



# **Shire of Ngaanyatjarra**

ON A JOURNEY

## **ORDINARY MEETING OF COUNCIL**

### **ATTACHMENTS**

**Tjulyuru Cultural and Civic Centre**

**Warburton Community**

**25 March 2020**

**at**

**1.00 pm**



# **Shire of Ngaanyatjarra**

ON A JOURNEY

## **ORDINARY MEETING OF COUNCIL**

### **UNCONFIRMED MINUTES**

**Tjulyuru Cultural and Civic Centre  
Warburton Community**

**26 February 2020**

**at  
1.11 pm**

**SHIRE OF NGAANYATJARRAKU**  
**ORDINARY MEETING OF COUNCIL**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



**Chief Executive Officer**

Date: 26-02-2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 26 February 2020.

**Presiding Member:** \_\_\_\_\_ **Date:**.....

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## **1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 1.11 pm.

## **2. ANNOUNCEMENT OF VISITORS**

The Presiding Member welcomed members of the public to the gallery.

## **3. ATTENDANCE**

### **3.1 PRESENT**

<b>Elected Members:</b>	President Councillor Councillor Councillor Councillor	D McLean D Frazer A Jones L West J Porter
<b>Staff:</b>	CEO	Kevin Hannagan
<b>Guests:</b>	Nil	
<b>Members of Public:</b>	There was one member of the public in attendance at the commencement of the meeting - Harriet Olney, Independent, NCAC	

### **3.2 APOLOGIES**

Cr. P Thomas

Cr. J Frazer

### **3.3 APPROVED LEAVE OF ABSENCE**

Cr A Bates

## **4. PUBLIC QUESTION TIME**

### **4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4.2 PUBLIC QUESTION TIME**

## **5. APPLICATIONS FOR LEAVE OF ABSENCE**

## **6. DECLARATION BY MEMBERS**

### **6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA**

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

## 6.2 DECLARATIONS OF INTEREST

### Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

### **NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*, or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the *Local Government Act*, with or without conditions.

**Declarations of Interest provided:**

<b>Item Number/ Name</b>	<b>Type of Interest</b>	<b>Nature/Extent of Interest</b>

**7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

**8. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**8.1 PETITIONS**

**8.2 DEPUTATIONS**

**8.3 PRESENTATIONS**

**9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 MINUTES OF ORDINARY MEETING OF COUNCIL (ATT 9.1)**

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer      Seconded: Cr L West**

**That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 18 December 2019 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.1) be confirmed as a true and accurate record.**

**Carried: 5/0**

**9.2 MINUTES OF AUDIT COMMITTEE MEETING (Tabled)**

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter      Seconded: Cr A Jones**

**That Council:**

- 1. Notes the Unconfirmed Minutes of Audit Committee Meeting held on Wednesday 26 February 2020 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (Tabled); and**
- 2. Adopts the Recommendations from the Audit Committee.**

**Carried: 5/0**

## 10. CEO REPORTS

### 10.1 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

**FILE REFERENCE:** GV.05

**AUTHOR'S NAME AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 18 January 2020

**DISCLOSURE OF INTERESTS:** The author has no financial, proximity or impartiality interest in the proposal.

#### **Summary**

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

#### **Background**

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

#### **Comment**

Wherever possible, Council decisions are implemented as soon as practicable after a Council meeting. However, there are projects or circumstances that mean some decisions take longer to action than others.

Ongoing monthly reports will show the status of Council Resolutions that have not been actioned.

Generally, all resolutions have been enacted. Some matters are of an on-going nature and will take several months to complete. Attached is a list of those items not yet completed.

#### **Statutory Environment**

*Section 2.7 of the Local Government Act 1995 states:*

*"Role of council*

*(1) The council —*

*(a) governs the local government's affairs; and*

*(b) is responsible for the performance of the local government's functions.*

*(2) Without limiting subsection (1), the council is to —*

*(a) oversee the allocation of the local government's finances and resources; and*

*(b) determine the local government's policies."*

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

#### **Financial Implications**

There are no known financial implications for this matter.

#### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership



**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter.

**Attachments**

Attachment 10.1 - Council Resolutions - Status Report

**Voting Requirement**

Simple Majority

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer      Seconded: Cr A Jones**

**That Council notes the attached Council Resolutions – Status as at January 2020 (Attachment 10.1) and this report.**

**Carried: 5/0**

## 10.2 ATTENDANCE BY TELEPHONE CR THOMAS

FILE REFERENCE:	GV.00
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	10 January 2020
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

### Summary

For Council to consider a request from Cr Thomas to attend the next Ordinary meeting of Council by telephone.

### Background

Cr P Thomas has advised that he may not be able to attend the next ordinary meeting of Council in person and has requested Council approval to attend by telephone if necessary.

### Comment

In accordance with Regulation 14A (2) Cr Thomas has attended the July, August and September meetings by telephone for the 2019/20 financial year.

### Statutory Environment

#### **Local Government Act 1995**

##### **5.25. Regulations about council and committee meetings and committees**

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
  - (a) *the matters to be dealt with at ordinary or at special meetings of councils; and*
  - (b) *the functions of committees or types of committee; and*
  - (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means;*

#### **Local Government (Administration) Regulations 1996**

##### **14A. Attendance by telephone etc. (Act s. 5.25 (1) (ba))**

- (1) *A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —*
  - (a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*
  - (b) *the person is in a suitable place; and*
  - (c) *the council has approved\* of the arrangement.*
- (2) *A council cannot give approval under sub-regulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person who was not physically present was taken to be present in accordance with this regulation.*

(3) *A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.*

(4) *In this regulation —*

***suitable place*** means a place that the council has approved\* as a suitable place for the purpose of this regulation and that is located —

(a) *in a townsite or other residential area; and*

(b) *150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;*

***townsite*** has the same meaning given to that term in the Land Administration Act 1997 section 3(1).

*\* Absolute majority required.*

*[Regulation 14A inserted in Gazette 31 Mar 2005 p. 1031.]*

### **Financial Implications**

There are no known financial implications.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known policy implications for this matter.

### **Attachments**

Not applicable

### **Voting Requirement**

Absolute majority Required

### **Officers Recommendation and Council Resolution**

**Moved: Cr A Jones**

**Seconded: Cr J Porter**

**That Council approves Cr P Thomas request to attend the next Ordinary Meeting of Council by telephone if necessary.**

**Carried: 5/0**

### 10.3 2019/20 MID YEAR BUDGET REVIEW AS AT JANUARY 2020

<b>FILE REFERENCE:</b>	FM.10
<b>AUTHOR'S NAME AND POSITION:</b>	Kevin Hannagan Chief Executive Officer
<b>DATE REPORT WRITTEN:</b>	17 February 2020
<b>DISCLOSURE OF INTERESTS:</b>	The author has no financial, proximity or impartiality interests in the proposal.

#### **Summary**

For Council to consider and adopt the proposed amendments to the 2019/20 Budget as a result of the Mid-Year Budget Review process.

#### **Background**

The Department of Local Government and Communities has issued Circular No. 06/2006 to provide local governments with information about the budget review process. The following paragraphs are key points from the circular:

*A budget review is a detailed comparison of the year to date actual results with the adopted budget. It establishes whether a local government continues meeting its budget commitments is in receipt of income and incurs expenditure in accordance with the adopted budget.*

Shire Officers have completed a review of the Shire's 2019/20 budget as at 31 January 2020. This review is now presented to Council and the outcome of that review is to be considered for adoption by Council. As part of the process Officers have examined the operations of the Shire for the 2019/20 financial year to date identifying the reasons for significant variances and the action required to address them.

The attached review compares the year to date (YTD) Budget with YTD Actual, and commentary is provided on variances to the adopted budget (see Note 4). Officers have ensured that Council resolutions presented during the 2010/20 financial year have been incorporated in this Mid-Year Budget Review. Changes to the Adopted Budget are proposed by Officers where they believe that circumstances have occurred that impact permanently on the budget position for the financial year under review.

#### **Comment**

The 'net result' of the recommended changes is to have a small surplus to budget at year-end of \$2,338.

2019/20 Operational savings of \$360,914 are to be transferred to the Asset Replacement / Acquisition and Cultural Centre Reserves for future years asset renewals.

Additionally, the Shire's financial result for 2018/19 was \$341,529 better than budget and is also to be transferred to the Asset Replacement / Acquisition Reserve for future years asset renewals.

#### **Statutory Implications**

##### Local Government Act 1995

6.8. *Expenditure from municipal fund not included in annual budget*

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*

- a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
- b) *is authorised in advance by resolution\*;*
- c) *is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required.*

- (1a) *In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*
- 2) *Where expenditure has been incurred by a local government —*
  - a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; an*
  - b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council*
  - c) *[Section 6.8 amended by No. 1 of 1998 s. 19.]*

#### Local Government (Financial Management) Regulations 1996

##### *32. Amounts which may be excluded when calculating budget deficiency (Act s. 6.2(3))*

*A local government may exclude from the calculation of the budget deficiency —*

- a) *money borrowed or to be borrowed, to the extent that it is proposed in the annual budget to remain unspent at the end of the financial year; and*
- b) *reserves, to the extent that they are proposed in the annual budget to remain unspent at the end of the financial year; and*
- c) *in relation to a land transaction or trading undertaking, assets and liabilities, to the extent to which they are proposed in the annual budget to remain restricted to the purposes of the land transaction or trading undertaking at the end of the financial year; and*
- d) *any proposed amounts of depreciation of non-current assets; and*
- e) *assets from grants or gifts or non-cash revenue or expenditure; and*
- f) *current liabilities which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain uncleared at the end of the financial year; and*
- g) *any other current assets which, by their nature, are restricted, to the extent that they are proposed in the annual budget to remain unused at the end of the financial year.*

##### *33A. Review of Budget - Local Government (Financial Management) Regulations 1996*

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
  - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
  - (b) *consider the local government's financial position as at the date of the review; and*
  - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*

- (3) *A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

*\*Absolute majority required.*

- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

### **Financial Implications**

After taking into account all adjustments considered to be permanent changes to the budget position for the 2019/20 financial year detailed in the mid-year Budget Review Report, the overall position of the Shire is forecast to have a small surplus budget at year-end of \$2,338. There have been savings made and It is proposed to transfer these into Asset Replacement / Acquisition and Cultural Centre Reserves for future years asset renewals.

Officers have ensured that Council resolutions presented during the financial year have been considered in the mid-year Budget Review Report. A summary of the financial implications is included in the attached report.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

No policy implications apply in the preparation of the report.

### **Attachments**

Attachment 10.3 – 2019 / 20 Mid-Year Budget Review Report

### **Voting Requirement**

Absolute Majority Required.

#### **Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr A Jones**

#### **That Council:**

- 1. Receives the Mid-Year Budget Review Report for the period ended 31 January 2020;**
- 2. Adopts the 2019/20 revised budget position and associated budget amendments as per Attachment 10.3 - 2019 / 20 Mid-Year Budget Review Report; and,**
- 3. Requests the Chief Executive Officer to, within 30 days of this determination, provide a copy of the review and determination to the Department of Local Government Sport and Community Industries.**

**Carried: 5/0**

## 10.4 ORGANISATION STRUCTURE

**FILE REFERENCE:** PL.00

**AUTHOR'S NAME AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 18 February 2020

**DISCLOSURE OF INTERESTS:** The author has an interest shared in common as the position of CEO is in the organisation structure.

### Summary

For Council to consider an Organisation Structure for the administration of the Shire.

### Background

The Local Government Act 1995 requires Council to ensure there is an appropriate organisation structure for administration of the local government.

### Comment

It is generally accepted that an organisation structure should contain all positions contained in the Shires Annual Budget.

In October 2019, Council approved the creation of a new Casual / Part-Time position of Operations Coordinator due to the following reasons.

Chief Executive Officer – the CEO has been focused on Compliance with the Local Government Act and a range of other Federal and State Acts and supporting Legislation that the Shire has not been compliant with. Additionally, contemporary local government systems and processes were needed to be put in place. The Shires Long Term Financial Sustainability is a major matter for attention. Additionally, the CEO needs to drive a Lands Service Review with NCAC and other Federal / State Agencies to argue the case for better service provision to the shire's communities. This will also link into the major review of the Shires integrated Strategic Plan in 2020. Economic Development in the Tourism sector is another opportunity to be explored with development of a Tourism Strategy around the sealing of the Great Central Road and development of 'Town Entry' concepts for Warburton to capture more tourism dollars. For the CEO to focus more of these emerging 'strategic' matters he needs to pass more 'operational' matters to other staff.

Deputy CEO – The DCEO has been assisting the CEO with compliance matters and establishing contemporary local government systems and processes. The 2018/19 Annual Financial Statements for the first time in years have been completed within the DLGSC timeframes of 31 December 2019. The Shire has not renewed the 'Financial Services' component of the BPMS providers contract. These financial functions will now be done 'in-house' saving the Shire \$60k p.a. The CEO will also be passing more 'operational' matters to the DCEO and it was also proposed, to the new Operations Coordinator to free up his time for more 'strategic' matters.

Principal EH / Building Officer – has advised that he wishes to reduce his hours in 2020 due to other personal commitments and signaled further reductions in hours next year. Additionally, now that the Shire does not participate in the Aboriginal Environmental Health Program, this has reduced his management and supervision time. It is also proposed to pass the Waste Operations functions to NCAC as part of the REMS Contract.

There are also several projects that need progressing and will need to be transferred to somebody.

The proposed position of Operations Coordinator has not been progressed due to changed

circumstances. It is now proposed to abolish the position of Operations Coordinator and create a Casual (.5 FTE), contract Strategic Projects Manager, reporting to the CEO.

If the current Principal EH / Building Officer is not able to fulfill the role going forward, consideration will be given to liaison with the Northern Councils Working Group to consider sharing a resource across the region or commence a recruitment to process for the amended role.

It is now appropriate for Council to consider an organisation structure as a result of these changes to be implemented in 2020 and to also be reflected in the 2019/20 Mid-Year Budget Review.

### **Statutory Environment**

*Local Government Act 1995*

*5.2. Administration of local governments*

*The council of a local government is to ensure that there is an appropriate structure for administering the local government.*

### **Financial Implications**

The new position of Casual, Strategic Project Manager has been factored into the Shire's Mid-Year Budget Review. The impact of this change will not be significant as there are offsetting savings in other areas.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

There are no known Policy implications for this matter.

### **Attachments**

10.4 – Proposed Organisation Structure, 1 March 2020

### **Voting Requirement**

Simple Majority Required.

#### **Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer**

**Seconded: Cr A Jones**

**That Council approves the attached Proposed Organisation Structure, 1 March 2020 as an appropriate structure for administering the local government.**

**Carried: 5/0**



## 10.5 LOCAL GOVERNMENT HOUSE TRUST – DEED OF VARIATION

FILE REFERENCE:	GR.00
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	20 February 2020
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interests in the proposal.

### Summary

For Council to consider consenting by formal resolution to a variation to the WALGA Trust Deed for the Local Government House Trust (The Trust).

### Background

The Local Government House Trust ("The Trust") exists primarily to provide building accommodation for the Western Australian Local Government Association. Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville.

The current trust deed commenced in 1993 and was amended in 2002 to reflect the merger of the metropolitan and country associations into WALGA. The current Trust Deed pronounces WALGA as Trustee and unit holders as Beneficiaries, with the Trustee holding property and associated monies "upon Trust" and in proportion to the units provided.

Commencement date of the current deed is 17 February 1993, with a vesting date 79 years from commencement - which means that the Trust ends in 2072.

The Trust is exempt from income tax on the basis of being a State / Territory Body (STB) pursuant to Division 1AB of the Income Tax Assessment Act 1936.

### Comment

Trust Deed amendments set out in the Deed of Variation are based on legal advice and are intended to assist the Trust's income tax exempt status by strengthening the position that the Trust is a State / Territory Body (STB).

Legal advice identified that the Trustee's ability to retire and appoint a new Trustee might affect the Trust's classification as a State or Territory Body (STB). This view, while based upon highly technical grounds, is a risk nonetheless.

Subsequently the Deed of Variation aims to strengthen the position that the Trust is a STB through the following amendments:

1. removing the existing Trustee's power to retire and appoint a new Trustee (Clause 2.1 and 2.2 (22.3) of the Deed of Variation)
2. enabling the beneficiaries to appoint and remove a Trustee (Clause 2.2 (22.4) of the Deed of Variation), and
3. ensuring that the Board of Management is the 'governing body' of the Trust (Clause 2.3 of the Deed of Variation)

The three proposed amendments when applied to the relevant clauses inserted by the Deed of Variation dated 5 June 2002 will subsequently read as follows (proposed amendments shown in *italics* text):

1. Variation 2.1 amends clause 22.1 to point to additional clause:  
22.1 Any Trustee of the Trust may retire as Trustee of the Trust. ~~The Subject to clause 22.3,~~ the right to appoint any new or additional trustee or trustees of the Trust is hereby vested in the retiring or continuing trustee. A corporation or incorporated association may be appointed

as Trustee of the Trust.

2. Variation 2.2 inserts two new clauses:

*22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.*

*22.4 The Beneficiaries may at any time by Special Resolution:*

*(a) remove a Trustee from the office as Trustee of the Trust;  
and*

*(b) appoint such new or additional Trustee.*

3. Variation 2.3 insert a new clause 13A

**13A Delegation to the Board of Management**

*Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.*

The first two amendments outlined above remove powers granted to the Trustee in the 2002 Deed Variation resulting from the merger to a single Association representing WA Local Governments. These amendments which previously facilitated the transfer of trusteeship to the then new Western Australian Local Government Association are removed, but with the clarification that any appointment must be with the consent of the beneficiaries.

The final amendment intends to confirm that power rests with the Board of Management. As the Board of Management comprises Local Governments, this satisfies the requirements of a STB for tax purposes. This amendment reflects the actual operation of the Trustee in implementing the decisions of the Board of Management whilst retaining sufficient operational discretion to place and renew investments and pay suppliers.

These amendments provide greater power to beneficiaries through the Board of Management, and as such it is anticipated they will be considered acceptable.

The Shire of Ngaanyatjaraku is a unit holder and beneficiary to the Local Government House Trust, holding 2 unit/s as advised in WALGA's recent Quarterly Report Q4 2019.

The Trust's Board of Management is seeking to vary the Trust Deed in order to assist the Trust's income tax exempt status. As stipulated by the Deed, the Trust requires consent of at least 75 per cent of all beneficiaries in order to execute this variation.

As a beneficiary, the Shire of Ngaanyatjaraku is requested to consent to the enclosed Deed of Variation supported by a resolution of Council; and to communicate this consent to WALGA in writing. Please note, WALGA are requesting consent for the Trustee to formally execute the attached Deed of Variation – the Shire is not required to sign the attached document.

**Statutory Environment**

Not applicable.

**Financial Implications**

There are no known financial implications.

**Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter.

**Attachments**

Attachment 10.5 – Deed of Variation

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter                      Seconded: Cr A Jones**

**That Council advise WALGA that it consents to changes to the Trust Deed for the Local Government House Trust (The Trust) as outlined in this report and the Deed of Variation (Attachment 10.5).**

**Carried: 5/0**

## 11 DEPUTY CEO REPORTS

### 11.1 PAYMENTS LISTING, DECEMBER 2019

<b>FILE REFERENCE:</b>	FM.07
<b>AUTHOR'S NAME AND POSITION:</b>	Kerry Fisher Deputy Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Kevin Hannagan Chief Executive Officer
<b>DATE REPORT WRITTEN:</b>	13 January 2020
<b>DISCLOSURE OF INTERESTS:</b>	Nil

#### Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

#### Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

#### Comment

The payments made are consistent with previous months.

#### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

*S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) the payee's name; and*
  - (b) the amount of the payment; and*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing-*
- (a) for each account which requires council authorisation in that month —*
    - (i) the payee's name; and*
    - (ii) the amount of the payment; and*
    - (iii) sufficient information to identify the transaction;*
  - and*
  - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*

#### Financial Implications

The Shire makes annual budget allocations for payment of accounts.

**Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter

**Attachments**

Attachment 11.1 – Payment Listings

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr L West**

**Seconded: Cr D Frazer**

**That Council receives the Payment Listing, December 2019 totaling payments of \$727,094.05 as per Attachment 11.1.**

**Carried: 5/0**

## 11.2 PAYMENTS LISTING, JANUARY 2020

<b>FILE REFERENCE:</b>	FM.07
<b>AUTHOR'S NAME AND POSITION:</b>	Kerry Fisher Deputy Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Kevin Hannagan Chief Executive Officer
<b>DATE REPORT WRITTEN:</b>	17 February 2020
<b>DISCLOSURE OF INTERESTS:</b>	Nil

### Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

### Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

### Comment

The payments made are consistent with previous months.

### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

*S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) the payee's name; and*
  - (b) the amount of the payment; and*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing-*
  - (a) for each account which requires council authorisation in that month —*
    - (i) the payee's name; and*
    - (ii) the amount of the payment; and*
    - (iii) sufficient information to identify the transaction;*
  - and*
  - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be —*
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*

### Financial Implications

The Shire makes annual budget allocations for payment of accounts.

### Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter

**Attachments**

Attachment 11.2 – Payment Listings

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter**

**Seconded: Cr A Jones**

**That Council receives the Payment Listing, January 2020 totalling payments of \$353,102.19 as per Attachment 11.2.**

**Carried: 5/0**

## 11.3 COUNCIL INVESTMENTS

**FILE REFERENCE:** FM.04

**AUTHOR'S NAME AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 18 February 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### **Summary**

For Council to be advised of the Shires Municipal Account and Investments as attached.

### **Background**

To invest the Shire of Ngaanyatjaraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

### **Comment**

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

### **Statutory Environment**

*Local Government Act 1995*

#### *Section 6.14 Power to Invest*

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
  - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
  - [(b) deleted]*
  - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
  - (d) *provide for the application of investment earnings; and*
  - (e) *generally, provide for the management of those investments.*



*Local Government (Financial Management) Regulations 1996*

19. *Investments, control procedures for*  
(1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*  
(2) *The control procedures are to enable the identification of —*  
(a) *the nature and location of all investments; and*  
(b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*  
(1) *In this regulation —*  
*authorised institution means —*  
(a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*  
(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*  
*foreign currency means a currency except the currency of Australia.*  
(2) *When investing money under section 6.14(1), a local government may not do any of the following —*  
(a) *deposit with an institution except an authorised institution;*  
(b) *deposit for a fixed term of more than 3 years;*  
(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*  
(d) *invest in bonds with a term to maturity of more than 3 years;*  
(e) *invest in a foreign currency.*

**Financial Implications**

Not applicable.

**Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

**Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

Corporate Policy CS2.7 Investments.

**Attachments**

Attachment 11.3 – Westpac screen prints of Municipal and Investment Accounts. (No monies are currently being held with any other institutions.)

**Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr A Jones**

**Seconded: Cr D Frazer**

**That the report on Council Investments as at 18 February 2020 be received.**

**Carried: 5/0**

## 11.4 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED DECEMBER 2019

**FILE REFERENCE:** FM.10

**AUTHOR'S NAME AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 13 January 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### **Summary**

For Council to receive the monthly financial report for December 2019.

### **Background**

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

### **Comment**

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred. Depreciation is yet to be run for 2019-20, awaiting the finalisation of the audit of the 2018/19 Annual Financial Statements.

### **Statutory Environment**

*Local Government Act 1995*

#### 6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
  - (a) be prepared and presented in the manner and form prescribed; and
  - (b) contain the prescribed information.

*Local Government (Financial Management) Regulations 1996.*

#### 34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —  
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Financial Implications**

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

No policy implications apply in the preparation of the report.

### **Attachments**

Attachment 11.4 - Monthly Financial Report December 2019.

### **Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr J Porter      Seconded: Cr D Frazer**

**That Council receives the monthly financial reports for December 2019.**

**Carried: 5/0**

## 11.5 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED JANUARY 2020

**FILE REFERENCE:** FM.10

**AUTHOR'S NAME AND POSITION:** Kerry Fisher  
Deputy Chief Executive Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 20 February 2020

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### **Summary**

For Council to receive the monthly financial report for January 2020.

### **Background**

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

### **Comment**

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred. A substantial amount of these issues will be addressed in the Mid-Year Budget review. Depreciation has been applied to September and is yet to be run for the remainder of 2019-20.

### **Statutory Environment**

*Local Government Act 1995*

#### 6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
  - (a) be prepared and presented in the manner and form prescribed; and
  - (b) contain the prescribed information.

*Local Government (Financial Management) Regulations 1996.*

#### 34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —  
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Financial Implications**

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### **Policy Implications**

No policy implications apply in the preparation of the report.

### **Attachments**

Attachment 11.5 - Monthly Financial Report January 2020.

### **Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr L West**

**Seconded: Cr D Frazer**

**That Council receives the monthly financial report for January 2020.**

**Carried: 5/0**

## 11.6 DRESS CODE FOR CITIZENSHIP CEREMONIES

<b>FILE REFERENCE:</b>	GR.00
<b>AUTHOR'S NAME AND POSITION:</b>	Kerry Fisher Deputy Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Kevin Hannagan Chief Executive Officer
<b>DATE REPORT WRITTEN:</b>	14 February 2020
<b>DISCLOSURE OF INTERESTS:</b>	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

### Summary

Shire of Ngaanyatjaraku is required to adopt a dress code for Citizenship Ceremonies.

### Background

The revised Australian Citizenship Ceremonies Code (see attachment) was announced by the Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs, The Honourable David Coleman MP, on 20 September 2019. It requires individual Local Governments to set an appropriate dress code

### Comment

One of the new requirements of the revised Australian Citizenship Ceremonies Code is for Councils to adopt a Dress Code: On page 25 of the Citizenship Ceremony Code it says:

*The attire of attendees at Citizenship Ceremonies should reflect the significance of the occasion. A Dress Code is to be set by individual councils. Councils must provide a current copy of their Dress Code to the Department of Home Affairs.*

The Department has been contacting local governments and advising of their 'non-compliance' with the Australian Citizenship Ceremonies Code as the Shire has not provided a copy of its code.

In compliance with the revised Australian Citizenship Ceremony Code, a draft Shire of Ngaanyatjaraku Citizenship Ceremony Dress Code is at Attachment 16.1.

### Statutory Environment

Australian Citizenship Ceremonies Code

### Financial Implications

Nil

### Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

### Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

### Policy Implications

An additional policy, Citizenship Ceremony Dress Code is required to be added to the Policy



Manual in Section 1 Members, Meetings and Council.

**Attachments**

Attachment 11.6 - Policy 1:19 Citizenship Ceremony Dress Code.

**Voting Requirement**

Absolute Majority Required

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer      Seconded: Cr J Porter**

**That Council adopt new Policy 1:19 Citizenship Ceremony Dress Code.**

**Carried: 5/0**

## **12. EHO & BUILDING SERVICES REPORTS**

### **12.1 ACTION REPORT – ENVIRONMENTAL HEALTH & BUILDING SERVICES**

**FILE REFERENCE:** EM.00

**AUTHOR'S NAME AND POSITION:** Phil Swain  
Principal EHO & Building Officer

**AUTHORISING OFFICER AND POSITION:** Kevin Hannagan  
Chief Executive Officer

**DATE REPORT WRITTEN:** 10 December 2019

**DISCLOSURE OF INTERESTS:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

#### **Summary**

To inform Council of Environmental Health program & Building Services activities and actions for the preceding month.

#### **Background**

Not applicable

#### **Comment**

See attachment.

#### **Statutory Environment**

Not applicable

#### **Financial Implications**

No known financial implications for this matter.

#### **Strategic Implications**

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

#### **Risk Management**

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

#### **Policy Implications**

There are no known policy implications for this matter

#### **Attachments**

Attachment 12.1 – Action Report, EHO / Building Services

#### **Voting Requirement**

Simple Majority Required.

**Officers Recommendation and Council Resolution**

**Moved: Cr D Frazer      Seconded: Cr A Jones**

**That Council receives the Action Report, EHO / Building Services for January / February 2020.**

**Carried: 5/0**

**13.      WORKS ENGINEERING REPORTS**

**14.      NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY  
DECISION**

**15.      CONFIDENTIAL MATTERS**

**16.      NEXT MEETING**

Scheduled for Wednesday, 25 March 2020 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

**17.      CLOSURE OF MEETING**

There being no further business to discuss the Presiding Member closed the meeting at 1.40 pm.

## Council Resolutions – Status

Note: report commenced 14 June 2018 and only resolutions not actioned are reported on.

Meeting Date	Meeting Type	Report Number	Report Title	
28 August 2019	OCM	14.1	ROAD NAME CHANGE PROCESS	
Resolution			Status Update	% Complete
<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives this Road Name Change Process Report regarding the steps the Shire of Ngaanyatjaraku must follow to be compliant with Landgate's Policy and Standards for Geographic Naming in Western Australia 2017; and</li> <li>2. Recommends that Shire Officers start the process to consider changing the name of the following roads: <ul style="list-style-type: none"> <li>• Giles Mulga Park Road</li> <li>• Wanarn Jameson Road</li> <li>• Warburton Blackstone Road</li> </ul> </li> <li>3. Shire Officers report back quarterly to Council on progress of item 2 above.</li> </ol>			<ol style="list-style-type: none"> <li>1. Initial comment sought from MRWA on proposed new road names.</li> <li>2. Informal advice from NCAC sought.</li> <li>3. Advice from DPLH sought.</li> <li>4. Update report to this Agenda.</li> </ol>	70%

# **NORTHERN GOLDFIELDS WORKING GROUP**

## **MEMORANDUM OF UNDERSTANDING**

Between

Shire of Wiluna  
Shire of Laverton  
Shire of Leonora  
Shire of Menzies  
Shire of Ngaanyatjarraku

### **IMPLEMENTATION OF THE NORTHERN GOLDFIELDS WORKING GROUP ECONOMIC DEVELOPMENT STRATEGY**

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#### **1. Introduction**

The Northern Goldfields Working Group (NGWG) consists of the Shires of Wiluna, Laverton, Leonora, Menzies and Ngaanyatjarraku, and is an informal group of Chief Executive Officers, Shire Presidents and when convenient, Deputy Chief Executive Officers, that meet regularly to discuss mutual topics. It was developed to provide a collaborative and united approach to regional issues outside of the Goldfields Voluntary Regional Organisation of Councils' scope, with a focus on Northern Goldfields projects.

#### **2. Responsibilities**

Initially the NGWG's outcomes were implemented by the members. However, there is now a need for a designated person/consultant to action its meetings' objectives and to achieve outcomes, whether through lobbying, funding applications or project management, and to do so, both efficiently and effectively, ensuring the best result for the Northern Goldfields.

The purpose of the Memorandum of Understanding is to create a unified approach to this decision with financial contributions to support the employment of a person / consultant to undertake the requirements as set out by the NGWG.

This will require a succinct strategic plan that outlines the key responsibilities of the position and its objectives. A brief outline is listed as follows for the initial twelve-month period:

##### **Key Responsibilities**

- 2.1 Developing interregional and intraregional alliances
- 2.2 Identifying industry opportunities, priorities and gaps
- 2.3 Developing a unified brand for the Northern Goldfields region
- 2.4 Funding opportunities
- 2.5 Identifying infrastructure priorities

### **3. Future Operations**

After the initial agreed period of twelve months, there is potential for the NGWG to become a more formal entity. The person / consultant would continue to accept the responsibilities and management of these areas, under the guidance of the NGWG. The NGWG may then transition to an independent body or corporation to be agreed by the Group.

### **4. Funding**

The Shires will make the following cash contributions for a person / consultant to support the NGWG and to ensure that its objectives are achieved.

- The Shire of Leonora agrees to pay a contribution of \$20,000 plus GST
- The Shire of Laverton agrees to pay a contribution of \$20,000 plus GST
- The Shire of Menzies agrees to pay a contribution of \$20,000 plus GST
- The Shire of Wiluna agrees to pay a contribution of \$20,000 plus GST
- The Shire of Ngaanyatjaraku agrees to pay a contribution of \$20,000 plus GST

### **5. Governance Structure**

- 5.1 The provision of resources will be the responsibility of the consultant and will be part of their contract. If a person is appointed, then the matter of resources will be reviewed by the NGWG.
- 5.2 The direct reporting line will be to the Chief Executive Officer (CEO), Shire of Leonora, and the CEO will consult with the NGWG members and distribute any information.
- 5.3 The person / consultant will attend the quarterly meetings of the NGWG.
- 5.4 The payment of each contribution will be under the procedures set out in the procurement policy of each local government member of the NGWG.
- 5.5 If a local government member of the NGWG defaults on a payment, then a meeting will be held of the NGWG to determine a course of action.

**Signatures:**

I have read the above Northern Goldfields Working Group's Memorandum of Understanding and agree to the terms and conditions set out above.

<b>Name/Designation</b>	<b>Signature</b>	<b>Date</b>
<b>Cr P Craig Shire President Shire of Leonora</b>		
<b>Mr J G Epis Chief Executive Officer Shire of Leonora</b>		
<b>Cr P Hill Shire President Shire of Laverton</b>		
<b>Mr P Naylor Chief Executive Officer Shire of Laverton</b>		
<b>Cr J Quadrio Shire President Shire of Wiluna</b>		
<b>Mr W Olsen A/Chief Executive Officer Shire of Wiluna</b>		
<b>Cr D McLean Shire President Shire of Ngaanyatjaraku</b>		
<b>Mr K Hannagan Chief Executive Officer Shire of Ngaanyatjaraku</b>		

OFFICIAL



**The Hon Michael McCormack MP**

---

**Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional Development  
Leader of The Nationals  
Federal Member for Riverina**

Ref: MS20-000401

Dear Mayors/Councillors

I am writing to seek your assistance in fast-tracking the delivery of land transport infrastructure projects on local roads.

Fast-tracking the delivery of critical road projects across Australia is key to driving jobs, strengthening the economy and getting people home sooner and safer.

Through the Infrastructure Investment Program, the Australian Government assists local governments to upgrade local roads, bridges and intersections. These investments, including through the Roads to Recovery Program, are critical to improving the safety and efficiency of local roads, and contributes to the prosperity and wellbeing of local economies.

I am seeking your assistance in the identification of any Australian Government land transport infrastructure projects for which construction could commence or be brought forward in the next three to six months. This could include new or existing projects with, or that would qualify for, Australian Government contribution. I would appreciate receiving your response in the attached template by 20 March 2020 through my Department at [IIP@infrastructure.gov.au](mailto:IIP@infrastructure.gov.au). The government will communicate the outcome of the process in due course.

I look forward to continuing to work closely with you to deliver infrastructure needed to ensure the ongoing stable contribution to the Australian economy.

Yours sincerely

A handwritten signature in blue ink that reads "Michael McCormack".

Michael McCormack

---

The Hon Michael McCormack MP  
Parliament House Canberra | (02) 6277 7520 | [minister.mccormack@infrastructure.gov.au](mailto:minister.mccormack@infrastructure.gov.au)  
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | [michael.mccormack.mp@aph.gov.au](mailto:michael.mccormack.mp@aph.gov.au)

OFFICIAL



File: RD.00



Shire of Ngaanyatjaraku  
ON A JOURNEY

12 March 2020

The Hon Michael McCormack MP  
Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional  
Development  
Parliament House Canberra  
Suite 2, 11-15 Fitzmaurice Street  
Wagga Wagga NSW 2650

Tjulyuru Cultural and Civic Centre  
Warburton Community

PMB 87 via Kalgoorlie  
Western Australia 8431

Telephone: (08) 8058 7988  
Facsimile: (08) 8058 7959

Email: [mail@ngaanyatjaraku.wa.gov.au](mailto:mail@ngaanyatjaraku.wa.gov.au)  
Website: [www.ngaanyatjaraku.wa.gov.au](http://www.ngaanyatjaraku.wa.gov.au)

[IPP@infrastructure.gov.au](mailto:IPP@infrastructure.gov.au)

Dear Sir,

**Fast-tracking the delivery of land transport infrastructure projects on local roads**

I refer your letter of 6 March, Ref: MS20-000401, seeking assistance in the identification of any Australian Government land transport infrastructure projects for which construction could commence or be brought forward in the next three to six months.

The Shire of Ngaanyatjaraku is a very small remote aboriginal shire with its office located in Warburton WA on the Great Central Road, between the Gibson Desert and the Great Victoria Desert. The shire encompasses an area of 159,948 square kilometres and is located approximately 1,542kms from Perth.

The Shire is a very disadvantaged shire and is totally reliant on grant funding as the local indigenous housing stock owned by the State Government is 'exempt' for rating purposes.

The Shire has already accelerated its current five year, 2019/20 to 2023/24 R2R, Aboriginal Access Road, Special Project Road Grants. This is due to the shire's remoteness and cost of mobilising contract construction crews from Perth and Kalgoorlie, thus saving valuable \$ to be spent on roads instead of mobilisation each year. These projects are to be completed by 30 June 2020, at which time the shire will have no funding to keep the contractors on the lands and they would need to demobilise back to Kalgoorlie and Perth and find alternative employment.

In November 2018 the Shire adopted its first Long Term Financial Plan. You may like to look at the attached link:

[https://ngaanyatjaraku.wa.gov.au/images/Strategic\\_Community\\_Plan/Long\\_Term\\_Financial\\_Plan/NG\\_LTFP\\_2018-19\\_to\\_2027-28.pdf](https://ngaanyatjaraku.wa.gov.au/images/Strategic_Community_Plan/Long_Term_Financial_Plan/NG_LTFP_2018-19_to_2027-28.pdf)

In particular, the bottom line of page 22, that shows in 2021/22 the Shire will move into insolvency as it will have spent all its reserves (including Employee Entitlements). The Shire is currently working with the state government to address funding issues and has already implemented service / cost reductions to push out this date to enable these negotiations to be implemented in time.

You will note from the attached template of projects to be considered for accelerated funding that the Shire proposes to bring forward from its asset reserve funds a contribution towards the projects identified in its Forward Capital Works Plan. Given the Shires financial situation these projects currently cannot be progressed without grant funding. These projects will improve

access for our communities and will enable the contractors to stay in employment on the lands, meeting your objectives of delivering infrastructure needed to ensure the ongoing stable contribution to the Australian economy.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Kevin Hammagan', with a stylized flourish at the end.

Kevin Hammagan  
Chief Executive Officer

Encl.

**Local Government Land Transport Infrastructure Projects: Potential for Construction to Commence in 3-6 Months**

Project name/description	Relevant Council	Total Project Cost	Australian Government contribution	Other contribution	Potential construction start date	Potential construction end date
<b>Blackstone Warburton Road SLK 138.40 – SLK 143.15</b> - resheet gravel 200mm depth 9.0m width	Shire of Ngaanyatjarraku	\$430,000	\$380,000	\$50,000	June 2020	July 2020
<b>Blackstone Warburton Road SLK 160.92 – SLK 166.00</b> - resheet gravel 200mm depth 9.0m width	Shire of Ngaanyatjarraku	\$460,000	\$410,000	\$50,000	July 2020	August 2020
<b>Blackstone Warburton Road SLK 185.50 – SLK 189.25</b> - resheet gravel 200mm depth 9.0m width	Shire of Ngaanyatjarraku	\$340,000	\$290,000	\$50,000	August 2020	September 2020
<b>Blackstone Warburton Road SLK 55.50 – SLK 62.40</b> - resheet gravel 200mm depth 9.0m width	Shire of Ngaanyatjarraku	\$625,000	\$575,000	\$50,000	September 2020	November 2020

## PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please attach copies of council minutes relevant to the project approval.

Name of Local Government Authority: **Shire of Ngaanyatjaraku**

Name of Applicant: **Ngaanyatjarra Council Aboriginal Corporation**

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

### Section A

The CSRFF principles have been considered and the following assessment is provided:

(Please include below your assessment of how the applicant has addressed the following criteria)

#### All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Section B

Priority ranking of no of applications received	<b>1</b> of <b>1</b> applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

If no, what approvals are still outstanding? **This application is a modification (heating) of existing facilities.**

Type text here

**As such the Shire is confident a building permit will be obtained when required**

**Project Rating (Please tick the most appropriate box to describe the project)**

A	Well planned and needed by municipality	<input checked="" type="checkbox"/>
B	Well planned and needed by applicant	<input type="checkbox"/>
C	Needed by municipality, more planning required	<input type="checkbox"/>
D	Needed by applicant, more planning required	<input type="checkbox"/>
E	Idea has merit, more planning work needed	<input type="checkbox"/>
F	Not recommended	<input type="checkbox"/>

*Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.*

1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?

N.A.

2. A) *If a community group application:* Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?

Yes

B) *If a council application:* Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?

N.A.

3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.

Refer attached letter of support from the Shire.

Signed



Position CEO

Date 20/3/2020

Applications for CSRFF funding must be submitted to your Department of Local Government, Sport and Cultural Industries office by 4pm on 31 March 2020. Late applications cannot be accepted in any circumstances.

#### DLGSC OFFICES

##### PERTH OFFICE

246 Vincent Street  
Leederville WA 6007  
GPO Box 8349  
Perth WA 6849  
Tel: (08) 9492 9700

##### PEEL

Suite 94  
18 Dolphin Drive  
PO Box 1445  
Mandurah WA 6210  
Tel: (08) 9550 3100

##### PILBARA

Karratha Leisureplex  
Dampier Hwy, Karratha  
PO Box 941  
Karratha WA 6714  
Tel: (08) 9182 2100

##### SOUTH WEST

80A Blair Street  
PO Box 2662  
Bunbury WA 6230  
Tel: (08) 9792 6900

##### GREAT SOUTHERN

22 Collie Street  
Albany WA 6330  
Tel: (08) 9892 0100

##### GASCOYNE

15 Stuart Street  
PO Box 140  
Carnarvon WA 6701  
Tel: (08) 8941 0900

##### GOLDFIELDS

Suite 1, 349-353 Hannan  
Street  
PO Box 1036  
Kalgoorlie WA 6430  
Tel: (08) 9022 5800

##### KIMBERLEY – Broome

Unit 2, 23 Coghlan Street  
PO Box 1476  
Broome WA 6725  
Telephone (08) 9195 5750

##### WHEATBELT - NORTHAM

298 Fitzgerald Street  
PO Box 55  
Northam WA 6401  
Tel: (08) 9690 2400

##### WHEATBELT – NARROGIN

Narrogin Leisure Centre  
50 Clayton Rd  
Narrogin WA 6312  
Telephone 0429 881 369

##### MID-WEST

Level 1, 268-270  
Foresore Drive  
PO Box 135  
Geraldton WA 6531  
Tel: (08) 9956 2100

Payment listing February (19/20)				
Chq/EFT	Date	Name	Description	Amount
EFT2841	07/02/2020	Andre Peter Frederick Kerp	Taxi fare reimbursement W/E Peter Kerp	82.95
EFT2842	07/02/2020	NATS	Freight on 1EKC611 Warburton to Pickles Auctions in Perth	2,522.39
EFT2843	07/02/2020	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	Replace side mirror and window on 1EHI533	1,600.50
EFT2844	07/02/2020	WARAKURNA ROADHOUSE	Diesel for Works Supervisor 1EPI385	223.51
EFT2845	07/02/2020	WARBURTON COMMUNITY INC	Reimburse Community for monies paid to purchase artwork for resale in Warta Shop	300.00
EFT2846	07/02/2020	WARBURTON ROADHOUSE	Warburton Roadhouse account for January 2020	4,711.76
EFT2847	07/02/2020	MILLY (WARBURTON) STORE	January 2020 account from the Milly Store	351.17
EFT2848	07/02/2020	WARRUNYINNA STORE	Diesel for Works Supervisor 1EPI385	175.00
EFT2849	07/02/2020	Central Desert Transport	Freight on new rubbish truck from Alice Springs to Warburton	2,860.00
EFT2850	07/02/2020	WANARN STORE	Diesel for Wanarn rubbish truck	40.00
EFT2851	07/02/2020	AUSTRALIA POST	Postage charges for January 2020	30.70
EFT2852	07/02/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for road construction on the Giles Mulga Park Road	115,974.10
EFT2853	07/02/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT services for Shire inc Network security	127.50
EFT2854	07/02/2020	ITVISION AUSTRALIA PTY LTD	Monthly financial processing service, January 2020	3,913.06
EFT2855	07/02/2020	MOORE STEPHENS (WA) Pty Ltd	Progressive billing in relation to NGCG joint Policy Review and Development	6,792.50
EFT2856	07/02/2020	LAVERTON SUPPLIES MOTORS	Tyre supply and fitting KBC591L	1,281.84
EFT2857	07/02/2020	KEVIN HANNAGAN	Reimbursement for CEO Kevin Hannagan	886.55
EFT2858	07/02/2020	NGAANYATJARRA COUNCIL AC (NTU)	Heritage survey undertaken by Mr David Brooks	4,356.00
EFT2859	14/02/2020	IRRUNYTJU STORE	Diesel fuel for 1EPI385	198.13
EFT2860	14/02/2020	Department of Mines, Industry Regulation and Safety DMIRS	Remit BSL for 5 permits 26.6.2019 to 31.12.2019	468.20
EFT2861	14/02/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for Giles Mulga Park Road	108,924.20
EFT2862	21/02/2020	NATS	Solar hot water system for Lot 154 Warburton	5,583.97
EFT2863	21/02/2020	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	Repairs to Warburton rubbish truck	408.38
EFT2864	21/02/2020	WARBURTON COMMUNITY INC	Purchase of art work for resale	320.00
EFT2865	21/02/2020	WANARN STORE	Diesel for Wanarn Rubbish truck	50.00
EFT2866	21/02/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for road construction on the Giles Mulga Park Road	118,834.10
EFT2867	21/02/2020	DESERT INN HOTEL	Accommodation for EHO 7/2/2020	220.00
EFT2868	21/02/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT support for W/E	170.00
EFT2869	21/02/2020	BROADWATER RESORT APARTMENTS	Accommodation for FAC Payroll training at ITVision	1,080.00
EFT2870	21/02/2020	ITVISION AUSTRALIA PTY LTD	Training workshop for FAC - Payroll Essentials	1,940.40
EFT2871	21/02/2020	GEOFFREY RAYMOND HANDY	Reimbursement of expenses for training trip to and in Perth	721.33
EFT2872	21/02/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Balance of invoice for electrical work at the Shire office and gallery	8,114.56

EFT2873	21/02/2020	LAVERTON SUPPLIES MOTORS	Diesel and Parking for EHO KBC591L	433.92
EFT2874	21/02/2020	AUSTRALIAN TAXATION OFFICE	BAS payment for January 2020	4,095.00
EFT2875	26/02/2020	DAMIAN MCLEAN	Fees for OCM and ACM held 26 February 2020	500.00
EFT2876	26/02/2020	Julie Porter	Fees for OCM and ACM held 26 February 2020	300.00
EFT2877	26/02/2020	LALLA WEST	Fees for OCM and ACM held 26 February 2020	300.00
EFT2878	26/02/2020	ANDREW JONES	Fees for OCM and ACM held 26 February 2020	300.00
EFT2879	26/02/2020	DEBRA FRAZER	Fees for OCM and ACM held 26 February 2020	300.00
PAY	05/02/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	39,251.50
DD1438.1	05/02/2020	WA SUPER	Payroll deductions	3,133.44
DD1438.2	05/02/2020	HOST PLUS	Superannuation contributions	260.93
DD1438.3	05/02/2020	VISION SUPER	Superannuation contributions	801.48
DD1438.4	05/02/2020	AUSTRALIAN SUPER	Superannuation contributions	149.00
DD1438.5	05/02/2020	BT SUPER	Superannuation contributions	93.28
DD1438.6	05/02/2020	SUNSUPER SOLUTIONS	Superannuation contributions	94.05
DD1438.7	05/02/2020	Ther Trustee For Care Super	Superannuation contributions	161.50
DD1447.1	05/02/2020	Geoff Handy Westpac Credit Card	FAC visa card charges January 2020	801.55
DD1448.1	03/02/2020	PIVOTEL SATELLITE PTY LTD	Sat phone charges	180.00
DD1449.1	04/02/2020	WESTPAC BANK	Bank fees January 2020	35.50
DD1449.2	04/02/2020	COMMONWEALTH BANK OF AUSTRALIA	Merchant fee for CBA eftpos facility	42.51
DD1455.1	11/02/2020	TELSTRA CORPORATION LTD	Telstra account for January 2020	834.64
PAY	19/02/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	44,490.25
DD1458.1	19/02/2020	WA SUPER	Payroll deductions	3,948.87
DD1458.2	19/02/2020	HOST PLUS	Superannuation contributions	194.30
DD1458.3	19/02/2020	VISION SUPER	Superannuation contributions	801.48
DD1458.4	19/02/2020	AUSTRALIAN SUPER	Superannuation contributions	58.37
DD1458.5	19/02/2020	BT SUPER	Superannuation contributions	109.27
DD1458.6	19/02/2020	SUNSUPER SOLUTIONS	Superannuation contributions	602.78
DD1458.7	19/02/2020	Ther Trustee For Care Super	Superannuation contributions	161.50
DD1460.1	12/02/2020	Kevin Hannagan Westpac Credit Card	CEO Credit card payment for February 2020	4,377.99
DD1460.2	12/02/2020	Kerry Fisher Westpac credit card	Westpac credit card payment	1,305.00
DD1460.3	12/02/2020	Geoff Handy Westpac Credit Card	Westpac credit card payment	36.90
			<b>Total</b>	<b>501,417.81</b>



SHIRE OF NGAANYATJARRAKU - Business banking ▾

Approval

Notifications ▾

Sign Out

Overview

Payments

Service

Administration

Business Hub

Products

## Your accounts

[Edit view](#) ▾



Transfer funds

Make a payment

Important! Review and manage my Third Party account access

Manage now

Westpac Business One Flexi ▾

036-016 831911



\$278,977.07

Westpac Business One ▾

036-016 831946



\$0.00

Westpac 31 Day Notice Account ▾

036-125 520231



\$2,164,649.51

Available \$0.00

Westpac 90 Day Notice Account ▾

036-125 521074



\$2,067,324.64

Available \$0.00



**SHIRE OF NGAANYATJARRAKU**

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 29 February 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 06 March 2020

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

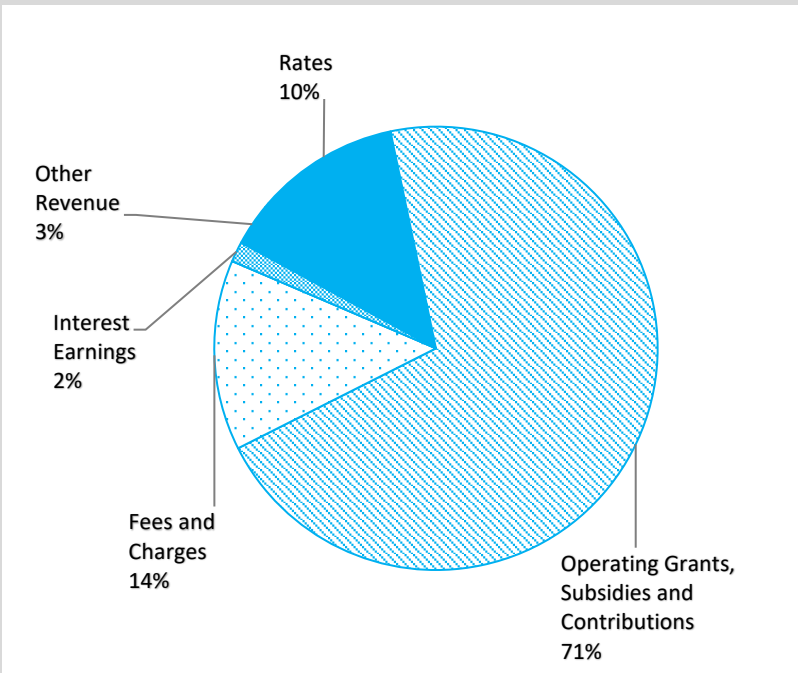
**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

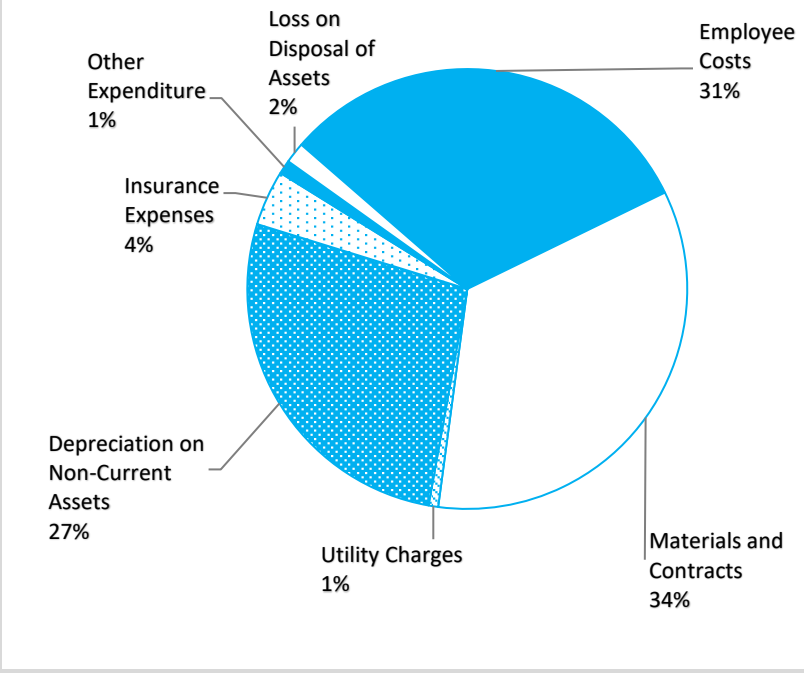
**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

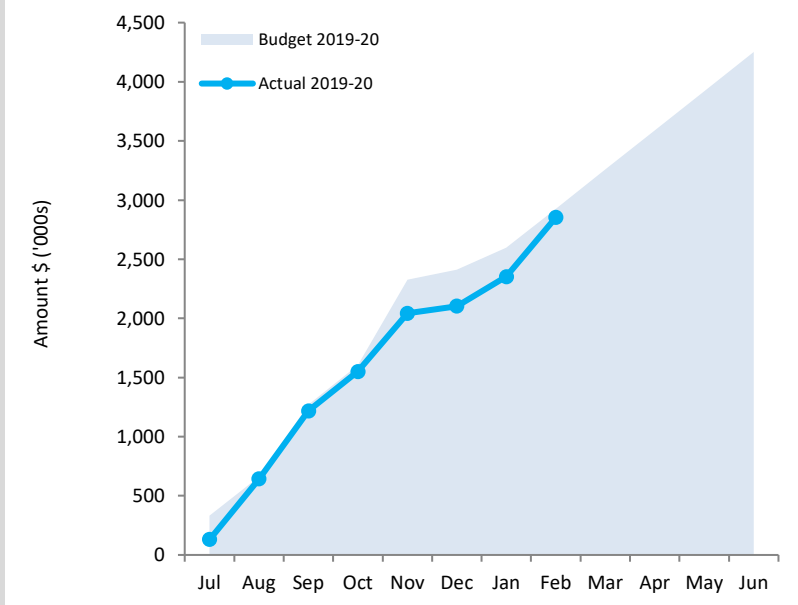
OPERATING REVENUE



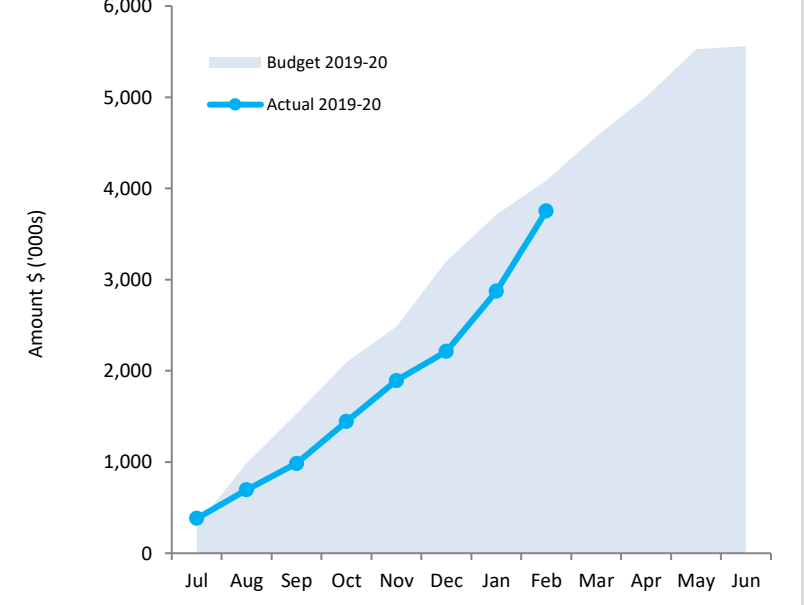
OPERATING EXPENSES



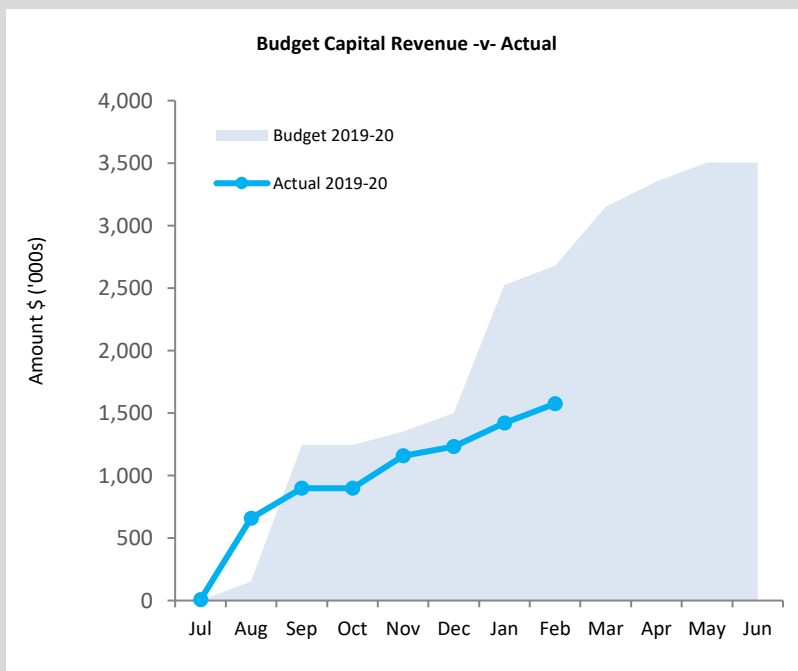
Budget Operating Revenues -v- Actual



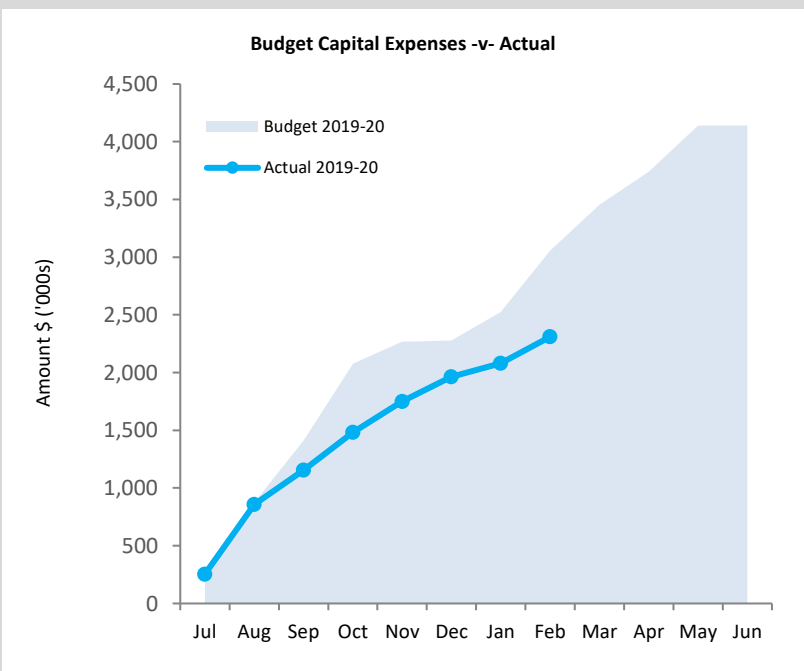
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<b>GOVERNANCE</b> To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b> To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b> To provide services to help ensure safer and environmentally conscious community.	Supervision and enforcement of various laws relating to aspects of public safety including emergency services.
<b>HEALTH</b> To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and a waste pick-up service Warburton, Warakurna and Wanarn.
<b>EDUCATION AND WELFARE</b> To provide services to children and youth.	Maintenance of playgroup centres (early years learning) Warburton, Blackstone, Jameson.
<b>HOUSING</b> To provide and maintain staff housing.	Provision and maintenance of staff housing.
<b>COMMUNITY AMENITIES</b> To provide services required by the community.	Rubbish collection services, litter control, Warburton, Warakurna and Wanarn.
<b>RECREATION AND CULTURE</b> To establish and effectively manage infrastructure and resources which will help the social well-being of the community.	Maintenance of public halls, civic centres, Warburton recreation centre and operation of recreation services in Warburton. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.
<b>TRANSPORT</b> To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depot and traffic control. Cleaning of streets and maintenance of street trees.
<b>ECONOMIC SERVICES</b> To help promote the shire and its economic well-being.	Tourism and area promotion and building control.
<b>OTHER PROPERTY AND SERVICES</b> To monitor and control council's overheads operating accounts.	Private works operation, plant repairs, operation costs and administrative costs.

**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,935,062	2,935,062	<b>2,935,062</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		45,019	36,172	<b>50,734</b>	14,562	40.26%	
General purpose funding - general rates	6	290,483	290,482	<b>294,458</b>	3,976	1.37%	
General purpose funding - other		1,584,605	1,185,906	<b>1,188,438</b>	2,532	0.21%	
Law, order and public safety		416	416	<b>416</b>	0	0.00%	
Health		400	400	<b>200</b>	(200)	(50.00%)	
Education and welfare		204,009	188,009	<b>180,195</b>	(7,814)	(4.16%)	
Housing		165,000	110,000	<b>105,965</b>	(4,035)	(3.67%)	
Community amenities		106,926	71,280	<b>106,666</b>	35,386	49.64%	▲
Recreation and culture		290,000	151,664	<b>190,614</b>	38,950	25.68%	▲
Transport		1,509,841	987,761	<b>734,403</b>	(253,358)	(25.65%)	▼
Economic services		4,000	2,164	<b>650</b>	(1,514)	(69.96%)	
		<b>4,200,699</b>	<b>3,024,254</b>	<b>2,852,739</b>	(171,515)		
<b>Expenditure from operating activities</b>							
Governance		(208,167)	(116,659)	<b>(88,906)</b>	27,753	23.79%	▲
General purpose funding		0	0	<b>(187)</b>	(187)	0.00%	
Law, order and public safety		(7,519)	(5,504)	<b>(4,698)</b>	806	14.64%	
Health		(331,627)	(235,967)	<b>(209,309)</b>	26,658	11.30%	▲
Education and welfare		(419,655)	(337,804)	<b>(329,302)</b>	8,502	2.52%	
Housing		(382,037)	(264,246)	<b>(225,076)</b>	39,170	14.82%	▲
Community amenities		(799,074)	(535,488)	<b>(429,851)</b>	105,637	19.73%	▲
Recreation and culture		(773,076)	(504,276)	<b>(406,216)</b>	98,060	19.45%	▲
Transport		(3,280,966)	(2,201,401)	<b>(2,013,786)</b>	187,615	8.52%	
Economic services		(130,851)	(64,732)	<b>(54,981)</b>	9,751	15.06%	
Other property and services		0	24	<b>11,234</b>	11,210	(46708.33%)	
		<b>(6,332,972)</b>	<b>(4,266,053)</b>	<b>(3,751,078)</b>	514,975		▲
Non-cash amounts excluded from operating activities	1(a)	1,617,500	1,100,780	<b>1,056,745</b>	(44,035)	(4.00%)	
<b>Amount attributable to operating activities</b>		<b>(514,773)</b>	<b>(141,019)</b>	<b>158,406</b>	299,425		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	3,340,743	2,014,519	<b>1,510,016</b>	(504,503)	(25.04%)	▼
Proceeds from disposal of assets	7	64,827	64,827	<b>64,827</b>	0	0.00%	
Purchase of property, plant and equipment	8	(4,060,737)	(2,312,556)	<b>(2,309,980)</b>	2,576	0.11%	
<b>Amount attributable to investing activities</b>		<b>(655,167)</b>	<b>(233,210)</b>	<b>(735,137)</b>	(501,927)		▼
<b>Financing Activities</b>							
Transfer to reserves	9	(1,762,784)	(1,762,784)	<b>(23,388)</b>	1,739,396	98.67%	▲
<b>Amount attributable to financing activities</b>		<b>(1,762,784)</b>	<b>(1,762,784)</b>	<b>(23,388)</b>	1,739,396		▲
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>2,338</b>	<b>798,049</b>	<b>2,334,943</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$20,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significance less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,935,062	2,935,062	2,935,062	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	290,483	290,482	294,458	3,976	1.37%	
Operating grants, subsidies and contributions	11	3,194,946	2,290,003	2,021,070	(268,933)	(11.74%)	▼
Fees and charges		574,326	340,844	395,940	55,096	16.16%	▲
Interest earnings		50,000	33,328	42,359	9,031	27.10%	
Other revenue		90,944	69,597	87,716	18,119	26.03%	
Profit on disposal of assets	7	0	0	11,196	11,196	0.00%	
		4,200,699	3,024,254	2,852,739	(171,515)		
<b>Expenditure from operating activities</b>							
Employee costs		(1,925,295)	(1,341,504)	(1,177,339)	164,165	12.24%	▲
Materials and contracts		(2,505,957)	(1,595,176)	(1,288,134)	307,042	19.25%	▲
Utility charges		(68,478)	(46,583)	(26,450)	20,133	43.22%	▲
Depreciation on non-current assets		(1,548,500)	(1,032,280)	(1,010,659)	21,621	2.09%	
Interest expenses		(100)	(64)	(29)	35	54.69%	
Insurance expenses		(153,038)	(139,802)	(153,038)	(13,236)	(9.47%)	
Other expenditure		(62,604)	(42,144)	(38,147)	3,997	9.48%	
Loss on disposal of assets	7	(69,000)	(68,500)	(57,282)	11,218	16.38%	
		(6,332,972)	(4,266,053)	(3,751,078)	514,975		▲
Non-cash amounts excluded from operating activities	1(a)	1,617,500	1,100,780	1,056,745	(44,035)	(4.00%)	
Amount attributable to operating activities		(514,773)	(141,019)	158,406	299,425		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	3,340,743	2,014,519	1,510,016	(504,503)	(25.04%)	▼
Proceeds from disposal of assets	7	64,827	64,827	64,827	0	0.00%	
Payments for property, plant and equipment	8	(4,060,737)	(2,312,556)	(2,309,980)	2,576	(0.11%)	
Amount attributable to investing activities		(655,167)	(233,210)	(735,137)	(501,927)		▼
<b>Financing Activities</b>							
Transfer to reserves	9	(1,762,784)	(1,762,784)	(23,388)	1,739,396	98.67%	▲
Amount attributable to financing activities		(1,762,784)	(1,762,784)	(23,388)	1,739,396		
Closing funding surplus / (deficit)	1(c)	2,338	798,049	2,334,943			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.  
 Refer to Note 14 for an explanation of the reasons for the variance.  
 This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	0	0	(11,196)
Less: Reversal of prior year revaluation loss		0	0	0
Less: Non-cash grants and contributions for assets		0		
Less: Movement in liabilities associated with restricted cash		0		
Less: Fair value adjustments to financial assets at amortised cost		0		
Less: Fair value adjustments to investment property		0		0
Movement in pensioner deferred rates (non-current)		0		0
Movement in inventory (non-current)		0		0
Movement in employee benefit provisions (non-current)		0		
Movement in contract liabilities (non-current)		0		0
Movement in lease liabilities (non-current)		0		
Movement in other provisions (non-current)		0		0
Add: Loss on asset disposals	7	69,000	68,500	57,282
Add: Loss on revaluation of non current assets		0	0	0
Add: Change in accounting policies		0		
Add: Depreciation on assets		1,548,500	1,032,280	1,010,659
<b>Total non-cash items excluded from operating activities</b>		<b>1,617,500</b>	<b>1,100,780</b>	<b>1,056,745</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30-06-2019	This Time Last Year 28 Feb 2019	Year to Date 29 February 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(2,043,937)	(600,642)	(2,067,325)
Less: - Financial assets at amortised cost - self supporting loans	4	0		0
Less: User defined				
Less: User defined				
Less: User defined				
Less: User defined				
Add: Borrowings	8	0		0
Add: Provisions - employee	10	0		0
Add: User defined				
<b>Total adjustments to net current assets</b>		<b>(2,043,937)</b>	<b>(600,642)</b>	<b>(2,067,325)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	4,937,932	2,455,084	2,534,453
Financial assets at amortised cost	2	0	631,576	2,067,325
Rates receivables	3	0	41,694	22,530
Receivables	3	317,516	546,340	215,919
Other current assets	4	71,223	72,199	71,223
<b>Less: Current liabilities</b>				
Payables	5	(174,810)	(110,668)	(28,986)
Borrowings	8	0		0
Contract liabilities	10	0		(307,334)
Lease liabilities	10	0		0
Provisions	10	(172,862)	(257,823)	(172,862)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(2,043,937)</b>	<b>(600,642)</b>	<b>(2,067,325)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,935,062</b>	<b>2,777,760</b>	<b>2,334,943</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Advance	Cash and cash equivalents	2,500	0	2,500	0	N/A	N/A	N/A
Cash at Bank - Municipal	Cash and cash equivalents	267,303	0	267,303	0	Westpac	Variable	Nil
Cash at Bank - Municipal	Cash and cash equivalents	2,264,650	0	2,264,650	0	Westpac	Variable	Nil
Cash at Bank - Reserve	Financial assets at amortised cost	0	2,067,325	2,067,325	0	Westpac	1.75%	Apr-20
Total		2,534,453	2,067,325	4,601,778	0			
Comprising								
Cash and cash equivalents		2,534,453	0	2,534,453	0			
Financial assets at amortised cost		0	2,067,325	2,067,325	0			
		2,534,453	2,067,325	4,601,778	0			

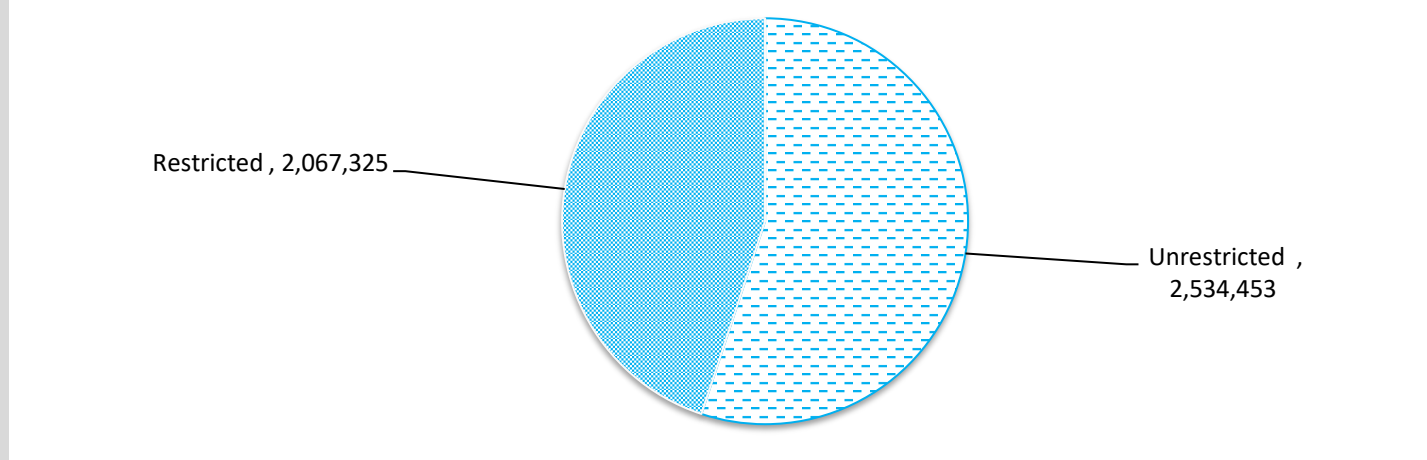
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$4.6 M	\$2.53 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

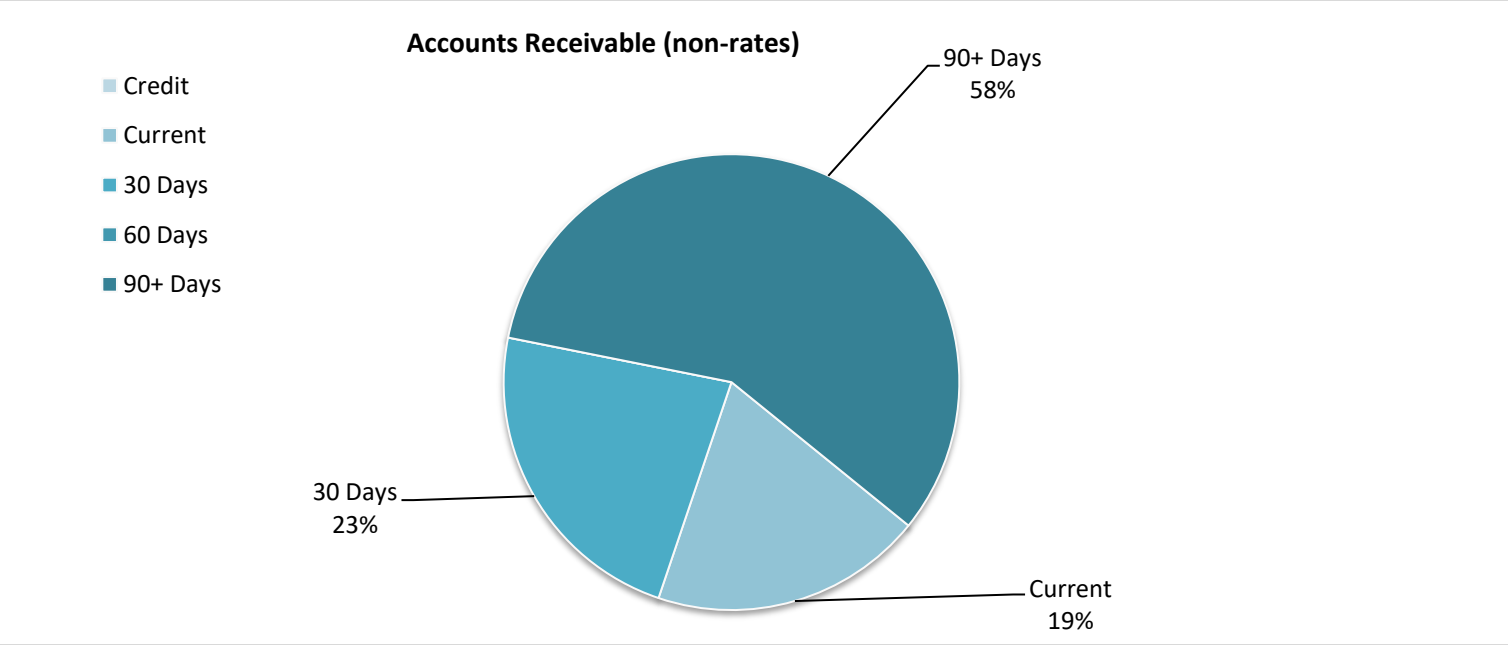
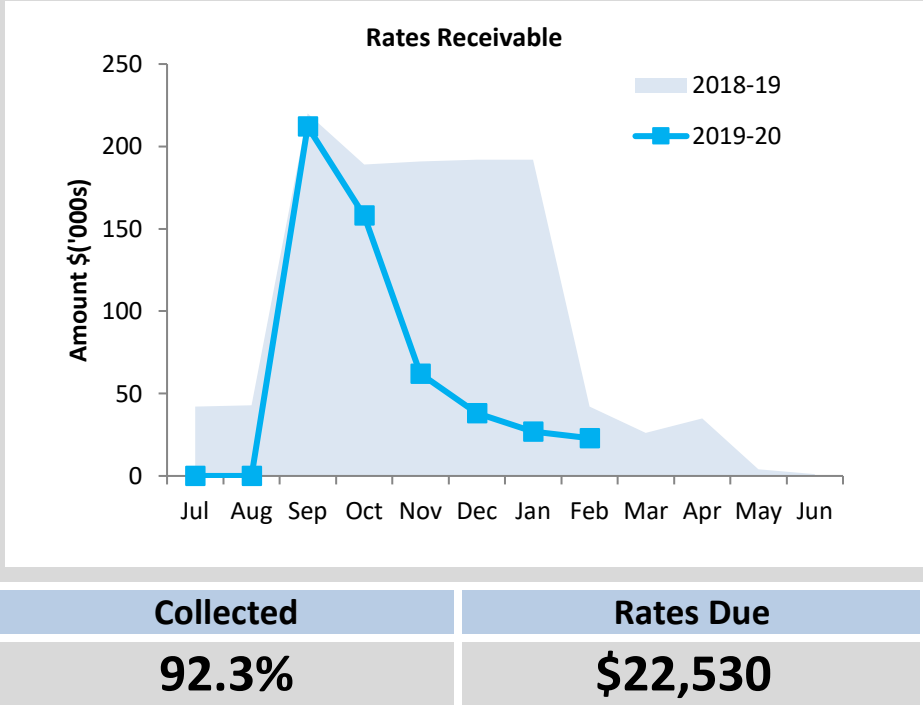
OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 June 2019	29 Feb 20
	\$	\$
Opening arrears previous years	41,494	0
Levied this year	264,110	294,458
Less - collections to date	(305,604)	(271,928)
Equals current outstanding	0	22,530
Net rates collectable	0	22,530
% Collected	100%	92.3%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	41,789	49,549	0	124,581	215,919
Percentage	0.0%	19.4%	22.9%	0%	57.7%	
Balance per trial balance						215,919
Sundry receivable						215,919
Total receivables general outstanding						215,919
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$215,919
Over 30 Days
81%
Over 90 Days
57.7%

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 29 February 2020
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, oil and materials on hand	71,223	0	0	71,223
<b>Total other current assets</b>				<b>71,223</b>
Amounts shown above include GST (where applicable)				

#### KEY INFORMATION

##### Inventory

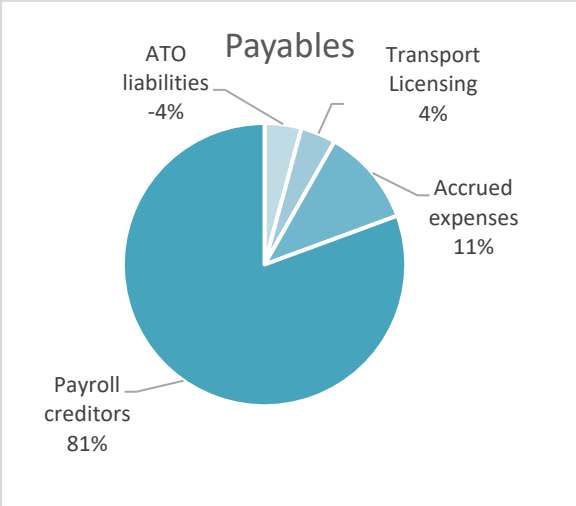
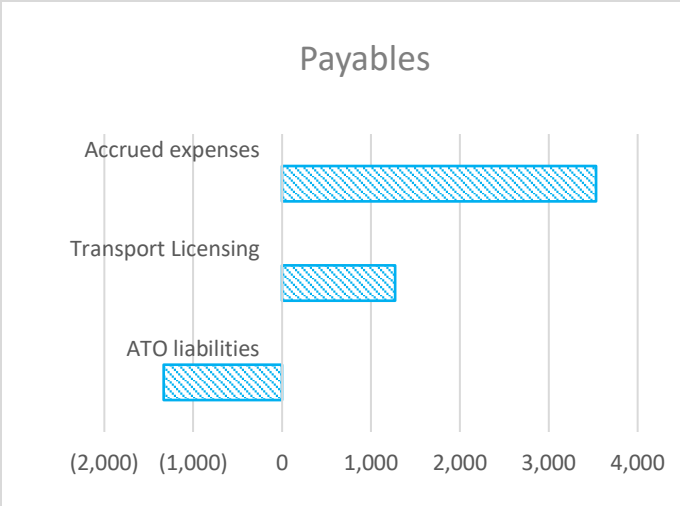
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
<b>Balance per trial balance</b>						
ATO liabilities						(1,331)
Transport Licensing						1,271
Accrued expenses						3,534
Payroll creditors						25,512
<b>Total payables general outstanding</b>						<b>28,986</b>
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$28,986
Over 30 Days
0%
Over 90 Days
0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

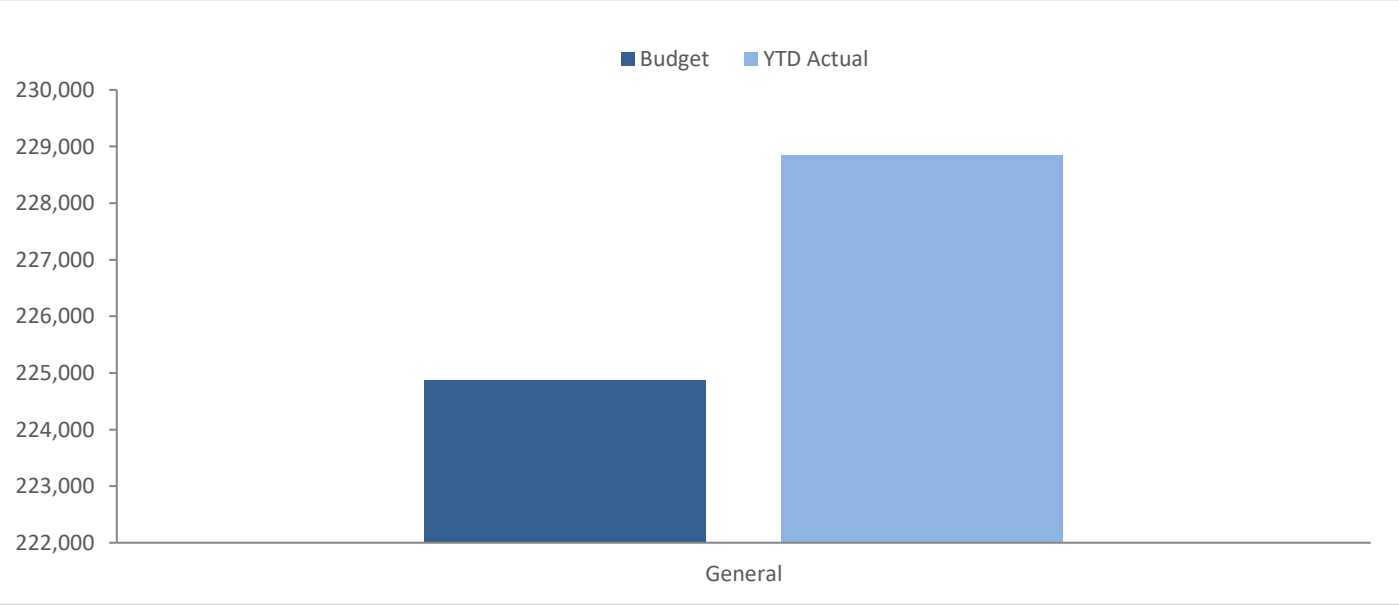
General rate revenue				Budget				YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Unimproved value											
General	0.210000	43	1,007,412	224,866	0	0	224,866	211,557	17,284	0	228,841
Sub-Total		43	1,007,412	224,866	0	0	224,866	211,557	17,284	0	228,841
Minimum payment				Minimum \$							
Unimproved value											
General	245	3	2,384	735	0	0	735	735	0	0	735
Sub-total		3	2,384	735	0	0	735	735	0	0	735
Amount from general rates							225,601				229,576
Ex-gratia rates							64,882				64,882
Total general rates							290,483				294,458

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

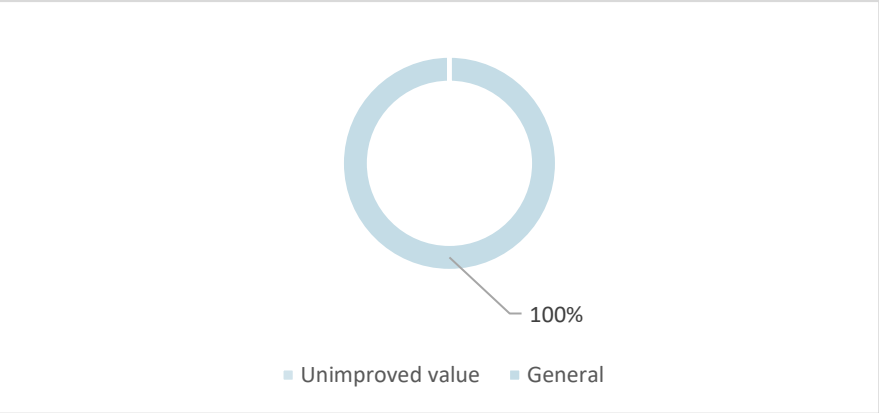
OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

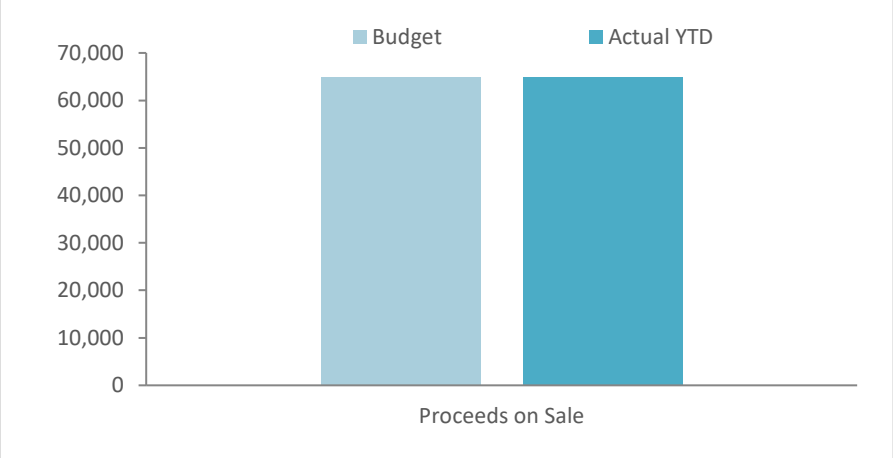


General Rates		
Budget	YTD Actual	%
\$ .23 M	\$ .23 M	101.76%



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Proceeds	Profit	Net Book		Profit	(Loss)
		Value	(Loss)			Value	(Loss)		
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
1BGA152	MITSUBISHI TRITON UTE	500	0	0	(500)	0	0	0	0
1EBO496	2013 Toyota Prado GX wago	22,954	22,954	0	0	15,950	22,954	7,004	0
1EKC611	2014 Toyota Landcruiser 200	29,000	23,309	0	(5,691)	21,910	23,309	1,399	0
1EHI532	2014 Nissan Navara D22 ST-	9,123	6,314	0	(2,809)	8,468	6,314	0	(2,154)
1BDI822	Mitsubishi Canter Truck	2,250	2,250	0	0	1,971	2,250	279	0
1DHR911	2009 Isuzu NPR300	15,000	0	0	(15,000)	13,780	0	0	(13,780)
1DIK691	2010 Isuzu NPR300	15,000	0	0	(15,000)	13,780	0	0	(13,780)
1ELK198	2013 Isuzu NPR300	30,000	0	0	(30,000)	27,568	0	0	(27,568)
1EH1533	Nissan Navara	10,000	10,000	0	0	7,486	10,000	2,514	0
		133,827	64,827	0	(69,000)	110,913	64,827	11,196	(57,282)

KEY INFORMATION



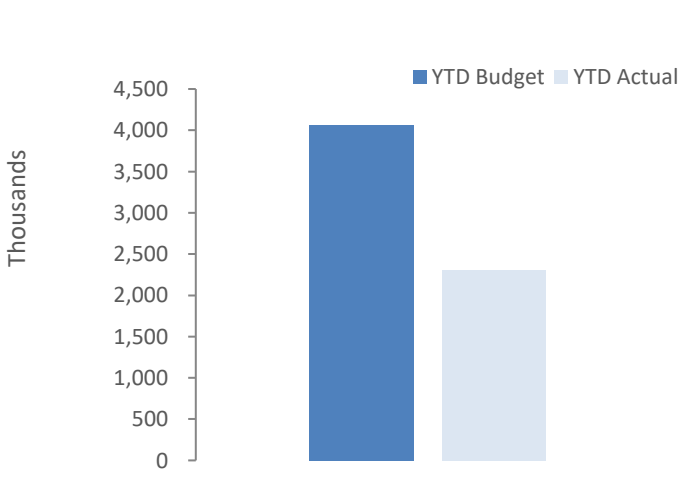
Proceeds on sale		
Annual Budget	YTD Actual	%
\$64,827	\$64,827	100%

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	42,000	27,992	11,681	(16,311)
Plant & Equipment	50,000	50,000	45,766	(4,234)
Infrastructure - Roads	3,903,737	2,169,564	2,225,886	56,322
Infrastructure - Recreation	30,000	30,000	26,056	(3,944)
Infrastructure - Other	35,000	35,000	591	(34,409)
Capital Expenditure Totals	4,060,737	2,312,556	2,309,980	(2,576)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,340,744	2,014,519	1,510,016	(504,503)
Other (disposals & C/Fwd)	64,827	64,827	64,827	0
Contribution - operations	655,166	233,210	735,137	501,927
Capital funding total	4,060,737	2,312,556	2,309,980	(2,576)

SIGNIFICANT ACCOUNTING POLICIES

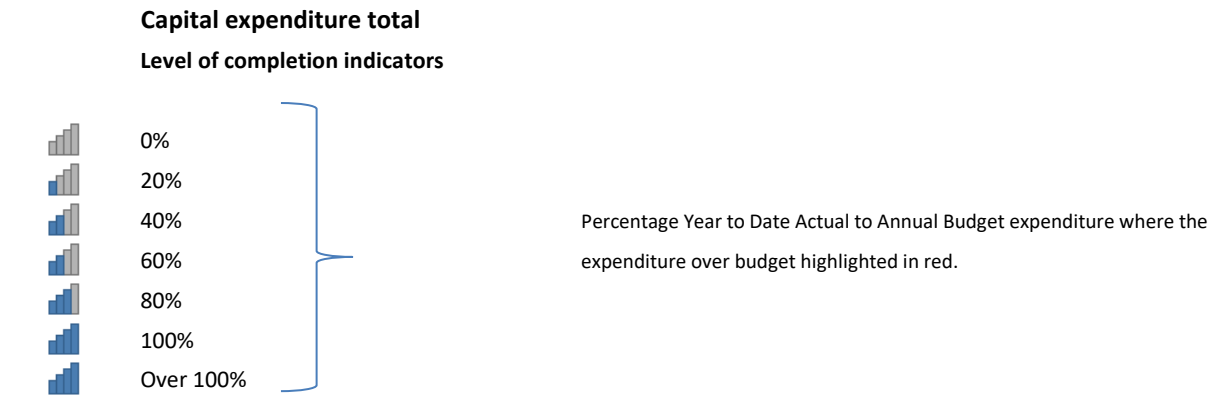
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.




















KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.06 M	\$2.31 M	57%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.34 M	\$1.51 M	45%





Level of completion indicator, please see table at the end of this note for further detail.			Adopted			
Account Description			Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure						
Land & Buildings						
	042600	Staff houses	7,000	4,664	0	(4,664)
	111100	Buildings (Upgrade)	35,000	23,328	11,681	(11,647)
	Land & Buildings Total		42,000	27,992	11,681	(16,311)
Plant & Equipment						
	102100	Plant & Equipment (New)	50,000	50,000	45,766	(4,234)
	Plant & Equipment Total		50,000	50,000	45,766	(4,234)
Infrastructure - Roads						
	147602	Jameson - Southern Bypass	585,000	0	0	0
	147611	Jameson Wanarn	588,798	588,194	588,798	604
	147612	Warburton Blackstone (RRG)	413,189	413,188	413,189	1
	147616	Patjarr Community Access	0	0	8,404	8,404
	147623	Great Central Road - R2R AAR	930,000	0	0	0
	147624	MRWA, Outback Hiway	272,181	272,180	272,181	1
	147625	Giles Mulga Park (RRG)	728,558	509,990	555,395	45,405
	147629	Giles Mulga Park (R2R/AAR)	386,012	386,012	387,920	1,908
	Infrastructure - Roads Total		3,903,737	2,169,564	2,225,886	56,322
Infrastructure - Recreation						
	147564	Warbon Oval Shade Structure	30,000	30,000	26,056	(3,944)
	Infrastructure - Recreation Total		30,000	30,000	26,056	(3,944)
Infrastructure - Other						
	121200	Storage Compound (Infrastructure (new))	35,000	35,000	591	(34,409)
	Infrastructure - Other Total		35,000	35,000	591	(34,409)
	Grand Total		4,060,737	2,312,556	2,309,980	(2,576)

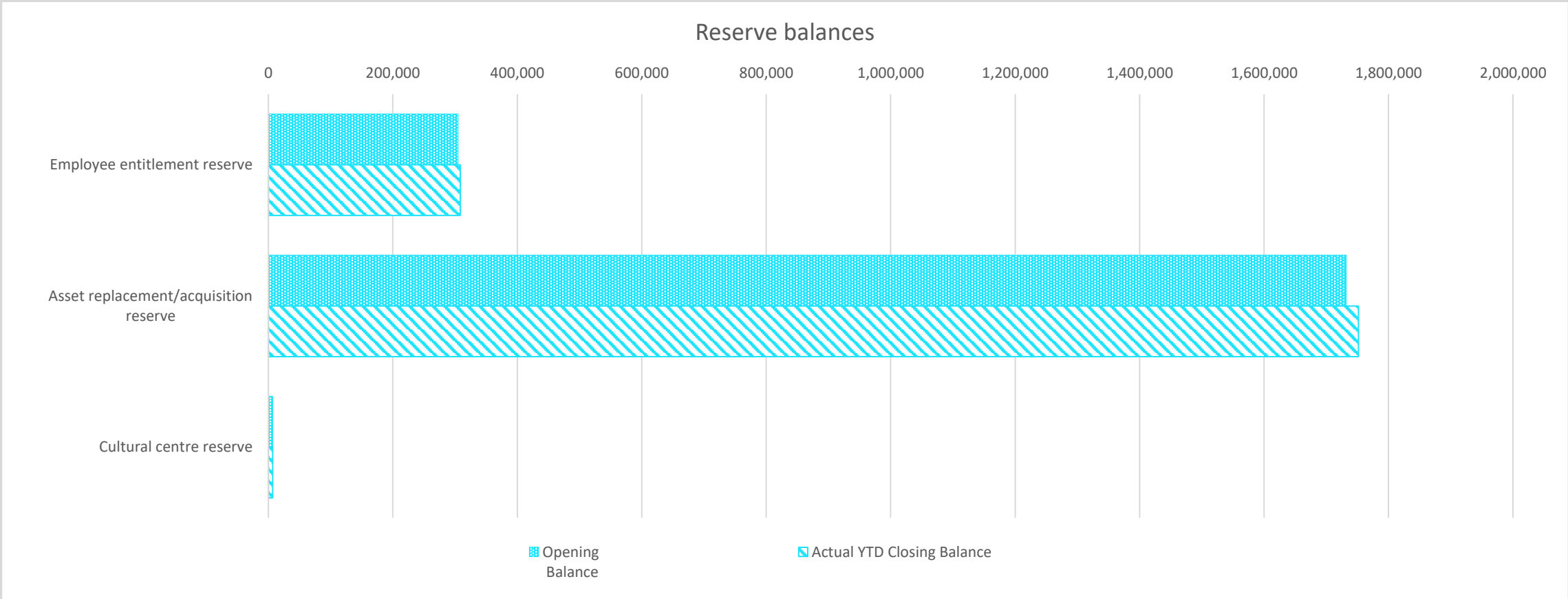
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee entitlement reserve	304,650	0	3,865	0	0	0	0	304,650	308,515
Asset replacement/acquisition reserve	1,732,367	0	19,435	1,762,784	0	0	0	3,495,151	1,751,802
Cultural centre reserve	6,920	0	88	0	0	0	0	6,920	7,008
	<b>2,043,937</b>	<b>0</b>	<b>23,388</b>	<b>1,762,784</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,806,721</b>	<b>2,067,325</b>

KEY INFORMATION



Other current liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 29 February 2020
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- non-operating	12	0	959,515	(652,181)	307,334
<b>Total unspent grants, contributions and reimbursements</b>		0	959,515	(652,181)	307,334
<b>Provisions</b>					
Annual leave		97,796	0	0	97,796
Long service leave		75,066	0	0	75,066
<b>Total Provisions</b>		172,862	0	0	172,862
<b>Total other current assets</b>		<b>172,862</b>			<b>480,196</b>
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 11**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 29 Feb 2020	Current Liability 29 Feb 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
General Grants (Untied)	0	0	0	0	0	1,528,105	1,146,078	1,146,079
<b>Education and welfare</b>								
Grant - DCD	0	0	0	0	0	154,500	154,500	154,500
<b>Transport</b>								
Grants - Direct	0	0	0	0	0	158,355	158,355	158,355
Govt Grant - RA, Ab Access (Operating)	0	0	0	0	0	1,039,547	673,438	326,314
Fed, Roads Grant (untied)	0	0	0	0	0	311,939	155,968	233,954
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,192,446</b>	<b>2,288,339</b>	<b>2,019,202</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Licensing Commission	0	0	0	0	0	2,500	1,664	1,314
<b>Education and welfare</b>								
Income - Other	0	0	0	0	0	0	0	186
<b>Recreation and culture</b>								
Contributions and Reimbursements Other	0	0	0	0	0	0	0	368
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>1,664</b>	<b>1,868</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,194,946</b>	<b>2,290,003</b>	<b>2,021,070</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 12**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 29 Feb 2020	Current Liability 29 Feb 2020
	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>					
<b>Transport</b>					
Grant - Special Projects	0	0	0	0	0
Grant-Roads to Recovery	0	0	0	0	0
Govt Grant - RA, Ab Access (Fed)	0	687,334	(380,000)	307,334	307,334
MRWA, Outback Highway	0	272,181	(272,181)	0	0
	<b>0</b>	<b>959,515</b>	<b>(652,181)</b>	<b>307,334</b>	<b>307,334</b>

Non operating grants, subsidies and contributions revenue		
Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
757,444	378,720	441,716
416,119	416,119	416,119
1,895,000	947,500	380,000
272,181	272,180	272,181
<b>3,340,744</b>	<b>2,014,519</b>	<b>1,510,016</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
<b>Budget adoption</b>			Opening surplus			341,529	341,529
30197 Rates General		Feb-20	Operating Revenue		13,309		354,838
30301 General Grants (untied)			Operating Revenue			(99,954)	254,884
55005 Trfr to Asset Replace/Acq/Dev Res Fund			Capital Expenses			(702,443)	(447,559)
41020 Members Travelling			Operating Expenses		5,000		(442,559)
41030 Conference Expenses			Operating Expenses		4,000		(438,559)
41040 Election Expenses			Operating Expenses		5,450		(433,109)
41040 Returning Officer Election Expenses			Operating Expenses		7,000		(426,109)
41092 Attendance fees - Committee Meetings			Operating Expenses		2,000		(424,109)
41132 Membership Contribution - Goldfields VROC & NCWG			Operating Expenses			(20,000)	(444,109)
41140 Building Maintenance - Boardroom			Operating Expenses		1,500		(442,609)
41150 Insurance			Operating Expenses		416		(442,193)
41281 Elected member professional development			Operating Expenses		10,000		(432,193)
41541 Administration Expenses			Operating Expenses	2,816			(432,193)
42030 Insurance - Worker Compensation			Operating Expenses			(794)	(432,987)
42048 FBT Expenses			Operating Expenses			(16,413)	(449,400)
42051 Office Maintenance			Operating Expenses		8,800		(440,600)
42051 Office Maintenance			Operating Expenses		10,000		(430,600)
42051 Office Maintenance			Operating Expenses			(5,000)	(435,600)
42053 Office Gardens Maintenance			Operating Expenses			(5,086)	(440,686)
42053 Office Gardens Maintenance			Operating Expenses			(1,000)	(441,686)
42080 Telephone/Fax Charges			Operating Expenses			(2,000)	(443,686)
42100 Advertising			Operating Expenses		1,000		(442,686)
42120 Bank Charges			Operating Expenses			(1,500)	(444,186)
42120 Bank Charges			Operating Expenses		100		(444,086)
42120 Bank Charges			Operating Expenses		1,400		(442,686)
42150 Accounting/Compliance Services			Operating Expenses			(21,157)	(463,843)
42150 Accounting/Compliance Services			Operating Expenses		30,000		(433,843)
42160 Other Office Expenses			Operating Expenses		1,000		(432,843)
42163 Maintenance of Office Equipment			Operating Expenses		3,000		(429,843)

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
42180 Travelling and Accommodation			Operating Expenses			(3,000)	(432,843)
42210 Consultancy Fees			Operating Expenses		10,000		(422,843)
42210 Consultancy Fees			Operating Expenses		20,000		(402,843)
42225 ITV Software Licence			Operating Expenses			(1,102)	(403,945)
42260 Insurance			Operating Expenses		4,426		(399,519)
42283 Conference & Training			Operating Expenses			(6,000)	(405,519)
42283 Conference & Training			Operating Expenses		6,000		(399,519)
42397 Depreciation-Administration General			Non Cash Item	(4,500)			(399,519)
42398 Reimbursements			Operating Revenue		24,019		(375,500)
42400 Less Allocated to Other Programs			Operating Expenses	(45,768)			(375,500)
42401 Depreciation- Furniture and Equipment			Non Cash Item	(4,500)			(375,500)
51051 Administrative Expenses			Operating Expenses	104			(375,500)
51283 FESA Emergency Services Levy			Operating Expenses			(76)	(375,576)
74050 Travel & Accommodation			Operating Expenses		5,000		(370,576)
74270 Environmental Health Program			Operating Expenses			(7,667)	(378,243)
74270 Environmental Health Program			Operating Expenses		1,195		(377,048)
74270 Environmental Health Program			Operating Expenses		1,169		(375,879)
74280 Other Health Expenditure			Operating Expenses		10,000		(365,879)
74281 Administration Expenses			Operating Expenses	5,044			(365,879)
74282 Fringe Benefits Tax			Operating Expenses		1,239		(364,640)
74290 Depreciation-Health Inspections			Non Cash Item	17,200			(364,640)
75020 Pest Control			Operating Expenses		1,000		(363,640)
83001 Rental EYP Building			Operating Revenue		48,000		(315,640)
85294 Administrative Expenses			Operating Expenses	6,057			(315,640)
85304 Fringe Benefits Tax			Operating Expenses		3,238		(312,402)
85310 Depreciation-Education & Welfare			Non Cash Item	3,000			(312,402)
85410 Income - Other			Operating Revenue		1,009		(311,393)
85612 contribution Strengthening Families (Playgroups)			Operating Expenses		4,703		(306,690)
85615 EYLC & Playgroups Staffing Costs			Operating Expenses			(9,056)	(315,746)
85615 EYLC & Playgroups Staffing Costs			Operating Expenses		5,933		(309,813)

Please refer to the compilation report



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
85615	EYLC & Playgroups Staffing Costs		Operating Expenses			(1,818)	(311,631)
85616	Warburton LSP - Operational Costs		Operating Expenses		6,570		(305,061)
85616	Warburton LSP - Operational Costs		Operating Expenses		624		(304,437)
85616	Warburton LSP - Operational Costs		Operating Expenses			(279)	(304,716)
85616	Warburton LSP - Operational Costs		Operating Expenses			(308)	(305,024)
85616	Warburton LSP - Operational Costs		Operating Expenses			(1,108)	(306,132)
85617	Warburton LSP-Admin Costs (office, utilities, other)		Operating Expenses		1,000		(305,132)
85617	Warburton LSP-Admin Costs (office, utilities, other)		Operating Expenses		1,090		(304,042)
42040	Utilities - Staff Housing		Operating Expenses		30,000		(274,042)
42042	Maintenance & Equip - Staff Housing		Operating Expenses		14,314		(259,728)
42043	Maintenance & Equip - Staff Housing		Operating Expenses		1,734		(257,994)
42047	Depreciation-Staff Housing		Non Cash Item	(13,300)			(257,994)
42600	Staff houses		Capital Expenses		5,000		(252,994)
42605	Rents - Shire Housing		Operating Revenue		30,000		(222,994)
92048	Administrative Expenses		Operating Expenses	5,799			(222,994)
101021	Wages		Operating Expenses		50,294		(172,700)
101021	Wages		Operating Expenses		4,778		(167,922)
101070	Administrative Expenses		Operating Expenses	12,121			(167,922)
101100	Depreciation-Sanitation Household Refuse		Non Cash Item	14,000			(167,922)
101410	Charges - Rubbish Removals		Operating Revenue		1,190		(166,732)
102066	Sundry		Operating Expenses			(1,152)	(167,884)
102100	Plant & Equipment (New)		Operating Expenses		77,000		(90,884)
111030	Contribution - Cultural Centre		Operating Expenses		7,000		(83,884)
111031	Community Resource Centre - Repairs & Mtce		Operating Expenses		10,000		(73,884)
111036	Rental Income - Warburton Community Resource Ctre		Operating Expenses		10,000		(63,884)
112020	Contribution - Swimming Centre		Operating Revenue		40,000		(23,884)
113055	Lighting-Grassed Ovals		Operating Expenses			(300)	(24,184)
113280	Salaries-Sports & Recreation Officer		Operating Expenses		21,239		(2,945)
113280	Salaries-Sports & Recreation Officer		Operating Expenses		2,018		(927)
113284	Relocation Expenses		Operating Expenses			(3,000)	(3,927)

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
113290	Telephone Charges (Satellite)		Operating Expenses			(1,000)	(4,927)
113291	Administrative Expenses		Operating Expenses	11,578			(4,927)
113293	Depreciation-Sports & Recreation		Non Cash Item	(16,000)			(4,927)
113319	Youth Festivals & Events		Operating Expenses		3,000		(1,927)
114280	Contribution-TV/Radio Community Facilities		Operating Expenses			(4,453)	(6,380)
114400	Depreciation-Television & Radio Broadcasting		Non Cash Item	(1,100)			(6,380)
116272	Exhibitions		Operating Expenses		10,000		3,620
116291	FBT Expenses		Operating Expenses			(1,273)	2,347
116311	Depreciation-Cultural & Civic Centre		Non Cash Item	(6,500)			2,347
116312	Café Maintenance		Operating Expenses			(2,100)	247
116315	Purchase of Goods for Resale-Retail		Operating Expenses		7,000		7,247
116331	Shop Maintenance		Operating Expenses			(4,500)	2,747
116333	Gallery Maintenance		Operating Expenses			(5,000)	(2,253)
147564	Warburton Oval Shade Structure		Capital Expenses			(5,000)	(7,253)
27019	Proceeds Sale of Assets		Capital Revenue		12,727		5,474
122003	Warburton Community Roads-Maint		Operating Expenses		7,142		12,616
122004	Other Minor Road Works		Capital Expenses		30,000		42,616
122150	Contribution-Lighting of Streets		Operating Expenses		20,000		62,616
122280	AMP Review		Operating Expenses		25,000		87,616
122281	R2030 Survey Centre Line MRWA		Operating Expenses			(10,000)	77,616
122282	Roman Road Inventory System-System Mtce		Operating Expenses			(3,000)	74,616
122282	Roman Road Inventory System-System Mtce		Operating Expenses		3,000		77,616
122287	Fringe Benefit Tax		Operating Expenses			(1,104)	76,512
122362	Grants - Direct		Capital Revenue		18,355		94,867
122363	Govt Grant - RA, Ab Access (Operating)		Operating Revenue		614,667		709,534
122367	Govt Grant - RA, Ab Access (Capital)		Operating Revenue			(609,333)	100,201
122373	Fed, Roads Grant (untied)		Operating Revenue			(72,250)	27,951
123001	Profit/(Loss) on Disposal of Asset - Plant		Non Cash Item	(2,600)			27,951
123012	Depreciation - Road Plant		Non Cash Item	7,500			27,951
123100	Depreciation - Transport Road Mntce		Non Cash Item	(11,250)			27,951

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
123100	Depreciation - Transport Road Mntce		Non Cash Item	(628,000)			27,951
123103	MRWA, Outback Highway		Capital Revenue			(27,819)	132
147611	Jameson Wanam		Capital Revenue			(1,812)	(1,680)
147611	Jameson Wanam		Capital Expenses			(12,208)	(13,888)
147612	Warburton Blackstone (RRG)		Capital Expenses			(5,581)	(19,469)
147624	MRWA, Outback Highway		Capital Expenses		27,819		8,350
147629	Giles Mulga Park (R2R/AAR)		Capital Expenses			(6,012)	2,338
13100	Administrative Expenses		Operating Expenses	1,658			2,338
131001	Administrative Expenses		Operating Expenses	591			2,338
132001	Tourism Strategy Grant		Operating Revenue			(30,000)	(27,662)
132200	Tourism Consultancy		Operating Expenses		30,000		2,338
132281	Signs - Tourist Information		Operating Expenses		2,000		4,338
132289	Tourism Expenditure - Other (Minor)		Operating Expenses			(2,000)	2,338
133400	Building Commission Fees		Operating Revenue		1,000		3,338
133410	Charges Building Fees		Operating Revenue			(1,000)	2,338
144030	Parts & Repairs		Operating Expenses		8,093		10,431
144050	Insurance & Licences		Operating Expenses			(8,093)	2,338
				<b>(646,050)</b>	<b>1,384,560</b>	<b>(1,382,222)</b>	<b>2,338</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$20,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Community amenities	35,386	49.64%	▲ Timing	Income from rubbish removal is budgeted evenly but invoicing occurred in October.
Recreation and culture	38,950	25.68%	▲ Timing	Timing of Community Resource Centre Rental income
Transport	(253,358)	(25.65%)	▼ Timing	See Note 11a
<b>Expenditure from operating activities</b>				
Governance	27,753	23.79%	▲ Timing	Small variances on most accounts in this program, Accounting/Compliance and Office Maintenance are causing the biggest timing issue.
Health	26,658	11.30%	▲ Permanent	Admin expenses require an adjustment. Reduction in the Environmental Health program is also contributing to this variance.
Housing	39,170	14.82%	▲ Timing	Expenditure on Housing maintenance and utilities is currently under budget.
Community amenities	105,637	19.73%	▲ Timing	Salaries and wages, Plant operation costs and admin allocations make up this variance.
Recreation and culture	98,060	19.45%	▲ Timing	Salaries and wages and admin allocations make up this variance. Expenditure on CRC and Cultural Centre also contributes.
<b>Investing activities</b>				
Non-operating grants, subsidies and contributions	(504,503)	(25.04%)	▼ Timing	Funding for Main Roads projects is the cause for this variance.
<b>Financing activities</b>				
Transfer to reserves	1,739,396	98.67%	▲ Timing	Reserve transfers will occur at end of financial year.

**ACTION SHEET**

Health &amp; Building Officer – Philip Swain

**Dates on Site:****7<sup>th</sup> – 14<sup>th</sup> February 2020****Next site visit:****Cancelled**

<b>Date</b>	<b>Subject</b>	<b>Action Taken</b>
17 <sup>th</sup> Feb 2020	Department of Communities Request to utilise Battery Powered Smoke Detectors in all Community Housing	The Department of Communities has written to the Shire requesting a blanket approval to utilise battery powered smoke detectors in all Community Housing within the Shire. Whilst under the building legislation the Shire can approve the use of these detectors in some circumstance there is serious doubt about the validity of issuing approvals in the way the Department of Communities has requested. Consequently, I have written to the Building Commission requesting clarifications on the terminology and applicability of the legislation where the main justification for use of the detectors is maintenance cost. I have specific concerns about the liability that the Shire may be assuming if these approvals are granted. <b>Action: CEO &amp; PS awaiting Building commission response.</b>
February 2020	Septic Pump-out Waste – Advice to Ngaanyatjarra Council	I previously provided advice to the General Manager (Housing) of Ngaanyatjarra Council regarding the disposal of septage waste from pump-outs of septic systems in communities. These wastes have due to Housing WA policy, in recent years, been disposed of in Leonora at extraordinary costs. There was no good reason, other than Housing WA Policy, which is not a legislative requirement, why these wastes cannot be disposed of at waste sites or the oxidation ponds at the four (4) communities with the same. Ngaanyatjarra Council has gained approval and licensing of the sites, for the disposal of septage waste, with the Department of Water and Environmental regulation, which should amount to substantial savings to communities. <b>Action: No further action required</b>
Feb/March 2020	Covid19 Pandemic	The WHO has declared the Novel Coronavirus outbreak a global pandemic. The State Government has released its pandemic control measures and various travel restrictions have been put in place. Specific concerns are held for remote communities due to the vulnerable populations in places like Ngaanyatjarra. I have moved my next visit to the

		<p>lands back to 30<sup>th</sup> March, as I have been overseas in both Bali and New Zealand recently. Whilst the risks are extremely low that I could have contracted the virus I have discussed with the CEO and agreed to err on the side of caution. I will continue to check travel advice from the state daily and monitor the situation. There are restrictions imposed for access to remote communities other than</p> <p><b>Action: PS to monitor situation and continue to liaise with CEO</b></p>
Feb/March 2020	Issue of Occupancy Certifications for Buildings approved under the 2011 Building Act and the 2012 Regulations	<p>A temporary Occupancy Certificate for the Warburton NG Council Store expired on the 16<sup>th</sup> April. The Store was constructed without compliant toilet facilities and has since had the addition of office space within the stores. Whilst the offices are not of sufficient size to require dual classification (Class 7 &amp; 5) of the building, they still require the construction of a Universal Access Toilet facility. NCAMS have determined to install a new facility adjacent to the warehouse and are currently seeking plumbing advice to make provision for a UAT. I have had recent advice from NCAMS regarding an application to refurbish the adjoining staff quarters to provide for toilet facilities. Once completed the Shire will be able to issue a final Occupancy Permit for the warehouse</p> <p><b>Action: PS to liaise with NCAMS and arrange the issue of the final OC at the Warburton warehouse.</b></p>
Feb/March 2020	Wingellina Community Cultural Centre Additions – Application	<p>The application for additions to the Wingellina Community Centre, which will include some minor modification of the existing Septic System, was approved in December.</p> <p><b>Action: PS to monitor progress of the Building additions</b></p>
Feb/March 2020	New Government Housing Lots 64 & 65 Kurrparu Loop Mantamaru – Septic Approvals issued	<p>I have issued septic installation approvals for two (2) new dwellings in Mantamaru (Jameson) and the houses are now under construction. The systems have been installed but I have been unable to get to site to confirm compliance. I will verify on site and issue the Permit to Use when I can next get to site.</p> <p><b>Action: PS to inspect and issue the PTU's</b></p>
Feb/March 2020	Community Layout Plan Amendment - Shire Depot Storage Facility	<p>It has been determined that the safest location for Shire storage area is the area behind the Shire dwellings adjacent to the Roadhouse. This area has been rezoned in the Community Layout Plan for Warburton. The modifications encompass the existing Shire Office/Gallery and the area behind the existing residential to "Community Purposes" and an area of "Industrial" zoning to enable the secure storage facility to be established. The</p>

		<p>establishment of the new storage depot can now proceed and Matt Box is obtaining quotations for the fence construction and earthworks.</p> <p><b>Action: PS to liaise Matt Box to finalise quotes for the fence construction and earthworks.</b></p>
15 <sup>th</sup> March 2020	Work Camp Effluent Disposal System	<p>The work camp effluent disposal system was found to be completely inoperable and flooded in May 2019. Corrective Services repaired the unit in late 2019 after initial pump-out of the same, and are sending a representative from the system company to site, to retrain staff to maintain the unit. The unit requires maintenance inspections every 3 months. I have spoken to the maintenance contractor who advises that there is still no contract in place for the regular maintenance of the unit. He is meeting the unit suppliers on site around 27 March to go through the operation and maintenance inspection.</p> <p><b>Action: PS to continue to pursue issues with Corrective Services and DoH</b></p>
Feb/March 2020	Wanarn Aged Care – Food Safety Audit	<p>Following the sudden departure of staff from the facility last year it became necessary to reschedule this audit. The Audit was conducted on 13<sup>th</sup> February. Whilst the Shire facilitates this visit by an approved auditor the costs are charged to, or reimbursed by Ng Health. The audit did identify several non-compliances and hence another audit will need to be conducted in about six (6) months. The new staff are doing an excellent job of re-establishing the food safety plan and getting all recording up to standard.</p> <p><b>Action: PS to liaise with the Auditor to arrange next audit in approximately 6 months.</b></p>
Feb/March 2020	Container Deposit Scheme – for WA	<p>The implementation of the legislation is progressing well and the Regulations have now been finalised. The Shire has previously been advised that collection points in Warburton and Warakurna can be funded through the programme. To date there have been no groups or organisations come forward to run the facilities and advice from the Shire President is that the communities will not take the role on. The Warburton Roadhouse is considering taking on the collection point for the community and I have referred the information for expression of interest to management.</p> <p><b>Action: PS investigating other collection options for Warakurna.</b></p>
Feb/March 2020	Electrical Upgrade – Shire Office and Gallery	<p>The electrical upgrade was undertaken during my visit in early August. There were significant problems experienced by the electricians as much of the original and subsequent wiring hadn't been labelled or done to standard. The buildings have now had RCD protections upgraded to current</p>

		<p>standards with easy to install replacements which should save on maintenance in the future. There were several items that the CEO most of which have since been completed, with only the outside bunker lighting, which is timer activated, not being functional. The CEO has approved payment of the balance of the account and I will continue to liaise with NRMS to ensure the outside lighting is functional.</p> <p><b>Action: PS liaise with NRMS to ensure all electrical systems are operational.</b></p>
Feb/March 2020	HACC – Facilities	<p>In November 2019, I completed the four (4) monthly inspections of the HACC facilities. Whilst the structural improvements, originally required by an Improvement Notice that was not complied with, have been completed at some sites, the centres still have no compliant food safety plan and the CEO advised the CEO of Ng Council in late 2019, that the Shire will issue infringements in relation to each of the four centres. It is hoped this infringement action will compel the submission, finally, of the required plan. I have met the programme Manager and again discussed the Food Safety Plan requirements. I have received several emails from the Manager through January and February however the Food Safety Plan has not been re-submitted for verification I have drafted the infringements and have previously held off issuing.</p> <p><b>Action: PS to issue infringements for the HACC Centres to Ng Health. Awaiting updated FSP for the Centres.</b></p>
Feb/March 2020	Shade Structure - Warburton	<p>The structure has been installed near the football field. I have been liaising with the CDEP Coordinator and the Work Camp staff to have local workers assist in filling the “gabion” wall (stoned filled metal caged wall) to complete the shade structure as a community project. It has been determined that mesh will need to be fitted to the existing steelwork in order to fill the wall with suitable material. I am currently arranging Matt Box to do this work and once completed the Work Camp will be undertaking the filling of the wall gradually over several weeks.</p> <p><b>Action: PS to liaise with Matta Box and the Work Camp staff to facilitate filling of the gabion wall in the shade structure.</b></p>
Feb/March 2020	Warakurna Refuse Service	<p>The Shire has ceased refuse services to Warakurna and staff have been dismissed. I have been liaising with the mobile mechanic to visit Warburton and Wanarn to service vehicles and attend to other matters. And I had offered his services, at the community’s cost, to the Warakurna CDA, to assess the truck for repair. Unfortunately, the mechanic</p>



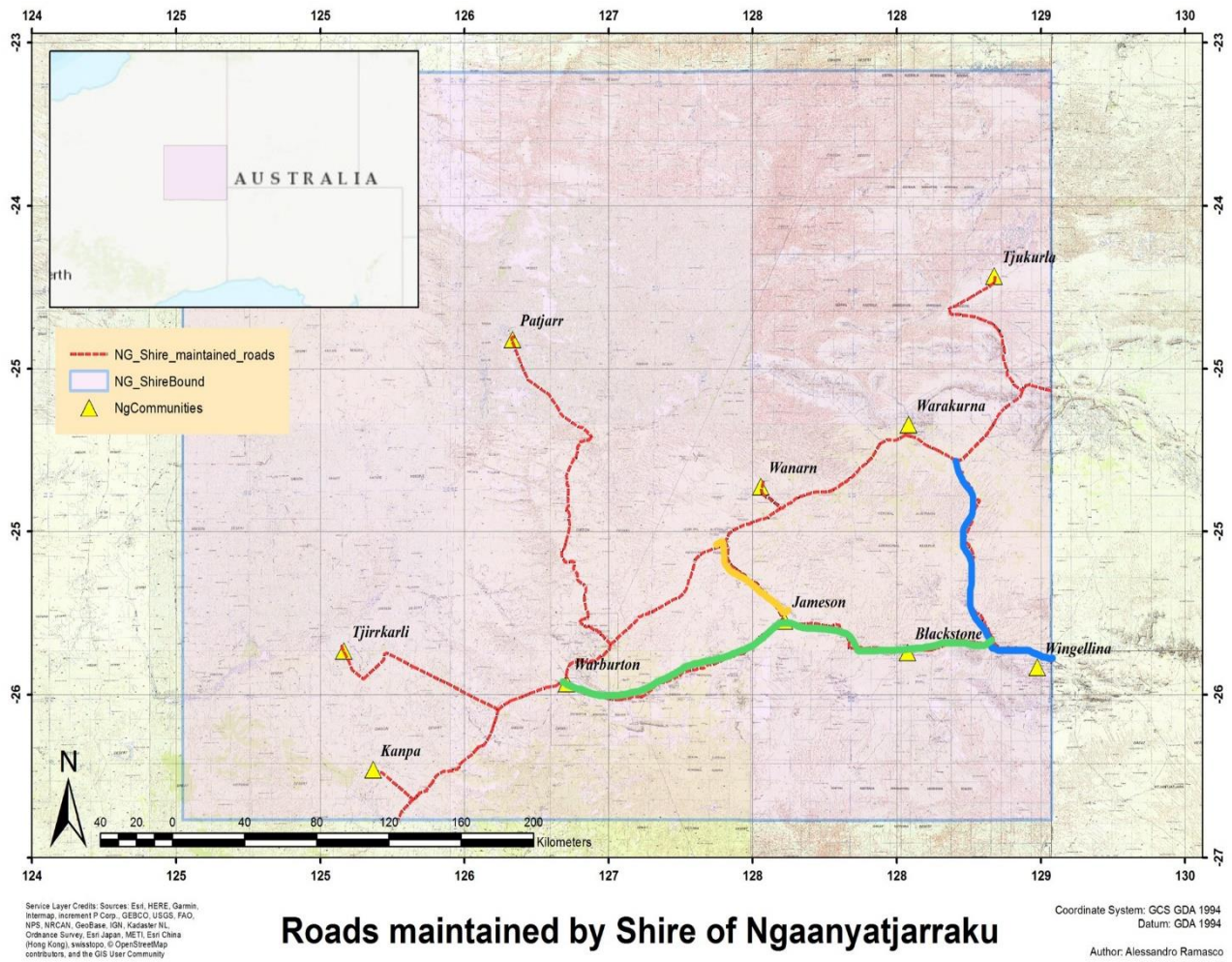
		<p>was unable to visit the “lands” in late January 2020 and is unlikely to be able to return. I will liaise with the CDA regarding the state of equipment and services when I can next get to Warakurna.</p> <p><b>Action: PS to liaise with CDA at Warakurna to have truck damage assessed and evaluate current state of servicing.</b></p>
Feb/March 2020	Community Service Summary – Public Health Plan	<p>The final draft document will present statistical information in a diagrammatic format to assist readers in understanding the Shire’s key public health issues. The consultant had been working on getting existing data into a standardised format but has recently advised that she is unable to complete the project. I am currently liaising with another consultant to complete the work.</p> <p><b>Action: Public Health Plan development to be included in the Corporate Business Plan and baseline report to be finalised for submission to Council.</b></p>
16 <sup>th</sup> March 2020	Jameson Store – Improvement Notice	<p>I met the new Managers and completed the six (6) monthly inspection of the store in November. The store was clean and well run. I have issued the Improvement Notice for the resealing or replacement of the coolroom floor and to ensure documented pest control is occurring, as these matters have been outstanding since the last inspection. The Improvement Notice expired on the 16<sup>th</sup> March 2020. I have been unable to inspect the premises as I have delayed my next visit to the community due to the Covid19 outbreak. I will inspect the work when I can next get to site.</p> <p><b>Action: PS to inspect and confirm works completed when next on site.</b></p>
Pending	Tjukurla/Wanarn Community – Waste Issues – Bin Infrastructure	<p>The Shire has enough bin lids and brackets in stock and I was making arrangements to get these to Tjukurla for NG Health staff to install, but NG Health have not been able to progress the installation. Additionally, the bin infrastructure in Wanarn is unsuitable. The Shire currently has a lack of 200 litre bins and I am trying to source cheap options for these as budget is limited. As before, there is limited ability to get the waste sites in Tjukurla and Patjarr modified as there is no machinery available. I will continue to liaise with the Shire Engineer and the Works Supervisor to make some alterations to the sites when equipment allows. I need to clarify what budget is available for bin infrastructure going forward as the current budget has been substantially utilised on repairs to waste vehicles.</p> <p><b>Action: PS to arrange bin lids and bins for installation in Tjukurla and removal of 240l wheelie bins and replacement in Wanarn if viable. PS to assess remaining waste budget</b></p>

		<b>and liaise with the CEO regarding the bin infrastructure. PS to pursue machinery time/budget for waste site improvements and waste infrastructure.</b>
Pending	Water Supply Mantamaru – Non-Potable Water	<p>The Shire previously received advice regarding the nitrate levels in the Jameson water supply. The levels exceed the WHO recommendations for adults and consequently residents have been advised not to consume tap water and packaged water is being distributed to all in the community. The latest advice is that the installation of a reverse osmosis unit (RO) on the supply is being investigated but viability will depend upon the quantity of bore water that can be supplied through existing and new bores. The RO will produce 30-50% wastewater from treatment.</p> <p><b>Action: PS to continue liaison with Department of Health and Ng Council to explore options to improve the water supply at Mantamaru.</b></p>
Pending	Building Permits Warburton	<p>The permits for sheds on two different lots in Warburton. Lot 161 Ninth St and Lot 88 Twentieth St were issued last month. One has been completed and the Warehouse Sea Container unit is awaiting roof sheeting.</p> <p><b>Action: No further action pending building completion notification</b></p>
Pending	Proposed Telephone Tower Infrastructure Kanpa & Patjarr	<p>I have been contacted by consultants engaged to undertake the scoping for the installation of new mobile telephone towers in these communities. The scoping should be completed before Christmas and I have provided advice with respect to the locations and the Community Layout Plans. I am awaiting confirmation of the preferred site locations for the towers and will include any CLP changes in the current proposed amendments, which will be referred to Council before finalisation.</p> <p><b>Action: PS to liaise with consultants regarding potential CLP amendments and subsequent Building Permits.</b></p>
Pending	Blackstone Waste Site relocation	<p>There is ongoing dumping and burning of waste in the temporary and old trenches despite these having been pushed over and cleaned up. I have asked the CSM to ensure temporary signage has been installed and final signage is being prepare for the new site by the Warburton College using the art program. The Waste and Building Maintenance Supervisor is liaising with the College and will arrange installation of the signage when it is completed.</p> <p><b>Action: W&amp;BMS to arrange signage installation when the signs are completed.</b></p>
Pending	Defrosted and dusty food	<p>The Warburton Roadhouse Managers have again lodged complaint about the condition of dry goods</p>

	deliveries to communities by NATS	<p>that were recently delivered to the “lands”. The product had dirt and dust all through the pallets and boxes. The contract driver has been advised and has responded that the problem won't occur again. I have again referred the matter to the City of Canning who advice that they will follow up at the next inspection.</p> <p><b>Action: No further action pending City of Canning follow up with NATS.</b></p>
Pending	Murdoch University – Veterinary Team Visit	<p>The Vets and Students from Murdoch University have visited Warburton (17<sup>th</sup>-21<sup>st</sup> November) to undertake dog and cat desexing. Ngaanyatjarra Health are covering costs associated with the visit and I have continued to liaise with Ng Health Staff and the local College where the work has been undertaken. The team completed 54 mostly female de-sexings, which should substantially help in controlling the dog numbers in Warburton, that have ballooned somewhat in recent months. Ng Health have also now contracted Dr Robert Irving to maintain quarterly visits of communities.</p> <p><b>Action: No further action pending final report on the programme and future scheduling of the team and vet visits.</b></p>
Pending	Cassini Mine Site – Food Business Inspection	<p>I have not undertaken the Cassini Inspection, but have liaised with the staff at the site which is now in care and maintenance pending mine construction. As a result the food business operation has been suspended and the few staff on site are self-catering. A reverse osmosis unit has been installed at the site but staff are using packaged drinking water as the Drinking Water Management Plan is not fully compliant yet.</p> <p><b>Action: No action pending recommencement of food business operation</b></p>
Pending	Blackstone Police Station – building upgrades	<p>The Shire has received a copy of the issued building permit for Blackstone Multi-Function Police Facility from the Department of Finance. The shire does not receive plans or details of state government building permits.</p> <p><b>Action: No further action pending construction and completion.</b></p>
Pending	Blackstone Store – Improvement Notice	<p>The store is not currently utilising the kitchen area for food handling however, I have previously issued an Improvement Notice for the necessary works to enable some food preparation. The new managers are proposing to do the necessary works and will advise when completed.</p> <p><b>Action: No further action pending kitchen upgrade and/or next inspection</b></p>

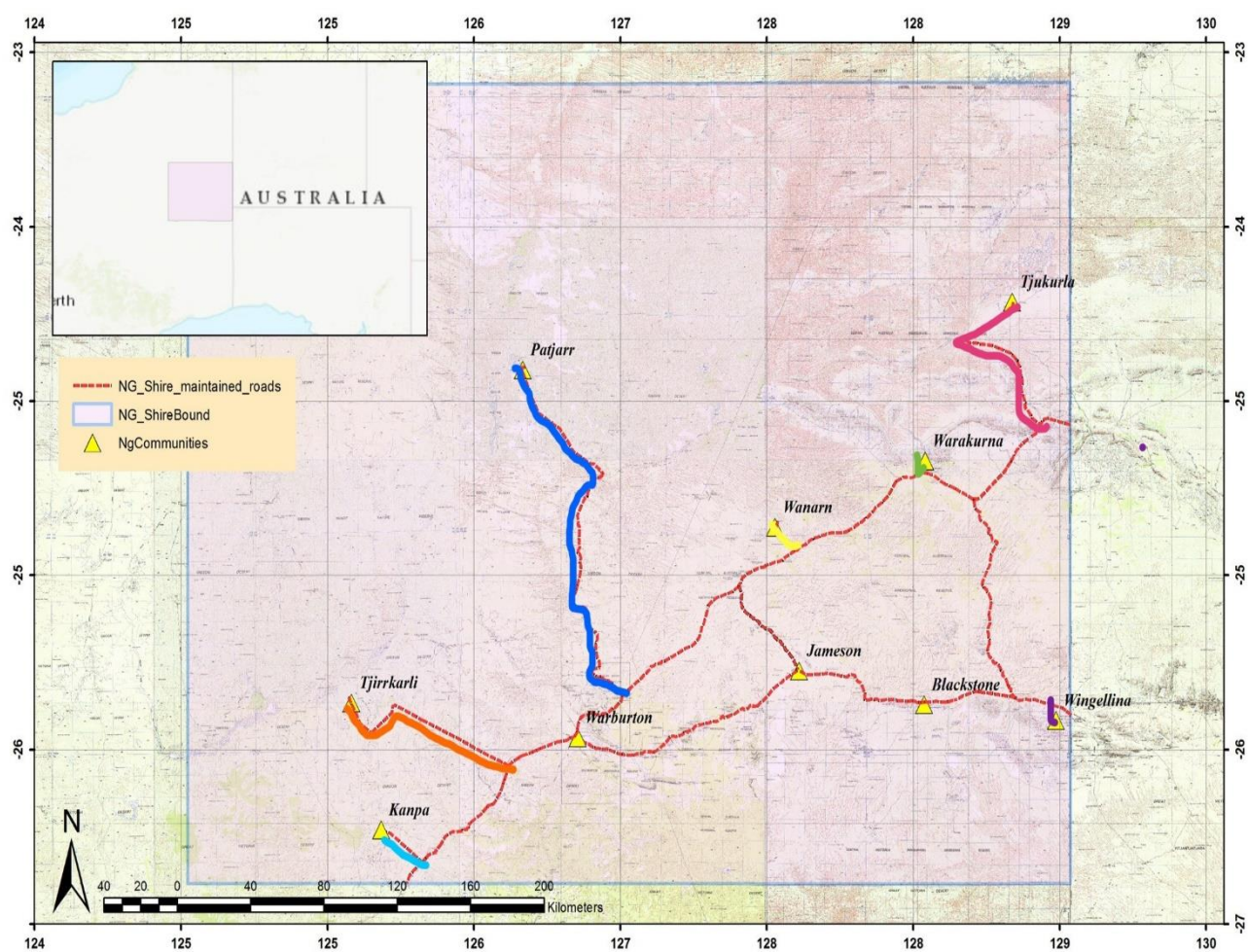
Pending	Swimming Pool Sampling and Procedures	<p>I have reviewed the previous documentation on the pools and located procedure manuals for the Blackstone and Warakurna pools. I will provide updated manuals for the operation of community pools.</p> <p><b>Action: PS to provide updated manuals to pool managers.</b></p>
Pending	Waste Oil Transportation	<p>I have for the last two years now had specific concerns regarding the amount of waste oil (200 litre drums) stored in communities. Most waste oil is from the power stations and there are currently thousands of litres in most communities. There has been some progress with the removal of waste oil progressing in Warburton, via decanting to transportation tanks and being transported out.</p> <p><b>Action: PS to monitor waste oil removal from communities.</b></p>
Pending	Building Permit Issued Shade Structure – Lot 93 Thirteenth St Wanarn - Respite Centre	<p>I have received and arranged for the issue of a Building Permit for a shade structure to be installed free standing but adjacent to the new respite centre in Wanarn. Application is yet to be lodged on the online database.</p> <p><b>Action: PS to lodge on Building Commission database.</b></p>
Pending	Car Body Removal – Communities	<p>There are approximately 2000 vehicle bodies in stockpiles at Warburton, Jameson, Blackstone Wingellina, Warakurna and Wanarn. I have again met with Simsmetal staff in Perth to evaluate the possibility of car body removal from the lands. It is hoped that Simsmetal can remove vehicles if transport can be obtained at a viable price. To this end Simsmetal are proposing a cooperative grant application to the Waste Authority later this year to compensate for transport costs. As the vehicles will be removed on behalf of communities any income generated for waste metal will go back to the communities themselves.</p> <p><b>Action: PS to liaise with Simsmetal regarding progress of the grant application</b></p>
Pending	Warburton Roadhouse – Proposed Caravan Park Extensions	<p>The Permit was issued in late July 2018 and all reporting and financial aspects of the application have been addressed.</p> <p><b>Action: PS to liaise with Builder and NCAMS during construction of new facilities.</b></p>
Pending	Waste Services Warakurna	<p>I have discussed the shortcomings of the Warakurna Landfill with the Works Supervisor and he will endeavour to have machinery divert to modify the trench by lifting the floor by 500mm when the contractors are next in the area.</p> <p><b>Action: PS to liaise with CSM and Elves Brites for machinery time to modify the trench.</b></p>

Pending	New Arts Centre Warakurna	<p>I have provided advice to the community and services regarding a suitable location for the proposed new arts centre. The lots being investigated are Lot 39 and Lot 109 on the Community Layout Plan. Lot 39 is Zoned Community Purposes under the CLP and the proposed use is compatible. Lot 109 is zoned Recreation and the definitions in the CLP suggest such areas should be allocated to active and passive recreation. Given the unusual shape of the lot, the intention was for it to be a vegetation link running through the community areas. The CLP can be amended relatively easily but if Lot 39 is workable it would seem to be the most compatible location without having to resort to amendment.</p> <p><b>Action: Nil pending further progress of the proposal by community.</b></p>
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## Roads maintained by Shire of Ngaanyatjaraku





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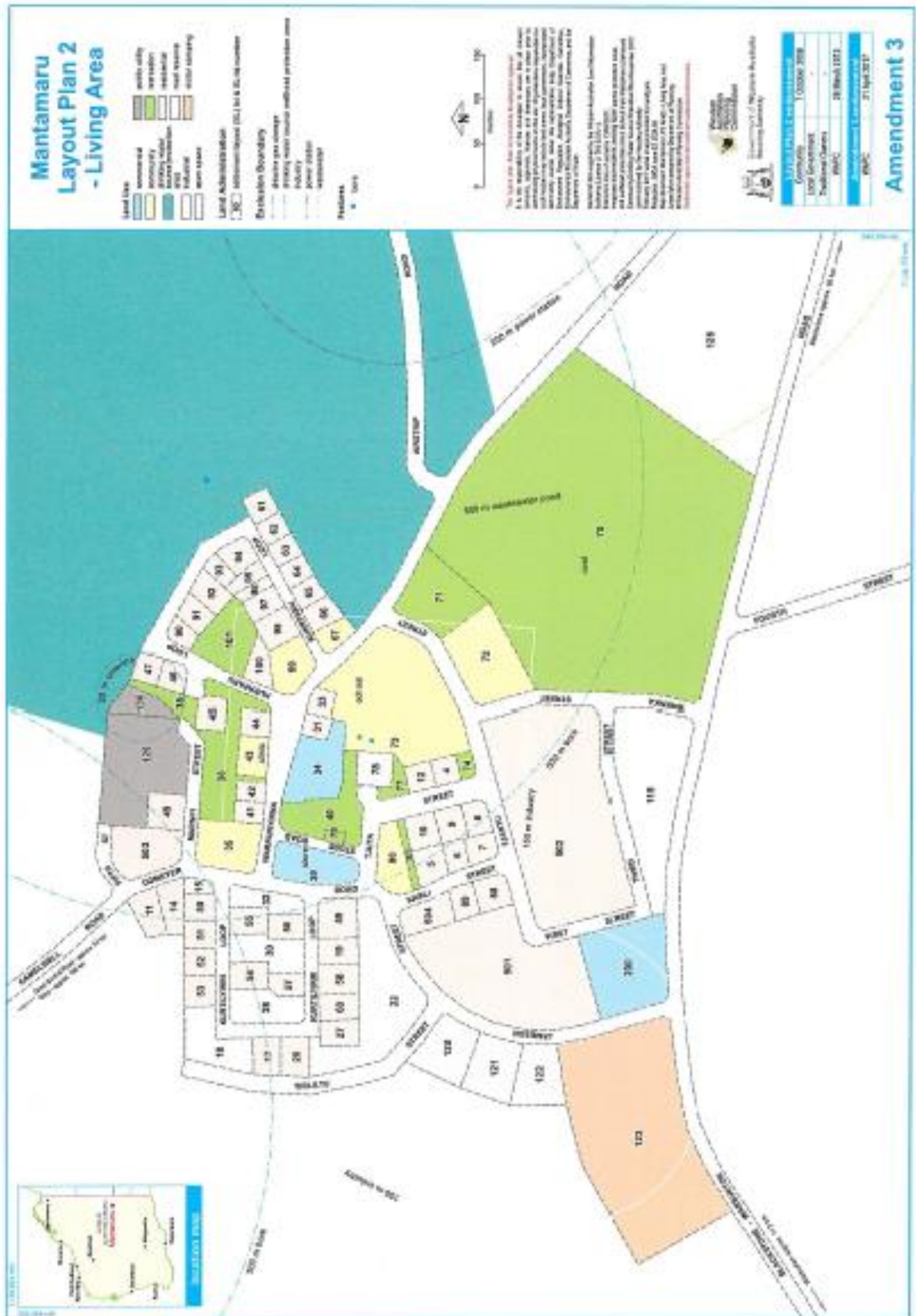
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Datum: GDA 1994

Author: Alessandro Ramasco  
Date: 14/02/2019





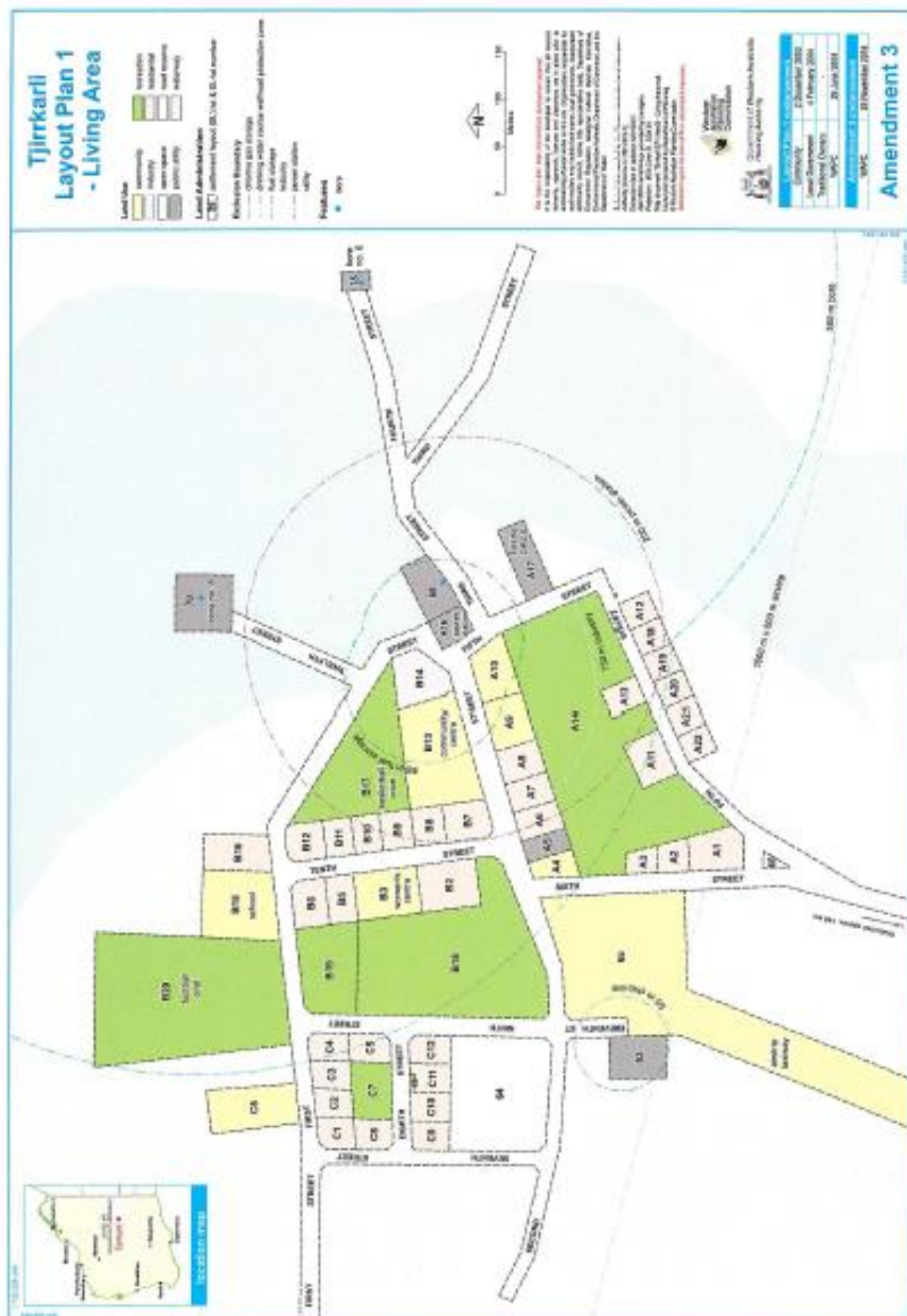


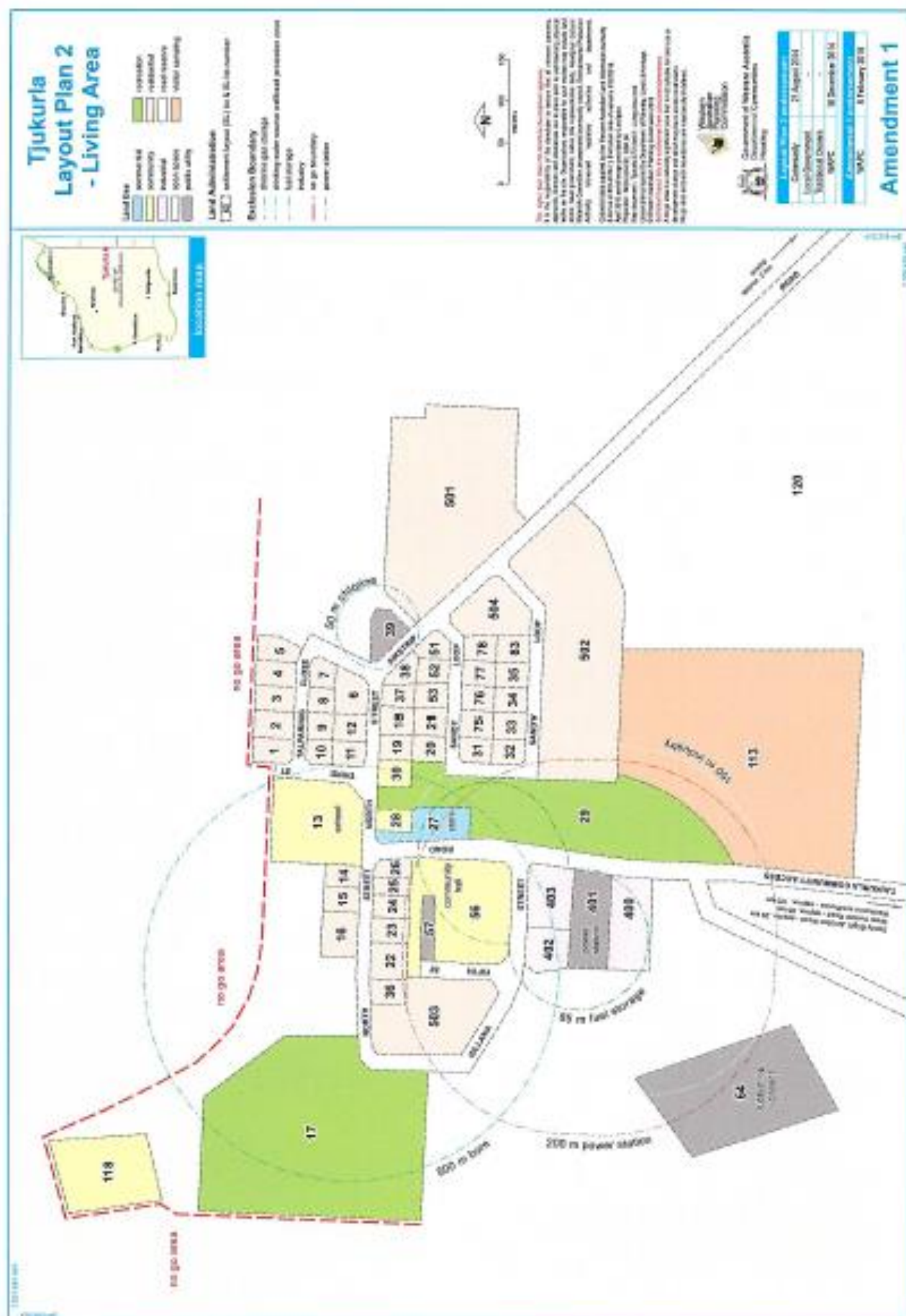




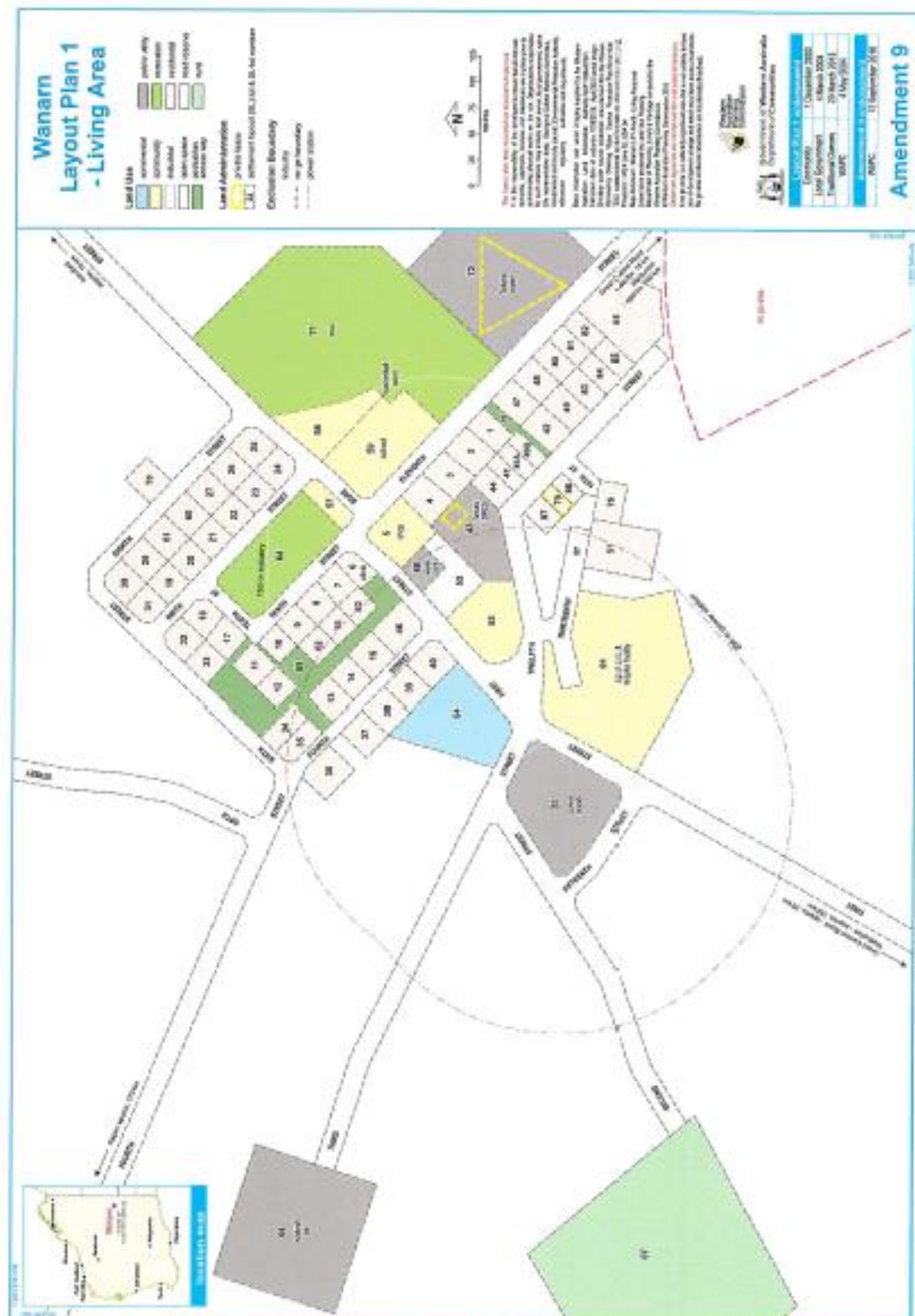




















# ACTION SHEET

Works Engineer – Peter Kerp

**Dates on Site: 7<sup>th</sup> – 12<sup>th</sup> March 2020**

**Next site visit: 1<sup>st</sup> May – 7<sup>th</sup> May 2020**

Date	Subject	Action Taken
March 2020	Breakaway Road Construction Contractor	<p>Site visit to completed Giles Mulga Park Road (SLK 127.48 – SLK 137.63) gravel resheet 350mm - 400mm compacted depth 9.0m pavement width and Wingelliina Community Access Road (1.2km length) gravel resheet 200mm compacted depth 9.0m pavement width</p> <p>Contractor mobilized to Great Central Road SLK 348.56 – SLK 352.73 gravel resheet 200mm compacted depth 11.0m pavement width</p> <p><b>ACTION</b></p> <p><b>Site visit to Giles Mulga Park Rd and Wingelliina Community Access Rd, evaluate unit rates cost breakdown \$/m2</b></p>
March 2020	Great Central Road	<p>Provided comments to WML Consulting Engineers to progress design of the Great Central Road upgrade running past Warakurna.</p> <p>WML also confirmed they will undertake appropriate testing of the suitability of gravel material at nearby borrow pits with costs borne by project budget</p> <p><b>ACTION</b></p> <p><b>Continue liaison with WML to final approved design stage</b></p>
March 2020	Landgate	<p>Write March 2020 Council Report Community Road Name proposal compliant with Landgate's <i>Policies and Standards for Geographical Naming in Western Australia 2017</i></p> <p><b>ACTION</b></p> <p><b>COMPLETED</b></p>
March 2020	Stimulus Package  Additional road re-sheeting projects	<p>Assess possible road projects for Federal Government stimulus funding. Four sections of Blackstone Warburton Road evaluated as compliant for government funding consideration for gravel sheeting 200mm compacted depth</p> <p>SLK 55.50 - SLK 62.40 SLK 138.40 - SLK 143.15 SLK 160.92 - SLK 166.00 SLK 185.50 - SLK 189.25</p> <p><b>ACTION</b></p> <p><b>Information relating to project specifications given to Shire Chief Executive Officer to action with Federal Government</b></p>