



# **Shire of Ngaanyatjarra**

ON A JOURNEY

## **ORDINARY MEETING OF COUNCIL**

### **ATTACHMENTS**

**Tjulyuru Cultural and Civic Centre**

**Warburton Community**

**31 August 2022**

**at**

**1.00 pm**

## CEO Annual Performance Review

June 2023

### Position Description & KPIs – Council

Task description (taken from position description)	Timeframe	Does not meet expectations	Meets expectations	Exceeds expectations	Comments
Performance of the functions of a CEO as stated in section 5.41 of the Act	Dly				
Carries out the Functions set out in the Position Description	Dly				
Compliance with Council Policies and Code of Conduct	Dly				
Compliance with the LGAct and any other written law	Dly				
Compliance with the terms in the Officers Contract of Employment	Dly				

# Strategic Direction and Service Delivery

**Our People:** Looking after our people

*Our communities are healthy, happy and informed*

## Outcome 1 Happy People

Strategy	Corporate Business Plan Actions	Key Performance Indicator	Progress Review / Comment
1.1 Support and facilitate community involvement and participation opportunities	1.1.1 Facilitate community events and activities	Increase in participation rates	
	1.1.2 Investigate and seek new programs and opportunities for community participation	Maintain/increase number of community activities and events	
	1.1.3 Implement Sport and Recreation Programs and services across the lands	Increase participation in sport and recreation activities	

## Outcome 2

Strategy	Corporate Business Plan Actions	Key Performance Indicator	Progress Review / Comment
2.1 Advocate for adequate health and emergency services provision	2.1.1 Advocate for access to delivery of good health service	Communications in support of appropriate services	
	2.1.2 Lobby for appropriate levels of health and emergency services provision	Communications in support of appropriate services	
2.2 Ensure appropriate water supply for Warburton	2.2.1 Investigate Warburton town water supply network leaks in relation to health / infrastructure damage issues	Maintain appropriate water supply service level	
2.2 Ensure appropriate regulatory health and waste services provision with funding	2.2.1 Provide environmental health services	Compliance with Food and Health Acts	
	2.2.2 Implement waste management plan across the lands	Decrease in litter across the lands.	

# Strategic Direction and Service Delivery

**Our People:** Looking after our people

*Our communities are healthy, happy and informed*

## Outcome 3

Strategy		Corporate Business Plan Actions		Key Performance Indicator	Progress Review / Comment
3.1	Support education opportunities and advocate for appropriate education services	3.1.1	Advocate for early years learning service	Service provided by NIAA across the lands	
		3.1.2	Support youth engagement and services initiatives	Activities and events for local youth	
3.2	Advocate for adequate telecommunication infrastructure and services	3.2.1	Lobby for upgrade to 4G across the lands	Continue lobbying Telstra	
		3.2.2	Ensure TV and radio rebroadcasting services are maintained	Continued access to TV and Radio services in Warburton and Blackstone, subject to funding	

# Strategic Direction and Service Delivery

**Our Land:** Looking after our Land

*Which we all depend upon and love living on, and want to keep good for our children and grandchildren*

## Outcome 4

Strategy	Corporate Business Plan Actions	Key Performance Indicators	Progress Review / Comment
4.1 Help preserve, enhance and enjoy our land	4.1.1 Ensure development controls are in place	Compliant planning and building controls in place	
	4.1.2 Work with key stakeholders to manage resource access and extraction	Road maintenance agreements with resource companies	
4.2 Support appropriate tourism and visitor attraction initiatives	4.2.1 Implement the Prospectus business case outlining development opportunities within the district	Business Case for Warburton Concept Plan	
	4.2.2 Develop and implement a tourism strategy	Adoption and implementation of Strategy Increase in tourist numbers	

## Outcome 5

Strategy	Corporate Business Plan Actions	Key Performance Indicators	Progress Review / Comment
5.1 Effective management and planning of road infrastructure	5.1.1 Develop, maintain and implement 10 year capital works program for roads infrastructure	Satisfactory asset ratios in the Annual Financial Statements	
	5.1.2 Undertake road asset information review and update to provide data to ensure grant funding approvals	RAMM data base updated and Fair Value 2021 completed	
	5.1.3 Maintain and implement asset management planning	Asset Management Plan review completed 2022	
	5.1.4 Lobby for and support upgrade and seal of Great Central Road	Road sealed from border to border	

## Strategic Direction and Service Delivery

**Our Land:** Looking after our Land

*Which we all depend upon and love living on, and want to keep good for our children and grandchildren*

### Outcome 6

Strategy		Corporate Business Plan Actions		Key Performance Indicators	Progress Review / Comment
6.1	Maintain Shire owned buildings and facilities	6.1.1	Develop and implement maintenance plans	Staff housing and offices well maintained	
		6.1.2	Develop storage compound for plant and equipment at Depot	Storage compound complete and in use	
6.2	Appropriate service delivery	6.2.1	Undertake Lands Services Review	Land Services Review adopted by Council	
6.3	Ensure good community facilities	6.3.1	Work with NCAC to provide and maintain recreation facilities	Facilities upgraded and usage increases	
		6.3.2	Support and drive the Sport and Recreation facility requirements identified in the Sport and Recreation Plan		

# Strategic Direction and Service Delivery

**Our Leadership:** Showing the way for our communities  
*Doing the right things to look after our people and land.*

## Outcome 7

Strategy	Corporate Business Plan Actions		Key Performance Indicators	Progress Review / Comment
7.1 Provide strategic leadership and good governance	7.1.1	Regular training and development for elected members	Reduction of statutory non compliance matters	
	7.1.2	Communicate and engage with our communities	Regular communications maintained	
	7.1.3	Review current Shire service provision and levels of service	Financial sustainability in accordance with LTFP	
	7.1.4	Audit and Risk Committee appointed and functioning appropriately	Compliance calendar on track	
7.2 Advocate on behalf of our communities	7.2.1	Represent and promote the Shire of Ngaanyatjarraku	Maintain participation on boards and committees	
	7.2.2	Collaborate with regional partners, key stakeholders and other relevant organisations	Attendance /participation at collaborative meetings	

# Strategic Direction and Service Delivery

**Our Leadership:** Showing the way for our communities  
*Doing the right things to look after our people and land.*

## Outcome 8

Strategy	Corporate Business Plan Actions		Key Performance Indicators	Progress Review / Comment
8.1 Maintain corporate governance, responsibility and accountability	8.1.1	Maintain accountability and financial responsibility through effective planning	Adopted Annual Budget in line with long term financial planning	
	8.1.2	Maintain effective policies, procedures and practices	Current policies and procedures in place	
	8.1.3	Effectively monitor and manage risk	Reduction of statutory non compliance matters	
	8.1.4	Develop and maintain strategic plans (ie IT Plan)	Current statutory strategic plans, implementation of IT Plan	
	8.1.5	Provide appropriate services to our communities within resource capacity	Service delivery in line with Adopted Budget	
8.2 Provide a good place to work	8.2.1	Ensure implementation and commitment to workplace health and safety	Compliance with new Workplace Health and Safety Act	
	8.2.2	Provide good housing and working conditions for employees	Increased attraction and retention of staff and staff satisfaction.	
	8.2.3	Support training and development for employees	Employees maintaining required qualifications	
	8.2.4	Investigate alternative recruitment mechanisms	Reduced vacancy time	





**Shire of Ngaanyatjaraku**  
ON A JOURNEY

File: ES.00

1 October 2020

FES Commissioner  
Department of Fire and Emergency Services  
GPO Box P1174  
PERTH WA 6844

Tjulyuru Cultural and Civic Centre  
Warburton Community

PMB 87 via Kalgoorlie  
Western Australia 6431

Telephone: (08) 8956 7966  
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Email: [mail@ngaanyatjaraku.wa.gov.au](mailto:mail@ngaanyatjaraku.wa.gov.au)  
Website: [www.ngaanyatjaraku.wa.gov.au](http://www.ngaanyatjaraku.wa.gov.au)

Dear Sir,

### **Provision of bush fire services in Shire of Ngaanyatjaraku**

As Chief Executive Officer of the Shire of Ngaanyatjaraku (**Shire**) I am currently undertaking review of arrangements for bush fire risk, prevention and management within the district of the Shire.

The Shire is significantly under resourced in this area and currently has no fire-fighting infrastructure or brigades. The resources of the Shire available for application to bush fire prevention and management are limited as, unlike other local governments, the Shire does not have a rate payer base. This is due to the fact that land within the district of the Shire is not rateable under the *Local Government Act 1995* as it comprises either:

- (a) public nature reserves on Crown land; or
- (b) Crown land vested in the Aboriginal Affairs Planning Authority (**AAPA**) with control and management of the land placed in the Aboriginal Lands Trust (**ALT**) under section 24(1) of the *Aboriginal Affairs Planning Authority Act 1972* and leased to Ngaanyatjarra Land Council (Aboriginal Corporation) (**NLC**).

Consequently, the Shire's income is principally dependent on State and Federal government grants.

The Shire's ability under section 33 of the *Bush Fires Act 1954* to require an owner or occupier of land to plough or clear fire-breaks is also in practical terms limited as the NLC does not have the financial or organisational capacity to comply with fire-break clearing notices issued to it as occupier of land leased by it.

In light of the significant limitations on the Shire's resources for bush fire prevention and management, I am writing to request the assistance of yourself and the Department of Fire and Emergency Services in two respects as per the following September resolution of Council.

**Officers Recommendation and Council Resolution**

**Moved: Cr A Jones**

**Seconded: Cr A Bates**

**That Council request DFES:**

- 1. under the Bush Fires Act 1954 to appoint a bushfire control officer from their staff to work with the Shire to resolve issues in relation to bushfire management; and**
- 2. to specify the Shire as a fire district, which would enable the Fire and Emergency Services Commissioner to provide assistance to the Shire in the manner contemplated in the Fire Brigades Act 1942.**

**Carried: 6/0**

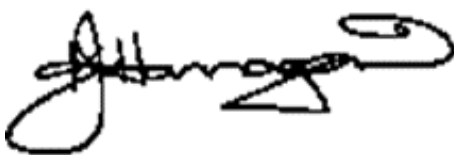
Firstly, on behalf of the Shire I request under section 38A(1) of the *Bush Fires Act 1954* that you designate a person employed in the Department as the Chief Bush Fire Control Officer for the district of that local government. This would assist the Shire in implementing suitable arrangements for bush fire risk, prevention and management within the district of the Shire.

Secondly, I note that the district of the Shire is not currently designated as a “fire district” under the *Fire Brigades Act 1942*. Consequently, the provisions of that Act do not apply to the Shire other than in relation to hazardous material incidents or rescue operations. If the district of the Shire was designated as a “fire district” under the *Fire Brigades Act* then it would be open to yourself as FES Commissioner in the exercise of your functions under the Act to provide further support in relation to the prevention and extinguishing of fires within the district of the Shire. This would enable fire management services, infrastructure and staff to be provided to the Shire in a manner commensurate with services and infrastructure provided to other gazetted townships (e.g. Laverton, which is comparable in size as Warburton, Blackstone & Warakurna).

For this reason, I additionally request that the Department consider recommending to the Minister the designation of the district of the Shire as a fire district under section 5(2) of the *Fire Brigades Act*, so as to enable the FES Commissioner to exercise its functions under that Act to provide additional support to the Shire in relation to the prevention and extinguishing of fires within the district of the Shire.

I look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Hannagan', with a stylized flourish at the end.

Kevin Hannagan  
Chief Executive Officer

File: ES.00

1 September 2022

D Klemm  
Commissioner  
Department of Fire and Emergency Services  
PO Box P1174  
PERTH WA 6844

[dfes@dfes.wa.gov.au](mailto:dfes@dfes.wa.gov.au)



**Shire of Ngaanyatjaraku**  
ON A JOURNEY

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Warburton Community

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Dear Sir,

### **Creation of a Warburton Bushfire Brigade**

The Shire of Ngaanyatjaraku is pleased to notify the Fire and Emergency Service Commissioner of the creation of Warburton Bushfire Brigade, to be named Warburton Volunteer Bush Fire Brigade, under Section 41 (2a) of the Bush Fires Act 1954.

The creation of the brigade was endorsed at the Shire of Ngaanyatjaraku Ordinary Council Meeting on the 31 August 2022 by the following resolution.

#### **Officer's Recommendation & Council Resolution**

That Council:

1. authorise an application to the Department of Fire and Emergency Services for the establishment of a Bush Fire Brigade at Warburton as per Attachment 10.3 (b).
2. request DFES under the Bush Fires Act 1954 to appoint a bushfire control officer from their staff to work with the Shire to resolve issues in relation to bushfire management; and
3. request DFES to specify the Shire as a fire district, which would enable the Fire and Emergency Services Commissioner to provide assistance to the Shire in the manner contemplated in the Fire Brigades Act 1942.

The Warburton Community are fully supportive of the establishment of the BFB and attached is completed Form 12 nominating volunteer representatives for the brigade.

Could you also, please respond to resolution Items 2 & 3 above.

Should you have any queries please contact me on Ph: 0428 848 916 or Email: [ceo@ngaanyatjaraku.wa.gov.au](mailto:ceo@ngaanyatjaraku.wa.gov.au)

Yours sincerely,

Kevin Hannagan  
Chief executive Officer

Attachment 1 – Form 12

Copy to:

Antony Sadler by email to: [Antony.Sadler@dfes.wa.gov.au](mailto:Antony.Sadler@dfes.wa.gov.au)

Daniel Birleson by email to: [Daniel.Birleson@dfes.wa.gov.au](mailto:Daniel.Birleson@dfes.wa.gov.au)

**SHIRE OF NGAANYATJARRAKU**  
**ANNUAL BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**LOCAL GOVERNMENT ACT 1995**

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**SHIRE'S VISION**

Our Land - Looking after our Land

Our People - Looking after our People

Our Leadership - Showing the way for our Community

**SHIRE OF NGAANYATJARRAKU**  
**STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
<b>Revenue</b>				
Rates	2(a)	238,093	227,544	189,482
Operating grants, subsidies and contributions	10	3,853,545	6,610,889	4,147,035
Fees and charges	13	515,490	642,561	433,290
Interest earnings	11(a)	218,745	23,158	25,150
Other revenue	11(b)	940	326,092	27,426
		4,826,813	7,830,244	4,822,383
<b>Expenses</b>				
Employee costs		(2,824,415)	(1,974,154)	(2,663,915)
Materials and contracts		(2,689,888)	(1,631,705)	(3,287,940)
Utility charges		(74,400)	(45,244)	(64,550)
Depreciation on non-current assets	6	(1,844,685)	(1,664,426)	(1,794,452)
Interest expenses	11(d)	0	0	(1,500)
Insurance expenses		(138,282)	(131,413)	(132,163)
Other expenditure		(60,150)	(41,362)	(78,740)
		(7,631,820)	(5,488,304)	(8,023,260)
		(2,805,007)	2,341,940	(3,200,877)
Non-operating grants, subsidies and contributions	10	3,684,173	4,066,023	4,395,093
Profit on asset disposals	5(b)	5,000	33,453	15,000
		3,689,173	4,099,476	4,410,093
<b>Net result for the period</b>		<b>884,166</b>	<b>6,441,416</b>	<b>1,209,216</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus		0	0	0
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income for the period</b>		<b>884,166</b>	<b>6,441,416</b>	<b>1,209,216</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NGAANYATJARRAKU**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		253,093	211,956	189,482
Operating grants, subsidies and contributions		3,181,169	5,528,395	4,147,035
Fees and charges		515,490	642,561	433,290
Interest received		218,745	23,158	25,150
Goods and services tax received		315,693	415,238	0
Other revenue		940	326,092	27,426
		4,485,130	7,147,400	4,822,383
<b>Payments</b>				
Employee costs		(2,824,415)	(2,006,565)	(2,663,915)
Materials and contracts		(2,671,388)	(1,667,576)	(3,287,940)
Utility charges		(74,400)	(45,244)	(64,550)
Interest expenses		0	0	(1,500)
Insurance paid		(138,282)	(131,413)	(132,163)
Goods and services tax paid		(315,693)	(441,833)	0
Other expenditure		(60,150)	(41,362)	(78,740)
		(6,084,328)	(4,333,993)	(6,228,808)
<b>Net cash provided by (used in) operating activities</b>	4	(1,599,198)	2,813,407	(1,406,425)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	5(a)	(1,223,000)	(248,060)	(629,000)
Payments for construction of infrastructure	5(a)	(5,081,569)	(5,442,227)	(5,484,802)
Non-operating grants, subsidies and contributions		3,684,173	4,066,023	4,395,093
Proceeds from sale of property, plant and equipment	5(b)	35,000	38,636	75,000
<b>Net cash provided by (used in) investing activities</b>		(2,585,396)	(1,585,628)	(1,643,709)
<b>Net increase (decrease) in cash held</b>		(4,184,594)	1,227,779	(3,050,134)
Cash at beginning of year		11,287,677	10,059,898	10,059,898
<b>Cash and cash equivalents at the end of the year</b>	4	<b>7,103,083</b>	<b>11,287,677</b>	<b>7,009,764</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NGAANYATJARRAKU**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2022/23 Budget \$	2021/22 Actual \$	2021/22 Budget \$
<b>OPERATING ACTIVITIES</b>				
<b>Net current assets at start of financial year - surplus/(deficit)</b>	3	4,855,078	3,149,420	3,151,790
		4,855,078	3,149,420	3,151,790
<b>Revenue from operating activities (excluding rates)</b>				
Operating grants, subsidies and contributions	10	3,853,545	6,610,889	4,147,035
Fees and charges	13	515,490	642,561	433,290
Interest earnings	11(a)	218,745	23,158	25,150
Other revenue	11(b)	940	326,092	27,426
Profit on asset disposals	5(b)	5,000	33,453	15,000
		4,593,720	7,636,153	4,647,901
<b>Expenditure from operating activities</b>				
Employee costs		(2,824,415)	(1,974,154)	(2,663,915)
Materials and contracts		(2,689,888)	(1,631,705)	(3,287,940)
Utility charges		(74,400)	(45,244)	(64,550)
Depreciation on non-current assets	6	(1,844,685)	(1,664,426)	(1,794,452)
Interest expenses	11(d)	0	0	(1,500)
Insurance expenses		(138,282)	(131,413)	(132,163)
Other expenditure		(60,150)	(41,362)	(78,740)
		(7,631,820)	(5,488,304)	(8,023,260)
Non-cash amounts excluded from operating activities	3(b)	1,839,685	1,630,973	1,779,452
<b>Amount attributable to operating activities</b>		3,656,663	6,928,242	1,555,883
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	10	3,684,173	4,066,023	4,395,093
Payments for property, plant and equipment	5(a)	(1,223,000)	(248,060)	(629,000)
Payments for construction of infrastructure	5(a)	(5,081,569)	(5,442,227)	(5,484,802)
Proceeds from disposal of assets	5(b)	35,000	38,636	75,000
<b>Amount attributable to investing activities</b>		(2,585,396)	(1,585,628)	(1,643,709)
<b>Amount attributable to investing activities</b>		(2,585,396)	(1,585,628)	(1,643,709)
<b>FINANCING ACTIVITIES</b>				
Transfers to cash backed reserves (restricted assets)	8(a)	(1,309,360)	(715,080)	(101,656)
<b>Amount attributable to financing activities</b>		(1,309,360)	(715,080)	(101,656)
<b>Budgeted deficiency before general rates</b>		(238,093)	4,627,534	(189,482)
<b>Estimated amount to be raised from general rates</b>	2(a)	238,093	227,544	189,482
<b>Net current assets at end of financial year - surplus/(deficit)</b>	3	<b>0</b>	<b>4,855,078</b>	<b>0</b>

This statement is to be read in conjunction with the accompanying notes.



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SHIRE OF NGAANYATJARRAKU  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2023

1 (a) BASIS OF PREPARATION

The annual budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget or required by legislation.

**The local government reporting entity**

All funds through which the Shire of Ngaanyatjaraku controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the annual budget.

**2021/22 actual balances**

Balances shown in this budget as 2021/22 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

**Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**Initial application of accounting standards**

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2020-6 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current - Deferral of Effective Date

It is not expected these standards will have an impact on the annual budget.

**New accounting standards for application in future years**

The following new accounting standards will have application to local government in future years:

- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards

It is not expected these standards will have an impact on the annual budget.

**Judgements, estimates and assumptions**

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

**Rounding off figures**

All figures shown in this statement are rounded to the nearest dollar.

1 (b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

1 (c) KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

Governance

To provide a decision making process for the efficient allocation of scarce resources.

General purpose funding

To collect revenue to allow for the provision of services.

Law, order, public safety

To provide services to help ensure safer and an environmentally conscious community.

Health

To provide an operational framework for environmental and community health.

Education and welfare

To provide services to children and youth.

Housing

To provide and maintain staff housing.

Community amenities

To provide services required by the community.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Transport

To provide safe, effective and efficient transport services to the community.

Economic services

To help promote the Shire and its economic well being.

Other property and services

To monitor and control council's overheads operating accounts.

ACTIVITIES

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

Rates, general purpose government grants and interest revenue.

Supervision and enforcement of various laws relating to aspects of public safety including emergency services.

Inspection of food outlets and their control, and a waste pick-up service in Warburton.

Nil.

Provision and maintenance of staff housing.

Rubbish collection services, litter control; Warburton.

Maintenance of public halls, civic centres, Warburton recreation centre and operation of recreation services in Warburton. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.

Construction and maintenance of roads, streets, footpaths, depot and traffic control. Cleaning of streets and maintenance of street trees.

Tourism and area promotion and building control.

Private works operation, plant repairs, operation costs and administrative costs.

SHIRE OF NGAANYATJARRAKU  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2023

2. RATES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2022/23 Budgeted rate revenue	2022/23 Budgeted interim rates	2022/23 Budgeted back rates	2022/23 Budgeted total revenue	2021/22 Actual total revenue	2021/22 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) Differential general rates or general rates										
Unimproved valuations	Unimproved valuations	0.21000	23	1,128,395	236,963	150	0	237,113	226,564	188,502
<b>Sub-Total</b>			23	1,128,395	236,963	150	0	237,113	226,564	188,502
		<b>Minimum</b>								
<b>Minimum payment</b>		\$								
Unimproved valuations	Unimproved valuations	245	4	3,775	980			980	980	980
<b>Sub-Total</b>			4	3,775	980	0	0	980	980	980
			27	1,132,170	237,943	150	0	238,093	227,544	189,482
<b>Total amount raised from general rates</b>								238,093	227,544	189,482
<b>Total rates</b>								238,093	227,544	189,482

All land (other than exempt land) in the Shire of Ngaanyatjarraku is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Ngaanyatjarraku.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

2. RATES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
<b>Option one</b>				
Single full payment	11/10/2022	0	0.0%	7.0%
<b>Option two</b>				
First instalment	11/10/2022	0	0.0%	7.0%
Second instalment	13/12/2022	0	0.0%	7.0%
<b>Option three</b>				
First instalment	11/10/2022	0	0.0%	7.0%
Second instalment	13/12/2022	0	0.0%	7.0%
Third instalment	14/02/2023	0	0.0%	7.0%
Fourth instalment	18/04/2023	0	0.0%	7.0%

	2022/23 Budget revenue	2021/22 Actual revenue	2021/22 Budget revenue
	\$	\$	\$
Unpaid rates and service charge interest earned	150	901	0
	150	901	0

(c) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30th June 2023.

(d) Service Charges

The Shire did not raise service charges for the year ended 30th June 2023.

(e) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2023.

**SHIRE OF NGAANYATJARRAKU**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**3. NET CURRENT ASSETS**

**(a) Composition of estimated net current assets**

**Current assets**

Cash and cash equivalents - unrestricted  
Cash and cash equivalents - restricted  
Receivables  
Inventories

**Less: current liabilities**

Trade and other payables  
Contract liabilities  
Employee provisions  
Other provisions

**Net current assets**

**Less: Total adjustments to net current assets**

**Net current assets used in the Rate Setting Statement**

Note	2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022
	\$	\$	\$
4	210,868	4,752,446	2,045,973
4	6,892,215	6,535,231	4,963,791
	319,112	614,112	5,049
	57,029	57,029	50,497
	7,479,224	11,958,818	7,065,310
	(389,112)	(370,612)	(542,445)
	0	(952,376)	(1,404,848)
	(197,897)	(197,897)	(144,059)
	(5,639)	(5,639)	(10,167)
	(592,648)	(1,526,524)	(2,101,519)
	6,886,576	10,432,294	4,963,791
3.(c)	(6,886,576)	(5,577,216)	(4,963,791)
	0	4,855,078	0

**EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)**

**Items excluded from calculation of budgeted deficiency**

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

**Adjustments to operating activities**

Less: Profit on asset disposals  
Add: Depreciation on assets

**Non cash amounts excluded from operating activities**

Note	2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022
	\$	\$	\$
5(b)	(5,000)	(33,453)	(15,000)
6	1,844,685	1,664,426	1,794,452
	1,839,685	1,630,973	1,779,452

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

**Adjustments to net current assets**

Less: Cash - restricted reserves

**Total adjustments to net current assets**

8	(6,886,576)	(5,577,216)	(4,963,791)
	(6,886,576)	(5,577,216)	(4,963,791)

3 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Ngaanyatjarraku becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Ngaanyatjarraku contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Ngaanyatjarraku contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.



#### 4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
Cash at bank and on hand		1,032,433	5,217,027	7,009,764
Term deposits		6,070,650	6,070,650	0
<b>Total cash and cash equivalents</b>		<b>7,103,083</b>	<b>11,287,677</b>	<b>7,009,764</b>
Held as				
- Unrestricted cash and cash equivalents	3(a)	210,868	4,752,446	2,045,973
- Restricted cash and cash equivalents	3(a)	6,892,215	6,535,231	4,963,791
		<b>7,103,083</b>	<b>11,287,677</b>	<b>7,009,764</b>
<b>Restrictions</b>				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		6,892,215	6,535,231	4,963,791
		<b>6,892,215</b>	<b>6,535,231</b>	<b>4,963,791</b>
The restricted assets are a result of the following specific purposes to which the assets may be used:				
Financially backed reserves	8	6,886,576	5,577,216	4,963,791
Contract liabilities		0	952,376	0
Other provisions		5,639	5,639	0
		<b>6,892,215</b>	<b>6,535,231</b>	<b>4,963,791</b>
<b>Reconciliation of net cash provided by operating activities to net result</b>				
<b>Net result</b>		<b>884,166</b>	<b>6,441,416</b>	<b>1,209,216</b>
Depreciation	6	1,844,685	1,664,426	1,794,452
(Profit)/loss on sale of asset	5(b)	(5,000)	(33,453)	(15,000)
Share of profit or (loss) of associates accounted for using the equity method		0	0	0
(Increase)/decrease in receivables		295,000	(559,200)	0
Increase/(decrease) in payables		18,500	(81,882)	0
Increase/(decrease) in contract liabilities		(952,376)	(551,877)	0
Non-operating grants, subsidies and contributions		(3,684,173)	(4,066,023)	(4,395,093)
<b>Net cash from operating activities</b>		<b>(1,599,198)</b>	<b>2,813,407</b>	<b>(1,406,425)</b>

#### SIGNIFICANT ACCOUNTING POLICES

##### CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

##### FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

5. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Reporting program

	Governance	Housing	Community amenities	Recreation and culture	Transport	2022/23 Budget total	2021/22 Actual total	2021/22 Budget total
Asset class	\$	\$	\$	\$	\$	\$	\$	\$
<i>Property, Plant and Equipment</i>								
Buildings - specialised	0	950,000	0	0	0	950,000	80,594	290,000
Furniture and equipment	25,000	0	0	0	0	25,000	63,623	55,000
Plant and equipment	0	0	49,000	50,000	149,000	248,000	103,843	284,000
	25,000	950,000	49,000	50,000	149,000	1,223,000	248,060	629,000
<i>Infrastructure</i>								
Infrastructure - roads	0	0	0	0	4,781,569	4,781,569	5,440,346	5,479,802
Infrastructure - recreation	0	0	0	0	0	0	1,881	5,000
Infrastructure - other	0	0	0	0	300,000	300,000	0	0
	0	0	0	0	5,081,569	5,081,569	5,442,227	5,484,802
Total acquisitions	25,000	950,000	49,000	50,000	5,230,569	6,304,569	5,690,287	6,113,802

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

5. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2022/23 Budget Net Book Value	2022/23 Budget Sale Proceeds	2022/23 Budget Profit	2022/23 Budget Loss	2021/22 Actual Net Book Value	2021/22 Actual Sale Proceeds	2021/22 Actual Profit	2021/22 Actual Loss	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Transport	30,000	35,000	5,000	0	5,183	38,636	33,453	0	60,000	75,000	15,000	0
	30,000	35,000	5,000	0	5,183	38,636	33,453	0	60,000	75,000	15,000	0
By Class												
<u>Property, Plant and Equipment</u>												
Plant and equipment	30,000	35,000	5,000	0	5,183	38,636	33,453	0	60,000	75,000	15,000	0
	30,000	35,000	5,000	0	5,183	38,636	33,453	0	60,000	75,000	15,000	0

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Staff housing program
- Plant replacement program

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

6. ASSET DEPRECIATION

By Program

Governance
Law, order, public safety
Health
Education and welfare
Housing
Community amenities
Recreation and culture
Transport

By Class

Buildings - non-specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - recreation
Infrastructure - other

2022/23 Budget	2021/22 Actual	2021/22 Budget
\$	\$	\$
40,115	39,331	47,812
1,831	1,671	1,831
16,396	14,966	16,395
25,629	23,394	25,751
92,109	84,078	92,109
32,457	25,676	24,577
49,596	45,273	49,417
1,586,552	1,430,037	1,536,560
1,844,685	1,664,426	1,794,452
153,275	139,910	153,111
7,258	6,625	10,446
115,179	98,711	101,562
1,555,935	1,407,279	1,516,312
2,773	2,531	2,756
10,265	9,370	10,265
1,844,685	1,664,426	1,794,452

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Infrastructure - roads	20 to 80 years
Infrastructure - recreation	20 years
Infrastructure - other	80 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

The Shire has not budgeted to have any borrowings for the year ended 30th June 2023 and did not have or budget to have any borrowings for the year ended 30th June 2022

(b) New borrowings - 2022/23

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2023

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2022 nor is it expected to have unspent borrowing funds as at 30th June 2023.

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance	2021/22 Actual Opening Balance	2021/22 Actual Transfer to	2021/22 Actual Transfer (from)	2021/22 Actual Closing Balance	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Employee entitlement reserve	312,479	0	0	312,479	311,532	947	0	312,479	311,531	0	0	311,531
(b) Asset replacement, acquisition and development reserve	4,546,270	1,309,360	0	5,855,630	4,093,527	452,743	0	4,546,270	4,093,527	101,656	0	4,195,183
(c) Cultural centre reserve	182,448	0	0	182,448	122,077	60,371	0	182,448	122,077	0	0	122,077
(d) Strategic reserve	536,019	0	0	536,019	335,000	201,019	0	536,019	335,000	0	0	335,000
	5,577,216	1,309,360	0	6,886,576	4,862,136	715,080	0	5,577,216	4,862,135	101,656	0	4,963,791

(b) Financially Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Employee entitlement reserve	Ongoing	To provide for the payment of employee entitlements.
(b) Asset replacement, acquisition and development reserve	Ongoing	To provide and replace the necessary equipment, furniture, plant, buildings and infrastructure comprising of roads, drains, footpaths and recreational reserves.
(c) Cultural centre reserve	Ongoing	To provide for the successful operation of the Cultural Centre as provided in clause 8.21 of the management deed between the Shire of Ngaanyatjarraku, Warburton Community Incorporated and the Ngaanyatjarra Council (Aboriginal Corporation), transfers to the reserve representing surplus funds from the day to day operations of the Cultural Centre after deducting costs incurred by the Shire.
(d) Strategic reserve	Ongoing	To provide for the reduction of financial risk of unanticipated events in the occurrence of a natural disaster. To provide for strategic actions in support of identified activities that cannot be funded in the one budget period. To provide for the capacity to take-up unanticipated strategic opportunities.

**SHIRE OF NGAANYATJARRAKU**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**9. REVENUE RECOGNITION**

**SIGNIFICANT ACCOUNTING POLICIES**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works

## 10. PROGRAM INFORMATION

Income and expenses	2022/23 Budget	2021/22 Actual	2021/22 Budget
<b>Income excluding grants, subsidies and contributions</b>	\$	\$	\$
Governance	750	293,832	2,250
General purpose funding	456,838	250,703	214,632
Law, order, public safety	440	440	426
Health	270	0	320
Education and welfare	102,000	112,400	102,000
Housing	150,000	232,282	140,000
Community amenities	31,520	31,728	29,720
Recreation and culture	228,000	261,621	185,000
Transport	5,000	66,272	15,000
Economic services	3,450	3,530	1,000
	978,268	1,252,808	690,348
<b>Operating grants, subsidies and contributions</b>			
Governance	2,000	2,198	2,000
General purpose funding	1,343,932	3,711,572	1,493,336
Community amenities	0	99,405	99,405
Recreation and culture	59,957	63,926	0
Transport	2,447,656	2,733,788	2,552,294
	3,853,545	6,610,889	4,147,035
<b>Non-operating grants, subsidies and contributions</b>			
Transport	3,684,173	4,066,023	4,395,093
	3,684,173	4,066,023	4,395,093
<b>Total Income</b>	8,515,986	11,929,720	9,232,476
<b>Expenses</b>			
Governance	(136,719)	(113,175)	(181,229)
General purpose funding	(150)	(8)	0
Law, order, public safety	(29,311)	(8,376)	(41,975)
Health	(153,842)	(200,980)	(220,831)
Education and welfare	(66,307)	(44,901)	(61,278)
Housing	(511,136)	(248,268)	(459,641)
Community amenities	(442,625)	(221,390)	(526,099)
Recreation and culture	(762,712)	(483,213)	(747,825)
Transport	(5,363,147)	(4,003,638)	(5,470,927)
Economic services	(165,871)	(162,368)	(313,455)
Other property and services	0	(1,987)	0
<b>Total expenses</b>	(7,631,820)	(5,488,304)	(8,023,260)
<b>Net result for the period</b>	884,166	6,441,416	1,209,216



## 11. OTHER INFORMATION

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
<b>The net result includes as revenues</b>			
<b>(a) Interest earnings</b>			
Investments			
- Reserve funds	158,405	14,790	15,000
- Other funds	60,190	7,467	10,150
Other interest revenue (refer to Note 2(b))	150	901	0
	218,745	23,158	25,150
<b>(b) Other revenue</b>			
Reimbursements and recoveries	940	326,092	27,426
	940	326,092	27,426
<b>The net result includes as expenses</b>			
<b>(c) Auditors remuneration</b>			
Audit services	24,100	25,500	38,000
Other services	7,900	0	0
	32,000	25,500	38,000
<b>(d) Interest expenses (finance costs)</b>			
Other	0	0	1,500
	0	0	1,500

## 12. ELECTED MEMBERS REMUNERATION

### Elected member 1

President's allowance	6,000	6,000	6,000
Meeting attendance fees	7,120	6,340	5,350
Travel and accommodation expenses	1,000	0	375

### Elected member 2

Deputy President's allowance	1,500	1,125	1,500
Meeting attendance fees	3,480	1,650	2,970
Travel and accommodation expenses	500	0	375

### Elected member 3

Deputy President's allowance	0	375	0
Meeting attendance fees	3,480	2,180	2,970
Travel and accommodation expenses	500	0	375

### Elected member 4

Meeting attendance fees	3,480	3,500	2,970
Travel and accommodation expenses	500	0	375

### Elected member 5

Meeting attendance fees	3,480	3,170	2,970
Travel and accommodation expenses	500	0	375

### Elected member 6

Meeting attendance fees	3,480	3,500	2,970
Travel and accommodation expenses	500	0	375

### Elected member 7

Meeting attendance fees	3,480	3,080	2,970
Travel and accommodation expenses	500	0	375

### Elected member 8

Meeting attendance fees	0	880	2,970
Travel and accommodation expenses	0	0	375

### Elected member 9

Travel and accommodation expenses	0	807	0
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### Total Elected Member Remuneration

President's allowance	6,000	6,000	6,000
Deputy President's allowance	1,500	1,500	1,500
Meeting attendance fees	28,000	24,300	26,140
Travel and accommodation expenses	4,000	807	3,000

2022/23 Budget	2021/22 Actual	2021/22 Budget
\$	\$	\$
6,000	6,000	6,000
7,120	6,340	5,350
1,000	0	375
14,120	12,340	11,725
1,500	1,125	1,500
3,480	1,650	2,970
500	0	375
5,480	2,775	4,845
0	375	0
3,480	2,180	2,970
500	0	375
3,980	2,555	3,345
3,480	3,500	2,970
500	0	375
3,980	3,500	3,345
3,480	3,170	2,970
500	0	375
3,980	3,170	3,345
3,480	3,500	2,970
500	0	375
3,980	3,500	3,345
3,480	3,080	2,970
500	0	375
3,980	3,080	3,345
0	880	2,970
0	0	375
0	880	3,345
0	807	0
0	807	0
39,500	32,607	36,640
6,000	6,000	6,000
1,500	1,500	1,500
28,000	24,300	26,140
4,000	807	3,000
39,500	32,607	36,640

## 13. FEES AND CHARGES

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
<b>By Program:</b>			
Governance	250	1,000	250
Health	270	0	320
Education and welfare	102,000	112,400	102,000
Housing	150,000	232,282	140,000
Community amenities	31,520	31,728	29,720
Recreation and culture	228,000	261,621	160,000
Economic services	3,450	3,530	1,000
	515,490	642,561	433,290

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

**SHIRE OF NGAANYATJARRAKU**  
**SCHEDULE OF FEES AND CHARGES 2022/23**

	A/c Number	2021/22 (GST excl) \$	GST	Fees Inclusive of GST	2022/23 (GST excl) \$	GST	Fees Inclusive of GST
<b><u>Photocopying (per copy)</u></b>							
- A4 (Shire supplied paper)	42392	\$0.18	\$0.02	\$0.20	\$0.18	\$0.02	\$0.20
- A4 (customer supplied paper)	42392	\$0.09	\$0.01	\$0.10	\$0.09	\$0.01	\$0.10
- A3 (Shire supplied paper)	42392	\$0.27	\$0.03	\$0.30	\$0.27	\$0.03	\$0.30
- A3 (customer supplied paper)	42392	\$0.14	\$0.01	\$0.15	\$0.14	\$0.01	\$0.15
<b><u>Laminating (per page)</u></b>							
- A4	42392	\$0.91	\$0.09	\$1.00	\$0.91	\$0.09	\$1.00
- A3	42392	\$1.82	\$0.18	\$2.00	\$1.82	\$0.18	\$2.00
<b><u>Facsimile transmission (per page)</u></b>							
- Outgoing	42392	\$0.91	\$0.09	\$1.00	\$0.91	\$0.09	\$1.00
- Incoming	42392	\$0.45	\$0.05	\$0.50	\$0.45	\$0.05	\$0.50
<b><u>Meeting Room Hire</u></b>							
Meeting Room Hire (per hour - up to 3 hours)	116329	\$60.00	\$6.00	\$66.00	\$60.00	\$6.00	\$66.00
Meeting Room Hire (per day)	116329	\$250.00	\$25.00	\$275.00	\$250.00	\$25.00	\$275.00
Cleaning charges (per hour – min 1 hour)	116329	\$75.00	\$7.50	\$82.50	\$75.00	\$7.50	\$82.50
Meeting room hire (2 days or more hire)	116329	Days x rate		Days x rate	(Number of days hire x daily rate)		
<b><u>Rates</u></b>							
General Minimum rate	30197	\$245.00	Free	\$245.00	\$245.00	Free	\$245.00
General Rate - Unimproved Value	30197	\$0.21	Free	\$0.21	\$0.21	Free	\$0.21
<b><u>Rubbish Charges – All applicable communities</u></b>							
Rubbish removal/site maintenance - Household	101410	\$348.00	Free	\$348.00	\$348.00	Free	\$348.00
Rubbish removal/site maintenance - Commercial	101410	\$1,320.00	Free	\$1,320.00	\$1,320.00	Free	\$1,320.00
<b><u>Sport and Recreation</u></b>							
Sport and Recreation Officer – per hour	113505	\$34.00	10%	\$37.40	\$55.00	10%	\$60.50
Mileage – per game	113505	\$30.00	10%	\$33.00	0.75c ATO rate per k/m	10%	0.825
<b><u>Sale of local Indigenous Artwork / Artefacts</u></b>							
Mark-up on purchase price - local	116319	33%	10%	46.3%	33%	10%	46.3%
Mark-up on purchase price – other galleries	116319	0%	10%	10%	0%	10%	10%
Commission on artwork / artefacts	116326	0%	10%	10%	0%	10%	10%
		Small \$248.73 Medium 367.70 Large \$713.820		Small \$273.60 Medium 404.47 Large \$785.20	Small \$256.18 Medium 378.73 Large \$735.23		Small \$281.80 Medium 416.60 Large \$808.75
<b><u>Rental – Office / Housing</u></b>							
Warburton Community Resource Centre - as per rental agreement	111036	\$713.820	10%	\$785.20	\$735.23	10%	\$808.75
Duplex Unit (or as per existing contract)	42605	\$421.36	10%	\$463.50	\$434.00	10%	\$477.41
House (or as per existing contract)	42605	\$566.50	10%	\$623.15	\$583.50	10%	\$641.84

	A/c Number	2021/22 (GST excl) \$	GST	Fees Inclusive of GST	2022/23 (GST excl) \$	GST	Fees Inclusive of GST
<b>Building &amp; Regulatory Services</b>							
<b>Building Permit Application Fees:</b>							
<b>Uncertified Residential</b> - 0.32% of estimated value of construction (incl. GST) minimum \$97.70	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>Certified Residential</b> - 0.19% of estimated value of construction (incl. GST) minimum \$97.70	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>Commercial / Industrial</b> - 0.09% of estimated value of construction (incl. GST) minimum \$97.70	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>BCITF Levy</b> - 0.2% of estimated value of construction (incl. GST) – [*only applies to estimated values over \$20,000] minimum of \$200	133489	Minimum \$200	GST Free	Minimum \$200	Minimum \$200	GST Free	Minimum \$200
<b>Building Services Levy</b> - \$61.65 for works values below \$45,000 and 0.137% for works valued over \$45,000 (building or demolition)	133400	Minimum \$61.65	GST Free	Minimum \$61.65	Minimum \$61.65	GST Free	Minimum \$61.65
<b>Demolition Permit</b> (for a Class 1 or Class 10 building or incidental structure)	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>Application to extend the time during which a building or demolition permit has effect</b>	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>Application for Occupancy Permits, Building Approval Certificates:</b>							
<b>Occupancy Permit for a completed building</b>	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$97.70
<b>Temporary Occupancy Permit for an incomplete building</b>	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$97.70
<b>Replacement of an Occupancy Permit for permanent change of the building's use or classification</b>	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$97.70
<b>Occupancy Permit for unauthorised work</b> – 0.18% of estimated value of construction	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>Building Approval Certificate for unauthorised work</b> – 0.38% of estimated value of construction	133410	Minimum \$97.70	GST Free	Minimum \$97.70	Minimum \$97.70	GST Free	Minimum \$97.70
<b>Occupancy Permit for an existing building</b>	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$97.70
<b>Building Approval Certificate for an existing building where unauthorised work has not been done</b>	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$97.70
<b>Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect</b>	133410	\$97.70	GST Free	\$97.70	\$97.70	GST Free	\$97.70
<b>Application to inspect and obtain a copy of building records</b>	133410	\$96.00 each	GST Free	\$96.00 each	\$100 each	GST Free	\$100 each
<b>Application to install battery smoke detectors, dwellings (from 1 October 2018)</b>	133410				\$179.40 per dwelling	GST Free	\$179.40 per dwelling
<b>General inspections</b>	133410	\$118.00 per hour	GST Free	\$118.00 per hour	\$120 per hour	GST Free	\$120 per hour
<b>Fees for construction or installation of an apparatus for the treatment of sewerage:</b>							
Local Government Septic Tank Application fee	103450	\$118.00	GST Free	\$118.00	\$118.00	GST Free	\$118.00
Department of Health Fee - DoH Application referral Only	103450	\$61.00	GST Free	\$61.00	\$66.00	GST Free	\$66.00
Local Government Report	103450	\$110.00	GST Free	\$110.00	\$118.00	GST Free	\$118.00
<b>Food Act Fees (Section 140) – pro rata on proclamation</b>							
Registration/Notification under Food Act 2008	74380	\$50.00	GST Free	\$50.00	\$60.00	GST Free	\$60.00
<b>Caravan Park licence/registration fee</b> \$6 per bay, \$200 minimum	74381	\$200.00	GST Free	\$200.00	Minimum \$200.00	GST Free	Minimum \$200.00

Payment Listing July (22/23)					
Chq/EFT	Date	Name	Description	Invoice / Debit	Payment
EFT4308	12/07/2022	NATS	200 X DURAFLEX GUIDE POSTS (4.0MM) R/W MRWA APPROVED INCLUDING PACKAGING & FREIGHT		6,921.45
P45267SN	27/06/2022	NATS	200 X DURAFLEX GUIDE POSTS (4.0MM) R/W , MRWA APPROVED INCLUDING PACKAGING & FREIGHT	4,143.70	
P45268SN	27/06/2022	NATS	10 BUNDLES WARATAH FENCE DROPPERS 1070MM STEEL GALVNISED, PACKAGING AND FREIGHT INCLUDED	1,859.00	
P45417SN	30/06/2022	NATS	Stihl MS211 Chainsaw + freight to Warburton	599.83	
P45423SN	30/06/2022	NATS	2 rolls of line trimmer chord delivered to Warburton	161.92	
P45433SN	30/06/2022	NATS	Freight on Shire Winc order NATS to Warburton	80.00	
59040	30/06/2022	NATS	Freight on 2 boxes Warburton Roadhouse to Focus Networks in Perth	77.00	
EFT4309	12/07/2022	LANDGATE	Valuation Roll Rural UV General revaluation 2021/22		164.20
375532	07/06/2022	LANDGATE	Valuation Roll Rural UV General revaluation 2021/22	164.20	
EFT4310	12/07/2022	WARBURTON ROADHOUSE	Warburton Roadhouse account for June 2022		7,934.83
JUNE 2022	01/06/2022	WARBURTON ROADHOUSE	Supplies for Shire meeting room, Diesel for W/E Prado 1HLA156, Diesel for O/C Isuzu 1HMJ403, Battery and terminals for Shire Navara 1EKV323, Diesel for Shire Navara 1EKV323, Batteries for Shire rubbish truck 1GDT303, Diesel for Shire rubbish truck 1GDT303, Diesel for W/E Landcruiser 1EYW816, Diesel for S&R Troop Carrier 1GJT224, Fuel for lawnmower/line trimmer, Diesel for CEO/DGC Landcruiser 1HED882, Accommodation and meals for Focus Networks staff installation of security cameras at Shire office	7,934.83	
EFT4311	12/07/2022	MILY (WARBURTON) STORE	S&R lunch program		233.29
2007882	15/06/2022	MILY (WARBURTON) STORE	Box of UHT Milk	31.00	
1013944	16/06/2022	MILY (WARBURTON) STORE	General household goods as selected by Cary Green	50.00	
1013968	16/06/2022	MILY (WARBURTON) STORE	lunch put on for youth, lunch put on for youth	81.29	
1014238	17/06/2022	MILY (WARBURTON) STORE	Cleaning items for commercial cleaner as selected	71.00	
EFT4312	12/07/2022	WANARN STORE	60L Diesel fuel for WE Prado 1HLA156		174.00
102360291	09/06/2022	WANARN STORE	60L Diesel fuel for WE Prado 1HLA156	174.00	
EFT4313	12/07/2022	NGAANYATJARRA COUNCIL (ABORIGINAL	Fit windscreen to Shire rubbish truck 1GDT303 21 June 2022		500.00
18906	30/06/2022	NGAANYATJARRA COUNCIL (ABORIGINAL CORPORATION)	Repair windscreen on Shire Rubbish Truck 1GDT303	500.00	
EFT4314	12/07/2022	MCLEODS	Creation of 3 master lease documents for all Shire properties with NCAC		8,834.93
125079	30/06/2022	MCLEODS	Legal Expenses for Waste issue as per Council Resolution 10.3 23 Feb 2022	2,316.97	
125080	30/06/2022	MCLEODS	Creation of 3 master lease documents for all Shire properties with NCAC.	6,517.96	
EFT4315	12/07/2022	AUSTRALIA POST	Postage charges for June 2022		56.75
1011661679	03/07/2022	AUSTRALIA POST	Postage charges for June 2022	56.75	
EFT4316	12/07/2022	Market Creations Agency	Media/Public relations services June 2022		231.00
INV9112	30/06/2022	Market Creations Agency	5hrs / mth for 12 mths @ \$660/mth	231.00	
EFT4317	12/07/2022	NGAANYATJARRA Services (ELEC a/c)	Electricity account for May June 2022		4,643.75
202207/11714	04/07/2022	NGAANYATJARRA Services (ELEC a/c)	Electricity account for May June 2022	4,643.75	
EFT4318	12/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road		151,578.71
1907	30/06/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road	151,578.71	
EFT4319	12/07/2022	STAPLES AUSTRALIA (WINC)	Cleaning materials for commercial cleaner		236.42
9039577896	21/06/2022	STAPLES AUSTRALIA (WINC)	Cleaning materials for commercial cleaner	184.68	
9039585790	22/06/2022	STAPLES AUSTRALIA (WINC)	Cleaning materials for commercial cleaner	4.15	
9039588782	22/06/2022	STAPLES AUSTRALIA (WINC)	Cleaning materials for commercial cleaner	43.88	
9039594477	22/06/2022	STAPLES AUSTRALIA (WINC)	Cleaning materials for commercial cleaner	3.71	
EFT4320	12/07/2022	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payments 182391 182397		709.05
182391182397	01/06/2022	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payments 182391 182397	709.05	

EFT4321	12/07/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repairs & Maintenance	Repairs at the CRC Lot 167 Warburton 22 June 2022		4,206.57
31470	07/07/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repairs & Maintenance	Replace 1 x Whirlybird at 104, Unit A (LHS) Warburton.	742.67	
31464	07/07/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repairs & Maintenance	Following works at 167 Warburton:; Unit 4, Supply and install 1 x new smoke alarm, Supply and install 1 x new security screen door lock, Supply and install 1 x new mixer tap to wash basin, Unit 7, Supply and install 1 x new smoke alarm, Unit 8, Supply and install 1 x new mixer tap to sink in kitchen, Supply and install 1 x new mixer tap to wash basin, Supply and install 1 x new exhaust fan to toilet, Unit 12, Supply and install 1 x new external security screen, Unit 13, Supply and install 1 x new external security screen, Supply and install 1 x new deadlock to solid core door, Supply and install 1 x new cistern to toilet, Assess and repair 1 x Daikin AC remote	1,113.04	
31463	07/07/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repairs & Maintenance	Following works at 167 Warburton:; Unit 4, Supply and install 1 x new smoke alarm, Supply and install 1 x new security screen door lock, Supply and install 1 x new mixer tap to wash basin, Unit 7, Supply and install 1 x new smoke alarm, Unit 8, Supply and install 1 x new mixer tap to sink in kitchen, Supply and install 1 x new mixer tap to wash basin, Supply and install 1 x new exhaust fan to toilet, Unit 12, Supply and install 1 x new external security screen, Unit 13, Supply and install 1 x new external security screen, Supply and install 1 x new deadlock to solid core door, Supply and install 1 x new cistern to toilet, Assess and repair 1 x Daikin AC remote	1,049.76	
31461	07/07/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repairs & Maintenance	Unblock toilet at Lot 154 Warburton	330.00	
31502	12/07/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM Repairs & Maintenance	Install 1 x passage set and replace 1 x whirlybird at 104, Unit B (RHS) Warburton.	971.10	
EFT4322	12/07/2022	MOORE AUSTRALIA (WA) Pty Ltd	Progressive billing for SRP services 30 June 2022		8,415.00
425058	29/06/2022	MOORE AUSTRALIA (WA) Pty Ltd	Completion of FBT return for 2022	2,915.00	
425123	30/06/2022	MOORE AUSTRALIA (WA) Pty Ltd	Progressive billing for SRP services 30 June 2022	5,500.00	
EFT4323	12/07/2022	LAVERTON SUPPLIES MOTORS	Diesel for CEO Landcruiser 1HED882		171.10
1140770	13/06/2022	LAVERTON SUPPLIES MOTORS	Fuel May / June, CEO cruiser 1HED882	171.10	
EFT4324	01/07/2022	WESTPAC BANK	Bank fees for June 2022		105.00
BF010722	01/07/2022	WESTPAC BANK	Bank fees for June 2022	71.50	
TF010722	01/07/2022	WESTPAC BANK	Transaction fee June 2022	33.50	
EFT4325	14/07/2022	Environmental Health Australia	Subscription to I'M ALERT Food safety program 1 July 2022 30 June 2023		330.00
4564	08/07/2022	Environmental Health Australia	Subscription to I'M ALERT Food safety program, 1 July 2022 30 June 2023	330.00	
EFT4326	14/07/2022	NATS	Freight on WINC order		44.00
P45603SN	08/07/2022	NATS	Freight on WINC order	22.00	
P45602N	08/07/2022	NATS	Freight on Modem for Lot 154 NATS to Warburton	22.00	
EFT4327	14/07/2022	WARBURTON COMMUNITY INC	Purchase of glass platters for resale in Shire Warta Shop		650.00
6991	06/07/2022	WARBURTON COMMUNITY INC	Purchase of glass platters for resale	650.00	
EFT4328	14/07/2022	MILY (WARBURTON) STORE	Supplies for S&R lunch program		146.42
50774	01/07/2022	MILY (WARBURTON) STORE	2 x box full cream uht milk, 1 x bag raw sugar	65.30	
1016170	01/07/2022	MILY (WARBURTON) STORE	Supplies for School Holiday Program	12.02	
2009816	05/07/2022	MILY (WARBURTON) STORE	Supplies for school holiday lunch program	69.10	
EFT4329	14/07/2022	Easifleet Management	Novated lease for DGC		955.85
160704	04/07/2022	Easifleet Management	Novated lease for DGC, Novated lease for DGC	955.85	
EFT4330	14/07/2022	Focus Networks	Agreement for MFS, MRS, HAV, MFA, MCS, EPS, HWM and O365 July 2022		4,956.71
MPSD12610	07/07/2022	Focus Networks	Agreement monthly MPS devices	2,234.10	
SAAS12634	08/07/2022	Focus Networks	Agreement for MFS, MRS, HAV, MFA, MCS, EPS, HWM and O365 July 2022	2,722.61	
EFT4331	14/07/2022	Bob Waddell & Associates Pty Ltd	Rates services EOY and schedule M2021/6		1,155.00
2879	10/07/2022	Bob Waddell & Associates Pty Ltd	Rates services to assist with schedules and EOFY as per email quote 12.05.2022	742.50	
2857	11/07/2022	Bob Waddell & Associates Pty Ltd	discussion re own source expenditure and setup for overheads program 14	412.50	
EFT4332	14/07/2022	Local Government Professionals Australia WA	Annual Bronze membership 202223		550.00
27391	01/07/2022	Local Government Professionals Australia WA	Annual Bronze membership 202223	550.00	
EFT4333	14/07/2022	DESERT INN HOTEL	Accommodation and meal for W/E 8 July 2022		168.00
5661	11/07/2022	DESERT INN HOTEL	ACCOMMODATION AND MEAL FOR WORKS OFFICER FRIDAY 8 JULY AND TUESDAY 19 JULY	168.00	
EFT4334	14/07/2022	AUSTRALIAN COMMUNICATIONS AUTHORITY	Radio rebroadcast license fee for Warburton and Blackstone		450.00
502956470	25/05/2022	AUSTRALIAN COMMUNICATIONS AUTHORITY	Radio rebroadcast license fee for Warburton and Blackstone	450.00	
EFT4335	14/07/2022	AUSTRALIA'S GOLDEN OUTBACK	Australia's Golden Outback 202223 Membership silver level		185.00
INV003900	20/06/2022	AUSTRALIA'S GOLDEN OUTBACK	202223 Membership silver level	185.00	



EFT4336	14/07/2022	thinkproject Australia Pty Ltd	RAMM Transport Asset Annual Support and Maintenance Fee for the period 01 Jul 2022 to 30 Jun 2023		9,777.22
RSL18869	01/07/2022	thinkproject Australia Pty Ltd	RAMM Transport Asset Annual Support and Maintenance Fee for the period 01 Jul 2022 to 30 Jun 2023. Rental of the Pocket RAMM software for the period 01 Jul 2022 to 30 Jun 2023.	9,777.22	
EFT4337	14/07/2022	Comiskey's Contracting Pty Ltd	Hire of plant and equipment construction work on Tjurrrkarli Road		123,033.74
220701	04/07/2022	Comiskey's Contracting Pty Ltd	Hire of plant and equipment construction work on Tjurrrkarli Road	123,033.74	
EFT4338	14/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road		209,658.45
1912	06/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road	87,321.16	
1924	13/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of graders for the formation and improvement of the Wanarn Access Road	4,468.64	
1925	13/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road	51,512.60	
1926	13/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road	66,356.05	
EFT4339	20/07/2022	Focus Networks	Monthly MPS support excluded services		138.60
12523	30/05/2022	Focus Networks	Monthly MPS support excluded services	138.60	
EFT4340	20/07/2022	IT Vision User Group Inc	Annual subscription membership fee		770.00
00000795	18/07/2022	IT Vision User Group Inc	Annual subscription membership fee	770.00	
EFT4341	20/07/2022	NATS	TV cabinet for Lot 367 Warburton		122.00
P45643SN	15/07/2022	NATS	Freight on Shire Winc order NATS to Warburton	22.00	
P45639SN	15/07/2022	NATS	Sideboard as quoted KMart I/N: 42619840	100.00	
EFT4342	20/07/2022	MILY (WARBURTON) STORE	Supplies for Shire meeting room		31.00
1017982	14/07/2022	MILY (WARBURTON) STORE	1 box UHT milk	31.00	
EFT4343	20/07/2022	One Music Australia	Music for Councils Rural Subscription 1 July 2022 30 June 2023		350.00
261461	02/07/2022	One Music Australia	Music for Councils Rural Subscription 1 July 2022 30 June 2023	350.00	
EFT4344	20/07/2022	Samantha Richardson	Reimbursement for A/C Samantha Richardson		756.00
SR050722	05/07/2022	Samantha Richardson	Leave flight reimbursement per TRP anniversary date 5 July 2022	756.00	
EFT4345	20/07/2022	Vocus Pty Ltd	Shire internet charge July 2022		1,760.00
P883086	01/07/2022	Vocus Pty Ltd	Shire internet charge July 2022	1,760.00	
EFT4346	20/07/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Training LG Act Advanced 22 August 2022		578.00
I30933493	17/05/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Training LG Act Advanced 22 August 2022	578.00	
EFT4347	20/07/2022	GLOBETROTTER CORPORATE TRAVEL	Flights for W/E Perth to Laverton return 5 17 August 2022		880.94
930363	14/07/2022	GLOBETROTTER CORPORATE TRAVEL	FLIGHTS FOR WORKS OFFICER + Booking fee, FRIDAY 5 AUGUST PERTH TO LAVERTON, WEDNESDAY 17 AUGUST LAVERTON TO PERTH	880.94	
EFT4348	20/07/2022	LGIS	LGIS 2022/23 Insurance premium payment instalment 1		113,709.65
100148466	08/07/2022	LGIS	LGIS 2022/23 Insurance premium payment instalment 1	113,709.65	
EFT4349	20/07/2022	AUSTRALIAN TAXATION OFFICE	BAS return payment for May 2022		53,676.00
46786616525	21/06/2022	AUSTRALIAN TAXATION OFFICE	BAS return payment for May 2022	53,676.00	
EFT4350	26/07/2022	Andre Peter Frederick Kerp	Reimbursement for W/E		179.34
PK080722	08/07/2022	Andre Peter Frederick Kerp	Taxi fares for W/E 8 20 July 2022	179.34	
EFT4351	26/07/2022	Quinn Weatherhead	Reimbursement for S&R officer per TRP		343.67
QW200722	20/07/2022	Quinn Weatherhead	Reimbursement of flights per TRP	343.67	
EFT4352	26/07/2022	GTN Services	20k km service on CEO Landcruiser 1HED882		831.77
5975	24/07/2022	GTN Services	20k km service on CEO Landcruiser 1HED882	831.77	
EFT4353	26/07/2022	Joanne Blackman	Reimbursement of preemployment police clearance		50.64
JB060722	06/07/2022	Joanne Blackman	Reimbursement of preemployment police clearance, Credit card fee	50.64	
EFT4354	26/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road		152,442.74
1929	20/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road	111,913.14	
1934	20/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Warburton Bypass	33,826.64	
1935	20/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	6,702.96	
EFT4355	26/07/2022	DESERT INN HOTEL	Accommodation & meal 19 July 2022		168.00
5669	20/07/2022	DESERT INN HOTEL	ACCOMMODATION AND MEAL FOR PETER KERP FRIDAY 8 JULY AND TUESDAY 19 JULY	168.00	
EFT4356	26/07/2022	GLOBETROTTER CORPORATE TRAVEL	Flights for W/E 31 August and 9 September 2022		862.94
931708	19/07/2022	GLOBETROTTER CORPORATE TRAVEL	FLIGHTS FOR ANDRE PETER KERP, WEDNESDAY 31 AUGUST, PERTH TO LAVERTON, FRIDAY 9 SEPTEMBER, LAVERTON TO PERTH, PLUS BOOKING FEE	862.94	
EFT4357	26/07/2022	CITY OF LIGHTS VIDEO & MULTIMEDIA PRODUCTIONS	Creating register tables for Shire website		330.00
I_220701	13/07/2022	CITY OF LIGHTS VIDEO & MULTIMEDIA PRODUCTIONS	Website changes for registers	330.00	



EFT4358	26/07/2022	LGIS BROKING	Marine Cargo insurance renewal 30/6/2022 30/6/2023		519.75
62212631	30/06/2022	LGIS BROKING	Marine Cargo insurance renewal 30/6/2022 30/6/2023	519.75	
EFT4359	27/07/2022	DAMIAN MCLEAN	OCM fees July 27 2022		440.00
DM270722	27/07/2022	DAMIAN MCLEAN	OCM fees July 27 2022	440.00	
EFT4360	27/07/2022	Julie Porter	OCM fees July 27 2022		220.00
JP270722	27/07/2022	Julie Porter	OCM fees July 27 2022	220.00	
EFT4361	27/07/2022	LALLA WEST	OCM fees July 27 2022		220.00
LW270722	27/07/2022	LALLA WEST	OCM fees July 27 2022	220.00	
EFT4362	27/07/2022	PRESTON THOMAS	OCM fees July 27 2022		220.00
PT270722	27/07/2022	PRESTON THOMAS	OCM fees July 27 2022	220.00	
EFT4363	27/07/2022	JOYLENE FRAZER	OCM fees July 27 2022		220.00
JF270722	27/07/2022	JOYLENE FRAZER	OCM fees July 27 2022	220.00	
EFT4364	27/07/2022	ANDREW JONES	OCM fees July 27 2022		220.00
AJ270722	27/07/2022	ANDREW JONES	OCM fees July 27 2022	220.00	
EFT4365	27/07/2022	DEBRA FRAZER	OCM fees July 27 2022		220.00
DF270722	27/07/2022	DEBRA FRAZER	OCM fees July 27 2022	220.00	
EFT4366	29/07/2022	TJUKAYIRLA ROADHOUSE	Accommodation plus meals for W/O Tuesday 26 July 2022		554.00
1022641	26/07/2022	TJUKAYIRLA ROADHOUSE	Diesel for W/O Landcruiser 1EYW816	205.00	
1022680	26/07/2022	TJUKAYIRLA ROADHOUSE	Accommodation plus meals for W/O Works Officer Tuesday 26 July 2022	222.00	
1022682	27/07/2022	TJUKAYIRLA ROADHOUSE	Diesel for W/O Landcruiser 1EYW816	127.00	
EFT4367	29/07/2022	MILY (WARBURTON) STORE	2 boxes of UHT milk		62.00
1019405	25/07/2022	MILY (WARBURTON) STORE	2 boxes of UHT milk	62.00	
EFT4368	29/07/2022	Focus Networks	Destruction of 12 hard drives		902.00
INV9672G	27/07/2022	Focus Networks	New modem for Lot 154 Warburton	330.00	
INV9590G	27/07/2022	Focus Networks	Fill out paperwork to register interest in one single domain	110.00	
INV9669G	27/07/2022	Focus Networks	Destruction of 12 hard drives	462.00	
EFT4369	29/07/2022	Bob Waddell & Associates Pty Ltd	Rates services including MTV roll 2022/23 and modelling		495.00
2895	25/07/2022	Bob Waddell & Associates Pty Ltd	discussion re own source expenditure and setup for overheads program 14	82.50	
2905	25/07/2022	Bob Waddell & Associates Pty Ltd	Rates services to assist with schedules and EOFY as per email quote 12.05.2022	412.50	
EFT4370	29/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road		153,723.56
1936	27/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Great Central Road	100,119.90	
1937	27/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of graders for the formation and improvement of the Tjukurla Road	32,956.22	
1939	27/07/2022	BREAKAWAY C/ KEY FACTORS	Hire of plant and equipment for construction work on the Warburton Bypass	20,647.44	
EFT4371	29/07/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA membership and subscriptions 2022/23		18,821.29
SI000394	21/07/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Membership, Procurement Services, Tax Services, Employee Relations, Governance Services	18,821.29	
EFT4372	29/07/2022	CORE BUSINESS AUSTRALIA	Annual license fee for WHS monitor		19,712.91
INV1274 J960	30/06/2022	CORE BUSINESS AUSTRALIA	Annual License Fee year 2 2022/2023	9,639.30	
INV1275 J960	30/06/2022	CORE BUSINESS AUSTRALIA	Claim 6 WHS Monitor Licence and implementation	2,464.00	
INV1277 J1102	27/07/2022	CORE BUSINESS AUSTRALIA	Recruitment of General Manager Operations as per proposal, WALGA Schedule of Rates.	7,609.61	
PAY	06/07/2022	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	42,690.14	42,690.14
DD2337.1	06/07/2022	Aware Super	Payroll deductions		3,860.63
SUPER	06/07/2022	Aware Super	Superannuation contributions	3,436.02	
DEDUCTION	06/07/2022	Aware Super	Superannuation contributions	320.80	
DEDUCTION	06/07/2022	Aware Super	Superannuation contributions	103.81	
DD2337.2	06/07/2022	VISION SUPER	Superannuation contributions		899.57
SUPER	06/07/2022	VISION SUPER	Superannuation contributions	899.57	
DD2337.3	06/07/2022	HOST PLUS	Superannuation contributions		87.41
SUPER	06/07/2022	HOST PLUS	Superannuation contributions	87.41	
DD2337.4	06/07/2022	REST	Superannuation contributions		358.27
SUPER	06/07/2022	REST	Superannuation contributions	358.27	
DD2337.5	06/07/2022	MLC Superannuation	Superannuation contributions		304.55
SUPER	06/07/2022	MLC Superannuation	Superannuation contributions	304.55	
DD2337.6	06/07/2022	Local Government Super, NSW	Superannuation contributions		666.35
SUPER	06/07/2022	Local Government Super, NSW	Superannuation contributions	666.35	
DD2337.7	06/07/2022	CBUS SUPERANNUATION	Superannuation contributions		352.67
SUPER	06/07/2022	CBUS SUPERANNUATION	Superannuation contributions	352.67	
DD2337.8	06/07/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		198.54
SUPER	06/07/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	198.54	
DD2339.1	04/07/2022	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges June 2022		469.50
3320464	04/07/2022	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges June 2022	469.50	
DD2339.2	04/07/2022	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fee June 2022		55.14
CBA040722	04/07/2022	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fee June 2022	55.14	

DD2341.1	01/07/2022	WESTPAC BANK	Westpac withdrawal merchant fee		11.83
MF010722	01/07/2022	WESTPAC BANK	Westpac withdrawal merchant fee	11.83	
PAY	20/07/2022	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	46,287.46	46,287.46
DD2356.1	20/07/2022	Aware Super	Payroll deductions		4,188.91
SUPER	20/07/2022	Aware Super	Superannuation contributions	3,759.33	
DEDUCTION	20/07/2022	Aware Super	Superannuation contributions	320.80	
DEDUCTION	20/07/2022	Aware Super	Superannuation contributions	108.78	
DD2356.2	20/07/2022	VISION SUPER	Superannuation contributions		899.57
SUPER	20/07/2022	VISION SUPER	Superannuation contributions	899.57	
DD2356.3	20/07/2022	HOST PLUS	Superannuation contributions		19.30
SUPER	20/07/2022	HOST PLUS	Superannuation contributions	19.30	
DD2356.4	20/07/2022	REST	Superannuation contributions		328.64
SUPER	20/07/2022	REST	Superannuation contributions	328.64	
DD2356.5	20/07/2022	MLC Superannuation	Superannuation contributions		314.54
SUPER	20/07/2022	MLC Superannuation	Superannuation contributions	314.54	
DD2356.6	20/07/2022	Local Government Super, NSW	Superannuation contributions		700.33
SUPER	20/07/2022	Local Government Super, NSW	Superannuation contributions	700.33	
DD2356.7	20/07/2022	CBUS SUPERANNUATION	Superannuation contributions		362.84
SUPER	20/07/2022	CBUS SUPERANNUATION	Superannuation contributions	362.84	
DD2356.8	20/07/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		273.00
SUPER	20/07/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	273.00	
DD2357.1	13/07/2022	CEO Westpac Credit Card	CEO Westpac Mastercard payment June 2022		2,055.49
CEO130722	13/07/2022	CEO Westpac Credit Card	Accommodation for CEO Perth 27 May 2022 (inc Bond), Meal for CEO 27 May 2022, Meal for CEO 27 May 2022, Taxi for CEO 27 May 2022, Protective screen for CEO Mobile phone, Protective Case for CEO Mobile phone, Printer cartridges for CEO, Taxi for CEO 18 June 2022 ALGA conference Canberra, Taxi for CEO 18 June 2022 ALGA conference Canberra, Taxi for CEO 18 June 2022 ALGA conference Canberra, Accommodation for CEO 18 19 June 2022 ALGA conference Canberra, Yearly subscription for Adobe Acrobat CEO Notebook, Taxi for CEO 22 June 2022, Accommodation for CEO in Brisbane 24 July 2022, Accommodation for CEO in Brisbane 29 July 2022, Refund of bond accommodation in Perth 27 may 2022, Credit card fee June 2022	2,055.49	
DD2357.2	13/07/2022	DCEO Westpac Credit Card	DCEO Westpac Mastercard payment June 2022		10.00
DCEO130722	13/07/2022	DCEO Westpac Credit Card	Credit card fee	10.00	
DD2357.3	13/07/2022	DGC Westpac Credit Card	DGC Westpac Mastercard payment June 2022		1,245.02
DGC130722	13/07/2022	DGC Westpac Credit Card	Flights for DGC Perth to Laverton return 13 17 June 2022, Parking for DGC Perth 13 17 June 2022, Items for S&R program, Accommodation for DGC Perth 17 June 2022, Accommodation for DGC Perth 17 June 2022 refund bond, Accommodation for DGC Perth 17 June 2022 refund bond, Accommodation for DGC Perth 17 June 2022 adjustment, DGC Adobe Acrobat subscription July 2022, Credit card fee	1,245.02	
DD2357.4	13/07/2022	DIS Westpac Credit Card	DIS Westpac Mastercard payment June 2022		1,694.88
DIS130722	13/07/2022	DIS Westpac Credit Card	Flights for Food Auditor Perth to Laverton return 27 June + 1 July 2022, Flights for DIS Perth to Laverton return 27 June + 4 July 2022, Credit card fee	1,694.88	
DD2357.5	13/07/2022	FAC Westpac Credit Card	FAC Westpac Mastercard payment July 2022		558.00
FAC130722	13/07/2022	FAC Westpac Credit Card	Shire office internet charge June 2022, Business name renewal Shire information Centre, Internet charge for CEO/WE residence, Cable for car fridge, Credit card fee	558.00	
DD2360.1	31/07/2022	SHIRE OF NGAANYATJARRAKU	Shire fleet registration renewal for 2022/23		5,178.00
011101025159	26/07/2022	SHIRE OF NGAANYATJARRAKU	Shire fleet registration renewal for 2022/23	5,178.00	
			TOTALS	1,185,778.82	1,185,778.82

Shire of Ngaanyatjaraku						Investment Register	
Amount	Term	Credit Rating S&P	Institution	Interest Rate	Maturity Date	Interest	Total Cash
\$500,359	3 months	A-1+	CBA	2.38%	13-Sep-22	2,953.96	\$503,313.42
\$500,000	6 months	A-1+	CBA	1.15%	11-Oct-22	2,835.62	\$502,835.62
\$500,000	8 months	A-1+	CBA	1.43%	14-Dec-22	4,779.73	\$504,779.73
\$870,000	6 months	A-1+	CBA	3.13%	28-Dec-22	13,578.20	\$883,578.20
\$700,291	12 months	A-1+	CBA	3.18%	6-Feb-23	22,269.25	\$722,560.25
\$500,000	10 months	A-1+	CBA	1.68%	8-Feb-23	6,904.11	\$506,904.11
\$1,000,000	9 months	A-1+	CBA	3.59%	27-Mar-23	26,654.52	\$1,026,654.52
\$1,000,000	12 months	A-1+	CBA	1.91%	14-Apr-23	19,100.00	\$1,019,100
\$3,006,926	12 months	AA-	Westpac	3.93%	30-Jun-23	118,172.19	\$3,125,098
\$8,577,577						\$217,247.58	\$8,794,824.08
<div> Municipal Operating Account <div>036-016 831911</div> <div>\$1,117,549.02</div> </div>		Westpac 31 day Notice - Funds on hold		2.60%	<div> Westpac 31 Day Notice Account <div>036-125 520231</div> <div>\$1,333,675.21</div> <div>Available \$0.00</div> </div>		
		Westpac 31 day Notice - Funds on notice		1.50%			

## ACTION REPORT

Works Engineer – Peter Kerp

Dates on Site 5<sup>th</sup> August – 17<sup>th</sup> August 2022

Final site visit: 31<sup>st</sup> August – 9<sup>th</sup> September 2022

Subject	Action Taken
2021/2022 Annual Road Construction Program	<p>2021/2022 Capital Work Projects completed:</p> <ul style="list-style-type: none"> <li>Great Central Road SLK 243.10 to SLK255.00.</li> <li>Wanarn Road SLK12.50 to SLK15.00 and SLK7.00 to SLK9.70.</li> <li>Warburton Shire Depot Compound hard stand.</li> <li>Third Street SLK 0.26 to SLK1.00.</li> <li>Papulankutja Rd SLK189.25 to SLK194.25.</li> <li>Papulankutja Rd SLK160.90 to SLK165.90.</li> <li>Irrunytju Rd SLK112.00 to SLK116.00.</li> <li>Papulankutja Rd SLK31.00 to SLK35.00.</li> <li>Tjirrkarli Rd SLK88.67 to SLK89.21 and culvert installations at 4 locations.</li> </ul> <p><b>ACTION: No further action required on 21/22 Construction Program</b></p>
2022/2023 Annual Road Construction Program	<ul style="list-style-type: none"> <li>Warburton Bypass vegetation clearing completed.</li> <li>Gravel sheeting on GCR SLK188.00 - 198.00 commenced 10<sup>th</sup> July 2022.</li> <li>Breakaway will move to Irrunytju Rd after GCR and then Papulankutja Rd.</li> </ul> <p><b>ACTION: DIS/Works Officer to complete the 22/23 Construction Program.</b></p>
Talis Engineering Consultants Shire Road Network Condition Surveys	<p>Talis Consultants were engaged by WALGA to undertake Road Condition Survey of roads in the Goldfields – Esperance LGA's including remote aboriginal access roads. The shire negotiated with Talis to undertake road condition survey of the 10 community's road networks. Talis commenced this survey in early September 2021. After completion the survey data of all sealed and unsealed roads was uploaded into the Shire's RAMM database. Inspection of the database showed the following issues still to be addressed by Talis:</p> <p>A separate maintenance and improvement strategy for each Aboriginal access road. For example, urgent grading needed, clear side drains, gravel resheeting required, widen, upgrade from unformed to formed.</p> <ol style="list-style-type: none"> <li>1. Video and survey data in the form of a custom online or dedicated web portal.</li> <li>2. A presentation to the Goldfields RRG of the results of the survey.</li> </ol> <p>Talis has completed the above tasks above, however some technical issues have arisen accessing the web media player to view the videos of the road condition survey. Talis have been informed of this problem and are endeavouring to rectify.</p> <p><b>ACTION: No further action completed.</b></p>
RAMM Data Base	<p>Works Engineer reviewed data uploaded into RAMM since initial road condition survey undertaken in 2015 and follow-up condition survey in 2021. The road data is recorded in the multiple applications in the RAMM database. The RAMM Pavement Management application is where the road pavement and surface layers can be view and maintained. This application records initial construction, new pavement and surfacing renewal works.</p> <p><b>ACTION: Uploading of all road construction and condition data since July 2019 into RAMM Pavement Management completed.</b></p>
Traffic Counts RAMM	<p>Traffic count data to be uploaded into RAMM database as completed.</p> <p><b>ACTION: Traffic counts to be uploaded into RAMM as counts are completed.</b></p>
Warburton Bypass	<p>Shire's contractor commenced clearing of the 30m width road corridor on Warburton Bypass Wednesday 13<sup>th</sup> July and was completed on 19<sup>th</sup> July 2022.</p> <p>The clearing envelope is required to create 14.8km long road corridor that comprises a 16 metre (m) wide road and between 15m to 17m wide road</p>

	<p>shoulders for table and offshoot drains. Warburton Bypass has been formally approved by Landgate as the new name for this road</p> <p><b>Action: No further action required.</b></p>
Various Road Signage	<p>Various street name signs proposed for installation at following locations:</p> <ol style="list-style-type: none"> <li>1. Nyinninga Rd name sign at junction with Papulankutja and Mantamaru Rd.</li> <li>2. Mantamaru Rd name sign at junction with GCR and Nyinninga Rd.</li> <li>3. Irrunytju Rd name sign at junction with GCR and Papulankutja Rd.</li> <li>4. Papulankutja Rd street name sign at junction with Irrunytju Rd</li> </ol> <p>Installation of each of these signs is now completed.</p> <p><b>Action: No further action required.</b></p>
Existing Gravel Pits on Shire Roads	<p>Works Engineer/ Officer will progressively collect data of existing gravel pits along Shire roads to verify adequacy of gravel supply to meet the future needs of the Shire's programs. Improvement of the road network has led to shortages of gravel in some areas, and maybe future shortages in others. Historically, gravel has been freely available within the Shire. However, difficulties in finding adequate supplies are now evident. These problems are due to factors including:</p> <ol style="list-style-type: none"> <li>1. Inadequate forward planning due to past availability near point of use.</li> <li>2. Lack of a database on the location, quality and quantity of gravel.</li> <li>3. Inadequate knowledge of alternatives to improve low-quality gravel.</li> </ol> <p>Past access to low-cost resources cannot be sustained, and as such future access must be guided by an improved information database and strategy. Legislative requirements such as Aboriginal Heritage and Environmental Protection also impact the accessibility to possible good sources of gravel.</p> <p>The Aboriginal Heritage Act makes provision for recording and, where appropriate, preservation of places and objects to the original inhabitants of Australia. The Shire utilises the resources of NCAC and traditional landowners for site survey of any new project area. Gravel and other road building material quarries are only granted with the agreement of local Aboriginal communities.</p> <p>The current Shire method of winning gravel from existing pits involves a dozer, removal of topsoil, extraction and stockpiling ready for transportation to site. The current method of production and supply for pavement construction doesn't involve crushing and screening to ensure standards of compliance or the use of additives to improve characteristics. Should the Shire consider changing the current method to include crushing and screening, this would be a large financial impost. This action may be necessary when the Shire wishes to extend the sealed network to ensure specification compliance of road building materials with the application of sealed bitumen sprays.</p> <p>Pavement material specifications for sealed roads are generally unsuited for unsealed roads as the wearing course is low in plasticity and fines. Thus the mechanical properties of gravel for sealed roads <b>must</b> be tested for compliance. Modifications involving use of additives can improve the useability of inferior gravels. Modifications to improve existing road building materials has not been utilised by Council in the past or consideration for its use at the present time.</p> <p><b>ACTION: Works Engineer/Works Officer to record data relating to existing gravel pits on Local Distributor roads to determine adequacy of existing and future supplies of gravel for construction and maintenance purposes. DIS to develop and report long term gravel supply strategy.</b></p>

**ACTION REPORT**

Operations Coordinator – Joseph Joseph  
22<sup>nd</sup> AUG 2022.

Subject	Action Taken
<b>Waste Management and Yard Maintenance</b>	
<b>Team Cohesion</b>	Daily instructions conveyed individually. <b>Action: OC to continue holding regular daily meetings.</b>
<b>Inspection</b>	Daily inspection and monitoring of bins being carried out. <b>Action: OC to continue to monitor Rubbish Bins.</b>
<b>Plant Maintenance</b>	All scheduled maintenance is carried out. <b>Action: OC to continue to ensure that all plant is maintained and operational when required.</b>
<b>Yard maintenance and Rubbish pickup</b>	Rubbish collections and yard maintenance are being carried in line with schedule. <b>Action: OC continue to implement rubbish collection and yard maintenance schedule.</b>
<b>Building Management</b>	
<b>Building Inspections</b>	Inspections of building carried out in line with the Building Management Manual <b>Action: OC continue inspect all properties under Shire care and control.</b>
<b>Building Repairs</b>	All defects and repairs carried out in line with the Building Management Manual. <b>Action: OC continue to organise repairs to properties as needed.</b>



## ACTION REPORT

Environmental Health / Building Officer – Gordon Houston

August 2022

Subject	Action Taken
General Food Premises Inspections	Inspections of all food premises will be conducted on behalf of the EHO during general routine road and community inspections. No inspections were conducted during the reporting period. A new schedule of inspections is being developed for implementation. <b>Action: DIS to undertake inspections and EHO to review inspection results and monitor food business safety.</b>
Wingellina Community - HACC Kitchen	The HACC kitchen in Wingellina was completed and the EHO has issued a Food Business Registration for the premises. A Food Auditor has now completed a food safety audit for this premises and the Wanarn Aged Care. The results of this audit will be reported to the September OCM. <b>Action: DIS to report the results of the Food Safety Audit to September OCM – EHO to monitor food business safety.</b>
Kanpa Community - Water Quality	Drinking water source from town's bore sampled for chemical analyses safety as Kanpa not on NCAC's drinking water sampling program. <b>Action: EHO monitor drinking water safety in Kanpa.</b>
Public Health Plan 2022-2027	The Shire's current version of the Public Health Plan is under review by the EHO. The EHO is still trying to source data which is properly representative of the Lands population. <b>Action: Draft being prepared.</b>
Drinking Water Report 2021/22	EHO (assisted by Department of Communities) to investigate updating the annual report on the quality and safety of drinking water within the Shire's communities for the months of January to June 2022. EHO to seek assistance from Ng Services to continue sampling the bores in Warburton for chemical analyses. <b>Action: Update being reviewed. EHO continue to monitor the quality and safety of the Shire's Communities drinking water.</b>
Oz Minerals	The Oz Minerals project is gathering momentum, with various applications being submitted for consideration and approval. Current applications being processed are: <ul style="list-style-type: none"> <li>• Exploration Camp – Accommodation 28 &amp; 29 (West Musgrave)</li> <li>• Waste Water Treatment - Exploration Camp</li> <li>• Exploration Camp - Kitchen (West Musgrave)</li> <li>• Exploration Camp - Laundry (West Musgrave)</li> </ul>
Covid-19 Pandemic	Restrictions relaxed. <b>Action: EHO to continue to monitor Covid-19 and other infectious diseases as well as ongoing Public Health matters including Japanese encephalitis virus (JEV).</b>
West Musgrave Copper and Nickel Project	Formal advice has been received from the Department of Water and Environmental Regulation that a works approval under the Environmental Protection Act 1986 (EP Act) has been granted to OZ Minerals Musgrave Operations Pty Ltd for the development of the West Musgrave Copper and Nickel Project (located approximately 26 km south of Mantamaru (Jameson). A copy of the approved License is available on DWER's website at the following link: <a href="https://www.der.wa.gov.au/component/k2/item/download/13848_ff58b99b446bda168fa312ebbdd45465">https://www.der.wa.gov.au/component/k2/item/download/13848_ff58b99b446bda168fa312ebbdd45465</a> <b>Action: For Information Only</b>

## TERMS OF REFERENCE

### Shire of Ngaanyatjarraku RoadWise Advisory Group



#### 1. Role/Purpose

To provide a forum for community liaison, implement community road safety projects and to provide advice to the Shire of Ngaanyatjarraku (Shire) on strategic traffic and road safety issues that affects the residents and transport users within the Local Government Area.

#### 2. Definition

The role of the RoadWise Committee is to act in an advisory capacity, providing the Shire's Administration and Elected Council with its views and/or proposals relevant to the objectives for which the group was established.

It is put together to get opinions and make recommendations and/ or provide key information and materials to the Council, usually of a strategic nature. It may be ongoing (standing) or ad hoc (one-time) in nature. In operation, the RoadWise Committee cannot direct Shire Employees, expend Shire funds, or do anything, which is the responsibility of the Shire.

#### 3. Objectives

- 3.1 To encourage safe use of the Shire's road network by motorists, pedestrians and cyclists;
- 3.2 Become aware of existing and potential road safety problems, and recommend strategies to solve them;
- 3.3 Lead and encourage interested community members to implement strategies to address road safety issues;
- 3.4 Provide a means of two way communication and participation between the community and the Shire on matters pertaining to road safety;
- 3.5 Improve inter-agency collaboration and co-ordination;
- 3.6 Safe road use through promoting the Austroads Safe System framework with focus on:
  - Safe Roads and Roadsides;
  - Safe Speeds;
  - Safe Vehicles;
  - Increasing the awareness of factors affecting driver ability;
  - Liaising with the WA Police for effectiveness in enforcement.
- 3.7 Provide feedback to the Department of Transport on planned legislation and new changes to road rules.
- 3.8 Identify and recommend funding sources to the Shire to implement road safety projects.

#### 4. Membership

- 4.1 The RoadWise Committee shall consist of the following representation:
  - a) An elected Councillor of the Shire of Ngaanyatjarraku;
  - b) General Manager Operations, Shire of Ngaanyatjarraku;



- c) Director Infrastructure Services, Shire of Ngaanyatjaraku;
  - d) At least one Ngaanyatjaraku Council Aboriginal Corporation (NCAC) Community Development Officer;
  - e) Western Australian Local Government Association RoadWise Representative;
  - f) A representative from OZ Minerals; and
  - g) A maximum of five community representatives.
- 4.2 Community representatives shall;
- Reside or have a business within the Shire of Ngaanyatjaraku; or
  - Represent a specific road user group, such as cyclists, emergency services; or
  - Represent a specific section of the community; or
  - Have a demonstrated interest/experience in general road safety strategies.
- 4.3 Membership shall be for a period of up to 2 years terminating on the day of the Ordinary Council elections.
- 4.4 Community Membership shall be appointed or removed by the 4.1 members, (a to e of the RoadWise Committee members in accordance with the criteria outlined in 4.2.
- 4.5 The RoadWise Committee has authority to second individuals from outside the Committee on a voluntary basis, for their expert advice.

## **5. Operating Procedures**

- 5.1 Chairperson:
- a) The Elected Council of the Shire of Ngaanyatjaraku will appoint either a Councillor or Shire Employee as the Chairperson of the group and the members of the Committee are to elect a Deputy Chairperson from amongst themselves at the first meeting of the Group.
  - b) The Chairperson will preside at all meetings.
  - c) In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Committee members present to assume the Chair.
  - d) The Chairperson is responsible for the proper conduct of the Committee.
- 5.2 Meetings:
- a) The Committee shall meet on a regular basis as determined by the nominated members.
  - b) A Notice of Meetings including an Agenda is to be circulated to members at least 72 hours prior to each meeting.
  - c) The Chairperson shall ensure that detailed minutes of all meetings are kept and that copies are made available to all members as soon as practicable after the meeting.
  - d) A Committee recommendation does not have effect unless it's been made by simple majority. A simple majority being 1 more vote than half of committee members at the specific meeting.
  - e) All endorsed members of the committee will have one vote. The Chairperson will have the casting vote and simple majority will prevail.
- 5.3 Quorum:

The quorum for a meeting shall be at least 50% of the number of endorsed members.

### **5.4 Administration:**

Administration support for the Group will be provided by the Shire of Ngaanyatjaraku.

#### 5.5 Motions on Notice

A Committee member may raise at a meeting any business that the member considers relevant to the group of which 7 days' notice has been given in writing to the Director Infrastructure Services prior to the compilation of the Agenda for inclusion in the agenda for that meeting.

#### 5.6 Action Plan

The Advisory Group is to develop an action plan to guide the group in implementing its strategies and programs.

### **6. Delegated Authority**

- 6.1 The Committee has no delegated power and has no authority to implement its recommendations without approval of the Elected Council or an Officer with delegated Authority.
- 6.2 The Committee has no authority to commit the Shire to the expenditure of funds.
- 6.3 Matters requiring elected Council consideration will be subject to separate specific reports to Council.