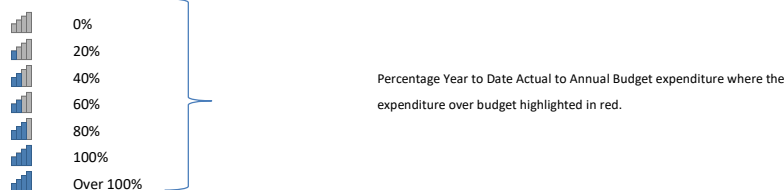
Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.		Amended			
Account Description		Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure					
Land & Buildings					
042600	Staff houses	7,000	5,247	0	(5,24)
111100	Buildings (Upgrade)	35,000	26,244	14,797	(11,447)
121200	Storage Compound (Infrastructure (new))	35,000	35,000	591	(34,409)
Land & Buildings Total		77,000	66,491	15,388	(51,103)
Plant & Equipment					
102100	Plant & Equipment (New)	50,000	50,000	45,766	(4,234)
Plant & Equipment Total		50,000	50,000	45,766	(4,234)
Infrastructure - Roads					
147602	Jameson - Southern Bypass	585,000	292,500	258	(292,242)
147611	Jameson Wanarn	588,798	588,345	588,798	453
147612	Warburton Blackstone (RRG)	413,189	413,188	413,189	1
147616	Patjarr Community Access	0	0	8,404	8,404
147623	Great Central Road - R2R AAR	930,000	465,000	162,806	(302,195)
147624	MRWA, Outback Hiway	272,181	272,180	272,181	1
147625	Giles Mulga Park (RRG)	728,558	728,557	729,476	919
147629	Giles Mulga Park (R2R/AAR)	386,012	386,012	388,178	2,166
Infrastructure - Roads Total		3,903,737	3,145,782	2,563,289	(582,494)
Infrastructure - Recreation					
147564	Warbon Oval Shade Structure	30,000	30,000	26,056	(3,944)
Infrastructure - Recreation Total		30,000	30,000	26,056	(3,944)
Grand Total		4,060,737	3,292,273	2,650,499	(641,774)

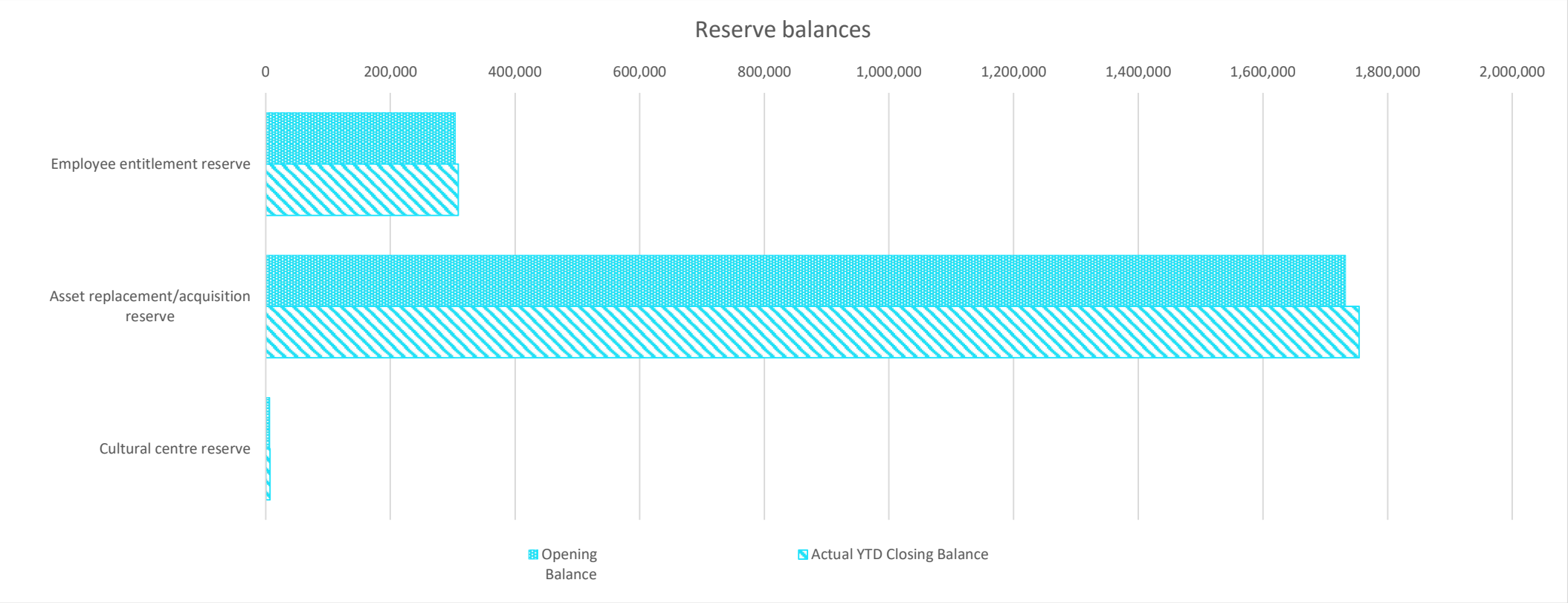
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee entitlement reserve	304,650	0	4,308	0	0	0	0	304,650	308,958
Asset replacement/acquisition reserve	1,732,367	0	21,955	1,762,784	0	0	0	3,495,151	1,754,322
Cultural centre reserve	6,920	0	98	0	0	0	0	6,920	7,018
	2,043,937	0	26,361	1,762,784	0	0	0	3,806,721	2,070,298

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2020	Current Liability 31 Mar 2020	Amended Budget Revenue	Amended YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
General Grants (Untied)	0	0	0	0	0	1,528,105	1,146,078	1,146,079
Education and welfare								
Grant - DCD	0	0	0	0	0	154,500	154,500	154,500
Transport								
Grants - Direct	0	0	0	0	0	158,355	158,355	158,355
Govt Grant - RA, Ab Access (Operating)	99,813	693,648	(653,252)	140,209	140,209	1,039,547	779,658	653,252
Fed, Roads Grant (untied)	0	0	0	0	0	311,939	233,952	233,954
MRWA Grant - GCR Maintenance	0	0	0	0	0	0	0	400,000
	99,813	693,648	(653,252)	140,209	140,209	3,192,446	2,472,543	2,746,140
Operating contributions								
Governance								
Licensing Commission	0	0	0	0	0	2,500	1,872	1,450
Education and welfare								
Income - Other	0	0	0	0	0	0	0	186
Recreation and culture								
Contributions and Reimbursements Other	0	0	0	0	0	0	0	368
	0	0	0	0	0	2,500	1,872	2,004
TOTALS	99,813	693,648	(653,252)	140,209	140,209	3,194,946	2,474,415	2,748,144

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2020	Current Liability 31 Mar 2020
	\$	\$	\$	\$	\$
Non-operating grants and subsidies					
Transport					
Grant - Special Projects	156,761	600,683	(757,444)	0	0
Grant-Roads to Recovery	0	0	0	0	0
Govt Grant - RA, Ab Access (Fed)	0	680,000	(551,242)	128,758	128,758
MRWA, Outback Highway	0	272,181	(272,181)	0	0
	156,761	1,552,864	(1,580,867)	128,758	128,758

Non operating grants, subsidies and contributions revenue		
Amended Budget Revenue	Amended YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
757,443	568,080	757,444
416,119	416,119	416,119
1,895,000	1,421,250	551,242
272,181	272,180	272,181
3,340,743	2,677,629	1,996,986

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus			341,529	341,529
30197	Rates General	Feb-20	Operating Revenue		13,309		354,838
30301	General Grants (untied)		Operating Revenue			(99,954)	254,884
55005	Trfr to Asset Replace/Acq/Dev Res Fund		Capital Expenses			(702,443)	(447,559)
41020	Members Travelling		Operating Expenses		5,000		(442,559)
41030	Conference Expenses		Operating Expenses		4,000		(438,559)
41040	Election Expenses		Operating Expenses		5,450		(433,109)
41040	Returning Officer Election Expenses		Operating Expenses		7,000		(426,109)
41092	Attendance fees - Committee Meetings		Operating Expenses		2,000		(424,109)
41132	Membership Contribution - Goldfields VROC & NCWG		Operating Expenses			(20,000)	(444,109)
41140	Building Maintenance - Boardroom		Operating Expenses		1,500		(442,609)
41150	Insurance		Operating Expenses		416		(442,193)
41281	Elected member professional development		Operating Expenses		10,000		(432,193)
41541	Administration Expenses		Operating Expenses	2,816			(432,193)
42030	Insurance - Worker Compensation		Operating Expenses			(794)	(432,987)
42048	FBT Expenses		Operating Expenses			(16,413)	(449,400)
42051	Office Maintenance		Operating Expenses		8,800		(440,600)
42051	Office Maintenance		Operating Expenses		10,000		(430,600)
42051	Office Maintenance		Operating Expenses			(5,000)	(435,600)
42053	Office Gardens Maintenance		Operating Expenses			(5,086)	(440,686)
42053	Office Gardens Maintenance		Operating Expenses			(1,000)	(441,686)
42080	Telephone/Fax Charges		Operating Expenses			(2,000)	(443,686)
42100	Advertising		Operating Expenses		1,000		(442,686)
42120	Bank Charges		Operating Expenses			(1,500)	(444,186)
42120	Bank Charges		Operating Expenses		100		(444,086)
42120	Bank Charges		Operating Expenses		1,400		(442,686)
42150	Accounting/Compliance Services		Operating Expenses			(21,157)	(463,843)
42150	Accounting/Compliance Services		Operating Expenses		30,000		(433,843)
42160	Other Office Expenses		Operating Expenses		1,000		(432,843)
42163	Maintenance of Office Equipment		Operating Expenses		3,000		(429,843)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
42180	Travelling and Accommodation		Operating Expenses			(3,000)	(432,843)
42210	Consultancy Fees		Operating Expenses		10,000		(422,843)
42210	Consultancy Fees		Operating Expenses		20,000		(402,843)
42225	ITV Software Licence		Operating Expenses			(1,102)	(403,945)
42260	Insurance		Operating Expenses		4,426		(399,519)
42283	Conference & Training		Operating Expenses			(6,000)	(405,519)
42283	Conference & Training		Operating Expenses		6,000		(399,519)
42397	Depreciation-Administration General		Non Cash Item	(4,500)			(399,519)
42398	Reimbursements		Operating Revenue		24,019		(375,500)
42400	Less Allocated to Other Programs		Operating Expenses	(45,768)			(375,500)
42401	Depreciation- Furniture and Equipment		Non Cash Item	(4,500)			(375,500)
51051	Administrative Expenses		Operating Expenses	104			(375,500)
51283	FESA Emergency Services Levy		Operating Expenses			(76)	(375,576)
74050	Travel & Accommodation		Operating Expenses		5,000		(370,576)
74270	Environmental Health Program		Operating Expenses			(7,667)	(378,243)
74270	Environmental Health Program		Operating Expenses		1,195		(377,048)
74270	Environmental Health Program		Operating Expenses		1,169		(375,879)
74280	Other Health Expenditure		Operating Expenses		10,000		(365,879)
74281	Administration Expenses		Operating Expenses	5,044			(365,879)
74282	Fringe Benefits Tax		Operating Expenses		1,239		(364,640)
74290	Depreciation-Health Inspections		Non Cash Item	17,200			(364,640)
75020	Pest Control		Operating Expenses		1,000		(363,640)
83001	Rental EYP Building		Operating Revenue		48,000		(315,640)
85294	Administrative Expenses		Operating Expenses	6,057			(315,640)
85304	Fringe Benefits Tax		Operating Expenses		3,238		(312,402)
85310	Depreciation-Education & Welfare		Non Cash Item	3,000			(312,402)
85410	Income - Other		Operating Revenue		1,009		(311,393)
85612	contribution Strengthening Families (Playgroups)		Operating Expenses		4,703		(306,690)
85615	EYLC & Playgroups Staffing Costs		Operating Expenses			(9,056)	(315,746)
85615	EYLC & Playgroups Staffing Costs		Operating Expenses		5,933		(309,813)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
85615	EYLC & Playgroups Staffing Costs		Operating Expenses			(1,818)	(311,631)
85616	Warburton LSP - Operational Costs		Operating Expenses		6,570		(305,061)
85616	Warburton LSP - Operational Costs		Operating Expenses		624		(304,437)
85616	Warburton LSP - Operational Costs		Operating Expenses			(279)	(304,716)
85616	Warburton LSP - Operational Costs		Operating Expenses			(308)	(305,024)
85616	Warburton LSP - Operational Costs		Operating Expenses			(1,108)	(306,132)
85617	Warburton LSP-Admin Costs (office, utilities, other)		Operating Expenses		1,000		(305,132)
85617	Warburton LSP-Admin Costs (office, utilities, other)		Operating Expenses		1,090		(304,042)
42040	Utilities - Staff Housing		Operating Expenses		30,000		(274,042)
42042	Maintenance & Equip - Staff Housing		Operating Expenses		14,314		(259,728)
42043	Maintenance & Equip - Staff Housing		Operating Expenses		1,734		(257,994)
42047	Depreciation-Staff Housing		Non Cash Item	(13,300)			(257,994)
42600	Staff houses		Capital Expenses		5,000		(252,994)
42605	Rents - Shire Housing		Operating Revenue		30,000		(222,994)
92048	Administrative Expenses		Operating Expenses	5,799			(222,994)
101021	Wages		Operating Expenses		50,294		(172,700)
101021	Wages		Operating Expenses		4,778		(167,922)
101070	Administrative Expenses		Operating Expenses	12,121			(167,922)
101100	Depreciation-Sanitation Household Refuse		Non Cash Item	14,000			(167,922)
101410	Charges - Rubbish Removals		Operating Revenue		1,190		(166,732)
102066	Sundry		Operating Expenses			(1,152)	(167,884)
102100	Plant & Equipment (New)		Operating Expenses		77,000		(90,884)
111030	Contribution - Cultural Centre		Operating Expenses		7,000		(83,884)
111031	Community Resource Centre - Repairs & Mtce		Operating Expenses		10,000		(73,884)
111036	Rental Income - Warburton Community Resource Ctre		Operating Expenses		10,000		(63,884)
112020	Contribution - Swimming Centre		Operating Revenue		40,000		(23,884)
113055	Lighting-Grassed Ovals		Operating Expenses			(300)	(24,184)
113280	Salaries-Sports & Recreation Officer		Operating Expenses		21,239		(2,945)
113280	Salaries-Sports & Recreation Officer		Operating Expenses		2,018		(927)
113284	Relocation Expenses		Operating Expenses			(3,000)	(3,927)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
113290	Telephone Charges (Satellite)		Operating Expenses			(1,000)	(4,927)
113291	Administrative Expenses		Operating Expenses	11,578			(4,927)
113293	Depreciation-Sports & Recreation		Non Cash Item	(16,000)			(4,927)
113319	Youth Festivals & Events		Operating Expenses		3,000		(1,927)
114280	Contribution-TV/Radio Community Facilities		Operating Expenses			(4,453)	(6,380)
114400	Depreciation-Television & Radio Broadcasting		Non Cash Item	(1,100)			(6,380)
116272	Exhibitions		Operating Expenses		10,000		3,620
116291	FBT Expenses		Operating Expenses			(1,273)	2,347
116311	Depreciation-Cultural & Civic Centre		Non Cash Item	(6,500)			2,347
116312	Café Maintenance		Operating Expenses			(2,100)	247
116315	Purchase of Goods for Resale-Retail		Operating Expenses		7,000		7,247
116331	Shop Maintenance		Operating Expenses			(4,500)	2,747
116333	Gallery Maintenance		Operating Expenses			(5,000)	(2,253)
147564	Warburton Oval Shade Structure		Capital Expenses			(5,000)	(7,253)
27019	Proceeds Sale of Assets		Capital Revenue		12,727		5,474
122003	Warburton Community Roads-Maint		Operating Expenses		7,142		12,616
122004	Other Minor Road Works		Capital Expenses		30,000		42,616
122150	Contribution-Lighting of Streets		Operating Expenses		20,000		62,616
122280	AMP Review		Operating Expenses		25,000		87,616
122281	R2030 Survey Centre Line MRWA		Operating Expenses			(10,000)	77,616
122282	Roman Road Inventory System-System Mtce		Operating Expenses			(3,000)	74,616
122282	Roman Road Inventory System-System Mtce		Operating Expenses		3,000		77,616
122287	Fringe Benefit Tax		Operating Expenses			(1,104)	76,512
122362	Grants - Direct		Capital Revenue		18,355		94,867
122363	Govt Grant - RA, Ab Access (Operating)		Operating Revenue		614,667		709,534
122367	Govt Grant - RA, Ab Access (Capital)		Operating Revenue			(609,333)	100,201
122373	Fed, Roads Grant (untied)		Operating Revenue			(72,250)	27,951
123001	Profit/(Loss) on Disposal of Asset - Plant		Non Cash Item	(2,600)			27,951
123012	Depreciation - Road Plant		Non Cash Item	7,500			27,951
123100	Depreciation - Transport Road Mtce		Non Cash Item	(11,250)			27,951

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
123100	Depreciation - Transport Road Mntce		Non Cash Item	(628,000)			27,951
123103	MRWA, Outback Highway		Capital Revenue			(27,819)	132
147611	Jameson Wanam		Capital Revenue			(1,812)	(1,680)
147611	Jameson Wanam		Capital Expenses			(12,208)	(13,888)
147612	Warburton Blackstone (RRG)		Capital Expenses			(5,581)	(19,469)
147624	MRWA, Outback Highway		Capital Expenses		27,819		8,350
147629	Giles Mulga Park (R2R/AAR)		Capital Expenses			(6,012)	2,338
13100	Administrative Expenses		Operating Expenses	1,658			2,338
131001	Administrative Expenses		Operating Expenses	591			2,338
132001	Tourism Strategy Grant		Operating Revenue			(30,000)	(27,662)
132200	Tourism Consultancy		Operating Expenses		30,000		2,338
132281	Signs - Tourist Information		Operating Expenses		2,000		4,338
132289	Tourism Expenditure - Other (Minor)		Operating Expenses			(2,000)	2,338
133400	Building Commission Fees		Operating Revenue		1,000		3,338
133410	Charges Building Fees		Operating Revenue			(1,000)	2,338
144030	Parts & Repairs		Operating Expenses		8,093		10,431
144050	Insurance & Licences		Operating Expenses			(8,093)	2,338
				(646,050)	1,384,560	(1,382,222)	2,338

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2020**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$20,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Recreation and culture	(25,685)	(11.81%)	▼ Timing	Timing of Community Resource Centre Rental income
Transport	289,377	24.69%	▲ Timing	See Note 11a
Expenditure from operating activities				
Governance	87,326	43.19%	▲ Timing	A lot of accounts have small variances but the biggest underspend areas in this program relate to, Accounting/Compliance, Consultancy and Office Maintenance accounts. Admin expenses require an adjustment. Reduction in the Environmental Health program is also contributing to this variance.
Health	37,172	14.25%	▲ Permanent	Expenditure on Housing maintenance and utilities is currently under budget.
Housing	37,330	12.71%	▲ Timing	Salaries and wages, Plant operation costs and admin allocations make up this variance.
Community amenities	135,501	22.53%	▲ Timing	Salaries & wages and admin allocations are the big contributors to this variance. Purchasing for the Warta shop is down at the moment. Cultural Centre maintenance also down.
Recreation and culture	111,782	19.56%	▲ Timing	
Investing activities				
Non-operating grants, subsidies and contributions	(680,643)	(25.42%)	▼ Timing	Timing relating to R2R funding is the cause of this unfavourable variance.
Capital acquisitions	641,774	19.49%	▲ Timing	Timing in relation to work on Great Central Road is yet to occur, offsetting R2R funding. Jameson bypass work still to be completed.
Financing activities				
Transfer to reserves	1,736,423	98.50%	▲ Timing	Reserve transfers will occur at end of financial year.

ACTION SHEET

Health & Building Officer – Philip Swain

Dates on Site:
7th – 14th February 2020
Next site visit:
To Be Confirmed

Date	Subject	Action Taken
April 2020	Covid19 Pandemic	<p>The WHO has declared the Novel Coronavirus outbreak a global pandemic. The State Government has released its pandemic control measures and various travel restrictions have been put in place. Specific concerns are held for remote communities due to the vulnerable populations in places like Ngaanyatjarra. I will continue to check travel advice from the state daily and monitor the situation. There are restrictions imposed for access to remote communities now for other than essential workers, under which I can travel to the communities, however I am reluctant to undertake any air travel currently, due to the risks. I will attempt to make a trip to the “lands” next month, prior to the expiry of my current contract in June. I have agreed to continue to provide services for Environmental Health and Development Services, until a replacement can be found.</p> <p>Action: PS to monitor situation and continue to liaise with CEO</p>
Due 16 th March 2020	Jameson Store – Improvement Notice	<p>I met the new Managers and completed the six (6) monthly inspection of the store in November. The store was clean and well run. I have issued the Improvement Notice for the resealing or replacement of the coolroom floor and to ensure documented pest control is occurring, as these matters have been outstanding since the last inspection. The Improvement Notice expired on the 16th March 2020. I have been unable to inspect the premises as I have delayed my next visit to the community due to the Covid19 outbreak. I will inspect the work when I can next get to site.</p> <p>Action: PS to inspect and confirm works completed when next on site.</p>
3 rd April 2020	Container Deposit Scheme – for WA	<p>The implementation of the legislation has been postponed due to the Covid19 pandemic. The State Government will review the situation in August 2020 to determine whether the scheme's new start date will be November 2020 or June 2021. The Shire has previously been advised that collection points in Warburton and Warakurna can be funded through the programme. To date there have been no groups or organisations come</p>

		<p>forward to run the facilities and advice from the Shire President is that the communities will not take the role on. The Warburton Roadhouse is considering taking on the collection point for the community and I have referred the information for expression of interest to management.</p> <p>Action: PS investigating other collection options for Warakurna.</p>
8 th April 2020	Murdoch University – Veterinary Team Visit	<p>The Vets and Students from Murdoch University have visited Warburton (17th-21st November) to undertake dog and cat desexing. Ngaanyatjarra Health are covering costs associated with the visit and I have continued to liaise with Ng Health Staff and the local College where the work has been undertaken. The team completed 54 mostly female de-sexings, which should substantially help in controlling the dog numbers in Warburton, that have ballooned somewhat in recent months. Ng Health have also now contracted Dr Robert Irving to maintain quarterly visits of communities. The Shire and NG Health have had a recent request for numbers of dogs in Warburton and Warakurna over time. I have some data relating to historical numbers and will liaise with Ben Pike to get some figures to Murdoch staff.</p> <p>Action: PS to liaise with NG Health regarding dog numbers over time in Warburton and Warakurna. NG Health to arrange future visit when the final report on the programme and future scheduling of the team and vet visits.</p>
15 th April 2020	Department of Communities Request to utilise Battery Powered Smoke Detectors in all Community Housing	<p>The Department of Communities had written to the Shire requesting a blanket approval to utilise battery powered smoke detectors in all Community Housing within the Shire. Whilst under the building legislation the Shire can approve the use of these detectors in some circumstance there is serious doubt about the validity of issuing approvals in the way the Department of Communities has requested. The Shire wrote to the Building Commission earlier this year and has received a response advising that whilst the Commission cannot give legal advice, they can recommend an alternative approach to the approvals that compels the Department of Communities to seek a Fire Engineers Report and a Certificate of Design Compliance from a qualified Building Surveyor, as an “alternative building solution for fire safety”. Whilst the Shire will still issue the approval the alternative solution being deemed compliant by independent professionals, subject to conditions, should substantially reduce the liability that the Shire may be assuming if these approvals are granted. I have written to the Department of Communities suggesting the alternative outlined by the Building Commission and</p>

		<p>received an interim response suggesting that the Shire should approve the use as other Shires have done so. I have written most recently to the Department outlining that applications on this basis will not be approved and the avenue remains open for the Department to pursue approvals as an “alternative building solution”.</p> <p>Action: CEO & PS awaiting further response from the Department of Communities</p>
15 th April 2020	Work Camp Effluent Disposal System	<p>The work camp effluent disposal system was found to be completely inoperable and flooded in May 2019. Corrective Services repaired the unit in late 2019 after initial pump-out of the same, and are sending a representative from the system company to site, to retrain staff to maintain the unit. The unit requires maintenance inspections every 3 months. I have spoken to the maintenance contractor who advises that there is still no contract in place for the regular maintenance of the unit. He was meeting the unit suppliers on site around 27 March to go through the operation and maintenance inspection, but I have been unable to confirm the current status of the maintenance contract to date.</p> <p>Action: PS to continue to pursue issues with Corrective Services and DoH</p>
16 th April 2020	Soap Distribution Communities	<p>Due to the Covid19 pandemic the Shire has been requested to assist with soap distribution, previously made available through the Squeaky Clean Kids Programme. NG Health has been assisting with the distribution and I have advised them and the State that we have a substantial supply of soap still available for distribution within the communities.</p> <p>Action: PS to continue to liaise with CDA's and NG Health regarding soap distribution.</p>
April 2020	Issue of Occupancy Certifications for Buildings approved under the 2011 Building Act and the 2012 Regulations	<p>A temporary Occupancy Certificate for the Warburton NG Council Store expired last year. The Store was constructed without compliant toilet facilities and has since had the addition of office space within the stores. Whilst the offices are not of sufficient size to require dual classification (Class 7 & 5) of the building, they still require the construction of a Universal Access Toilet facility. NCAMS have determined to install a new facility adjacent to the warehouse and are currently seeking plumbing advice to make provision for a UAT. I have had recent advice from NCAMS regarding an application to refurbish the adjoining staff quarters to provide for toilet facilities. Once completed the Shire will be able to issue a final Occupancy Permit for the warehouse</p> <p>Action: PS to liaise with NCAMS and arrange the issue of the final OC at the Warburton warehouse.</p>

April 2020	Wingellina Community Cultural Centre Additions – Application	<p>The application for additions to the Wingellina Community Centre, which will include some minor modification of the existing Septic System, was approved in December. I have sought an update from the Plumbing Contractor in relation to progress with the septics.</p> <p>Action: PS to monitor progress of the Building additions and septics.</p>
April 2020	New Government Housing Lots 64 & 65 Kurrparu Loop Mantamaru – Septic Approvals issued	<p>I have issued septic installation approvals for two (2) new dwellings in Mantamaru (Jameson) and the houses are now under construction. The systems have been installed but I have been unable to get to site to confirm compliance. I will verify on site and issue the Permit to Use when I can next visit.</p> <p>Action: PS to inspect and issue the PTU's</p>
April 2020	Community Layout Plan Amendment - Shire Depot Storage Facility	<p>It was previously determined that the safest location for Shire storage area is the area behind the Shire dwellings adjacent to the Roadhouse. This area has been rezoned in the Community Layout Plan for Warburton. The modifications encompass the existing Shire Office/Gallery and the area behind the existing residential to “Community Purposes” and an area of “Industrial” zoning to enable the secure storage facility to be established. The establishment of the new storage depot can now proceed and Matt Box is obtaining quotations for the fence construction and earthworks.</p> <p>Action: PS to liaise with Matt Box to finalise quotes for the fence construction and earthworks.</p>
April 2020	Wanarn Aged Care – Food Safety Audit	<p>Following the sudden departure of staff from the facility last year it became necessary to reschedule this audit. The Audit was conducted on 13th February. Whilst the Shire facilitates this visit by an approved auditor the costs are charged to, or reimbursed by Ng Health. The audit did identify several non-compliances and hence another audit will need to be conducted in about six (6) months. The new staff are doing an excellent job of re-establishing the food safety plan and getting all recording up to standard. I have been unable to finalise the next audit due to the Covid19 travel restrictions.</p> <p>Action: PS to liaise with the Auditor to arrange next audit in approximately 6 months.</p>
April 2020	Electrical Upgrade – Shire Office and Gallery	<p>The electrical upgrade was undertaken during my visit in early August. There were significant problems experienced by the electricians as much of the original and subsequent wiring hadn't been labelled or done to standard. The buildings have now had RCD protections upgraded to current standards with easy to install</p>

		<p>replacements which should save on maintenance in the future. There were several items that the CEO most of which have since been completed, with only the outside bunker lighting, which is timer activated, not being functional. The CEO has approved payment of the balance of the original account and I will continue to liaise with NRMS to ensure the outside lighting is functional. I have received a further account for works on the gallery which included sheeting and flashing, which I have requested further clarification on.</p> <p>Action: PS liaise with NRMS to ensure all electrical systems are operational.</p>
April 2020	HACC – Facilities	<p>In November 2019, I completed the four (4) monthly inspections of the HACC facilities. Whilst the structural improvements, originally required by an Improvement Notice that was not complied with, have been completed at some sites, the centres still have no compliant food safety plan and the CEO advised the CEO of Ng Council in late 2019, that the Shire will issue infringements in relation to each of the four centres. It is hoped this infringement action will compel the submission, finally, of the required plan. I have met the programme Manager and again discussed the Food Safety Plan requirements. I have received several emails from the Manager through January and February however the Food Safety Plan has not been re-submitted for verification I have drafted the infringements and have held off issuing due to the recent communications .</p> <p>Action: PS to issue infringements for the HACC Centres to Ng Health unless FSP can be finalised.</p>
April 2020	Shade Structure - Warburton	<p>The structure has been installed near the football field. I have been liaising with the CDEP Coordinator and the Work Camp staff to have local workers assist in filling the “gabion” wall (stoned filled metal caged wall) to complete the shade structure as a community project. It has been determined that mesh will need to be fitted to the existing steelwork in order to fill the wall with suitable material. I am currently arranging Matt Box to do this work and once completed the Work Camp will be undertaking the filling of the wall gradually over several weeks.</p> <p>Action: PS to liaise with Matt Box and the Work Camp staff to facilitate filling of the gabion wall in the shade structure.</p>
April 2020	Warakurna Refuse Service	<p>The Shire has ceased refuse services to Warakurna and staff have been dismissed. I have been liaising with the mobile mechanic to visit Warburton and Wanarn to service vehicles and attend to other matters. And I had offered his services, at the community’s cost, to the Warakurna CDA, to assess the truck for repair. Unfortunately, the mechanic has been unable to visit the “lands” again and with current travel restrictions all</p>

		<p>mechanical work is difficult. I will liaise with the CDA regarding the state of equipment and services when I can next get to Warakurna.</p> <p>Action: PS to liaise with CDA at Warakurna to have truck damage assessed and evaluate current state of servicing.</p>
April 2020	Community Service Summary – Public Health Plan	<p>The final draft document will present statistical information in a diagrammatic format to assist readers in understanding the Shire's key public health issues. The consultant had been working on getting existing data into a standardised format but has recently advised that she is unable to complete the project. I am currently liaising with another consultant to complete the work.</p> <p>Action: Public Health Plan development to be included in the Corporate Business Plan and baseline report to be finalised for submission to Council.</p>
Pending	Tjukurla/Wanarn Community – Waste Issues – Bin Infrastructure	<p>The Shire has enough bin lids and brackets in stock and I was making arrangements to get these to Tjukurla for NG Health staff to install, but NG Health have not been able to progress the installation. Additionally, the bin infrastructure in Wanarn is unsuitable. The Shire currently has a lack of 200 litre bins and I am trying to source cheap options for these as budget is limited. As before, there is limited ability to get the waste sites in Tjukurla and Patjarr modified as there is no machinery available. I will continue to liaise with the Shire Engineer and the Works Supervisor to make some alterations to the sites when equipment allows. I need to clarify what budget is available for bin infrastructure going forward as the current budget has been substantially utilised on repairs to waste vehicles.</p> <p>Action: PS to arrange bin lids and bins for installation in Tjukurla and removal of 240l wheelie bins and replacement in Wanarn if viable. PS to assess remaining waste budget and liaise with the CEO regarding the bin infrastructure. PS to pursue machinery time/budget for waste site improvements and waste infrastructure.</p>
Pending	Water Supply Mantamaru – Non-Potable Water	<p>The Shire previously received advice regarding the nitrate levels in the Jameson water supply. The levels exceed the WHO recommendations for adults and consequently residents have been advised not to consume tap water and packaged water is being distributed to all in the community. The latest advice is that the installation of a reverse osmosis unit (RO) on the supply is being investigated but viability will depend upon the quantity of bore water that can be supplied through existing and new bores. The RO will produce 30-50% wastewater from treatment.</p> <p>Action: PS to continue liaison with Department of Health and Ng Council to explore options to improve the water supply at Mantamaru.</p>

Pending	Building Permits Warburton	<p>The permits for sheds on two different lots in Warburton. Lot 161 Ninth St and Lot 88 Twentieth St were issued in August 2020. One has been completed and the Warehouse Sea Container unit was awaiting roof sheeting. I am awaiting completion certification on the buildings.</p> <p>Action: No further action pending building completion notification</p>
Pending	Proposed Telephone Tower Infrastructure Kanpa & Patjarr	<p>I have been contacted by consultants engaged to undertake the scoping for the installation of new mobile telephone towers in these communities. The scoping should be completed before Christmas and I have provided advice with respect to the locations and the Community Layout Plans. I am awaiting confirmation of the preferred site locations for the towers and will include any CLP changes in the current proposed amendments, which will be referred to Council before finalisation.</p> <p>Action: PS to liaise with consultants regarding potential CLP amendments and subsequent Building Permits.</p>
Pending	Blackstone Waste Site relocation	<p>There is ongoing dumping and burning of waste in the temporary and old trenches despite these having been pushed over and cleaned up. I have asked the CSM to ensure temporary signage has been installed and final signage is being prepare for the new site by the Warburton College using the art program. The Waste and Building Maintenance Supervisor is liaising with the College and will arrange installation of the signage when it is completed.</p> <p>Action: W&BMS to arrange signage installation when the signs are completed.</p>
Pending	Defrosted and dusty food deliveries to communities by NATS	<p>The Warburton Roadhouse Managers have again lodged complaint about the condition of dry goods that were recently delivered to the "lands". The product had dirt and dust all through the pallets and boxes. The contract driver has been advised and has responded that the problem won't occur again. I have again referred the matter to the City of Canning who previously advised that they will follow up at the next inspection. I have had no recent communication with the City.</p> <p>Action: No further action pending City of Canning follow up with NATS.</p>
Pending	Cassini Mine Site – Food Business Inspection	<p>I have not undertaken the Cassini Inspection, but have liaised with the staff at the site which is now in care and maintenance pending mine construction. As a result the food business operation has been suspended and the few staff on site are self-catering. A reverse osmosis unit has been installed at the site but staff are using packaged drinking</p>

		<p>water as the Drinking Water Management Plan is not fully compliant yet.</p> <p>Action: No action pending recommencement of food business operation</p>
Pending	Blackstone Police Station – building upgrades	<p>The Shire has received a copy of the issued building permit for Blackstone Multi-Function Police Facility from the Department of Finance. The shire does not receive plans or details of state government building permits.</p> <p>Action: No further action pending construction and completion.</p>
Pending	Blackstone Store – Improvement Notice	<p>The store is not currently utilising the kitchen area for food handling however, I have previously issued an Improvement Notice for the necessary works to enable some food preparation. The new managers are proposing to do the necessary works and will advise when completed.</p> <p>Action: No further action pending kitchen upgrade and/or next inspection</p>
Pending	Swimming Pool Sampling and Procedures	<p>I have reviewed the previous documentation on the pools and located procedure manuals for the Blackstone and Warakurna pools. I will provide updated manuals for the operation of community pools.</p> <p>Action: PS to provide updated manuals to pool managers.</p>
Pending	Waste Oil Transportation	<p>I have for the last two years now had specific concerns regarding the amount of waste oil (200 litre drums) stored in communities. Most waste oil is from the power stations and there are currently thousands of litres in most communities. There has been some progress with the removal of waste oil progressing in Warburton, via decanting to transportation tanks and being transported out.</p> <p>Action: PS to monitor waste oil removal from communities.</p>
Pending	Building Permit Issued Shade Structure – Lot 93 Thirteenth St Wanarn - Respite Centre	<p>I have received and arranged for the issue of a Building Permit for a shade structure to be installed free standing but adjacent to the new respite centre in Wanarn. Application has been lodged on the online database and I am awaiting completion notification.</p> <p>Action: PS to lodge on Building Commission database.</p>
Pending	Car Body Removal – Communities	<p>There are approximately 2000 vehicle bodies in stockpiles at Warburton, Jameson, Blackstone Wingellina, Warakurna and Wanarn. I have again met with Simsmetal staff in Perth to evaluate the possibility of car body removal from the lands. It is hoped that Simsmetal can remove vehicles if transport can be obtained at a viable price. To this end Simsmetal are proposing a cooperative grant application to the Waste Authority later this year to compensate for transport costs. As the vehicles will</p>

		<p>be removed on behalf of communities any income generated for waste metal will go back to the communities themselves.</p> <p>Action: PS to liaise with Simsmetal regarding progress of the grant application</p>
Pending	Warburton Roadhouse – Proposed Caravan Park Extensions	<p>The Permit was issued in late July 2018 and all reporting and financial aspects of the application have been addressed.</p> <p>Action: PS to liaise with Builder and NCAMS during construction of new facilities.</p>
Pending	Waste Services Warakurna	<p>I have discussed the shortcomings of the Warakurna Landfill with the Works Supervisor and he will endeavour to have machinery divert to modify the trench by lifting the floor by 500mm when the contractors are next in the area.</p> <p>Action: PS to liaise with CSM and Elves Brites for machinery time to modify the trench.</p>
Pending	New Arts Centre Warakurna	<p>I have provided advice to the community and services regarding a suitable location for the proposed new arts centre. The lots being investigated are Lot 39 and Lot 109 on the Community Layout Plan. Lot 39 is Zoned Community Purposes under the CLP and the proposed use is compatible. Lot 109 is zoned Recreation and the definitions in the CLP suggest such areas should be allocated to active and passive recreation. Given the unusual shape of the lot, the intention was for it to be a vegetation link running though the community areas. The CLP can be amended relatively easily but if Lot 39 is workable it would seem to be the most compatible location without having to resort to amendment.</p> <p>Action: Nil pending further progress of the proposal by community.</p>