Shire of Ngaanyatjarraku

ON A JOURNEY

IRMED

Minutes

Ordinary Council Meeting
28 October 2026

1:00pm

Notice Paper

Ordinary Council Meeting
28 October 2026

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



David Mosel
Chief Executive Officer

The minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on 28 October 2026

Damian McLean
Shire President
25 November 2026

UNCONFIRMED

Order of Business

1. DECLARATION OF OPENING 4
2. ANNOUNCEMENT OF VISITORS 4
3. RECORD OF ATTENDANCE 4
3.1 Attendees 4
3.2 Apologies 4
3.3 Approved Leave of Absence 4
4. APPLICATIONS FOR LEAVE OF ABSENCE 4
5. DECLARATION OF INTEREST 4
6. PUBLIC QUESTIONS 4
7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION 4
8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS 5
8.1 Petitions 5
8.2 Presentations 5
8.3 Deputations 5
9. CONFIRMATION OF MINUTES 5
9.1 Confirmation of Minutes from the Ordinary Meeting of Council Held on 30 September 2026 5
10. CHIEF EXECUTIVE OFFICER REPORTS 6
10.1 Council Investments 6
10.2 Payments by Employees Via Purchasing Cards 27 August to 27 September 2026 9
10.3 Chief Executive Officer Report 11
10.4 Council Resolution Register 13
10.5 Annual Office Closure 16
10.6 Schedule of Ordinary Meetings for Council - 2027 18
10.7 Review of Policy 2.10 – Cash Reserves and Policy 2.12 – Investment 20
10.8 Governance Policy Review Update 24
10.9 Information Report - draft Our Plan for the Future 2026–2036 27
11. OPERATIONAL REPORTS 31
11.1 Action Report – Operational Services 31
11.2 Information Report – Environmental Health 33

UNCONFIRMED

12. CORPORATE AND COMMUNITY SERVICES REPORTS 34

12.1 Monthly Payments Listing – September 2026 34

12.2 Monthly Statement of Financial activity for the Months of September 2026. 36

13. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION 39

14. CONFIDENTIAL ITEMS 39

15. NEXT MEETING 39

16. CLOSURE OF MEETING 39

UNCONFIRMED

1. DECLARATION OF OPENING

Meeting to be declared open by the Presiding Member.

2. ANNOUNCEMENT OF VISITORS

Welcoming and recording of visitors to the public gallery by the Presiding Member.

3. RECORD OF ATTENDANCE

3.1 Attendees

Elected Members:	President Councillor Councillor Councillor	D McLean J Frazer (via telephone) D Frazer J Porter
Staff:	Chief Executive Officer Finance Manager Governance Manager Human Resource Coordinator Administration Coordinator	D Mosel M Parr T Baldock (via Teams) M Roberts (via teams) T Green
Guests:	Angelica McLean - Ngaanyatjarra Council	
Members of the Public:	There were no members of the public in attendance at the commencement of the meeting.	

3.2 Apologies

Councillor P Thomas

3.3 Approved Leave of Absence

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. DECLARATION OF INTEREST

Nil

6. PUBLIC QUESTIONS

6.1 Response to Previous Public Questions Taken on Notice

No petitions were received.

6.2 Public Questions

Nil.

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

UNCONFIRMED

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 Petitions

No petitions have been received.

8.2 Presentations

Nil

8.3 Deputations

Angelica McLean from Ngaanyatjarra Council will present on the Council's Sport and Recreation Program.

Council Resolution and Officers Recommendation

Moved: Cr D Porter **Seconded: Cr J Frazer**

That Item 8.3 be deferred until all other items of business on the agenda have been dealt with.

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

9. CONFIRMATION OF MINUTES

9.1 Confirmation of Minutes from the Ordinary Meeting of Council Held on 30 September 2026

Voting Requirement
Simple majority

Council Resolution and Officers Recommendation

Moved: Cr J Porter **Seconded: Cr J Frazer**

That the minutes of the Ordinary Council Meeting held on 30 September 2026 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community be confirmed as a true and accurate record of that meeting.

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

10. CHIEF EXECUTIVE OFFICER REPORTS

10.1 Council Investments

File Reference:	FM.04
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	6 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

UNCONFIRMED

Summary

For Council to be advised of the Shires Municipal Account and Investments for September 2026

Background

To invest the Shire of Ngaanyatjarraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that considers the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

Attached is a copy of the Shire Investment Register recording the details of these longer-term investments.

Statutory Environment

Local Government Act 1995, Section 6.14 – Power to Invest

(2) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1)

(2) Regulations in relation to investments by local governments may –
(e) Make provision in respect of the investment of money referred to in subsection (1); and
(e) [deleted]
(e) Prescribe circumstances in which a local government is required to invest money held by it; and
(e) Provide for the application of investment earnings; and
(e) Generally, provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

Regulation 19 – Investment of money, restrictions on (Act s. 6.14 (2)(a))

A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

The control procedures are to enable the identification of –

(b) The nature and location of all investments; and
(b) The transactions related to each investment.

Regulation 19C – Investment of money, restrictions on (Act s. 6.14 (2)(a))

In this regulation –

Authorised institution means –

(b) An authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) Section 5; or
(b) The Western Australian Treasury Corporation established by the Western Australia Treasury Corporation Act 1986;

Foreign currency means a currency except the currency of Australia.

When investing money under section 6.14 (1), a local government may not do any of the following –

(e) Deposit with an institution except an authorised institution;
(e) Deposit for a fixed term of more than 3 years;
(e) Invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
(e) Invest in bonds with a term to maturity of more than 3 years;
(e) Invest in a foreign currency.

Financial Implications
There are no known financial implications for this matter.

UNCONFIRMED

Strategic Implications

Shire of Ngaanyatjarraku Plan for the Future 2021–2031
Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

In accordance with the following Corporate policies:

Policy 2.12 – Investment
Policy 2.10 – Cash Reserves

Attachments

10.1 Investment report – September 2026

Council Resolution and Officers Recommendation

Moved: Cr D Frazer **Seconded: Cr J Porter**

That Council receive the Council Investment Register detailing investment activity for September 2026.

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

10.2 Payments by Employees Via Purchasing Cards 27 August to 27 September 2026

File Reference:	FM.02
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	7 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To provide Council with the list of payments made by authorised employees using transaction cards for the period 27 August to 27 September 2026.

Background
On 1 September 2023, Regulation 13A of the *Local Government (Financial Management) Regulations 1996* was introduced requiring local governments to prepare a list of all payments made by an authorised employee using a credit, debit or other purchasing card.

Credit card payments were previously included in the accounts for payment listing presented to Council and are now provided as a separate attachment to distinguish these from the list of account payments made under delegated authority.

The listing of relevant cards has been prepared to highlight the information required by legislation:

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment;
(d) sufficient information to identify the payment.

Comment
The attached schedule provides the information required by legislation. A detailed copy of the payments with supporting information saved in the Shire's record keeping system.

The list of payments made by authorised employees using transaction cards to be received by Council for the period 27 August to 27 September 2026 (Attachment 10.2) are presented to Council.

Statutory Environment
Regulation 13A of the Local Government (Financial Management) Regulations 1996 provides that a list of all payments made by an authorised employee using a credit, debit or other purchasing card be prepared and presented to Council.

This list must include all payments made since the list was last prepared and presented to Council and included in the minutes of the meeting.

UNCONFIRMED

Financial Implications
Expenditure relating to payments made using transaction cards is included in the 2026/27 budget.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021–2031
Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
In accordance with the following Corporate policies and CEO procedures:

Policy 2.1 Procurement
Policy 2.11 – Corporate Purchasing Cards
CEO Procedure – Purchasing Limits – Authorised Officers
CEO Procedure – Corporate Credit Card

Attachments
Attachment 10.2 – Schedule of Payments Made by Employees via Purchasing Cards – 27 August to 27 September 2026.

Council Resolution and Officers Recommendation

Moved: Cr D Frazer **Seconded: Cr J Frazer**

That Council receive the listing of payments made by authorised employees using transaction cards for the period of 27 August to 27 September 2026 (Attachment 10.2)

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

CONFIRMED

10.3 Chief Executive Officer Report

File Reference:	GV.05
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	14 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Information Only report

Summary

This monthly report provides Council with a regular update of key activities and issues of the Chief Executive Officer (CEO) and is provided for information.

The CEO maintains regular communication with the Shire President both in person and via phone to discuss Council business.

Calendar of meetings and events		Meeting Format
September 2026		
29	Community Visit – Jameson, Blackstone & Wingellina re Strategic Community Plan	In person
	Council First Project Closure	Online
30	HR Strategy and Planning meeting	Online
	Council Meeting	In person
	Meeting with Warburton CDA	In person
October 2026		
1	Community Visit – Warakurna and Wanarn re Strategic Community Plan	In person
2	Meeting with Shire President	In person
	Meeting re Attorney General Visit with NG Council	In person
	Meeting with NG Council re Community Café	In person
3	CEO Travel Warburton to Yulara	
4	CEO Travel Yulara to Alice Springs	
5	Market Creations meeting	Online
	HR Strategy and Planning Meeting	Online

UNCONFIRMED

6	Outback Highway Development Council AGM and General Meeting in Alice Springs	In person
7	CEO Travel Alice Springs to Home	
8	LGIS Cyber Security Services	Online
12	Council First meeting	In person
13	Waste Collection meeting	Online
	McLeod Lawyers meeting re Leasing matters	Phone
14	Team Meeting	Online
	Operations Meeting	Online
15	Meeting with consultant re Governance	Online
	Meeting with NG Council re Warakurna rental	Phone
	Meeting re Council's Plan for the Future with consultants	Online
19 – 26	CEO on Annual Leave	
27	CEO Travel – Home to Alice Springs	
	Meet with Shire EHO and travel to Yulara	

CONFIRMED

Council Resolution and Officers Recommendation

Moved: Cr J Frazer **Seconded: Cr F Frazer**

That Council receive the Chief Executive Officers Report for 29 September to 27 October 2026.

Carried 4/0
Voting For: Cr D McLean. Cr D Frazer. Cr J Porter. Cr J Frazer

10.4 Council Resolution Register

File Reference:	GV.05
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	6 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Background

To update Council on the status of the previous meeting and outstanding resolutions at the time of the agenda preparation and allow Council to confirm resolutions market as complete.

Comment

The register lists all Council resolutions since 2024 including those still in progress or not yet confirmed. It includes the meeting date, the latest progress commentary (if applicable), the status of each decision (Not Started, In progress, on hold or Complete), the intended date of completion and the responsible officer,

A Council decision that acknowledges the Council Resolution Register as a true and correct record, will confirm that Council is satisfied that decisions marked as 'complete' have been fully enacted to the satisfaction of Council. These decisions will then be closed by Administration and will no longer appear on the next Council Resolution Register.

Confidential decisions that are still outstanding will be listed separately in the Council Resolution database and not included in this report.

If a Council member wishes to discuss a confidential decision, Council must move into confidence in accordance with section 5.23 of the Local Government Act 1999.

The Resolution Register will include decisions that are not yet complete from previous meetings. A full version, including all resolutions is available to Council members upon request.

UNCONFIRMED

Council Outstanding Resolution Tracker as of September 2026

Shire of Ngaanyatjarraku

Resolution Reference	Resolution	Action	Resolution Status
10.8.24.09.2025	•The draft Deed of Extension of Sublease J096492 has been prepared and circulated for consent. •The renewal process is progressing in accordance with statutory requirements and partnership agreements. •The Shire is awaiting formal consents from Warburton Community Inc and the Minister for Aboriginal Affairs. •The CEO will report back to Council to advise the finalisation of Sublease J096492.	Report back to council upon the finalisation of the agreement. Receipt of Formal consent from the Minister Aboriginal Affairs received 18 November 2025.	Ongoing
10.5.30.09.2026	That Council by absolute majority: 1. Authorises the CEO to waive the adopted rental fees and charges for Lot 183 Warburton (Early Learning Complex) and Lot 255B Motel Street, Warburton to the Ngaanyatjarra Council Group. 2. Waiving of Rental charges for Lot 183 Warburton (Early Learning Complex) and Lot 255B Motel Street, Warburton to the Ngaanyatjarra Council Group to be reviewed in three months, being December 2026.	To be reviewed in December 2026	To be reviewed in December 2026
10.5.29.07.2026	That Council by an absolute majority, authorises the CEO to waive the rental fees for the rental of Lot 104A Warburton for a further 12 months, and to be reviewed in July 2027.	Follow up July 2027	To be reviewed in July 2027

UNCONFIRMED

Statutory Environment
Nil

Financial Implications
There are no financial implications of adopting this resolution.

Strategic Implications
Nil.

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
Nil

Attachment
10.4 – Council Resolution Register – September 2026

Council Resolution and Officers Recommendation

Moved: Cr J Frazer **Seconded: Cr D Frazer**

That Council receive and note the Council Resolution Register for September 2026 as presented in this meeting agenda and as attachment 10.4 as a true and correct record, and confirms that it is satisfied that decisions marked as 'complete' have been fully enacted to the satisfaction of Council

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

10.5 Annual Office Closure

File Reference:	GV.05
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	6 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Background
Each year the Council is requested to approve a closure of Shire operations over the Christmas and New Year period, with the period varying depending on the days the public holidays fall.
Council is requested to approve an annual close-down for the Shire of Ngaanyatjarraku for the period commencing Monday 21 December 2026 to Sunday 3 January 2027, inclusive.

Comment
Historically, most Shire employees leave the district for the Christmas and New Year period.
Employees are required to use annual leave entitlements or unpaid leave for the period of closure, which represents no additional financial cost to the Shire.
Due to the public holidays falling midweek, and the travel time needed for employees to safely leave and return to the Shire in a timely manner, it is recommended the annual office close-down be for the period commencing 12 noon on the 21 December 2026 to Sunday 3 January 2027 (inclusive).

Statutory Environment
Local Government Industry Award 2020
Clause 23.5 Annual Close Down

The Shire may require an employee to take leave as part of a close-down of its operations by giving at least four 4 weeks' notice.

Financial Implications
Annual leave and rostered day off arrangements are included in the Annual budget. No additional expense is incurred.

Strategic Implications
Nil.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

UNCONFIRMED

Policy Implications
Council has, via CEO Procedures, acknowledged the closure of Shire operations over the Christmas/New year period, with the variable details being the actual closure dates.

Attachments
Nil

Council Resolution and Officers Recommendation

Moved: Cr J Frazer **Seconded: Cr D Frazer**

1. The Shire of Ngaanyatjarraku approves the annual close of Shire operations from Monday 21 December 2026 to Sunday 3 January 2027 (inclusive). Shire office reopening on Monday 4 January 2027.
2. Gives public notice of closure of the Warburton Administration Building from Monday 21 December 2026 to 3 January 2027 (inclusive).

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

10.6 Schedule of Ordinary Meetings for Council - 2027

File Reference:	GV.00
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	6 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
For Council to approve the proposed 2027 meeting dates and times.

Background
It is a statutory requirement for Council to adopt the schedule of meeting dates, times and locations for Ordinary Meetings of Council each year.

This report sets out the proposed locations and commencement times of Council Meetings for the calendar year 2027. Council has generally set dates for Audit Committee meetings as required during the year.

Comment
In determining the date, times and locations for the Ordinary Meeting of Council for the upcoming year, consideration has been given to a number of factors including travel and other cultural events that may clash.

To have consistency with operational requirements for preparing Council agendas it is suggested that meetings continue to be held on the last Wednesday of the month. It is also suggested that the January 2027 meeting not be held due to the Christmas break and the December 2027meeting to also be scheduled for the third Wednesday (15 December 2027) to ensure it is not too close to the Christmas period.

Statutory Environment
Local Government Act 1995

Section 5.3 requires Council to hold an Ordinary Meeting not more than three months apart.

Section 5.25(1)(g) indicates regulations may be made concerning the giving of public notice of the date and agenda for council or committee meetings.

Local Government (Administration) Regulations 1996

Regulation 12 specifies the date, time and venue of Ordinary Council meetings for the next 12 months must be advertised once a year.

Financial Implications
Council sets aside sufficient funds in its budget to meet the cost of the advertisement and the associated Council meetings.

UNCONFIRMED

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021–2031
Goal 3, Our leadership
Outcome 8, A well-functioning organisation.
Strategy 8.2, Maintain corporate governance, responsibility and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
10.6 Council OCM Dates 2027

Council Resolution and Officers Recommendation

Moved: Cr D Frazer **Seconded: Cr J Frazer**

That Council adopts the Schedule of Ordinary Council Meeting Dates, times and for the period of February to December 2027 as per attachment 10.6.

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

10.7 Review of Policy 2.10 – Cash Reserves and Policy 2.12 – Investment

File Reference:	FM.09
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	8 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To present the reviewed Policy 2.10 – Cash Reserves and Policy 2.12 – Investment to Council for adoption.

Background
The Shire's financial policies are reviewed periodically to ensure they remain current, support sound financial governance and reflect relevant legislative requirements and operational practices.
Policy 2.10 – Cash Reserves provides the framework for establishing, maintaining, using and monitoring the Shire's cash-backed reserve accounts. The policy supports prudent financial management, long-term financial planning, intergenerational equity and the management of financial risk.
Policy 2.12 – Investment establishes the principles and controls applying to the investment of surplus Shire funds. The policy prioritises preservation of capital, liquidity, legislative compliance and the achievement of an appropriate return within the Shire's conservative risk profile.
The policies have been reviewed and updated for presentation to Council.

Comment
Policy 2.10 – Cash Reserves continues to provide strategic direction for the establishment and use of cash-backed reserves. The reviewed policy:

- confirms the purposes for which reserves may be established, including business risk, financial management, strategic capacity, future asset needs and statutory obligations;
- reinforces the relationship between reserve planning, the Long-Term Financial Plan and relevant asset management plans;
- retains the principle of intergenerational equity when funding long-life assets;
- updates the interest provisions to confirm that interest earned on cash reserves is retained in the Municipal Fund rather than transferred to individual reserve accounts;
- updates the monitoring provisions to reflect that interest earned is retained in the Municipal Fund and is not transferred into the reserve accounts;
- requires reserve balances to be monitored against the minimum and maximum target levels identified in Appendix A; and

UNCONFIRMED

- provides that reserve levels and purposes are to be reviewed where target balances are not achieved or maximum balances are reached.

Appendix A has been updated for each reserve to reflect that interest earned on reserve funds is retained in the Municipal Fund. It continues to identify the purpose, anticipated use and target balance arrangements applying to the Leave Reserve, Asset Replacement, Acquisition and Development Fund Reserve, Cultural Centre Reserve and Strategic Reserve.

Policy 2.12 – Investment continues to apply a conservative approach to the investment of surplus funds. The reviewed policy:

- confirms preservation of capital as the principal investment objective;
- requires consideration of liquidity, cash flow requirements and return on investment;
- requires investments to comply with the Local Government Act 1995, Local Government (Financial Management) Regulations 1996, Trustees Act 1962 and Australian Accounting Standards;
- retains the prudent person standard for officers responsible for managing investments;
- includes conflict-of-interest requirements;
- limits investments to authorised investment options and applicable legislative parameters;
- prohibits speculative or otherwise restricted investments, including foreign currency investments; and
- requires the Chief Executive Officer to maintain appropriate internal controls.

The reviewed policies provide an integrated framework for managing the Shire's reserve funds and investments. Policy 2.10 determines the purpose and strategic management of reserves, while Policy 2.12 governs how available funds may be invested securely and prudently.

Adoption of the reviewed policies will support transparent decision-making, appropriate financial controls and the prudent management of public funds.

Statutory Environment
Local Government Act 1995

Section 2.7 – Role of council
Council is responsible for governing the local government's affairs, overseeing the allocation of the local government's finances and resources, and determining the local government's policies.

Section 6.11 – Reserve accounts
Section 6.11 provides for a local government to establish and use reserve accounts for specified purposes. Where money is to be used for a purpose different from that for which the reserve was established, the applicable statutory requirements must be followed.

UNCONFIRMED

Section 6.14 – Power to invest
Section 6.14 provides for money held in the Municipal Fund or Trust Fund to be invested in accordance with the Trustees Act 1962, subject to the Local Government (Financial Management) Regulations 1996.

Local Government (Financial Management) Regulations 1996

The Regulations prescribe requirements and restrictions relevant to local government investments and financial management controls.

Trustees Act 1962

Part III establishes requirements relevant to the prudent investment of trust funds.

Australian Accounting Standards

The policies are to be administered consistently with the applicable accounting and financial reporting standards.

Financial Implications
Adoption of the reviewed policies does not, of itself, create an additional financial commitment.

Policy 2.10 will guide future budget decisions relating to transfers to and from reserve accounts, the treatment of interest earnings and the management of target reserve balances.

Policy 2.12 will guide the investment of surplus funds within statutory requirements and the Shire's conservative risk tolerance, while supporting appropriate liquidity and return on investment.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021–2031

Goal 3 – Our Leadership
Outcome 8 – A well-functioning organisation
Strategy 8.1 – Maintain corporate governance, responsibility and accountability.

The reviewed policies support responsible financial management, long-term planning, accountability and the safeguarding of Shire funds.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework and Risk Assessment Matrix. The perceived level of risk is low and can be managed through routine financial management procedures and internal controls.

Adoption of the reviewed policies will assist in managing liquidity, investment, compliance, financial sustainability and governance risks. Failure to maintain current policies may increase the risk of inconsistent decision-making, inadequate financial controls or non-compliance with legislative requirements.

UNCONFIRMED

Policy Implications
Adoption of the reviewed policies will replace the current versions of:

- Policy 2.10 – Cash Reserves; and
- Policy 2.12 – Investment.

The policies should also be read in conjunction with Policy 2.2 – Financial Governance, the Shire's Long-Term Financial Plan, annual budget, asset management plans, Risk Management Policy and relevant delegations.

Attachments

1. Policy 2.10 – Cash Reserves, 2026 review.
2. Policy 2.12 – Investment, 2026 review.

Council Resolution and Officers Recommendation

Moved: Cr D Frazer **Seconded: Cr J Frazer**

That Council adopts the reviewed polices as per attachment 10.7:

- Policy 2.10 – Cash Reserves,
- Policy 2.12 – Investment

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

10.8 Governance Policy Review Update

File Reference:	GV.00
Reporting Officer:	Tania Baldock, Governance Manager
Date Report Written:	9 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
This report provides Council with an update on the review and renewal of the following policies

- Policy 1.5 Approvals at Short Notice,
- Policy 1.15 Community Engagement.
- Policy 1.17 Use of Common Seal,
- Policy 1.20 Information Technology Systems and Internet Usage, and

The policies have been reviewed to ensure they remain clear, current and suitable for the Shire's governance and administrative requirements.

Background
The Shire's governance policies are reviewed periodically to confirm that they remain relevant, reflect current operational practices and provide appropriate guidance to Council members and employees. The four policies addressed in this report have completed the review process and are presented to Council as part of the Shire's ongoing policy maintenance program.

Comment

Policy	Review update
1.5 Approvals at Short Notice	The policy has been renewed to maintain a consistent process for circumstances in which an approval is required before the next available Council meeting. It continues to support timely decision-making while preserving appropriate authority, documentation and accountability.
1.15 Community Engagement	The policy has been updated to clarify when and how engagement should occur and to align engagement with the Integrated Planning and Reporting framework. It places greater emphasis on inclusive, culturally appropriate, accessible and proportionate engagement, taking account of language, remoteness and access barriers across Ngaanyatjarraku communities, and on communicating and recording engagement outcomes.

UNCONFIRMED

1.17 Use of Common Seal	The policy has been renewed to retain clear controls over the custody and authorised use of the Shire's Common Seal and to support appropriate recording and oversight of documents executed under seal.
1.20 Information Technology Systems and Internet Usage	The policy has been updated to emphasise secure, lawful, responsible and effective use of Shire technology and information. It strengthens user obligations, clarifies expectations for protecting systems, information and credentials, and links digital communications and records to the Shire's recordkeeping requirements.

Statutory Environment

Local Government Act 1995

2.7. Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to -

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

Financial Implications

There are no material financial implications arising from the renewal of these policies. Implementation will be undertaken within existing operational resources and approved budgets.

Strategic Implications

The renewal of these policies supports effective governance, accountable decision-making, secure administration and meaningful community engagement, consistent with the Shire's strategic commitment to good governance and informed communities.

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Council's consideration of this item will confirm the renewal of Policies 1.17, 1.5, 1.20 and 1.15 and maintain an up-to-date governance policy framework.

Attachments

- Policy 1.5 Approvals at Short Notice
- Policy 1.15 Community Engagement
- Policy 1.17 Use of Common Seal

UNCONFIRMED

- Policy 1.20 Information Technology Systems and Internet Usage

Council Resolution and Officers Recommendation

Moved: Cr J Frazer **Seconded: J Frazer**

That Council

Adopts the reviewed polices as per attachment 10.8:

- Policy 1.5 Approvals at Short Notice
- Policy 1.15 Community Engagement
- Policy 1.17 Use of Common Seal and
- Policy 1.20 Information Technology Systems and Internet Usage

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

10.9 Information Report - Draft Our Plan for the Future 2026–2036

File Reference:	FM.09
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	16 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To present the draft Shire of Ngaanyatjarraku 'Our Plan for the Future 2026–2036' incorporating the Strategic Community Plan and Corporate Business Plan, to Council for information.

The final 'Our Plan for the Future 2026-2036' will be presented to Council for formal adoption at the November 2026 Ordinary Council Meeting.

The draft document integrates the Strategic Community Plan and Corporate Business Plan into a single document that establishes the Shire's long-term vision, strategic priorities and organisational actions for the next ten years.

Background
Section 5.56 of the *Local Government Act 1995* requires each local government to plan for the future of its district. The WA Integrated Planning and Reporting Framework identifies the Strategic Community Plan and Corporate Business Plan as the principal components of that planning process.

The Shire's current planning document is the 'Plan for the Future 2021–2031'. The revised draft plan has been prepared following a review of the current Plan, community and stakeholder engagement, and consideration of the Shire's present operating environment and future priorities.

The revised document combines the Strategic Community Plan and Corporate Business Plan into a single integrated document titled:

Shire of Ngaanyatjarraku
Our Plan for the Future 2026–2036
An integrated Strategic Community Plan and Corporate Business Plan

The Strategic Community Plan component establishes the Shire's long-term community vision, outcomes and strategic direction. The Corporate Business Plan component translates that direction into priority actions, performance indicators and delivery timeframes over the first four years of the Plan. The revised draft expressly distinguishes these two components while presenting them within one document.

UNCONFIRMED

Comment
The draft Strategic Community Plan and Corporate Business Plan continues to follow the strategic themes:

- People - Strong, safe and healthy communities;
- Land- Caring for Country and ensuring essential infrastructure supports our future;
- Leadership - Strong leadership, effective partnerships and organisational sustainability.

Under these themes, the Corporate Business Plan component identifies priority actions, key performance indicators and proposed delivery years for the period from 2026/27 to 2029/30.

The revised plan also outlines its relationship with the Shire's supporting plans and strategies, including:

- Long-Term Financial Plan;
- Strategic Asset Management Plan;
- Workforce Plan;
- Information and Communications Technology Plan;
- Risk Management Framework;
- Capital Works Program; and
- Annual Budget.

The draft plan acknowledges the unique characteristics of the Ngaanyatjarra Lands, including the region's cultural significance, geographic scale, remoteness and service delivery challenges. It establishes strategic outcomes that seek to improve community wellbeing, infrastructure, governance and organisational sustainability

The draft plan accurately reflects the priorities identified through consultation and the Shire's strategic direction for the next decade while maintaining strong partnerships with community organisations, government agencies and service providers.

Importantly, the draft plan also provides the foundation for future budgeting, workforce planning, asset management and reporting obligations. Progress against the plan once adopted, will be monitored through quarterly reporting, annual reporting and scheduled reviews in accordance with the Integrated Planning and Reporting Framework.

<u>Community And Stakeholder Consultation</u>
Community engagement informed the draft plan through Shire-led sessions in Warburton, discussions with the Ngaanyatjarra Council Group, stakeholder engagement across the Ngaanyatjarra Lands, review of the previous plan, and consideration of consultation undertaken by key regional organisations. In total, the process included 16 consultation touchpoints using six methods, involved six communities and approximately 96 community members and stakeholders. Further engagement during September and October 2026 included planned visits to Jameson, Warburton, Blackstone, Wingellina, Wanarn and Warakurna and a formal public submission process. Consistent priorities

UNCONFIRMED

included strong communities, caring for Country, reliable access and infrastructure, improved services and ongoing advocacy.

Statutory Environment
Local Government Act 1995
Section 5.56 of the Local Government Act 1995 requires local governments to plan for the future of their districts.

Local Government (Administration) Regulations 1996
Regulation 19C and Regulation 19DA requires local governments to develop and adopt a Strategic Community Plan and a Corporate Business Plan in accordance with the Integrated Planning and Reporting Framework.
The Strategic Community Plan must:

- Cover a minimum period of ten years;
- Set out the community's vision, aspirations and strategic priorities;
- Be informed by community and stakeholder engagement;
- Be reviewed every two years; and
- Be comprehensively reviewed at least every four years.

The Corporate Business Plan must identify the priorities, services, projects and resourcing required to implement the Strategic Community Plan over a four-year period.

The draft plan has been prepared having regard to these legislative requirements and the Department of Local Government's Integrated Planning and Reporting Framework.

Financial Implications
The Strategic Community Plan and Corporate Business Plan informs the development of:

- Annual Budgets;
- Long Term Financial Planning;
- Asset Management Planning;
- Workforce Planning; and
- Future funding and grant applications.

Implementation of specific actions identified within the Plan will be subject to future budget consideration and available funding.

Policy Implications
There are no known policy implications for this matter.

Risk Implications
Failure to maintain a compliant Strategic Community Plan and Corporate Business Plan may result in non-compliance with statutory planning requirements under the Integrated Planning and Reporting Framework.

Adoption of the Plan provides strategic direction and supports the Shire's governance, risk management and performance reporting obligations.

UNCONFIRMED

Attachments
Draft 'Our Plan for the Future 2026–2036'

Council Resolution and Officers Recommendation

Moved: Cr J Frazer **Seconded: Cr D Frazer**

That Council notes the information report on the Draft 'Our Plan for the Future 2026 – 2036'.

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

11. OPERATIONAL REPORTS

11.1 Action Report – Operational Services

File Reference:	CP.00, PE.00, RD.00, WM.00
Business Area:	Operations
Reporting Officer:	Building Maintenance Officers
Date Report Written:	12 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To inform Council of building maintenance, plant and equipment, road and waste activities and actions for the preceding month.

Background
Not applicable.

Comment
See attachment 11.1 for actions achieved.

Statutory Environment
Not applicable.

Financial Implications
There are no financial implications resulting for this matter.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021–2031

Goal 1 – Our People
Outcome 2 – Healthy People
Strategy 2.2 – Ensure appropriate regulatory health and waste services provision with funding.

Goal 2 – Looking after our Land
Outcome 6 – Living on our Land
Strategy 6.1 – Maintain Shire owned buildings and facilities.

Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.2 – Provide a good place to work.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

UNCONFIRMED

Policy Implications
There are no known policy implications for this matter.

Attachments
11.1 – Operations Report October 2026

Council Resolution and Officers Recommendation

Moved: Cr D Frazer **Seconded: Cr J Frazer**

That Council receive the Operational Services Action Report for October 2026. (Attachment 11.1).

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

11.2 Information Report – Environmental Health

File Reference:	EM.00
Business Area:	Operations
Reporting Officer:	Environmental Health Officer
Date Report Written:	7 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To inform Council of Environmental Health activities and actions for the preceding month.

Background
Not applicable.

Comment
No report is provided this month due to no Environmental Health Officer on the lands.

Statutory Environment
Not applicable.

Financial Implications
There are no financial implications resulting for this matter.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021–2031

Goal 1 – Our People
Outcome 2 – Healthy People
Strategy 2.2 – Ensure appropriate regulatory health and waste services provision with funding.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
Nil

UNCONFIRMED

12. CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Monthly Payments Listing – September 2026

File Reference:	FM.02
Business Area:	Corporate & Community Services
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	6 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary

For Council to receive the list of payments made by authority as attached in the Monthly Payments Listing for September 2026 (Attachment 12.1).

Background

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the Council after the list is prepared.

Comment

The list of payments made during the month is consistent with previous months, as per Attachment 12.1, though the payments made by employees who are authorised to use credit cards have been removed from this listing and are presented in a separate report and listing.

Statutory Environment

Local Government (Financial Management) Regulations 1996

Section 13 – Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. *If the local government has delegated to the CEO the exercise of its powers to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

a. *The payee's name; and*
b. *The amount of the payment; and*
c. *The date of the payment; and*
d. *Sufficient information to identify the transaction.*

2. *A list of accounts for approval to be paid is to be prepared each month showing –*

a. *For each account for approval to be paid is to be prepared each month showing –*

i. *The payee's name; and*
ii. *The amount of the payment; and*

UNCONFIRMED

iii. Sufficient information to identify the transaction; and

b. The date of the meeting of the council to which the list is to be presented.

3. A list prepared under sub regulation (1) or (2) is to be –

a. Presented to the council at the next ordinary meeting of the council the list is prepared; and

b. Recorded in the minutes of that meeting.

Financial Implications
The Shire makes annual budget allocations for payments of accounts.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021–2031

Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
12.1 - Payment Listing September 2026

Council Resolution and Officers Recommendation

Moved: Cr J Frazer **Seconded: Cr J Porter**

That Council receive the monthly payment listing for September 2026 totalling payments of $667,973.97 (Attachment 12.1)

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

UNCONFIRMED

12.2 Monthly Statement of Financial activity for the Months of September 2026.

File Reference:	FM.10
Business Area:	Corporate and Community Services
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	6 October 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
For Council to receive the monthly financial report for September 2026.

Background
Council is to prepare monthly financial reports as required by the Local Government (Financial Management) Regulations 1996.

Council has resolved those details and explanations of the material variances reflected on the Statement of Financial Activity and are provided as required by Local Government (Financial Management) Regulation 34 (1)(d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of $20,000 or 10% whichever is the greater.

Comment
Comments in relation to budget to actual variances are included below. Comments related to 'timing' refer to an estimate of when costs would occur at the time the budget was formulated versus the actual costs once incurred.

'Permanent' variances to note as at month end are:

- **Grants, Subsidies & Contribution -** *Unfavourable*: Result due to later than anticipated confirmation of grant funding allocation. To increase in September 2026.
- **Interest Revenue –** Favourable: Increase in interest income due to higher interest rates and more active approach to investments.
- **Employee Costs** – *Favourable***:** Reflects savings from current vacancies in budgeted positions.
- **Depreciation –** Favourable: Reflects timing differences – Depreciation not yet posted since start of financial year.
- **Utility Charges –** *Favourable*: Caused by timing differences between budgeted and actual expenditure.
- **Other Expenditure –** *Favourable*: General underspending across various accounts.
- **Capital grants, subsidies & contributions –** Unfavourable: - *Unfavourable*: Result due to later than anticipated confirmation of grant funding allocation. To increase in September 2026.

UNCONFIRMED

Statutory Environment

Local Government (Financial Management) Regulations 1996

Regulation 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

1. *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the relevant month) in the following detail —*

a. *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
b. *budget estimates to the end of the relevant month; and*
c. *actual amounts of expenditure, revenue and income to the end of the relevant month; and*
d. *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
e. *the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*

(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).

(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.

(2) Each statement of financial activity is to be accompanied by documents containing —

a. *[deleted]*
b. *an explanation of each of the material variances referred to in subregulation (1)(d); and*
c. *such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity must be shown according to nature classification.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in

UNCONFIRMED

statements of financial activity for reporting material variances.

Regulation 35. Financial position statement required each month.

(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —

(a) the financial position of the local government as at the last day of the previous financial year; or

(b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

(2) A statement of financial position must be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and

(b) recorded in the minutes of the meeting at which it is presented.

Financial Implications

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

Strategic Implications

Shire of Ngaanyatjarraku Plan for the Future 2021–2031

Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of this report.

Attachments

12.2 – Monthly Financial Report September 2026

UNCONFIRMED

Council Resolution and Officers Recommendation

Moved: Cr D Frazer **Seconded: Cr J Frazer**

That Council receive the Monthly Financial Report for the periods ended 30 September 2026 (Attachment 12.2)

Carried 4/0
Voting For: Cr D McLean, Cr D Frazer, Cr J Porter, Cr J Frazer

13. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

14. CONFIDENTIAL ITEMS

Nil

15. NEXT MEETING

The next meeting is scheduled for Wednesday 25 November 2026 at the Tjulyuru Cultural and Civic Centre, Warburton Community, commencing at 1.00pm.

16. CLOSURE OF MEETING

Meeting declared closed by the Presiding Member at .

UNCONFIRMED