



# **Shire of Ngaanyatjarra**

ON A JOURNEY

## **ORDINARY MEETING OF COUNCIL**

### **ATTACHMENTS**

**Tjulyuru Cultural and Civic Centre**

**Warburton Community**

**28 October 2020**

**at**

**1.00 pm**



# **Shire of Ngaanyatjarra**

ON A JOURNEY

## **ORDINARY MEETING OF COUNCIL**

### **UNCONFIRMED MINUTES**

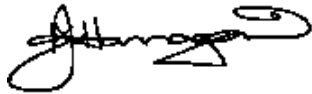
**30 September 2020**

**at**

**1.10 pm**

**SHIRE OF NGAANYATJARRAKU**  
**ORDINARY MEETING OF COUNCIL**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



**Chief Executive Officer**

Date: 30-09-2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 30 September 2020.

**Presiding Member:** \_\_\_\_\_ **Date:.** / /2020

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## **1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 1.10pm.

## **2. ANNOUNCEMENT OF VISITORS**

The Presiding Member welcomed members of the public to the gallery.

## **3. ATTENDANCE**

### **3.1 PRESENT**

<b>Elected Members:</b>	President Deputy President Councillor Councillor Councillor Councillor	D McLean A Jones J Frazer J Porter D Frazer A Bates
<b>Staff:</b>	CEO FAC	K Hannagan (via MS Teams on TV from 1.10pm) G Handy
<b>Guests:</b>		
<b>Members of Public:</b>	There was one member of the public in attendance at the commencement of the meeting, Harriet Olney, Independent, NCAC.	

### **3.2 APOLOGIES**

Cr. L West

### **3.3 APPROVED LEAVE OF ABSENCE**

## **4. PUBLIC QUESTION TIME**

### **4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4.2 PUBLIC QUESTION TIME**

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

## **6. DECLARATION BY MEMBERS**

### **6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA**

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

### **6.2 DECLARATIONS OF INTEREST**

#### **Councillors to Note**

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member,

must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

### **NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act*, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest
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**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

**8. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**8.1 PETITIONS**

**8.2 DEPUTATIONS**

**8.3 PRESENTATIONS**

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 MINUTES OF ORDINARY MEETING OF COUNCIL (ATT 9.1)**

**Voting Requirement**  
Simple Majority

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer      Seconded: Cr J Frazer**

**That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 24 August 2020 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.1) be confirmed as a true and accurate record.**

**Carried: 6/0**

## 10. CEO REPORTS

### 10.1 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

**FILE REFERENCE:** GV.05

**AUTHOR'S NAME AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 20 September 2020

**DISCLOSURE OF INTERESTS:** The author has no financial, proximity or impartiality interest in the proposal.

#### **Summary**

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

#### **Background**

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

#### **Comment**

Several resolutions from the July 2020 meeting are still in progress, see Attachment 10.1 for details.

#### **Statutory Environment**

*Section 2.7 of the Local Government Act 1995 states:*

##### *"Role of council*

*(1) The council —*

*(a) governs the local government's affairs; and*

*(b) is responsible for the performance of the local government's functions.*

*(2) Without limiting subsection (1), the council is to —*

*(a) oversee the allocation of the local government's finances and resources; and*

*(b) determine the local government's policies."*

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

#### **Financial Implications**

There are no known financial implications for this matter.

#### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

#### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.



**Policy Implications**

There are no known policy implications for this matter.

**Attachments**

Attachment 10.1 - Council Resolutions - Status Report

**Voting Requirement**

Simple Majority

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr J Frazer**

**That Council notes the attached Council Resolutions – Status table as at August 2020 (Attachment 10.1) and this report.**

**Carried: 6/0**

## 10.2 UPDATE ON SEALING OF THE GREAT CENTRAL ROAD

**FILE REFERENCE:** RD.00

**AUTHOR'S NAME AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 18 September 2020

**DISCLOSURE OF INTERESTS:** The author has no financial, proximity or impartiality interest in the proposal.

### Summary

For Council to be updated on sealing of the Great Central Road and consider agreement for maintaining some sections off the road.

### Background

The Outback Way Governance Group was been established to coordinate the planning and delivery of the works that will be undertaken to extend the sealing of the Great Central Road (GCR) which forms the WA Section of the Outback Way. The Outback Way is the name given to the route that extends from Laverton in WA to Winton in Qld, via Uluru and Alice Springs in the Northern Territory. The Commonwealth Government (80%), combined with the WA State Government (20) are investing in the upgrade and sealing of the Great Central Road so that it can meet the demands of mining, tourism, freight transport and community development from a safe, efficient and sustainable manner. The State Government is the recipient of the Commonwealth funding who have committed \$396m until 2026/27, further funding will be required to complete the whole length.

The Shires Chief Executive Officer has been attending meetings and advocating for works within the Shire of Ngaanyatjaraku. It is MRWA normal practice to construct the sealed road from Laverton and have one contiguous link to the NT Border. However, MRWA have recognised that it will be many years before the sealing is completed to the NT Border. The Shire has also secured funding of \$1.5m p.a. to maintain and renew the gravel section within the Shire until sealing is completed, this has greatly assisted the Shire's financial position.

The Shire has been advocating for some strategic sealing works to be undertaken within the Shire to improve tourism and development potential. MRWA have agreed to submit funding proposals for the following projects to commence in late 2021:

1. commence sealing from the existing seal section west of Warburton through to the end of the township using the existing road alignment;
2. construct a gravel road bypass of Warburton;
3. reconstruct and seal a section of the road at the intersection and entry towards Warakurna; and
4. seal from the above intersection along the western existing gravel road to join up with the sealed section to the roadhouse and caravan park precinct.

### Comment

The Warburton bypass at 2 above has come about due to community concerns of the potential risks associated with extremely large bquad truck movements transporting mining product from the proposed Jameson, West Musgrave project as the road dissects the roadhouse and the main township. A bypass would divert such heavy vehicles and be an alternative access from the east should the Elder Creek overflow for a lengthier period than normal.

The Shire does not have the funds to construct such a bypass and has put the case that savings from using the existing road alignment could be used to construct the bypass. MRWA support this view as construction of a new alignment with all year-round access would cost much more. However, they have advised that the Shire would need to maintain the new 14.9 km gravel bypass.

The Shire has proposed earlier sealing of a section at the Warakurna turn-off to attract attention of increased tourist numbers to divert off the GCR and visit the roadhouse, caravan park and other facilities at Warakurna and hopefully generate a higher tourist \$ spend for the community. This proposal has MRWA support.

The Shire has also advocated for the section from the Roadhouse precinct to the GCR western intersection to also be sealed at the same time as the Shire does not have the funds to reconstruct and seal this. MRWA support this view but the Shire would need to maintain the new 2km sealed road to the Roadhouse precinct.

### **Statutory Environment**

*Section 2.7 of the Local Government Act 1995 states:*

*“Role of council*

*(3) The council —*

*(a) governs the local government’s affairs; and*

*(b) is responsible for the performance of the local government’s functions.*

*(4) Without limiting subsection (1), the council is to —*

*(a) oversee the allocation of the local government’s finances and resources; and*

*(b) determine the local government’s policies.”*

### **Financial Implications**

The Shire has previously resolved to enter into a Road Maintenance Agreement with the operators of the proposed Jameson, West Musgrave project, this could include the Warburton Bypass.

The Shire will also need to consider in its Long Term Financial Plan for the resealing of the Warakurna sealed section (15yrs time) as part of the resealing program for existing sealed town roads.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

Not applicable

### **Attachments**

Attachment 10.2 – Map of proposed new Warburton bypass location.

### **Voting Requirement**

Simple Majority

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer      Seconded: Cr A Bates**

**That Council advise Main Roads WA that it consents to the following:**

- 1. assuming responsibility for maintenance of the 14.9 km Warburton Bypass after construction to a gravel road standard by MRWA; and**
- 2. assuming responsibility for maintenance of the 2.0km Warakurna Access Road (West) from the Great Central Road intersection to Warakurna Access Road (roadhouse precinct) after reconstruction to a sealed road standard by MRWA.**

**Carried: 6/0**

## 10.3 LANDS SERVICE REVIEW

**FILE REFERENCE:** CM.14

**AUTHOR'S NAME AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 23 September 2020

**DISCLOSURE OF INTERESTS:** The author has no financial, proximity or impartiality interest in the proposal.

### Summary

For Council to be updated on progress of the Lands Service Review with the State Government.

### Background

The Shire in June 2020 wrote to the Minister for Local Government; Culture and the Arts advising that the Shire was experiencing issues related to legislative change and seeking his advocacy to try and resolve some major issues that the Shire has been unsuccessful in negotiating with other State Ministers.

The Minister replied, advising that he noted the proposed actions to be undertaken by the Shire and had provided a copy of the report to the Department of Local Government, Sport and Cultural Industries (the Department) for actioning.

Furthermore, he advised that given the breadth of the issues raised, the department would need to liaise with other agencies for response. As such, he asked for the Shire's ongoing patience while additional information could be collated and confirmed the Shire would be notified shortly by a representative of the department regarding the proposed outcome.

### Comment

Since then the Aboriginal Engagement unit and the Goldfields Regional and Remote Service Delivery unit have set up a joint working group made up of State representatives across various portfolios and the Ngaanyatjarra Council Aboriginal Corporation (NCAC) and the Shire of NG.

The main issues raised by the Shire for urgent Stage 1 resolution by the working party are:

- Swimming pools to open in Warburton, Warakurna and Blackstone for the upcoming swim season (NCAC);
- Waste Management services;
- Recreation services;
- Youth Services;
- Early Years Child development;
- Environmental Health services; and
- Fire and Emergency Services

Longer term Stage 2 issues will cover the full range of services and infrastructure, including community and human services, economic development, including the link between service provision arrangements and employment, welfare, economic development, education and training that a normal local government provides. This will require a service-mapping exercise including:

1. Map current service provision arrangements across State, Local, Commonwealth, and non-government sectors:
  - a. What services are provided, and by whom?
  - b. What are the funding arrangements and costs?
2. Identify service gaps, overlaps and inefficiencies, including by reference to:
  - Comparator Shires

- RSRU Municipal Services Standards

1. Provide costed recommendations for future service delivery and funding arrangements.

#### Progress to date

- Swimming Pools – whilst this is primarily an NCAC and member communities issue, the Shire has been advocating with various State agencies to try and have the State fund Royal Life Saving WA to operate these pools for the next two seasons to enable a longer term solution to be found.
- Waste Management – the Shire has listed on the WALGA Vendor Panel a request for Quotation for a consultancy to undertake development of a Waste Management Plan covering immediate and longer-term issues.
- Recreation Services - the Shire has listed on the WALGA Vendor Panel a request for Quotation for a consultancy to undertake development of a Sport & Recreation Plan covering immediate and longer-term issues.
- Lands Service Review – State Agencies are developing a Scope of Works covering all remaining issues.
- Fire and Emergency Services – See Confidential Report in this Agenda and the Working Group have listed this item as part of the Lands Service Review, Scope of Works.

#### **Statutory Environment**

*Section 2.7 of the Local Government Act 1995 states:*

*“Role of council*

*(5) The council —*

*(a) governs the local government’s affairs; and*

*(b) is responsible for the performance of the local government’s functions.*

*(6) Without limiting subsection (1), the council is to —*

*(a) oversee the allocation of the local government’s finances and resources; and*

*(b) determine the local government’s policies.”*

#### **Financial Implications**

The Shire has made in its Annual Budget 2020/21 a budget allocation for the above-mentioned strategic plans.

#### **Strategic Implications**

Integrated Strategic Plan 2018 – 2028

##### Goal 1, Looking after our land

Outcome 1.4, Live on the Land

Strategy, 1.3.3 Appropriate services delivered to community

Action - Undertake Lands Service Review

Strategy, 1.3.4 Good Facilities

Action - Work with NCAC to Provide and Maintain Recreation Facilities

##### Goal 2, Looking after our people

Outcome 2.2 Healthy People

Strategy, 2.2.1 No Rubbish

Action - Rubbish service across lands included in REMS Contract

Strategy, 2.2.2 Good health service

Action - Facilitate delivery of good health service access

Action - Provide environmental health services

Outcome, 2.3 Smart People

Strategy, 2.3.1 Good Education

Action - Provide early years learning service

Goal 3, Leadership

Outcome 3.2, Good Leadership

Strategy, 3.1.2 Financially sustainable local government

Action - Review all Shire Services

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Strategy, Risk Assessment Matrix. The perceived level of risk is high prior to the resolution of issues identified and the Shire's Long Term Financial Sustainability is resolved.

**Policy Implications**

Not Applicable.

**Attachments**

Attachment 10.3(a) – Scope of Works, Waste Management Plan

Attachment 10.3(b) – Scope of Works, Sport & Recreation Plan

**Voting Requirement**

Simple Majority

**Officers Recommendation and Council Resolution**

**Moved: Cr J Frazer**

**Seconded: Cr D Frazer**

**That Council notes this report on progress made in undertaking the Lands Service Review in accordance with its' Integrated Strategic Plan (SCP/CBP).**

**Carried: 6/0**

## 11 DEPUTY CEO REPORTS

### 11.1 PAYMENTS LISTING, AUGUST 2020

**FILE REFERENCE:** FM.07

**AUTHOR'S NAME AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 13 September 2020

**DISCLOSURE OF INTERESTS:** Nil

#### Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

#### Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

#### Comment

The payments made are consistent with previous months.

#### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

*S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) the payee's name; and*
  - (b) the amount of the payment; and*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing-*
- (a) for each account which requires council authorisation in that month —*
    - (i) the payee's name; and*
    - (ii) the amount of the payment; and*
    - (iii) sufficient information to identify the transaction;*
  - and*
  - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*

#### Financial Implications

The Shire makes annual budget allocations for payment of accounts.



**Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter

**Attachments**

Attachment 11.1 – Payment Listings

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr D Frazer**

**That Council receives the Payment Listing, August 2020 totaling payments of \$553,809.40 as per Attachment 11.1.**

**Carried: 6/0**

## 11.2 COUNCIL INVESTMENTS

**FILE REFERENCE:** FM.04

**AUTHOR'S NAME AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 23 September 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### **Summary**

For Council to be advised of the Shires Municipal Account and Investments as attached.

### **Background**

To invest the Shire of Ngaanyatjaraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

### **Comment**

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

### **Statutory Environment**

*Local Government Act 1995*

*Section 6.14 Power to Invest*

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
  - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
  - [(b) deleted]*
  - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
  - (d) *provide for the application of investment earnings; and*
  - (e) *generally, provide for the management of those investments.*

*Local Government (Financial Management) Regulations 1996*

19. *Investments, control procedures for*  
(1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*  
(2) *The control procedures are to enable the identification of —*  
(a) *the nature and location of all investments; and*  
(b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*  
(1) *In this regulation —*  
*authorised institution means —*  
(a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*  
(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*  
*foreign currency means a currency except the currency of Australia.*  
(2) *When investing money under section 6.14(1), a local government may not do any of the following —*  
(a) *deposit with an institution except an authorised institution;*  
(b) *deposit for a fixed term of more than 3 years;*  
(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*  
(d) *invest in bonds with a term to maturity of more than 3 years;*  
(e) *invest in a foreign currency.*

**Financial Implications**

Not applicable.

**Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

Corporate Policy Finance 2.12 Investment.

**Attachments**

Attachment 11.2 – Westpac screen prints of Municipal and Investment Accounts. (No monies are currently being held with any other institutions.)

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr A Bates**

**That the report on Council Investments as at 23 September 2020 be received.**

**Carried: 6/0**

## 11.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED

**FILE REFERENCE:** FM.10

**AUTHOR'S NAME  
AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER  
AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 13 September 2020

**DISCLOSURE OF  
INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### **Summary**

For Council to receive the monthly financial report for July 2020.

### **Background**

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

### **Comment**

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred.

Please note that the figures in this report do not contain Depreciation Expenses as the depreciation model will not be run until the 2019/20 Annual Audit is completed.

### **Statutory Environment**

*Local Government Act 1995*

#### **6.4. Financial report**

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
  - (a) be prepared and presented in the manner and form prescribed; and
  - (b) contain the prescribed information.

*Local Government (Financial Management) Regulations 1996.*

#### **34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an

- additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Financial Implications**

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets. Please note that the figures in this report do not contain Depreciation Expense as mentioned above.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

No policy implications apply in the preparation of the report.

### **Attachments**

Attachment 11.3 - Monthly Financial Report, July 2020.

### **Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr J Frazer**

**That Council receives the monthly financial report for July 2020.**

**Carried: 6/0**

Unconfirmed

## 11.4 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED

**FILE REFERENCE:** FM.10

**AUTHOR'S NAME  
AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER  
AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 13 September 2020

**DISCLOSURE OF  
INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### **Summary**

For Council to receive the monthly financial report for August 2020.

### **Background**

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

### **Comment**

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred.

Please note that the figures in this report do not contain Depreciation Expenses as the depreciation model will not be run until the 2019/20 Annual Audit is completed.

### **Statutory Environment**

*Local Government Act 1995*

#### **6.4. Financial report**

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
  - (a) be prepared and presented in the manner and form prescribed; and
  - (b) contain the prescribed information.

*Local Government (Financial Management) Regulations 1996.*

#### **34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an

- additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Financial Implications**

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets. Please note that the figures in this report do not contain Depreciation Expense as mentioned above.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

No policy implications apply in the preparation of the report.

### **Attachments**

Attachment 11.3 - Monthly Financial Report, August 2020.

### **Voting Requirement**

Simple Majority Required.



**Officers Recommendation and Council Resolution**

**Moved: Cr A Jones**

**Seconded: Cr J Porter**

**That Council receives the monthly financial report for August 2020.**

**Carried: 6/0**

Unconfirmed

## 12. EHO & BUILDING SERVICES REPORTS

### 12.1 ACTION REPORT – ENVIRONMENTAL HEALTH & BUILDING SERVICES

**FILE REFERENCE:** EM.00

**AUTHOR'S NAME AND POSITION:** Maurice Walsh  
EHO & Building Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 17 September 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

#### **Summary**

To inform Council of Environmental Health & Building Services activities and actions for the preceding month.

#### **Background**

Not applicable

#### **Comment**

See attachment.

#### **Statutory Environment**

Not applicable

#### **Financial Implications**

No known financial implications for this matter.

#### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

#### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

#### **Policy Implications**

There are no known policy implications for this matter

#### **Attachments**

Attachment 14.1 – Action Report, EHO / Building Services

#### **Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr A Bates**

**That Council receives the Action Report, EHO / Building Services for August 2020.**

**Carried: 6/0**

Unconfirmed

## 13. WORKS ENGINEERING REPORTS

### 13.1 RAV NETWORK UPGRADE - MRWA REQUEST

**FILE REFERENCE:** RD.00

**AUTHOR'S NAME AND POSITION:** Peter Kerp  
Works Engineer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 14 September 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

#### Summary

For Council to consider Main Roads proposal to upgrade Blackstone Warburton Road and Wingellina Access Road that are currently approved for RAV Network 2 to RAV Network 4.

#### Background

Shire received correspondence dated 17 August 2020 from Main Roads WA, Heavy Vehicle Section seeking Council comments to enable its Heavy Vehicle Section (HVS) to consider any potential issues as part of their assessment process. As these roads are currently already approved for 27.5 metre access, Main Roads has determined there is negligible risk to safety associated with upgrading them to RAV Network 4.

#### Comment

In Western Australia, Permits are required to operate certain types of Restricted Access Vehicles (RAVs) unless authorised under a Class of Order (formally known as a Notice). Permits are issued by the Commissioner of Main Roads and Orders can be issued by either the Commissioner of Main Roads or the Director General, Transport. Both are used to grant access to RAVs to access certain parts of the WA road network under specific operating conditions.

Generally, a vehicle or vehicle combination exceeding any of the following limits is a RAV and must be operated in accordance with a permit or order.

2.5m in width

4.3m in height

12.5m in length for a rigid vehicle

19m in length for a combination

42.5t gross mass

MRWA assess RAV categories by grouping into 4 assessment levels, of which Categories 2-4 (e.g. Pocket Road Train, B-Double, and other RAVs with a maximum length of either 25.0m or 27.5m)

Currently RAV2 network is approved along the following Shire roads:

- (i) Great Central Road from Laverton Shire boundary to WA/NT border (*not part of this report as Great Central Road is RAV2 – RAV10 Network approved route*).
- (ii) Blackstone Warburton Rd from Great Central Rd junction to Giles Mulga Park Rd.
- (iii) Wingellina Access Rd from Giles Mulga Park Rd junction into Wingellina Community.

What is missing is the section of Giles Mulga Park Rd from the Blackstone Warburton Junction to connect to Wingellina Access Rd as an existing approved RAV2 route. Discussion with HVS

could not shed any light as to the omission of this section of Giles Mulga Park Rd. Consideration and resolution of this report will correct this anomaly of the missing section.

Council would need to consider the RAV2 Network missing link of Giles Mulga Park Road terminating at Wingellina Access Road junction or continuing to WA/SA border. Continuation into SA impacts the jurisdiction of the adjoining local government/indigenous land council that would require their consultation. There is anecdotal evidence that long vehicles (live camel transporters) cross the WA/SA border along Giles Mulga Park Road.

If this is the case, it provides an opportunity for Council to support Giles Mulga Park Road as Tandem Drive Networks route from Blackstone Warburton Road junction to the WA/SA border.

MRWA will perform a physical assessment of the suitability for upgrade from RAV2 to RAV4 network, of Blackstone Warburton Rd (full length), Giles Mulga Park Rd (Blackstone Warburton Rd junction to WA/SA border), and Wingellina Access Rd (Giles Mulga Park Rd junction into community).

The Shire is obliged to provide current traffic counts for the particular road. The traffic counts will be considered by MRWA when determining appropriate road widths, potential congestion issues and operating conditions (such as speed limits, hours of operations, accreditation requirements etc.).

The current conditions existing on Tandem Drive RAV Networks within the Shire are:  
*All operators require Ngaanyatjaraku Council Aboriginal Corporation (location Alice Springs) Permit in addition to MRWA Permit to access LG roads off the Great Central Road. No operation on the unsealed road segment when visibly wet, without the road owner's approval.*

There are no physical differences to the maximum length or weight of the vehicle combinations covering RAV2/RAV4 networks, so therefore it can be concluded there is minimal risk to safety associated with upgrade to RAV Network 4 from the current approved RAV2 Network.

A distinction must be made between engineered unsealed roads, and non-engineered unsealed roads and tracks. Each may have gravel or earth surfaces which influences both the level of service and the deterioration of the road. Engineered roads have controlled alignment, formation width, cross-section profile and drainage, whereas non-engineered unsealed roads are essentially tracks formed by trafficking along natural contours with or without the removal of topsoil.

Blackstone Warburton Road, Giles Mulga Park Road and Wingellina Access Road have sections that fall within poor geometric design standards (tight curves, restricted sight distance, poor signage and delineation, and poor vertical and horizontal coordination. Improving road construction standards on the unsealed road network poses a significant challenge for the Shire when there is often numerous roadworks needed to address the many potential hazardous situations within limited available budgets.

Road improvements are being or have been progressively carried out on Blackstone Warburton Road, Giles Mulga Park Road and Wingellina Access Road with increased road carriageway width, additional road material depth and delineation that has resulted in improved safety on the unsealed road network.

### **Statutory Environment**

The Road Traffic (Vehicles) Regulations 2014.

### **Financial Implications**

Unknown. There could be considerable funds required to install additional signage, delineation, and road upgrades.

**Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter

**Attachments**

Not Applicable

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr A Jones                      Seconded: Cr J Frazer**

**That Council advise Main Roads WA Heavy Vehicle Section that it supports the upgrade of the following roads from RAV Network 2 to RAV Network 3 and 4:**

- a). Blackstone Warburton Road from Great Central Road to Giles Mulga Park Road junction.**
- b). Giles Mulga Park Road from Blackstone Warburton Road junction to Wingellina Access Road and/or WA/SA border.**
- c). Wingellina Access Road from Giles Mulga Park Road junction to Wingellina Community.**
- d) Main Roads WA Heavy Vehicle Section consider applying the operating conditions below, as a condition of permit, to the very low traffic volume roads, described above:**
  - (i) Ngaanyatjarraku Aboriginal Council (location Alice Springs) Permit in addition to MRWA Permit.**
  - (ii) No operation on unsealed road segment when visibly wet, without road owner’s approval.**
  - (iii) Headlights must always be switched on.**
  - (iv) Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle, and produced upon request.**
  - (v) Direct radio contact must be maintained with other RAVs to establish their position on or near the road (suggested UHF Ch 40).**

**Carried: 6/0**

## 14. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

### Voting Requirement

Simple Majority Required

#### Officers Recommendation and Council Resolution

Moved: Cr J Porter

Seconded: Cr D Frazer

That Council:

1. That Council admits urgent business Report:

14.1 RAV NETWORK INCLUSION – JAMESON WANARN ROAD

Carried: 6/0

### 14.1 RAV NETWORK INCLUSION – JAMESON WANARN ROAD

**FILE REFERENCE:** RD.00

**AUTHOR'S NAME AND POSITION:** Peter Kerp  
Works Engineer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 30 September 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

#### Summary

For Council to consider including Jameson Wanarn Road as an approved RAV Network 3-4.

#### Background

Collecting traffic data from the shire's rural road network is required to be forwarded to MRWA on a regular basis, and it has been observed that data collected from Jameson Wanarn Road showed long vehicle movements along this road. Existing MRWA records show that no permit (RAV2-10 network) had been approved for this road.

#### Comment

Data collected from Jameson Wanarn Road showed that during the period 5<sup>th</sup> May to 30<sup>th</sup> June 2020, Class 10 (b-doubles – total of 3), Class 11 vehicles (double road trains – total of 80) and Class 12 (triple road trains – total of 7) utilized this road travelling from the Great Central Road intersection.

This provides an opportunity for Council to consider supporting Jameson Wanarn Road as Tandem Drive Network route from Great Central Road junction to the Jameson, Blackstone and Wingellina community townships as it provides a direct route for freight operators.

MRWA will perform a physical assessment of the suitability of Jameson Wanarn Road for inclusion to RAV3-4 network. It can be concluded there is minimal risk to safety associated with

inclusion to RAV Network 4.

The Shire is obliged to provide current traffic counts for this road. The traffic counts will be considered by MRWA when determining appropriate road widths, potential congestion issues and operating conditions (such as speed limits, hours of operations, accreditation requirements etc.).

The current conditions existing on Tandem Drive RAV Networks within the Shire are:

*All operators require Ngaanyatjaraku Aboriginal Council (location Alice Springs) Permit in addition to MRWA Permit to access LG roads off Great Central. No operation on unsealed road segment when visibly wet, without road owner's approval*

Jameson Wanarn Road has sections that fall within poor geometric design standards (tight curves, restricted sight distance, poor signage and delineation, and poor vertical and horizontal coordination. Road improvements have been progressively carried out on Jameson Wanarn Road with increased road carriageway width, additional road material depth and delineation that has resulted in improved safety on the unsealed road network.

### **Statutory Environment**

The Road Traffic (Vehicles) Regulations 2014.

### **Financial Implications**

Funds will be required on an ongoing basis to install additional signage, delineation, and road upgrades for the sections mentioned in this report.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 1, Our Land

Outcome 1.2, Travel the Land

Strategy: 1.2.1, Good Roads

### **Risk Management and relevant operating conditions**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter

### **Attachments**

NIL

### **Voting Requirement**

Simple Majority Required.



## **Officers Recommendation and Council Resolution**

**Moved: Cr J Frazer**

**Seconded: Cr D Frazer**

**That Council advise Main Roads WA Heavy Vehicle Services it has no objection to include Jameson Wanarn Road from Great Central Road to Jameson community township, as an approved RAV3-4 network route, subject to the following operating conditions, as a condition of permit, as below:**

- (i) Ngaanyatjarraku Council Aboriginal Council Permit in addition to MRWA Permit.**
- (ii) No operation on unsealed road segment when visibly wet, without road owner's approval.**
- (iii) Headlights must always be switched on.**
- (iv) Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle, and produced upon request.**
- (v) Direct radio contact must be maintained with other RAVs to establish their position on or near the road (suggested UHF Ch 40).**

**Carried: 6/0**

## 15. CONFIDENTIAL MATTERS

### 15.1 BUSH FIRE AND FIRE BRIGADE ACTS

**FILE REFERENCE:** ES.00

**AUTHOR'S NAME AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 24 September 2020

**DISCLOSURE OF INTERESTS:** The author has no financial, proximity or impartiality interests in the proposal.

**Voting Requirement**  
Simple Majority Required.

#### **Officers Recommendation and Council Resolution**

**Moved:** Cr D Frazer      **Seconded:** Cr A Jones

**That Council:**

1. **Resolve that the Bushfire and Fire Brigade Acts Report Attached is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2):**  
**(d) legal advice.....**
2. **Close the meeting to the public at 1.28pm pursuant to sub section 5.23 (2)(d) of the Local Government Act 1995.**

**Carried: 6/0**

All members of the public gallery left the meeting at 1.28 pm. (Note: Chief Executive Officer and Finance & Administration Coordinator to remain and take any minutes.)

**Voting Requirement**  
Simple Majority.

#### **Officers Recommendation and Council Resolution**

**Moved:** Cr J Porter      **Seconded:** Cr D Frazer

**That Council re-open the meeting to the public at 1.35 pm.**

**Carried: 6/0**

Members of the public gallery re-entered the room at 1.35 pm.

The Presiding Member advised of Council's decision for the Confidential Agenda Item.

#### **Officers Recommendation and Council Resolution**

**Moved: Cr A Jones**

**Seconded: Cr A Bates**

**That Council request DFES:**

- 1. under the Bush Fires Act 1954 to appoint a bushfire control officer from their staff to work with the Shire to resolve issues in relation to bushfire management; and**
- 2. to specify the Shire as a fire district, which would enable the Fire and Emergency Services Commissioner to provide assistance to the Shire in the manner contemplated in the Fire Brigades Act 1942.**

**Carried: 6/0**

#### **16. NEXT MEETING**

Scheduled for Wednesday, 28 October 2020 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

#### **17. CLOSURE OF MEETING**

There being no further business to discuss the Presiding Member closed the meeting at 1.38pm.

## Council Resolutions – Status

Note: Only resolutions not actioned are reported on.

Meeting Date	Meeting Type	Report Number	Report Title	
29 July 2020	OCM	13.4	JAMESON WANARN ROADS RENAMING	
<b>Resolution</b> d)New Jameson Western Bypass Road from Wanarn Jameson Road to Blackstone Warburton Road highlighted yellow Attachment 13.4(b) requires further consultation with local Jameson community and NCAC on an appropriate new road name.			<b>Status Update</b> Awaiting advice from consultation	<b>% Complete</b> 40%



Shire of **Ngaanyatjaraku**  
ON A JOURNEY

# Shire of Ngaanyatjaraku

## PROSPECTUS

*On a journey*



# NGAANYATJARRAKU

## SNAPSHOT



### LIFESTYLE

**1,606**

Population

**29**

Median Age

**17%**

Population growth  
over 10 years to  
2019

**27.1%**

Unemployment rate



### BUSINESS

**\$30M**

Wages

**336**

Employees

**\$3M**

Residential Building  
Approvals

**\$2.3M**

Non-Residential Building  
Approvals



### INDUSTRY

**\$58M**

Contribution to GRP

**\$85M**

Output of industries

Almost  
**\$2M**

output generated by  
tourism

**\$46.5M**

investment in sealing of  
WA section of outback  
way to drive increased  
visitors (Laverton)



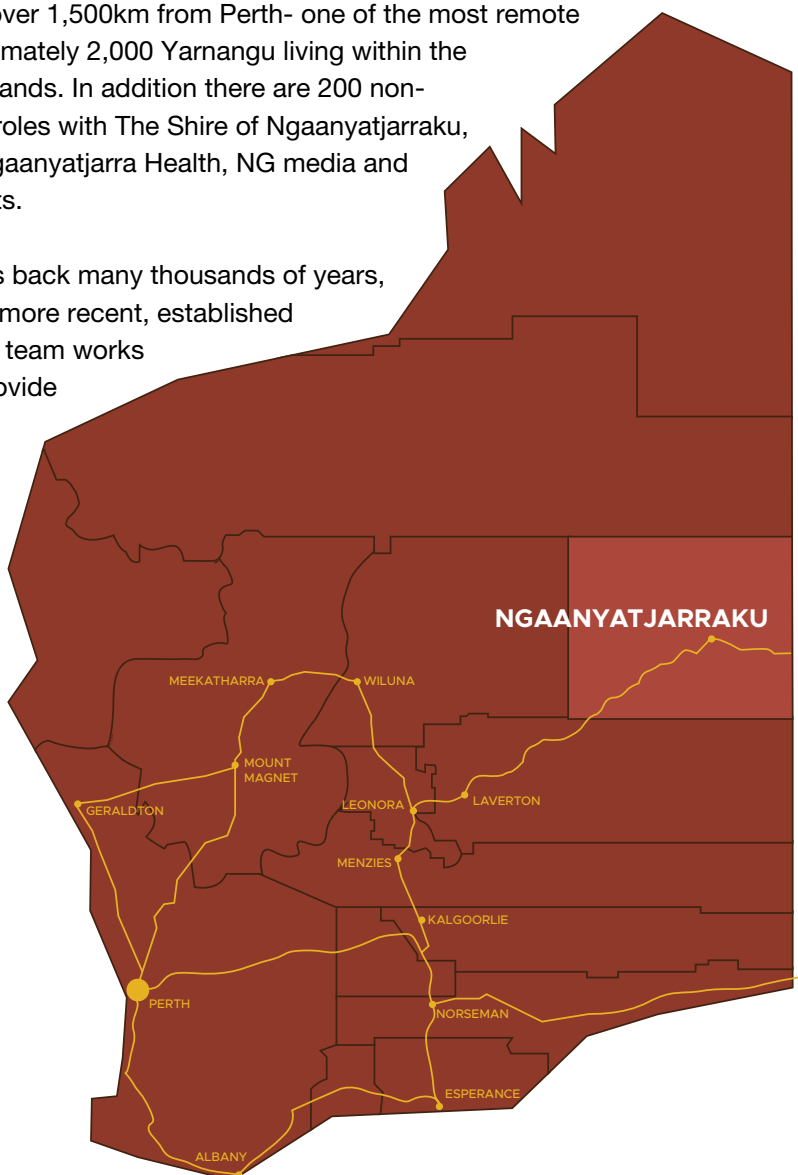
# ABOUT



The Ngaanyatjarra Lands (the Lands) are located over 1,500km from Perth- one of the most remote areas in Australia and the world. There are approximately 2,000 Yarnangu living within the collection of 11 communities which make up the Lands. In addition there are 200 non-Indigenous workers also residing there, taking on roles with The Shire of Ngaanyatjarraku, Ngaanyatjarra Council (Aboriginal Corporation), Ngaanyatjarra Health, NG media and the state Education, Health and Police departments.

The history of the local Aboriginal people stretches back many thousands of years, whilst the history of the local government is much more recent, established as the Shire of Ngaanyatjarraku in 1993. The Shire team works closely with other local and visiting agencies to provide services and grow the economic base of the communities.

The Lands are connected through to Kalgoorlie in the west and Alice Springs in the east through the Outback Way; joining Western Australia with Queensland via the Great Central Road, providing resident, tourist, and business interest's access. Flights operate between Alice Springs and the communities, and Kalgoorlie and the communities on schedules with Chartair.



# LIFESTYLE

Each of the communities has their own individual identity and offers a range of services to meet the needs of local residents. With a deep connection to the land, the Yarnangu comprise the majority resident population in the communities of:

- Warburton
- Warakurna
- Jameson
- Blackstone
- Wingelina
- Patjarr
- Wanarn
- Tjirrkarli
- Tjukurla
- Kanpa
- Kiwikurra (note: within the Shire of East Pilbara, but cultural ties to the lands)

With increased accessibility to the Lands, tourist visitation has steadily increased over time as people seek to explore the vastness of an area described by the Australian Heritage Commission as having “great conservational and recreational importance which is equal to or greater than that of Uluru”.





# THE OUTBACK WAY: AUSTRALIA'S LONGEST SHORTCUT

The Outback Way is a 2,700km journey through the heart of Australia, from Laverton in WA through to Winton in Queensland. Traversing through the Lands communities, the journey includes geocaching, art trails, exploring natural wonders, indigenous culture, pioneering heritage along the route.

State and Federal Governments have committed \$141.5m to progress the sealing of the Outback Way. This includes \$46.5million for the West Australian section, with priority sealing within the Shire of Laverton. The sealing could enable an additional 3,000 visitors to the region, which according to economic modelling, has the potential to unlock over \$830,000 in new economic activity annually. The sealing of the road provides further benefits to mining interests, reducing their road maintenance cost by \$10million per annum.





# INDUSTRIES IN THE REGION

If you are looking to experience something truly unique and off the beaten-track, then traversing the Outback Way, through the Ngaanyatjarra Lands is unparalleled. Along the way you can experience art galleries in Warburton and Warakurna. Also available in these localities is fuel, camping, accommodation and Roadhouse.

Warburton Arts is the largest collection of Indigenous art that is held by Aboriginal people themselves. With significant art there have been many national and international exhibitions: [www.warburtonarts.com](http://www.warburtonarts.com)

Also located on the Outback Way is the Yuriya Art Gallery is a 100% owned gallery featuring Aboriginal artworks from artists in the communities of Warakurna, Wanarn and Patjarr. Warakurna Art is recognised both nationally and internationally: [www.warakurnaartists.com.au](http://www.warakurnaartists.com.au)

Tjulyuru Cultural and Civic Centre located in Warburton, showcasing the art of the Ngaanyatjarra people. Established in 1989, the collection includes over 900 acrylic painting, telling the local dreamtime stories, along with numerous works in glass, textile and traditional artefacts. The Shire promote the sale of contemporary arts, crafts and publications through the warta shop: [www.ngaanyatjarraku.wa.gov.au](http://www.ngaanyatjarraku.wa.gov.au)



**Many more creative projects are promoted across the Ngaanyatjarra Lands, including:**

- Wilurarra Creative; part arts space, part library, part internet café, part hair salon, part music studio, part workshop. A large number of creative endeavours are engaging locals and producing interesting creative content. [www.wilurarra.com.au](http://www.wilurarra.com.au)
- NG Media is a pioneering and successful Indigenous-owned media organisation with a radio network and daily programs, coordination of the annual Ngaanyatjarra Music and Culture festival and involvement in Bush Bands Bash annual festival, management of the community resource centre, TV and film productions, and music development and production. Having broadcast on NITV and Imparja and online access to radio programs, NG Media brings the stories of the Yarnangu to the rest of the world. [www.ngmedia.org.au](http://www.ngmedia.org.au)
- Papulankutja Artists are a 100% Aboriginal owned and governed art centre, working with artists in the Blackstone and Jameson communities. The centre artists are renowned for their painting, carving, and fibre work. [www.papulankutja.com.au](http://www.papulankutja.com.au)
- Tjanpi Desert Weavers are a social enterprise working with women across the communities to produce contemporary fibre products from the native grass which grows prolifically across the Lands. In 2005 a National Telstra Art Award was won by a group of women who spent almost a month weaving a life-sized version of Toyota using the grass and weaving techniques. [www.tjanpi.com.au](http://www.tjanpi.com.au)

# PROFILE: WA PARLIAMENT, ABORIGINAL PEOPLES ROOM

In 1995, Warburton Artists established a unique glass making facility as a new way to showcase their stories and artistic expression. The Ngaanyatjarra designs and stories feature in large glass panels, bowls and other sculptural items.

In 2004, Warburton was commissioned to make the “slump glass” design for the doors and upper panels on display in the room at the WA Parliament. They now form part of the Art Collection of Parliament House and are showcased on a daily basis to visitors to the State Parliament.



## ENTREPRENEURSHIP

**The Ngaanyatjarra Council (Aboriginal Corporation) was established almost forty years ago to provide a range of services across the Lands communities. This includes;**

- Ngaanyatjarra Services, for building services, planning and project management and essential services maintenance.
- Indervon Petroleum Pty Ltd Fuel/Oil Distribution.
- Ngaanyatjarra Agency and Transport Services (NATS); providing a regular bulk delivery transport service including supply to community stores.
- Ngaanyatjarra Camel Company; to manage the impact of feral camels and seek to establish a commercial camel industry for export.
- Ngaanyatjarra Construction and Management Services (NCAMS).
- Ngaanyatjarra Health Service is an Aboriginal Community Controlled health service providing care to indigenous people living in communities, with over 9 clinics providing full-time primary health care.



## MINING

**Mining and Petroleum Exploration is a growing activity in the region, including the projects:**

- Australia’s largest undeveloped copper nickel deposit, West Musgrave Project (Oz Minerals, Cassini Resources).
- Australia’s largest undeveloped nickel-cobalt project, Central Musgrave Project (MetalsX).

\$36,636

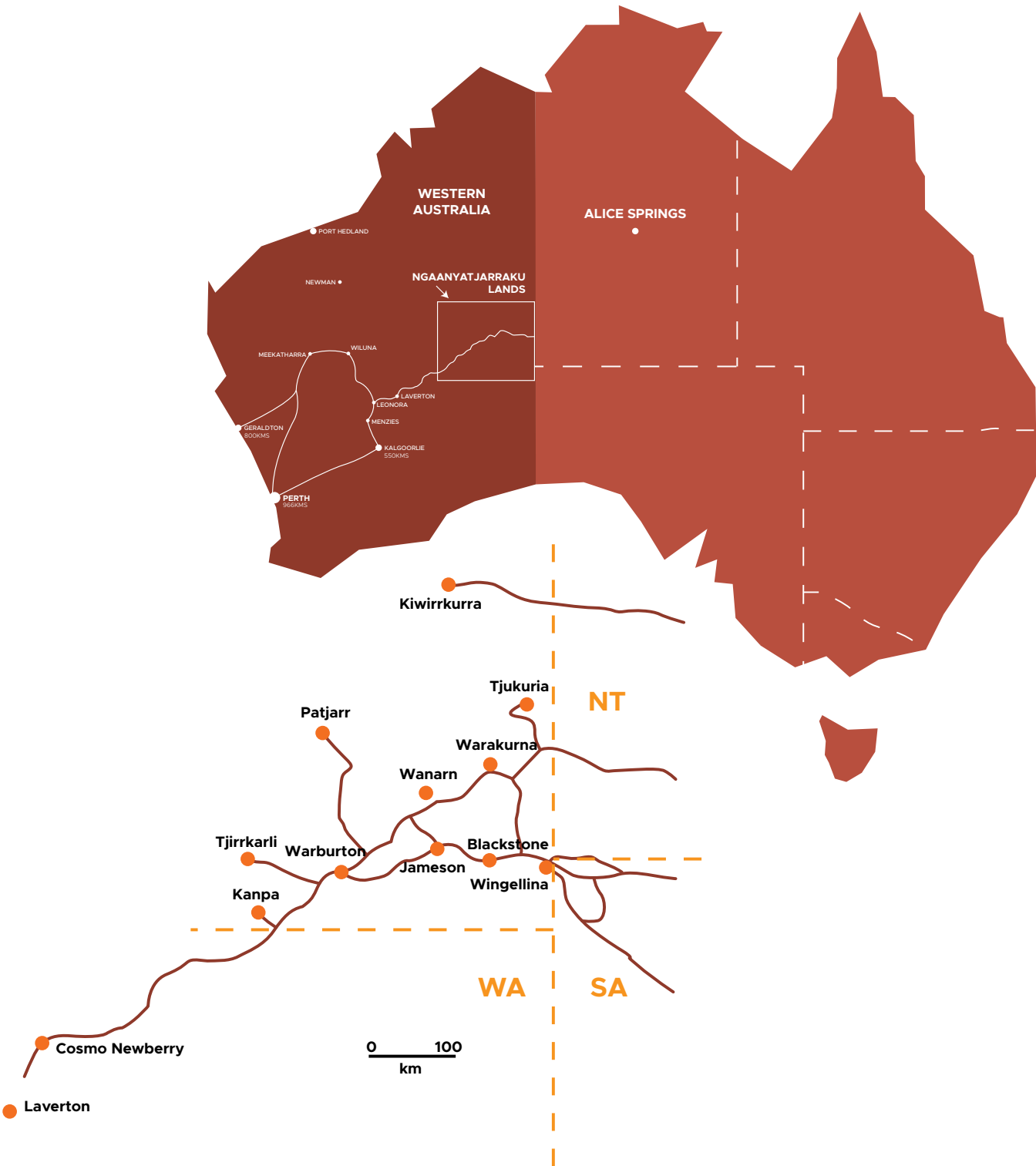
Per capita gross regional product

\$31M

Value of wages and salaries

\$38M

Value of Exports



INVESTMENT OPPORTUNITY

# WARBURTON CONCEPT PLAN





The Shire of Ngaanyatjaraku, in partnership with the Ngaanyatjarra Council (Aboriginal Corporation) seeks to build on the growth in tourist visitation and their interest in the unique culture and art of the Yarnangu. Through a staged development project, the investment in sealing the Outback Way can be best leveraged through a commercial, tourist and community development.

#### The benefits of this staged project include:

- Expanded engagement with tourists, including product sales (art, fuel, roadhouse) and enhanced facilities (signage and amenities, gallery, accommodation).
- Showcase locally produced art and products to a wider audience.
- Introduce new and modern technologies to enhance visitor experiences and share important First Nations stories.
- Provide training and workplace opportunities for locals.
- Grow artistic endeavours and further develop local artists.
- Enable additional economic and social endeavours to be supported with state of the art-facilities.

#### Stage 1 Warburton Entry Upgrades to provide:

- Entry Statements and improve signage directing tourists to points of interest.
- Increased shaded seating areas including ablutions.
- More appropriate tourist parking.
- Pathways to encourage exploration.
- Potential for further tourist development.

#### Stage 2 Expansion of the Tjulyurru Regional Gallery is to provide:

- A larger and dynamically changeable exhibition space that meets contemporary gallery guidelines and requirements.
- Secure storage and preserving area for the Warburton Art Collection.
- Additional audio-visual, digital and projection facilities to support immersive components of exhibitions.
- Curatorial and painting studio for visiting and Ngaanyatjarra artists, thereby enabling visitors to see work being created and to meet the artists.
- Facilities including café and gallery shop, and improved accessibility to washrooms to improve guest experience and provide additional income.
- Expanding parking area for camper-trailer parking and turning bay.
- A Tjulyurru Regional Gallery office.



Plan produced by Kate Rampellini | Aerial imagery: May 2019 | File Warburton\_concept\_20200314.mxd

## MAJOR INVESTMENT HIGHLIGHTS

- Construction of Tjulyuru Cultural and Civic centre in 2011
- \$2.5 million Media and Communications Centre in Wingellina
- \$6million Ngaanyatjarra Lands Telecommunications Project, Fibre optic and satellite internet
- \$8million upgrades to multi-function police stations in Warburton, Blackstone and Warakurna
- \$300,000 Wilurarra Social Enterprise Salon
- \$2.46 million for the Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Women's Council to help deliver youth services and establish a community history project.

## FUTURE

- \$141.5million Outback Way upgrade, including \$46.5million for the West Australian section, with priority sealing within the Shire of Laverton.

## FEDERAL AND STATE GOVERNMENT OPPORTUNITIES

The Federal and State Governments offer a range of support and incentives for economic development in Laverton. We encourage prospective investors to contact:



**Regional Development Australia,**  
Goldfields-Esperance

171 Piccadilly Street  
Kalgoorlie  
(08) 9091 6051  
director@rdage.com.au



**Goldfields-Esperance Development**  
Commission

377 Hannan Street  
Kalgoorlie  
(08) 9080 5000  
info@gedc.wa.gov.au









Shire of **Ngaanyatjaraku**  
ON A JOURNEY

To discuss your project or development opportunity,  
the Shire of Ngaanyatjaraku welcomes your communication:

**Phone:** (08) 8956 7966

**Email:** [ceo@ngaanyatjaraku.wa.gov.au](mailto:ceo@ngaanyatjaraku.wa.gov.au)

[www.ngaanyatjaraku.wa.gov.au](http://www.ngaanyatjaraku.wa.gov.au)



Payment listing September (20/21)				
Chq/EFT	Date	Name	Description	Amount
1653	3/09/2020	Rays Anatomy Pty Ltd	Mindray Beneheart D1 Public defibrillator	2,000.00
1658	8/09/2020	TELSTRA CORPORATION LTD	Telstra account for August 2020	805.95
EFT3178	4/09/2020	NATS	Mattresses for (Lot 255) and (Lot 158)	1,005.59
EFT3179	4/09/2020	LANDGATE	Mining tenement schedule M2020/7	40.60
EFT3180	4/09/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor Landcruiser 1EYW816	339.34
EFT3181	4/09/2020	WARBURTON ROADHOUSE	Warburton Roadhouse account for August 2020	2,347.49
EFT3182	4/09/2020	MILLY (WARBURTON) STORE	Milly Store account for August 2020	190.29
EFT3183	4/09/2020	Corsign WA Pty Ltd	Signs and accessories for the Jameson Bypass	1,300.20
EFT3184	4/09/2020	Site Fleet Services	90k km service on Sport and Rec Troopy 1EJN112	1,124.49
EFT3185	4/09/2020	Seminars Australia	Webinar - GST refresher 2020 - FAC	350.00
EFT3186	4/09/2020	Ngaanyatjarra Council CDEP Operations Account	Contribution to consumables for Community pools	22,000.00
EFT3187	4/09/2020	AUSTRALIA POST	Postage charges for August 2020	30.10
EFT3188	4/09/2020	GOLDFIELDS TOYOTA	Replacement battery and terminals for 1GJT224	479.29
EFT3189	4/09/2020	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payments 135882 - 135888	1,048.45
EFT3190	4/09/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support for DGC and daily monitoring	255.00
EFT3191	4/09/2020	PLAZA HOTEL KALGOORLIE	Accommodation and meals for Supervisor - trip to pick up new Sport and Rec Officer	559.50
EFT3192	4/09/2020	ITVISION AUSTRALIA PTY LTD	SynergySoft cloud hosting service 1/9/2020 - 31/8/2021	6,163.83
EFT3193	4/09/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Install pressure pump at Lot 95 Jameson	2,517.36
EFT3194	4/09/2020	LAVERTON SUPPLIES MOTORS	Diesel for 1GJT224	251.69
EFT3195	11/09/2020	LEONORA MOTOR INN	Accommodation and meal for DGC	161.00
EFT3196	11/09/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor Landcruiser 1EYW816	316.47
EFT3197	11/09/2020	Cary John Green	Diesel for Shire Landcruiser KBC591L	188.96
EFT3198	11/09/2020	David Gray & Co Pty Ltd	Bifenthrin Aqua 20 litres and 15 litre spray pack	661.45
EFT3199	11/09/2020	NGAANYATJARRA Services (ELEC a/c)	Electricity account for July - August 2020	5,739.05
EFT3200	11/09/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Jameson to Wanarn Road	198,896.50
EFT3201	11/09/2020	PIVOTEL SATELLITE PTY LTD	Replacement battery for satellite phone number 0405896236	118.95
EFT3202	11/09/2020	NATIONAL SAFETY SOLUTIONS P/L	Latex Gloves and Alcohol Wipes for Shire Office sanitising	726.88
EFT3203	18/09/2020	NATS	Beds for DGC and Youth Worker house	632.37
EFT3204	18/09/2020	Corsign WA Pty Ltd	2 signs for the Blackstone Rd	253.00
EFT3205	18/09/2020	Maurice Walsh	PPE for outside workers	261.34
EFT3206	18/09/2020	Cary John Green	Diesel for DGC Landcruiser KBC591L	53.42
EFT3207	18/09/2020	Melville Toyota	90k km service on EHO Landcruiser KBC591L	820.29
EFT3208	18/09/2020	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LG Professionals membership for DGC	531.00
EFT3209	18/09/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Jameson to Wanarn Road	104,572.60
EFT3210	18/09/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Schedule 4 Form A return 2019/20	336.00
EFT3211	18/09/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support for EHO, ASCCO and DCEO	510.00

EFT3212	18/09/2020	PLAZA HOTEL KALGOORLIE	Accommodation and meal for DGC	189.50
EFT3213	18/09/2020	AUSIL (AUSTRALIAN SOCIETY FOR INDIGENEOUS LANGUAGES INC)	Books for resale in the Warta Shop	255.60
EFT3214	18/09/2020	LAVERTON SUPPLIES MOTORS	Diesel for EHO Landcruiser KBC591L	141.77
EFT3215	25/09/2020	Moore Australia Audit (WA)	Audit certification of the R2R Annual return acquittal for the year ended 30 June 2020	3,685.00
EFT3216	25/09/2020	WARAKURNA ROADHOUSE	Diesel for EHO Landcruiser KBC591L	219.60
EFT3217	25/09/2020	Tyrepower Kalgoorlie	Supply and fitting of 2 Cooper Tires to Sport and Rec Troopy 1GJT224	656.00
EFT3218	25/09/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Warburton to Blackstone Road	106,221.50
EFT3219	25/09/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support - install UPS and setup VPN for audit	425.00
EFT3220	25/09/2020	LAVERTON SUPPLIES MOTORS	Diesel for Sport and Rec Troopy 1GJT224	269.76
EFT3221	25/09/2020	NEWMONT EXPLORATION PTY LTD	Rates refund for assessment A2808 E69/03482 MINING TENEMENT NGAANYATJARRAKU WA 6620	5,409.63
EFT3222	29/09/2020	NGAANYATJARRA COUNCIL AC (NTU)	Heritage clearance for roadwork on the Jameson to Wanarn Road	6,839.19
EFT3223	30/09/2020	A BATES	OCM fees for 30 September 2020	220.00
EFT3224	30/09/2020	DAMIAN MCLEAN	OCM fees for 30 September 2020 + First Quarter President Allowance	1,940.00
EFT3225	30/09/2020	Julie Porter	OCM fees for 30 September 2020	220.00
EFT3226	30/09/2020	JOYLENE FRAZER	OCM fees for 30 September 2020	220.00
EFT3227	30/09/2020	ANDREW JONES	OCM fees for 30 September 2020 + First quarter Deputy President Allowance	595.00
EFT3228	30/09/2020	DEBRA FRAZER	OCM fees for 30 September 2020	220.00
PAY	2/09/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	38,808.24
DD1651.1	2/09/2020	WA SUPER	Superannuation contributions	4,385.33
DD1651.2	2/09/2020	VISION SUPER	Superannuation contributions	801.48
DD1651.3	2/09/2020	HOST PLUS	Superannuation contributions	57.30
DD1651.4	2/09/2020	SUNSUPER SOLUTIONS	Superannuation contributions	611.33
DD1651.5	2/09/2020	Ther Trustee For Care Super	Superannuation contributions	210.69
DD1651.6	2/09/2020	REST	Superannuation contributions	46.98
DD1655.1	1/09/2020	PIVOTEL SATELLITE PTY LTD	Satellite phone account August 2020	180.00
DD1655.2	1/09/2020	WESTPAC BANK	Bank fees August 2020	43.00
DD1660.1	3/09/2020	COMMONWEALTH BANK OF AUSTRALIA	Merchant fee for CBA Eftpos facility August 2020	38.71
DD1664.1	14/09/2020	Westpac Credit Card	CEO credit card payment August 2020	10.00
DD1664.2	14/09/2020	Westpac credit card	DCEO Westpac Mastercard payment for August 2020	31.99
DD1664.3	14/09/2020	Westpac Credit Card	FAC Westpac Mastercard payment for August 2020	783.12
PAY	16/09/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	40,695.50
DD1666.1	16/09/2020	WA SUPER	Superannuation contributions	3,541.18
DD1666.2	16/09/2020	VISION SUPER	Superannuation contributions	801.48
DD1666.3	16/09/2020	HOST PLUS	Superannuation contributions	123.93
DD1666.4	16/09/2020	SUNSUPER SOLUTIONS	Superannuation contributions	260.78
DD1666.5	16/09/2020	Ther Trustee For Care Super	Superannuation contributions	210.69
DD1666.6	16/09/2020	REST	Superannuation contributions	185.98
DD1678.1	30/09/2020	WA SUPER	Superannuation contributions	4,310.71
DD1678.2	30/09/2020	VISION SUPER	Superannuation contributions	801.48
DD1678.3	30/09/2020	HOST PLUS	Superannuation contributions	23.99
DD1678.4	30/09/2020	Ther Trustee For Care Super	Superannuation contributions	210.69
DD1678.5	30/09/2020	REST	Superannuation contributions	185.98
			Total	582,676.56



SHIRE OF NGAANYATJARRAKU - Business banking ▼

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Westpac Business  
One Flexi



036-016 831911

**\$39,233.44**

Westpac Business  
One



036-016 831946

**\$0.00**

Westpac 31 Day  
Notice Account



036-125 520231

**\$3,141,556.66**

Available \$0.00

Westpac 90 Day  
Notice Account



036-125 521074

**\$3,846,267.31**

Available \$0.00

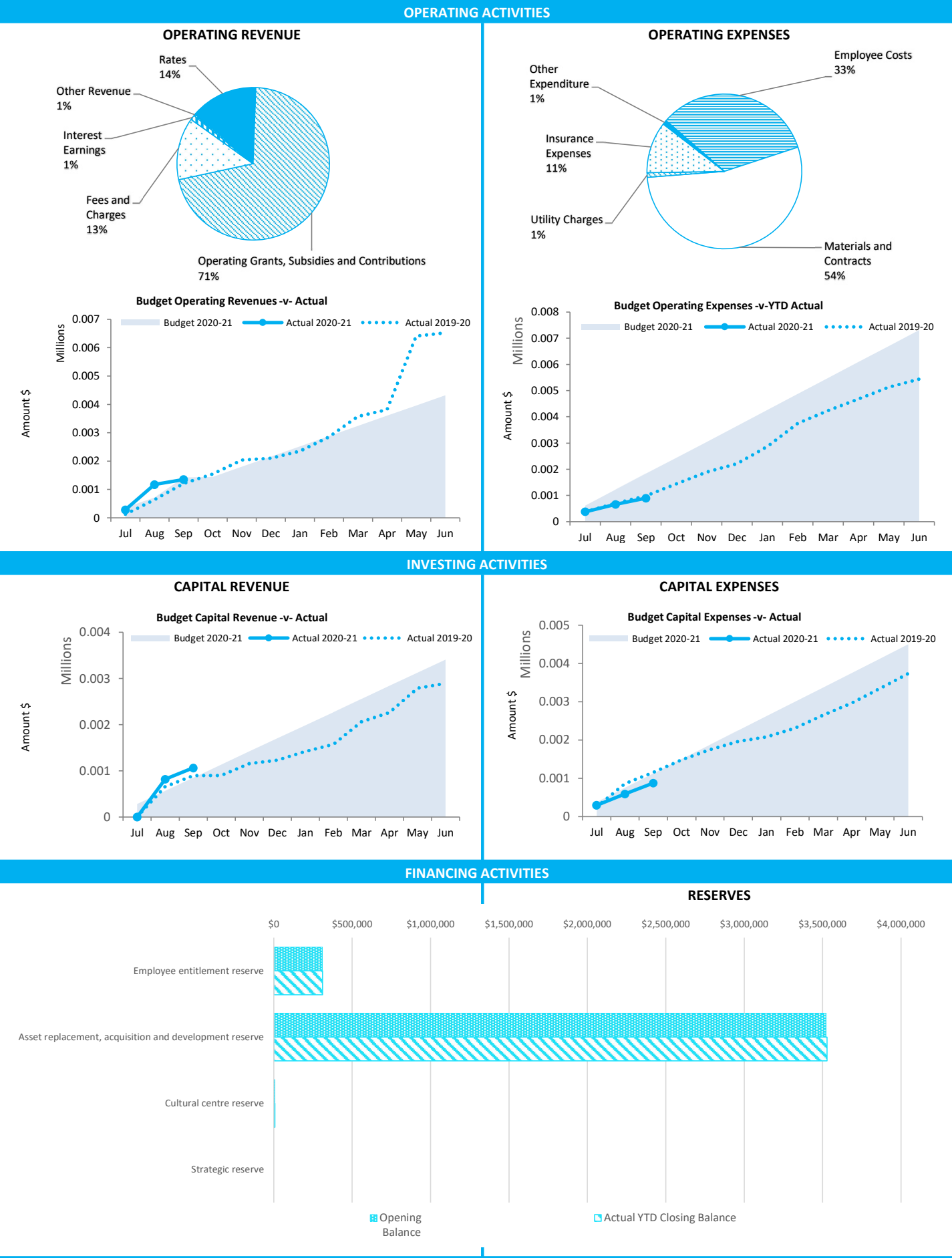
**SHIRE OF NGAANYATJARRAKU**

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 September 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.00 M	\$3.00 M	\$2.68 M	(\$0.32 M)
Closing	\$0.00 M	\$3.52 M	\$3.32 M	(\$0.20 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$7.56 M	% of total
Unrestricted Cash	\$3.71 M	49.1%
Restricted Cash	\$3.85 M	50.9%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.03 M	% Outstanding
Trade Payables	\$0.00 M	
30 to 90 Days		0.0%
Over 90 Days		0.0%

Refer to Note 5 - Payables

Receivables

	\$0.11 M	% Collected
Rates Receivable	\$0.06 M	70.8%
Trade Receivable	\$0.11 M	
30 to 90 Days		13.8%
Over 90 Days		0.0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.81 M)	(\$0.01 M)	\$0.46 M	\$0.48 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$0.19 M	% Variance
YTD Budget	\$0.20 M	(3.0%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.96 M	% Variance
YTD Budget	\$1.04 M	(7.0%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.18 M	% Variance
YTD Budget	\$0.17 M	6.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.03 M)	\$0.70 M	\$0.19 M	(\$0.51 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.06 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.88 M	% Spent
Adopted Budget	\$4.50 M	19.5%

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$1.06 M	% Received
Adopted Budget	\$3.41 M	31.2%

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.16 M)	(\$0.16 M)	(\$0.01 M)	\$0.15 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves

Reserves balance	\$3.85 M
Interest earned	\$0.01 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.



Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**  
**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

**ACTIVITIES**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure safer and environmentally conscious community.

Supervision and enforcement of various laws relating to aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and a waste pick-up service Warburton, Warakurna and Wanarn.

**EDUCATION AND WELFARE**

To provide services to children and youth.

Maintenance of playgroup centres (early years learning) Warburton, Blackstone, Jameson.

**HOUSING**

To provide and maintain staff housing.

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, litter control, Warburton, Warakurna and Wanarn.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which will help the social well-being of the community.

Maintenance of public halls, civic centres, Warburton recreation centre and operation of recreation services in Warburton. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depot and traffic control. Cleaning of streets and maintenance of street trees.

**ECONOMIC SERVICES**

To help promote the shire and its economic well-being.

Tourism and area promotion and building control.

**OTHER PROPERTY AND SERVICES**

To monitor and control council's overheads operating accounts.

Private works operation, plant repairs, operation costs and administrative costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,997,140	2,997,140	<b>2,680,004</b>	(317,136)	(10.58%)	▼
<b>Revenue from operating activities</b>							
Governance		2,000	498	<b>992</b>	494	99.20%	
General purpose funding - general rates	6	197,656	197,556	<b>191,673</b>	(5,883)	(2.98%)	
General purpose funding - other		1,607,177	401,792	<b>407,592</b>	5,800	1.44%	
Law, order and public safety		416	336	<b>336</b>	0	0.00%	
Health		1,400	250	<b>270</b>	20	8.00%	
Education and welfare		48,000	24,000	<b>24,000</b>	0	0.00%	
Housing		95,590	23,898	<b>37,579</b>	13,681	57.25%	
Community amenities		71,265	70,765	<b>71,520</b>	755	1.07%	
Recreation and culture		230,000	57,498	<b>52,070</b>	(5,428)	(9.44%)	
Transport		2,072,257	646,296	<b>568,218</b>	(78,078)	(12.08%)	▼
Economic services		800	0	<b>0</b>	0	0.00%	
		<b>4,326,561</b>	<b>1,422,889</b>	<b>1,354,250</b>	(68,639)		
<b>Expenditure from operating activities</b>							
Governance		(137,031)	(98,164)	<b>(29,267)</b>	68,897	70.19%	▲
Law, order and public safety		(11,970)	(2,650)	<b>(1,720)</b>	930	35.09%	
Health		(253,488)	(56,610)	<b>(49,211)</b>	7,399	13.07%	
Education and welfare		(43,230)	(10,806)	<b>(1,704)</b>	9,102	84.23%	
Housing		(266,875)	(86,075)	<b>(33,051)</b>	53,024	61.60%	▲
Community amenities		(622,213)	(164,536)	<b>(42,880)</b>	121,656	73.94%	▲
Recreation and culture		(774,516)	(204,470)	<b>(96,507)</b>	107,963	52.80%	▲
Transport		(4,968,525)	(1,189,996)	<b>(627,077)</b>	562,919	47.30%	▲
Economic services		(261,176)	(21,114)	<b>(11,391)</b>	9,723	46.05%	
		<b>(7,339,024)</b>	<b>(1,834,421)</b>	<b>(892,808)</b>	941,613		
Non-cash amounts excluded from operating activities	1(a)	1,207,023	397,387	<b>0</b>	(397,387)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>(1,805,440)</b>	<b>(14,145)</b>	<b>461,442</b>	475,587		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	3,408,055	1,489,187	<b>1,064,726</b>	(424,461)	(28.50%)	▼
Proceeds from disposal of assets	7	60,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,499,755)	(790,388)	<b>(876,757)</b>	(86,369)	(10.93%)	▼
<b>Amount attributable to investing activities</b>		<b>(1,031,700)</b>	<b>698,799</b>	<b>187,969</b>	(510,830)		
<b>Financing Activities</b>							
Transfer to reserves	9	(160,000)	(160,000)	<b>(7,394)</b>	152,606	95.38%	▲
<b>Amount attributable to financing activities</b>		<b>(160,000)</b>	<b>(160,000)</b>	<b>(7,394)</b>	152,606		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>3,521,794</b>	<b>3,322,021</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$20,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 30 SEPTEMBER 2020

#### REVENUE

##### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

##### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

##### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

##### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

##### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

##### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

##### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

#### EXPENSES

##### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

##### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

##### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

##### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

##### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

##### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

##### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

##### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,997,140	2,997,140	<b>2,680,004</b>	(317,136)	(10.58%)	▼
<b>Revenue from operating activities</b>							
Rates	6	197,656	197,556	<b>191,673</b>	(5,883)	(2.98%)	
Operating grants, subsidies and contributions	11	3,567,284	1,035,551	<b>962,819</b>	(72,732)	(7.02%)	
Fees and charges		416,055	168,661	<b>179,203</b>	10,542	6.25%	
Interest earnings		52,150	13,035	<b>13,438</b>	403	3.09%	
Other revenue		92,416	8,086	<b>7,117</b>	(969)	(11.98%)	
Profit on disposal of assets	7	1,000	0	<b>0</b>	0	0.00%	
		<b>4,326,561</b>	<b>1,422,889</b>	<b>1,354,250</b>	(68,639)		
<b>Expenditure from operating activities</b>							
Employee costs		(2,172,956)	(546,948)	<b>(299,402)</b>	247,546	45.26%	▲
Materials and contracts		(3,304,215)	(693,808)	<b>(480,677)</b>	213,131	30.72%	▲
Utility charges		(71,993)	(17,988)	<b>(8,590)</b>	9,398	52.25%	
Depreciation on non-current assets		(1,501,660)	(375,387)	<b>0</b>	375,387	100.00%	▲
Interest expenses		(500)	(123)	<b>(239)</b>	(116)	(94.31%)	
Insurance expenses		(168,121)	(151,358)	<b>(95,855)</b>	55,503	36.67%	▲
Other expenditure		(96,079)	(26,809)	<b>(8,045)</b>	18,764	69.99%	
Loss on disposal of assets	7	(23,500)	(22,000)	<b>0</b>	22,000	100.00%	▲
		<b>(7,339,024)</b>	<b>(1,834,421)</b>	<b>(892,808)</b>	941,613		
Non-cash amounts excluded from operating activities	1(a)	1,207,023	397,387	<b>0</b>	(397,387)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>(1,805,440)</b>	<b>(14,145)</b>	<b>461,442</b>	475,587		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	3,408,055	1,489,187	<b>1,064,726</b>	(424,461)	(28.50%)	▼
Proceeds from disposal of assets	7	60,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,499,755)	(790,388)	<b>(876,757)</b>	(86,369)	(10.93%)	▼
<b>Amount attributable to investing activities</b>		<b>(1,031,700)</b>	<b>698,799</b>	<b>187,969</b>	(510,830)		
<b>Financing Activities</b>							
Transfer to reserves	9	(160,000)	(160,000)	<b>(7,394)</b>	152,606	95.38%	▲
<b>Amount attributable to financing activities</b>		<b>(160,000)</b>	<b>(160,000)</b>	<b>(7,394)</b>	152,606		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>3,521,794</b>	<b>3,322,021</b>	(199,773)		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

# MONTHLY FINANCIAL REPORT

## FOR THE PERIOD ENDED 30 SEPTEMBER 2020

## BASIS OF PREPARATION

### BASIS OF PREPARATION

#### REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 October 2020

### SIGNIFICANT ACCOUNTING POLICIES

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(1,000)	0	0
Less: Movement in liabilities associated with restricted cash		(317,137)	0	0
Add: Loss on asset disposals	7	23,500	22,000	0
Add: Depreciation on assets		1,501,660	375,387	0
<b>Total non-cash items excluded from operating activities</b>		<b>1,207,023</b>	<b>397,387</b>	<b>0</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 September 2019	Year to Date 30 September 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(3,838,873)	(2,052,931)	(3,846,267)
Add: Provisions - employee		154,226	257,823	154,226
<b>Total adjustments to net current assets</b>		<b>(3,684,647)</b>	<b>(1,795,108)</b>	<b>(3,692,041)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	6,903,501	4,667,824	7,558,017
Rates receivables	3	4,833	212,132	57,352
Receivables	3	57,259	348,981	113,081
Other current assets	4	54,022	71,223	50,497
<b>Less: Current liabilities</b>				
Payables	5	(183,601)	(60,252)	(32,696)
Contract liabilities	10	(317,137)	(38,625)	(577,963)
Provisions	10	(154,226)	(257,823)	(154,226)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(3,684,647)</b>	<b>(1,795,108)</b>	<b>(3,692,041)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,680,004</b>	<b>3,148,352</b>	<b>3,322,021</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Cash Advance	Cash and cash equivalents	2,500	0	2,500	0	Cash on hand	Nil	Nil
Cash at Bank - Municipal	Cash and cash equivalents	3,641,557	0	3,641,557	0	Westpac	Variable	Nil
Cash at Bank - Municipal	Cash and cash equivalents	67,693	0	67,693	0	Westpac	Variable	Nil
Cash at Bank - Reserve	Cash and cash equivalents	0	3,846,267	3,846,267	0	Westpac	Variable	Nil
<b>Total</b>		<b>3,711,750</b>	<b>3,846,267</b>	<b>7,558,017</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,711,750	3,846,267	7,558,017	0			
		<b>3,711,750</b>	<b>3,846,267</b>	<b>7,558,017</b>	<b>0</b>			

#### KEY INFORMATION

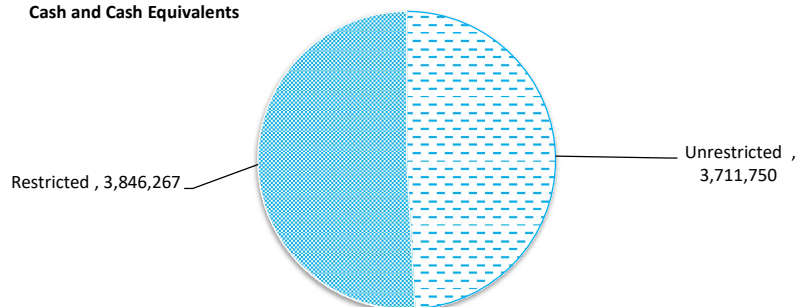
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Cash and Cash Equivalents



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

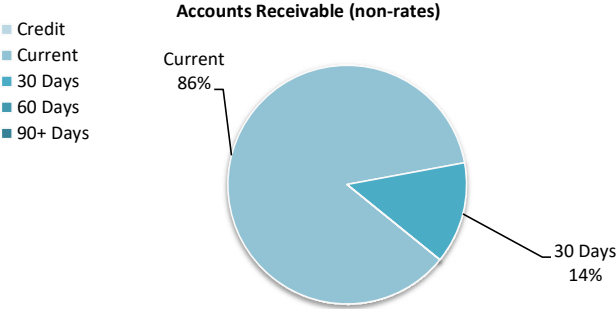
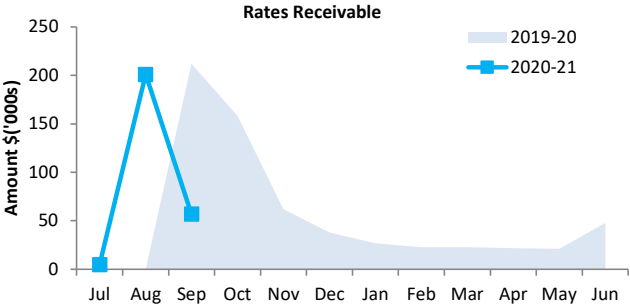
OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 Jun 2020	30 Sep 2020
	\$	\$
Opening arrears previous years	2	4,833
Rates, instalment charges and interest levied	261,582	191,673
Less - collections to date	(256,751)	(139,154)
Equals current outstanding	4,833	57,352
<b>Net rates collectable</b>	<b>4,833</b>	<b>57,352</b>
% Collected	98.2%	70.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	63,876	10,208	0	0	74,084
Percentage	0.0%	86.2%	13.8%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry receivable						74,084
GST receivable						38,997
<b>Total receivables general outstanding</b>						<b>113,081</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.





	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 September 2020
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, oil and materials on hand	50,497	0	0	50,497
<b>Other current assets</b>				
Accrued income	3,525	0	(3,525)	0
<b>Total other current assets</b>	<b>54,022</b>	<b>0</b>	<b>(3,525)</b>	<b>50,497</b>

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

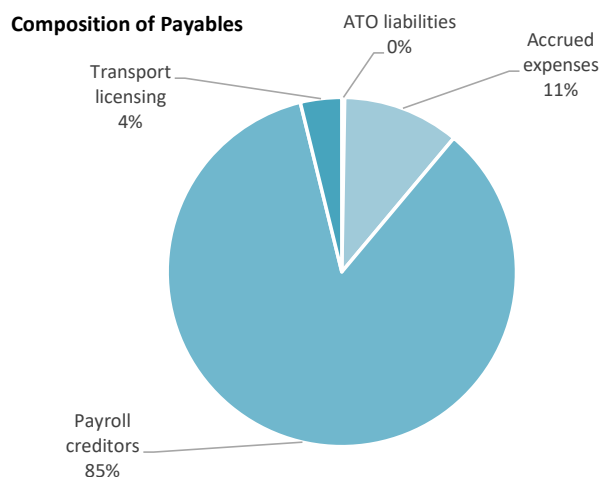
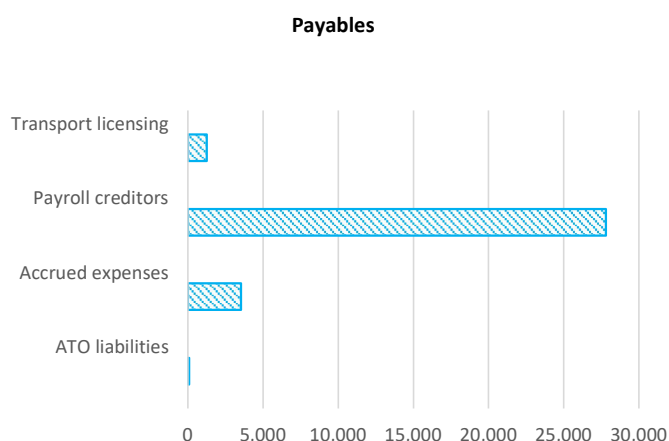
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0.0%	0.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>						
ATO liabilities						90
Accrued expenses						3,534
Payroll creditors						27,822
Transport licensing						1,250
<b>Total payables general outstanding</b>						<b>32,696</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

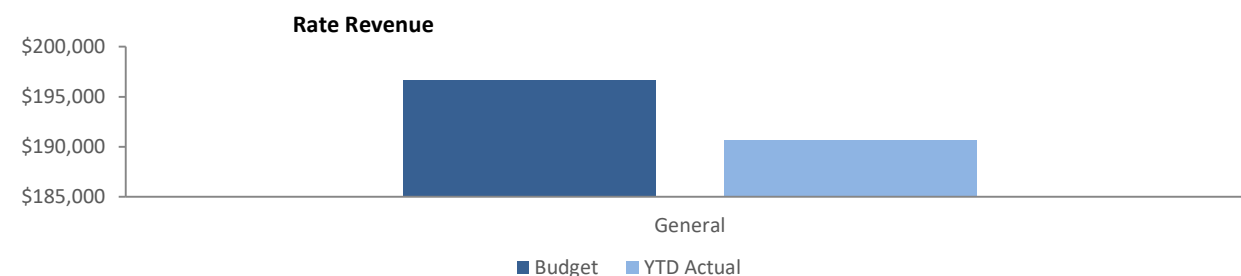
**OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE**

**General rate revenue**

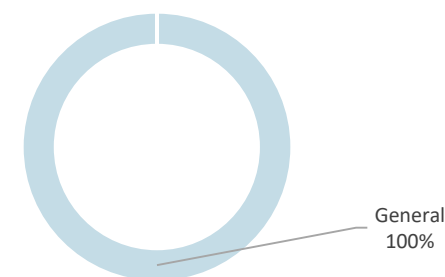
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Unimproved value											
General	0.210000	30	936,076	196,576	0	100	196,676	196,647	0	(5,954)	190,693
Sub-Total		30	936,076	196,576	0	100	196,676	196,647	0	(5,954)	190,693
Minimum payment	Minimum \$										
Unimproved value											
General	245	4	3,396	980	0	0	980	980	0	0	980
Sub-total		4	3,396	980	0	0	980	980	0	0	980
Total general rates							197,656				191,673

**KEY INFORMATION**

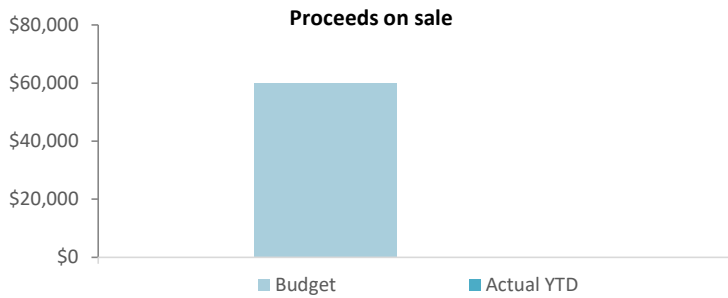
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**Rates Ratio**



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
	PE018 1EPU755 FAC vehicle	13,000	14,000	1,000	0	0	0	0	0
	<b>Health</b>								
	PE072 KBC591L EHO vehicle	26,000	24,500	0	(1,500)	0	0	0	0
	<b>Community amenities</b>								
	PE066 Wanarn rubbish truck	22,000	0	0	(22,000)	0	0	0	0
	<b>Transport</b>								
	PE073 1EYW816 works vehicle	21,500	21,500	0	0	0	0	0	0
		<b>82,500</b>	<b>60,000</b>	<b>1,000</b>	<b>(23,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



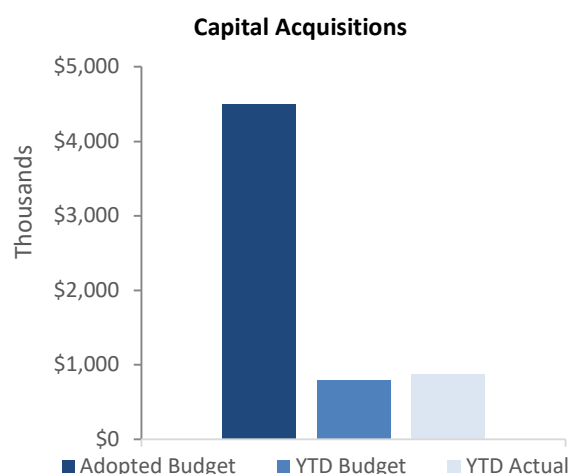
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	53,150	20,000	10,693	(9,307)
Plant & Equipment	284,000	0	0	0
Infrastructure - Roads	4,157,605	770,388	866,064	95,676
Infrastructure - Recreation	5,000	0	0	0
<b>Payments for Capital Acquisitions</b>	<b>4,499,755</b>	<b>790,388</b>	<b>876,757</b>	<b>86,369</b>
<b>Total Capital Acquisitions</b>	<b>4,499,755</b>	<b>790,388</b>	<b>876,757</b>	<b>86,369</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	3,408,055	1,489,187	1,064,726	(424,461)
Other (disposals & C/Fwd)	60,000	0	0	0
Contribution - operations	1,031,700	(698,799)	(187,969)	510,830
<b>Capital funding total</b>	<b>4,499,755</b>	<b>790,388</b>	<b>876,757</b>	<b>86,369</b>

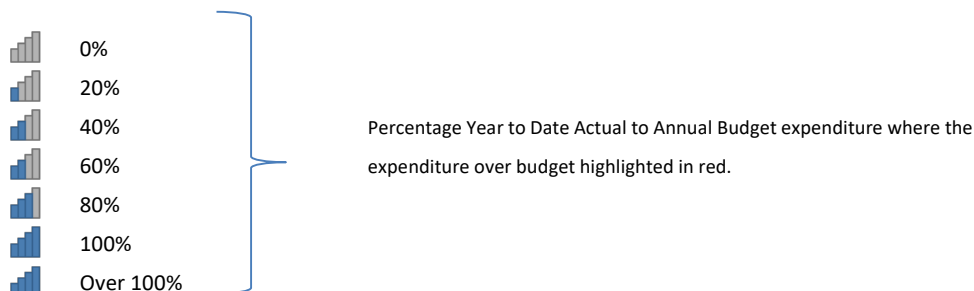
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further det

Level of completion indicator, please see table at the end of this note for further det

		Adopted		Year to Date Actual	Variance (Under)/ Over
		Current Budget	Year to Date Budget		
Account Description					
Capital Expenditure					
Infrastructure - Roads					
121400	Great Central Road - MRWA Capex	1,300,000	0	0	0
147602	Jameson - Southern Bypass	354,269	354,269	334,165	(20,104)
147611	Jameson Wanarn	416,119	416,119	436,223	20,104
147612	Warburton Blackstone (RRG)	995,000	0	95,411	95,411
147623	Great Central Road - R2R AAR	0	0	266	266
147625	Giles Mulga Park (RRG)	486,000	0	0	0
147634	Wingellina Access Road	606,217	0	0	0
Infrastructure - Roads Total		4,157,605	770,388	866,064	95,676
Land & Buildings					
111100	Buildings (Upgrade)	20,000	20,000	8,130	(11,870)
121200	Storage Compound (Land & Buildings - new)	33,150	0	2,562	2,562
Land & Buildings Total		53,150	20,000	10,693	(9,307)
Plant & Equipment					
042565	Plant & Equipment	132,000	0	0	0
074511	Plant & Equipment	76,000	0	0	0
123007	Plant & Equipment Purchases	76,000	0	0	0
Plant & Equipment Total		284,000	0	0	0
Infrastructure - Recreation					
147564	Warbon Oval Shade Structure	5,000	0	0	0
Infrastructure - Recreation Total		5,000	0	0	0
Grand Total		4,499,755	790,388	876,757	86,369

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES

NOTE 9

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee entitlement reserve	309,822	0	597	0	0	0	0	309,822	310,419
Asset replacement, acquisition and development reserve	3,522,013	0	6,784	0	0	0	0	3,522,013	3,528,797
Cultural centre reserve	7,038	0	13	80,000	0	0	0	87,038	7,051
Strategic reserve	0	0	0	80,000	0	0	0	80,000	0
	<b>3,838,873</b>	<b>0</b>	<b>7,394</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,998,873</b>	<b>3,846,267</b>

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 September 2020
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	11	317,137	150,000	(313,635)	153,502
- non-operating	12	0	904,187	(479,726)	424,461
<b>Total unspent grants, contributions and reimbursements</b>		<b>317,137</b>	<b>1,054,187</b>	<b>(793,361)</b>	<b>577,963</b>
<b>Provisions</b>					
Annual leave		84,230	0	0	84,230
Long service leave		69,996	0	0	69,996
<b>Total Provisions</b>		<b>154,226</b>	<b>0</b>	<b>0</b>	<b>154,226</b>
<b>Total other current assets</b>		<b>471,363</b>	<b>1,054,187</b>	<b>(793,361)</b>	<b>732,189</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>Governance</b>								
General Grants (Untied)	0	0	0	0	0	1,555,027	388,757	394,154
<b>Transport</b>								
Govt Grant - RA, Ab Access (Operating)	133,117	150,000	(129,615)	153,502	153,502	949,000	217,000	129,615
MRWA Grant - GCR Maintenance	184,020	0	(184,020)	0	0	584,020	184,020	184,020
Fed, Roads Grant (untied)	0	0	0	0	0	309,282	77,321	86,628
Grants - Direct	0	0	0	0	0	167,955	167,955	167,955
	<b>317,137</b>	<b>150,000</b>	<b>(313,635)</b>	<b>153,502</b>	<b>153,502</b>	<b>3,565,284</b>	<b>1,035,053</b>	<b>962,372</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Licensing Commission	0	0	0	0	0	2,000	498	447
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>498</b>	<b>447</b>
<b>TOTALS</b>	<b>317,137</b>	<b>150,000</b>	<b>(313,635)</b>	<b>153,502</b>	<b>153,502</b>	<b>3,567,284</b>	<b>1,035,551</b>	<b>962,819</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 12**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Transport</b>					
Grants - MRWA GCR income for CapEx	0	0	0	0	0
Grants - Stimulus Funding	0	226,468	0	226,468	226,468
Grant - Special Projects	0	261,600	(63,607)	197,993	197,993
Grant-Roads to Recovery	0	416,119	(416,119)	0	0
Govt Grant - RA, Ab Access (Capital)	0	0	0	0	0
	<b>0</b>	<b>904,187</b>	<b>(479,726)</b>	<b>424,461</b>	<b>424,461</b>

Non operating grants, subsidies and contributions revenue		
Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
1,300,000	0	0
452,936	226,468	0
654,000	261,600	63,607
416,119	416,119	416,119
585,000	585,000	585,000
<b>3,408,055</b>	<b>1,489,187</b>	<b>1,064,726</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$20,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Transport	(78,078)	(12.08%)	▼ Timing	Refer to Note 11 - revenue recognition delayed due to timing difference in expenditure
<b>Expenditure from operating activities</b>				
				A number of accounts in this program are running under budget with Insurance, Salaries, Accounting/Compliance Fees, Consultancy and Travelling and Accommodation being the big items. This is partly offset by lower than anticipated allocations and earlier than budgeted payment of audit fees.
Governance	68,897	70.19%	▲ Timing	Depreciation accounts for a large part of the variance, to be updated after audit. Operations, including Insurance and wages make up the remainder.
Housing	53,024	61.60%	▲ Timing	
				Wages and consultancy expenses are most of this variance. The yet to be realised loss on rubbish truck transfer to Wanarn Community and depreciation will be completed after audit.
Community amenities	121,656	73.94%	▲ Timing	Salaries and wages form a large part of this variance, including some administration expenses and insurance. Maintenance on the Cultural Centre is also a contributor. Depreciation will be run after audit.
Recreation and culture	107,963	52.80%	▲ Timing	Depreciation and administrative expenses are the biggest factors for this variance. Works on Tjukurla Community Access Road and Tjirrkarli Community Access Road are also well behind budgeted completion.
Transport	562,919	47.30%	▲ Timing	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(424,461)	(28.50%)	▼ Timing	State Government Road grants are yet to be received.
Payments for property, plant and equipment and infrastructure	(86,369)	(10.93%)	▼ Timing	Roadwork is currently underbudget.
<b>Financing activities</b>				
Transfer to reserves	152,606	95.38%	▲ Timing	Reserve transfers will occur at year end.

## LANDGATE - VALUATION SYSTEM

```

+-----+
!               Report   :PRODUCE TENEMENT SCHEDULE OUTPUT!
!               Environment :PROD                          !
!               Run by    :SHANI STUPAR                    !
!               Report Date :11/08/2020                   !
+-----+

```

## Parameter List

```

ADHOC Schedules:  N
Date Eff To:
Schedule Id:  M2020/7
Stats Only:  N

```

```

PROD                               LANDGATE - VALUATION SYSTEM                               SHANI STUPAR
Mining Tenements - LG Advice Report of processing for period of 17/07/2020 to 11/08/2020    11/08/2020

```

Schedule No M2020/7 for NGAANYATJARRAKU

```

-----
E69/03458      DME LG 6620 NGAANYATJARRAKU      VEN 2-067-872
(Dead) Date Granted 29/01/2019   Date Death 08/07/2020 Reason F FORFEITED
Title Plan TENGRAPH

```

```

* Total Tenement Area  0.00000 Blocks
  LG Area  0.00000 Blocks
  Total Rental  $.00
  FESA Chargeable  N

```

```

Date in Force 08/07/2020 U.V.
TENEMENT DEATH *
$0

```

```

* Holder 158984      PANDA MINING PTY LTD
Address No. 1
Date Effective From 29/01/2019 PO BOX 1204
Date Effective To 07/07/2020 FREMANTLE
WA 6959
HOLDER INTEREST CEASED *

```

## 1.11 Audit and Risk Committee Charter

### Policy Objective

To support the Audit and Risk Committee (committee) in understanding its role and oversight responsibilities in monitoring compliance with legislation, performance, risk and internal controls, internal audit, liaising with external auditors and reporting to Council.

### Policy Statement

#### Powers of the Committee

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its charter. This is in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

Where the committee considers it necessary to seek information or obtain expert advice on matters of concern within the scope of the committee's charter, it may do so through the CEO following authorisation from the Council.

The committee is a formally appointed committee of council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated authority except as provided by legislation. The committee does not have any management functions and cannot involve itself in management processes or procedures.

#### Membership of the Committee

Membership composition of the committee, as well as the appointment of members to the committee, will be in accordance with legislation and shall be reviewed every two years (following each ordinary local government election). Committee members will collectively have a broad range of skills and experience relevant to the operations of the Shire.

Appointment of external persons will be made in accordance with legislation, and where an identified skills gap within the committee exists. The terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives.

To support the committee in executing its duties, the committee will implement an induction and regular training program as determined necessary by the committee, to complement the experience and skills required by committee members.

Reimbursement of reasonable expenses incurred in the performance of the duties of a committee member will be approved by the CEO and paid to each external person who is a member of the committee. The CEO may remunerate an independent committee member if considered necessary and appropriate, in accordance with the Shires policies.

The CEO and employees are not members of the committee, and the CEO cannot nominate representatives to the committee. The CEO or his/her nominee is to be available to attend meetings to provide advice and guidance to the committee.

The local government shall provide secretarial and administrative support to the committee.

## **Meetings of the Committee**

The committee should meet at least quarterly. Additional meetings shall be convened at the discretion of the presiding person.

A quorum for the meeting is majority of all members on the committee and not just those attending the relevant meeting. Proxies are not permitted for meetings, due to the requisite skills and competence of the proxy not being assessed for the relevant meeting.

An agenda and meeting papers will be prepared and circulated to members along with relevant briefing materials.

The committee may invite any non-members to attend the committee meeting, subject to exclusion as deemed appropriate by the Chair. The CEO, chief financial officer, internal and external auditors shall normally be invited to attend committee meetings. The committee may ask Management to attend and present on issues relevant to the committee's duties and responsibilities.

The committee should meet privately and separately with the internal auditors and external auditor to discuss any matters the committee or the parties believe should be discussed privately with the committee.

## **Reporting of the Committee**

The committee shall report regularly to Council to make appropriate recommendations and to summarise its activities. Unconfirmed minutes (or confirmed where available) shall be presented to Council as soon as practicable after each committee meeting.

## **Duties and Responsibilities of the Committee**

The duties and responsibilities of the committee will be –

### *Compliance and ethics:*

- a) Consider the impact of the Shires culture on compliance activities;
- b) Review the annual Compliance Audit Return and report to the council the results of that review;
- c) Monitor the implementation of actions adopted by Council to be taken as a result of a review as required by regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*;
- d) Review and monitor related parties transactions;
- e) Provide leadership in supporting desired organisational culture relating to compliance processes and management;
- f) Monitor the effectiveness of systems, policies and practices recording the impact and actions relating to changes to statutory obligations with operations as well as internal policies, accounting standards etc;
- g) Obtain regular updates from Management about compliance and ethical matters that may have a material impact on the Shire's financial statements, strategy, operations, or reputation including material breaches of laws, regulations, standards, and policies;
- h) Review Management approach and actions taken in relation to identified instances of ethical matters and non-compliance;
- i) Monitor and review systems and processes relating to complaints management including whistleblowing;
- j) Review the Shires process for communicating the code of conduct to staff, elected members, contractors and volunteers and assess the effectiveness of, and compliance with the code; and
- k) Enquire with Management and assess whether all regulatory requirements and professional announcements have been considered in the preparation of financial statements, such as compliance with the accounting standards.

*Financial and performance reporting:*

- a) Review the local government's annual financial report, focusing on:
  - accounting policies and practices;
  - changes to accounting policies and practices;
  - the process used in making significant accounting estimates;
  - significant adjustments to the financial report (if any) arising from the audit process;
  - reports and opinions from the external auditor;
  - compliance with accounting standards and other reporting requirements; and
  - significant variances from prior years; and
  - disclosures in the financial statements and financial reporting to stakeholders,
- b) Consider and recommend adoption of the annual report (including the annual financial report) to Council, focusing on compliance with statutory and other requirements;
- c) Review Management representation, including the CEO and CFO declarations regarding the financial report and financial records; and
- d) Consider the quality of processes undertaken in preparing the financial statements, including how management has reviewed compliance with current requirements.

*Risk management, fraud and internal controls:*

- a) Consider the impact of the Shires culture on the risk management and internal control;
- b) Review the appropriateness and effectiveness of risk management processes and activities to maintain operations within Council's risk adopted appetite by reviewing reports from Management, internal audit, external audit and by monitoring Management's responses and actions to correct noted deficiencies;
- c) Monitor reports prepared by the administration relating to internal control and risk management to consider the suitability of planned actions/responses to address identified gaps and deficiencies;
- d) Consider the CEO's triennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control, and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews;
- e) Comprehend Management processes for review of insurance cover and assess adequacy of insurance cover through risk management processes;
- f) Consider the impact of emerging trends relating to the Shire's risk profiles through routine risk management activities;
- g) Consider new risks and changes in the risk ratings of existing risks and the impact on the risk management activities;
- h) Provide leadership in supporting desired organisational culture relating to risk management and internal controls;
- i) Review, and where appropriate discuss with external auditors and/or other independent bodies, processes and strategies relating to the prevention of fraud as well as review of the fraud and corruption control plan, assessing any instances of fraud/corruption and actions implemented in response; and
- j) Review business continuity management, processes and plans including their testing.
- k) Enquire of Management, internal auditor and external auditor regarding their assessment of the risk of material misstatement in the financial report due to fraud and their understanding of actual, suspected or alleged fraud or corruption affecting the Shire and how they respond to such instances.

*Internal audit:*

- a) Review and approve the Internal Audit Charter;
- b) Review the internal audit structure, independence and access to senior Management, the committee and the Council;
- c) Review and approve the Strategic and Annual Internal Audit Plans and any significant changes made to the plan, to ensure they continually address the current and emerging risks of the Shire;
- d) Ensure the internal audit budget does not impede the execution of internal audit functions as outlined in this charter;
- e) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO;
- f) Review the level of resources allocated to internal audit and the scope of its authority;
- g) Review reports of internal audits, monitor the implementation of recommendations made by the audit and review the extent to which Council and Management reacts to matters raised; and
- h) Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs.
- i) Assess the quality, effectiveness and evaluate performance of the internal audit and identify improvement opportunities.

*External audit:*

- a) Establish ongoing communications with the external auditor (OAG) and their contractor (if appointed) in the performance of financial and performance audits
- b) Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits, including communicating and liaising with the OAG;
- c) Meet with the OAG twice in each year (and no less than once in each year) and provide a report to Council on the matters discussed and outcome of those discussions;
- d) Review the results of the audit with the external auditor including any significant adjustments, uncorrected misstatements, recommendations and any difficulties encountered or unresolved disagreements with Management.
- e) Liaise with the CEO to ensure that the local government does everything in its power to:
  - assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
  - ensure that audits are conducted successfully and expeditiously;
- f) Examine the reports of the auditor after receiving a report from the CEO on the matters to:
  - determine if any matters raised require action to be taken by the local government; and
  - ensure that appropriate action is taken in respect of those matters;
- g) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time; and
- h) Review results of better practice publications, relevant reports published by the OAG and other reputable parties and considerations by the administration on relevant action required to address noted and self assessed deficiencies.
- i) Assess the quality and effectiveness of the external financial and performance audit and identify improvement opportunities.
- j) Review the Audit Plan of the external auditors for coverage of material risks and financial reporting requirements
- k) Discuss with the external auditors matters relating to the conduct of their audit, including any difficulties encountered, restrictions on scope of activities, or access to information, significant disagreements with Management and the adequacy of Management response.



*Other:*

- a) Address issues brought to the attention of the committee, including responding to requests from Council for advice within the parameters of the committee's charter;
- b) Assess effectiveness of and review the charter of the committee biennially including compliance with legislation; and
- c) Perform other activities related to this charter as requested by the Council.

**Amendments to this Policy**

Amendments to this policy require a simple majority decision of council.

**History:**

Policy adopted: 24 June 2020

Policy reviewed xx October 2020

Policy amended xx October 2020

**Previous Policy:**

Policy No. N/A

Outcomes	Strategy	Actions	Key Performance Indicators	Progress
Our Land - looking after our Land				
1.1 Enjoy the Land	1.1.1 Control Development.	Ensure development controls are in place.	Compliant Planning and Building Controls.	The Building Officer (BO) provides a monthly report to Council detailing the activities taken during the month to ensure compliant planning and building controls are maintained, such as: •Liaise with NCAMS to arrange the issue of the final occupancy certificate at the Warburton warehouse. •Issue an occupancy certificate for the Wingellina Community Centre. •Liaise with the BMO to finalise the fence construction and earthworks for the Shire storage facility and shade structure adjacent to the Roadhouse.
	1.1.2 Attract Tourism	Develop a tourism strategy	Tourist visitor numbers increase (traffic counts).	The Shire are working with Key Stakeholders to develop an Economic and Investment Prospectus, which includes a detailed tourism strategy. The Shire of Ngaanyatjaraku, in partnership with the Ngaanytjarra Council seeks to build on the growth in tourist visitations and their interest in the unique culture and art of the Yarnanu. Through a staged development project, the investment in sealing the Outback Way can be best leveraged through a commercial, tourist and community development program. The Shire's CEO has placed 'Regional Tourism Strategy' on the next NGWG meeting agenda as possible next major project for the 5 northern shires.
	1.1.3 Manage resource extraction	Work with Key Stakeholders to ensure resource access	Road maintenance agreements with resource companies	Preliminary discussions have been held with mining resource companies to ensure agreements are in place when mining production commences. Mining and Petroleum Exploration is a growing activity in the region, including the projects: •Australia's largest undeveloped copper nickel deposit, West Musgrave Project (Cassini Resources, Oz Minerals), the Shire has resolved and provided MRWA HVS with road access conditions and the requirement for road maintenance Agreement •Australia's largest undeveloped nickel-cobalt project, Central Musgrave Project (MetalsX)
1.2 Travel the Land	1.2.1 Good Roads	Develop a 10 Year CW Program for Roads & FV inspection	Road Condition Index increases over time	The Shire has contracted Moore Australia to assist in the review and update the Asset Management Plan with input from the Shires Civil Engineer.
		Facilitate Upgrade and Seal Great Central Road	Road sealed from border to border	The Commonwealth Government (80%), combined with the WA State Government (20%) are investing in the upgrade and sealing of the Great Central Road so that it can meet the demands of mining, tourism, freight transport and community development in a safe, efficient and sustainable manner. State and Federal Governments have committed \$141.5m to progress the sealing of the Outback Way, which includes \$46.5million for the West Australian section. The sealing could enable an additional 3,000 visitors to the region, which according to economic modelling, has the potential to unlock over \$830,000 in new economic activity annually. Whilst it is MRWA preference to seal from Laverton, the Shire has negotiated some sealing works for Warburton and Warakurna during 2021.
		Maintain Asset Management Plan	Up to date Asset Management Plan	The Shire has contracted Moore Australia to assist in the review and update the Asset Management Plan with input from the Shires Civil Engineering
1.4 Live on the Land	1.3.1 Good Shire Buildings	Develop maintenance plans and implement	Staff housing and offices well maintained	The Shire housing is maintained by the Building Maintenance Officer (BMO) through an ongoing maintenance program. Security screens are budgeted to be installed around the main Council houses to ensure safety and wellbeing for staff as well as acting as a deterrent to vandalism and damage.
	1.3.2 Good Facilities	Work with NG Council to Provide and Maintain Recreation Facilities	Facility usage increases.	Liaise with NCAC to maintain recreation facilities in good working order. Also look to improve facilities where possible, such as the improved external lighting at the Warburton Drop in Centre. The shire has initiated the Sport & Recreation Plan that will also include future facility requirements.
Our People - Looking after our People				
2.1 Happy People	2.1.1 Things to do.	Facilitate running community events and activities	Increase in participation rates.	Sport and Recreation - The Shire is seeking quotations for the development of a comprehensive Sport and Recreation Plan, with the main focus on the S&R programs and services delivered and an audit of the S&R facilities in the Shire. The Shire has recently replaced the S&R officer working in Warburton, and he is working closely with the S&R Co-ordinator to deliver the programs and services to the Community.

2.2 Healthy People	2.2.1 No Rubbish	Provide a user pays waste collection service	Decrease in litter	Waste Management – the Shire has listed on the WALGA Vendor Panel a request for Quotation for a consultancy to undertake development of a Waste Management Plan covering immediate and longer-term issues
	2.2.2 Good health services	Facilitate delivery of good health service access	Reduction in waiting time to access health services	The EHO provides a monthly report to council, detailing activities which facilitate the delivery of good health services, such as; <ul style="list-style-type: none"> <li>Monitoring Covid-19 Public Health matters for the Shire of Ngaanyatjarrahku</li> <li>Liaison with the Department of Health and Ng Council to monitor the safety of the drinking water supply in Jameson</li> <li>Investigate collection options for the container deposit scheme in Warburton and Warakurna.</li> <li>Liaise with NG Health regarding proposed actions to be undertaken to protect the community from a new canine disease detected in dogs in Warburton.</li> </ul>
		Provide environmental health services	Compliance with Food & Health Acts	The EHO provides a monthly report to council, detailing compliance with the Food and Health Acts, such as; <ul style="list-style-type: none"> <li>Discussing the shortcomings of the Warakurna Landfill.</li> <li>Septic installation approvals for two (2) new dwellings in Mantamaru (Jameson) have been issued and the houses are now under construction</li> <li>The EHO is preparing the Shires Public Health Plan, and when completed will be included in the Corporate Business Plan and a baseline report to be finalised for submission to Council.</li> </ul>
2.3 Smart People	2.3.1 Good Education	Provide early years learning service	Attendance and participation data across community early year's programs	The Federal NIAA have undertaken a review of the service provision to determine the most appropriate model moving forward. The Shire will await the findings of the review and work with the NIAA to advocate for a suitable early learning program for our communities.
	2.3.2 Good Internet and telephone services	Facilitate upgrade to 4G and access to the NBN	Faster and more reliable internet and phone access.	The Shire are working with Telstra to improve the internet and phone access and improve the consistency of the service to our community. The Shire has 4G available in Warburton and a NBN Satellite services accessible.

### Leadership - Showing the way for our Community

3.1 Good Workplace	3.1.1 Good place to work	Provide good housing and working conditions for staff	Increased attraction and retention of staff and staff satisfaction.	The Shire looks to provide the best housing and working conditions possible to enhance the attraction and retention of staff in the region. Flexibility with these models is strongly encouraged to ensure all possibilities are explored.
3.2 Good Leadership	3.2.1 Good local governance	Undertake governance training	Reduction of statutory non-compliances to zero	The Shire is now compliant with legislation. Councillors are working through the training modules supplied by WALGA, and the Elected members professional development register is posted on the Shires website.
	3.1.2 Financially sustainable local government	Review all Shire Services	Financial sustainability in accordance with LTFP	The Shire adopted a break-even Budget for 2020/21. It has also engaged Moore Australia to provide a comprehensive review of the Shires Integrated Planning and Reporting Framework, including the Strategic Community Plan (SCP), Corporate Business Plan (CBP), Strategic Resourcing Plan (SRP) - (Long Term Financial Plan and the Asset Management Plan) and Workforce Plan.

# ACTION SHEET

Environmental Health & Building Officer – Maurice Walsh

**Dates on Site:**

**16<sup>th</sup>-25<sup>th</sup> September 2020**

**Next site visit: 28<sup>th</sup> October – 6<sup>th</sup> November 2020**

Date	Subject	Action Taken
September 2020	Covid19 Pandemic	<p>The WHO has declared the Novel Coronavirus outbreak a global pandemic. The State Government has continued to release pandemic control measures for Western Australia and various travel restrictions have been put in place. Specific concerns are held for remote communities due to the vulnerable populations in places like Ngaanyatjarra.</p> <p><b>Action: EHO to continue monitoring Covid-19 Public Health matters for the Shire of Ngaanyatjarrahku.</b></p>
21 <sup>th</sup> September 2020	Tjukurla Community	Tjukurla General Store food business inspection - premises found to be operating satisfactorily.
		Inspection of Tjukurla's landfill's site.
		Latest nitrate concentration in drinking water update notification displayed on Community Notice Board.
21 <sup>st</sup> September 2020	Warakurna Community	Inspection of Warakurna's landfill's site and STED (sewerage treatment ponds).
		Latest nitrate concentration in drinking water update notification displayed on Community Notice Board.
23 <sup>rd</sup> September 2020	Blackstone Community	Blackstone HACC Kitchen food business inspection - premises found to be operating satisfactorily.
		Advised of pending Audit February 2021.
		Inspection of Blackstone's landfill's site and STED (sewerage treatment ponds).
23 <sup>rd</sup> September 2020	Jameson Community	Blackstone Community Swimming Pool inspected with CDA – opening proposed November 2020.
		Inspection of Jameson's landfill's site and STED (sewerage treatment ponds).
		<p>Jameson's drinking water treatment plant - Reverse Osmosis drinking water treatment unit has been installed commissioned and is still being monitored.</p> <p>Nitrate concentrations in the community drinking water had previously exceeded the WHO recommendations for infants and adults and consequently residents had been advised not to consume tap water and packaged water was being distributed to all in the community.</p> <p>Latest nitrate concentration in drinking water update notification displayed on Community Notice Board and distributed to each household in the community advising residents that the drinking water is safe now safe for adults but infants were still to consume bottled water.</p> <p><b>Action: EHO to continue monitoring the safety of the drinking water supply in Jameson.</b></p>

23 <sup>rd</sup> September 2020	Jameson Community	New Government Housing Lots 64 & 65 Kurrparu Loop Jameson have been completed. Septic tank installations (2) for the new dwellings have been inspected. <b>Action: EHO to issue the Permits to Use.</b>
24 <sup>th</sup> August 2020	Wingellina Community	Inspection of Wingellina's landfill's site. Wingellina General Store Kitchen food business inspection - premises found to be operating satisfactorily.
22 <sup>nd</sup> September 2020	Wanarn Community	Wanarn Aged Care Facility - Building Permit issued for the upgrading of the facility's bathrooms and paths/walkways.
20 <sup>th</sup> August 2020	Warburton Community	Inspection of Warburton's landfill's site and STED (sewerage treatment ponds).
24 <sup>th</sup> September 2020		Warburton Community Swimming Pool inspection – premises found to be operating satisfactorily. Swimming Pool water sampling report results satisfactory – swimming pool opened for summer season.
Ongoing	Container Deposit Scheme – for WA	The scheme is set to commence operations at the Warburton Roadhouse in November 2020. <b>Action: EHO to monitor scheme in the Shire.</b>
Ongoing	New Canine Disease in Warburton	A new canine disease has been detected in dogs in Warburton. Following detection of ehrlichiosis in dogs in the Kimberley in May 2020, surveillance by the Department of Primary Industries and Regional Development has shown the disease was first found in the Kimberley. More recent advice from the Department of Health has advised that the disease has been found in the Pilbara. However, NG Health has recently advised the Shire that the disease has been found in dogs in Warburton and most likely in other communities. The disease known as Eehrlichiosis is an exotic tick-borne <i>disease</i> , never seen before in Australian <i>canines</i> . <i>This canine disease is a risk and health hazard to our communities because it can be transmitted to humans.</i> <b>Action: EHO to liaise with NG Health regarding proposed actions to be undertaken to protect the community.</b>
Pending	Department of Communities Request to utilise Battery Powered Smoke Detectors in all Community Housing	The Department of Communities had written to the Shire requesting a blanket approval to utilise battery powered smoke detectors in all Community Housing within the Shire. The Shire wrote to the Building Commission earlier this year regarding this matter and is yet to receive a response. This matter has recently been followed up with Building Management at Ngaanyatjarra Council. <b>Action: CEO &amp; BO still awaiting further response from the Department of Communities.</b>
Pending	Issue of Occupancy Certifications for Buildings approved under the	The Warburton Warehouse Store was constructed without compliant toilet facilities and has since had the addition of office space within the stores. A Universal Access Toilet facility has been installed. NCAMS have made application to install a facility and an access ramp adjacent to the warehouse, at the rear of

	2011 Building Act and the 2012 Regulations	<p>the caretakers dwelling on the lot. Once completed the Shire will be able to issue a final Occupancy Permit for the warehouse. Building Management at Ngaanyatjarra Council have recently advised that the building construction is nearing completion.</p> <p><b>Action: BO to liaise with NCAMS and arrange the issue of the final OC at the Warburton warehouse when the works are completed.</b></p>
Pending	Wingellina Community Cultural Centre Additions – Application	<p>The application for additions to the Wingellina Community Centre have been completed. An Occupancy Permit has been issued.</p> <p><b>Action: BO to issue new Accommodation Notice.</b></p>
Pending	Community Layout Plan Amendment - Shire Depot Storage Facility	<p>It was previously determined that the safest location for Shire storage area is the area behind the Shire dwellings adjacent to the Roadhouse. This area has been rezoned in the Community Layout Plan for Warburton. A building application is in the process of being completed for submission to the Shire for approval.</p> <p>Awaiting for quotation from Certified Building Surveyor's to provide the Shire with building construction plans.</p> <p><b>Action: BO to liaise with BMO to finalise fence construction and earthworks. BO &amp; BMO to evaluate costings for storage facility and shade structure and submit a building application to the Shire for approval.</b></p>
Pending	Wanarn Aged Care – Food Safety Audit	<p>An audit of the Wanarn Aged Care Facility has been arranged to be undertaken in February 2021.</p> <p><b>Action: EHO to liaise with the NG Health and Auditor regarding the pending audit in 2021.</b></p>
Pending	HACC – Facilities Jameson, Blackstone, Warakurna and Warburton	<p>A Food Safety Plan has been verified and submitted for the four HACC Facilities in the Shire. The Infringement Notices relating to this outstanding matter are to be withdrawn. The issue relating to the structural works at Mantamaru (Jameson) HACC are yet to be ascertained.</p> <p><b>Action: The Infringement Notices relating to this outstanding matter (Food Safety Plans) are to be withdrawn. The issue relating to the completion of structural works at Mantamaru (Jameson) HACC are yet to be confirmed.</b></p>
Pending	Community Shade Structure - Warburton	<p>Matt Box and BO in the process of having this project completed.</p> <p><b>Action: BO to liaise with Matt Box/BMO to have the project completed.</b></p>
Pending	Community Service Summary – Public Health Plan	<p>The Shire's Public Health Plan is being prepared by the Shire's Environmental Health Officer.</p> <p><b>Action: The Public Health Plan development to be included in the Corporate Business Plan and baseline report to be finalised for submission to Council.</b></p>
Pending	Waste Management Strategy	<p>The Shire is in the process of preparing a Waste Management Strategy for the Shire communities.</p>

		<b>Action: EHO to assist with the preparation of the Waste Management Strategy.</b>
Pending	Swimming Pool Sampling and Procedures	<p>I have reviewed the previous documentation on the pools and located procedure manuals for the Blackstone and Warakurna pools.</p> <p><b>Action: EHO to confirm with NG Health to provide updated manuals to pool managers at season startup in October 2020.</b></p>
Pending	Building Permit Issued Shade Structure – Lot 93 Thirteenth St Wanarn - Respite Centre	<p>I have received and arranged for the issue of a Building Permit for a shade structure to be installed free standing but adjacent to the new respite centre in Wanarn. The application has been lodged on the online database. The works have now been completed and I am awaiting completion notification.</p> <p><b>Action: BO awaiting completion notification</b></p>