Shire of Ngaanyatjarraku
ON A JOURNEY

AGENDA

Ordinary Council Meeting
29 July 2026

1:00pm

Notice Paper

Ordinary Council Meeting
29 July 2026

President and Councillors

I inform you that an Ordinary Council Meeting of the Shire of Ngaanyatjarraku will be held on Wednesday 29 July, commencing at 1:00pm.

This will take place in the Council Chambers of the Tjulyuru Cultural and Civic Centre in the Warburton community.

The business to be transacted is shown in the agenda.

Yours faithfully

David Mosel
Chief Executive Officer

Disclaimer

The recommendations contained in the agenda are subject to resolution by the Council are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Order of Business

1. DECLARATION OF OPENING

Meeting to be declared open by the Presiding Member.

2. ANNOUNCEMENT OF VISITORS

Welcoming and recording of visitors to the public gallery by the Presiding Member.

3. RECORD OF ATTENDANCE

3.1 Attendees

Council:	
Shire President	D McLean
Deputy Shire President	P Thomas
Councillors	J Porter
	J Frazer
	D Frazer
Staff:	
Chief Executive Officer	D Mosel
Finance Manager	M Parr
Governance Manager	T Baldock
Human Resource Coordinator	M Roberts
Administration Coordinator	T Green
Guests:	
UHY Haines Norton	J Thompson

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. DECLARATION OF INTEREST

Councillors are requested to give due consideration to all matters contained in the agenda before the meeting.

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee meeting, that will be attended by the member, must disclose the nature of the interest:

(a) in a written notice given to the Chief Executive Officer before the meeting, or
(b) at the meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest must not:

(a) Preside at the part of the meeting relating to the matter, or
(b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

Declarations of Interest provided:

Item Number / Name	Type of Interest	Nature / Extent of Interest

6. PUBLIC QUESTIONS

6.1 Response to Previous Public Questions Taken on Notice

Nil

6.2 Public Questions

Questions invited from the public gallery by the Presiding Member.

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 Petitions

No petitions have been received.

8.2 Presentations

No awards or gifts have been accepted by the Council on behalf of the Shire of Ngaanyatjarraku or the community.

8.3 Deputations

No requests to formally address the Council have been received.

9. CONFIRMATION OF MINUTES

9.1 Confirmation of Minutes from the Ordinary Meeting of Council Held on 17 June 2026

Voting Requirement
Simple majority

Officers Recommendation

That the minutes of the Ordinary Council Meeting held on 17 June 2026 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community be confirmed as a true and accurate record of that meeting.

10. CHIEF EXECUTIVE OFFICER REPORTS

10.1 Council Investments Report – June 2026

File Reference:	FM.04
Reporting Officer:	Max Parr, Finance Manager
Date Report Written:	10 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary

For Council to be advised of the Shires Municipal Account and Investments for June 2026.

Background

To invest the Shire of Ngaanyatjarraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that considers the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

Attached is a copy of the Shire Investment Register recording the details of these longer-term investments.

In a previous report within the agenda, the Shire Investments were presented. This report reflects the reconciliation of bank & investment accounts reported in the monthly financial report under Note 2 Cash & Cash Equivalent (August2025).

Statutory Environment

Local Government Act 1995, Section 6.14 – Power to Invest

(2) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1)

(2) Regulations in relation to investments by local governments may –
(e) Make provision in respect of the investment of money referred to in subsection (1); and
(e) [deleted]
(e) Prescribe circumstances in which a local government is required to invest money held by it; and
(e) Provide for the application of investment earnings; and
(e) Generally, provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

Regulation 19 – Investment of money, restrictions on (Act s. 6.14 (2)(a))

(2) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of –
(b) The nature and location of all investments; and
(b) The transactions related to each investment.

Regulation 19C – Investment of money, restrictions on (Act s. 6.14 (2)(a))

(1) In this regulation –
Authorised institution means –

(b) An authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) Section 5; or
(b) The Western Australian Treasury Corporation established by the Western Australia Treasury Corporation Act 1986;

Foreign currency means a currency except the currency of Australia.

When investing money under section 6.14 (1), a local government may not do any of the following –

(e) Deposit with an institution except an authorised institution;

(e) *Deposit for a fixed term of more than 3 years;*
(e) *Invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
(e) *Invest in bonds with a term to maturity of more than 3 years;*
(e) *Invest in a foreign currency.*

Financial Implications
There are no known financial implications for this matter.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021-2031
Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
Corporate Policy. Finance 2.12 – Invest.

Attachments
10.1 Investment report – June 2026

Officers Recommendation

That Council receive the Council Investment Register detailing investment activity for June 2026.

10.2 Payments by Employees Via Purchasing Cards 27 May – 26 June 2026

File Reference:	FM.02
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	15 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To provide Council with the list of payments made by authorised employees using transaction cards for the period 27 May to 26 June 2026.

Background
On 1 September 2023, Regulation 13A of the *Local Government (Financial Management) Regulations 1996* was introduced requiring local governments to prepare a list of all payments made by an authorised employee using a credit, debit or other purchasing card.

Credit card payments were previously included in the accounts for payment listing presented to Council and are now provided as a separate attachment to distinguish these from the list of account payments made under delegated authority.

The listing of relevant cards has been prepared to highlight the information required by legislation:

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment;
(d) sufficient information to identify the payment.

Comment
The introduction of credit cards for the Finance Manager and Governance Manager in May 2026 will now be included for the purchasing card payments reporting from the period 27 May to 26 June via credit card payments totalling $11,070.35 which are presented to Council to be received.

The attached schedule provides the information required by legislation. A detailed copy of the payments with supporting information saved in the Shire's record keeping system.

The list of payments made by authorised employees using transaction cards to be received by Council for the period 27 May to 26 June 2026 (Attachment 10.2) are presented to Council.

Statutory Environment
Regulation 13A of the Local Government (Financial Management) Regulations 1996 provides that a list of all payments made by an authorised employee using a credit, debit or other purchasing card be prepared and presented to Council.

This list must include all payments made since the list was last prepared and presented to Council and included in the minutes of the meeting.

Financial Implications
Expenditure relating to payments made using transaction cards is included in the 2026/27 budget.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
Attachment 10.2 – Schedule of Payments Made by Employees via Purchasing Cards – 27 April to 26 May 2026.

Officers Recommendation

That Council receive the listing of payments made by authorised employees using transaction cards for the period of 27 May to 26 June 2026 (Attachment 10.2)

10.3 Chief Executive Officer Report

File Reference:	GV.05
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	15 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Information Only report

Summary

This monthly report provides Council with a regular update of key activities and issues of the Chief Executive Officer (CEO) and is provided for information.

The CEO maintains regular communication with the Shire President both in person and via phone to discuss Council business.

Calendar of meetings and events		Meeting Format
June 2026		
12	Meeting with NG Council re CCTV	Online
15	GVROC Regional Climate Alliance Update	Online
	Main Roads – Community roadshow planning meeting	Online
	WHS Software meeting	Online
	DFES Meeting	Phone
	GVROC – Regional Climate Alliance Coordinator	Phone
16	WHS Software meeting	Online
17	Council Meeting	Online
	Recruitment Interviews	Online
	LRCI Funding meeting	Online
18	HR Strategy & Planning meeting	Online
19	Meeting with ARIC Independent Chair	Online

	GVROC Meeting	Online
	RAMM Updates - Greenfield Tech Services	Online
21	CEO Travel to Canberra	Online
22	Meeting with Roadwise and Market Creations	Online
	Building Maintenance Office Handover meeting	Online
	Thinkproject Meeting	Online
	Property discussion with McLeod lawyers	Online
23	OHDC – Meeting	In person
	WHS Software meeting	Online
	Meet and Greet with Rick Wilson MP-Parliament House	In person
24	National General Assembly - ALGA	In person
25	National General Assembly - ALGA	In person
	CEO travel Canberra to Home	
26	Budget Meeting – UHY Haines Norton	In person
	Meeting – Council First	In person
28	CEO Travel – Home to Perth	
29	CEO Travel – Perth to Warburton	
	Meeting with building surveyor contractor	Online
	Meeting with Focus IT re Teams telephony solutions	Online
30	Outback Way community engagement – Blackstone - Wingellina	In person
1	Outback Way community engagement – Warakurna	In person

2	Outback Way community engagement – Blackstone – Wanarn	In person
3	Outback Way community engagement – Blackstone - Warburton	In person
	CEO Travel – Warburton to Perth	
4	CEO Travel - Perth to Home	
6	Property Review	Online
7	Finance Meeting	Online
	Team Meeting	Online
8	HR & Strategy Meeting	Online
9	Breakaway Meeting	Online
10	Meeting with Focus IT re PRIS Act	Online
13-17	Annual Leave	
21	Team Meeting	Online
	Operations meeting	Online
	Council First meeting – Record Keeping Plan	Online
22	HR Strategy and Planning Meeting	Online
	CBA Meeting	Online
23	Roadwise – Meeting with Road Safety Officer	Online
26	CEO Travel – Home to Perth	
27	CEO Travel – Perth to Warburton	

Officers Recommendation

That Council note the Chief Executive Officers Report for June/July 2026.

10.4 Council Resolution Register

File Reference:	GV.05
Reporting Officer:	Tania Baldock, Governance Manager
Date Report Written:	15 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Background

To update Council on the status of the previous meeting and outstanding resolutions at the time of the agenda preparation and allow Council to confirm resolutions market as complete.

Comment

The register lists all Council resolutions since 2024 including those still in progress or not yet confirmed. It includes the meeting date, the latest progress commentary (if applicable), the status of each decision (Not Started, In progress, on hold or Complete), the intended date of completion and the responsible officer,

A Council decision that acknowledges the Council Resolution Register as a true and correct record, will confirm that Council is satisfied that decisions marked as 'complete' have been fully enacted to the satisfaction of Council. These decisions will then be closed by Administration and will no longer appear on the next Council Resolution Register.

Confidential decisions that are still outstanding will be listed separately in the Council Resolution database and not included in this report.

If a Council member wishes to discuss a confidential decision, Council must move into confidence in accordance with section 5.23 of the Local Government Act 1999.

The Resolution Register will include decisions that are not yet complete from previous meetings. A full version, including all resolutions is available to Council members upon request.

Council Outstanding Resolution Tracker as of July 2026

Shire of Ngaanyatjarraku

Resolution Reference	Resolution	Action	Resolution Status
13.1.30072025	That Council authorises the CEO Officer to waive adopted Fees and Charges for the rental of Lot 104A Warburton for a further 12 months, and to be reviewed in July 2026.	Report to Council in July 2026	Review July 2026
10.8.24.09.2025	•The draft Deed of Extension of Sublease J096492 has been prepared and circulated for consent. •The renewal process is progressing in accordance with statutory requirements and partnership agreements. •The Shire is awaiting formal consents from Warburton Community Inc and the Minister for Aboriginal Affairs. •The CEO will report back to Council to advise the finalisation of Sublease J096492.	Report back to council upon the finalisation of the agreement. Receipt of Formal consent from the Minister Aboriginal Affairs received 18 November 2025.	Ongoing
10.5.17.06.2026	That Council by absolute majority: 1. Authorises the CEO to waive the adopted rental fees and charges for Lot 183 Warburton (Early Learning Complex) and Lot 255B Motel Street, Warburton. 1. Authorises the CEO to waive the adopted rental fees and charges for Lot 183 Warburton (Early Learning Complex) and Lot 255B Motel Street, Warburton. 2. Authorises Lot 183 Warburton (Early Learning Complex) and Lot 255B Motel Street, Warburton to be made available to the Ngaanyatjarra Council Group on a month-to-month basis, with the arrangement to be reviewed in three months, being September 2026.	To be reviewed in September 2026 Lease agreement have been executed	To be reviewed in September 2026

Statutory Environment
Nil

Financial Implications
There are no financial implications of adopting this resolution.

Strategic Implications
Nil.

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
Nil

Attachment

Officers Recommendation

That Council receive and note the Council Resolution Register for June 2026 as presented in this meeting agenda, as a true and correct record, and confirms that it is satisfied that decisions marked as ‘complete’ have been fully enacted to the satisfaction of Council

10.5 Waiving of Rent for Lot 104A Warburton for Wilurrara Creative

File Reference:	GV.00
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	10 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Absolute Majority

Summary
To seek Council's consideration to waive the rental fees for Lot 104A Warburton for a further 12-month period ending 30 June 2027 for Wilurarra Creative.

Background
At its 30 July 2025 meeting, Council resolved to waive rental fees for staff housing at Lot 104A, Warburton, to accommodate Wilurrara Creative staff. The staff had previously been housed in alternative accommodation but were required to relocate to Lot 104A due to the presence of asbestos.

Comment
Wilurrara Creative delivers creative programs in Warburton for Ngaanyatjarra people aged 17–30. Waiving the rental fees for staff housing will support program continuity and help maintain its ongoing benefits for the Warburton community.

Statutory Environment
Local Government Act 1995
2.7. Role of council
(1) The council —
(a) governs the local government's affairs; and
(b) is responsible for the performance of the local government's functions.
(2) Without limiting subsection (1), the council is to -
(a) oversee the allocation of the local government's finances and resources; and
(b) determine the local government's policies.

Financial Implications
The current rent for a duplex property is set at $552.00 per week.

Strategic Implications
Plan for the Future 2021 – 2031
Goal 1, Our People: looking after our people.
Outcome 3, Informed People.
Strategy 3.1, Support education opportunities and advocate for appropriate education services.

Action 3.1.2, Support youth engagement and services initiatives

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Nil

Officers Recommendation

That Council by an absolute majority, authorises the CEO to waive the rental fees for the rental of Lot 104A Warburton for a further 12 months, and to be reviewed in July 2027.

10.6 Review of Policy 1.21 Record Management

File Reference:	GOV.00
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	10 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Absolute Majority

Summary

The purpose of this report is for Council to consider and adopt the reviewed Policy 1.21 – Records Management. The updated policy modernises the Shire's recordkeeping requirements and better reflects current legislation, privacy obligations and digital recordkeeping practices.

Background

Policy 1.21 sets out the Shire's position on creating, managing, protecting, retaining and disposing of Shire records. The current policy was last reviewed in 2023 and provides a brief statement of the Shire's recordkeeping obligations.

The reviewed June 2026 policy keeps the same overall intent but provides clearer guidance on who the policy applies to, relevant legislation, privacy requirements, digital records, access, disposal, training and compliance monitoring.

Comment

The revised policy provides clearer expectations for staff, Elected Members, contractors and service providers, and better addresses electronic records, privacy, security and disposal requirements.

Overall, the updated policy strengthens the Shire's recordkeeping framework while retaining the existing commitment to making and keeping full and accurate records of Shire business.

Key Differences Between the Current and Reviewed Policy

Change	Summary
Broader scope	The updated policy now clearly applies to employees, Elected Members, contractors, volunteers and outsourced service providers, and covers records in all formats, including paper, email, electronic documents, business systems, messages, social media and cloud-based platforms.
Updated legislative references	The policy now references key legislation and requirements including the State Records Act 2000, Local Government Act 1995, Freedom of Information Act 1992, Privacy and Responsible Information Sharing Act 2024, State Records Commission

	Standards and the current General Retention and Disposal Authority for Local Government Information DA 2023-005.
Clearer responsibilities	The revised policy sets out responsibilities for Council and Elected Members, the CEO, managers, staff, contractors and outsourced service providers.
Privacy, security and digital records	New and expanded sections address personal information, responsible information sharing, access controls, protection of sensitive records, digital records, metadata and vital records.
Disposal, training and monitoring	The policy strengthens requirements for authorised disposal, State archives, induction and refresher training, annual reporting and compliance monitoring.

Statutory Implications

- *State Records Act 2000*
- *The Local Government Act 1995,*
- *The Freedom of Information Act 1992,*
- *The Privacy and Responsible Information Sharing Act 2024,*
- *State Records Commission requirements and the current General Retention and Disposal Authority for Local Government Information DA 2023-005.*

Policy Implications

Update on Policy 1.21 Records Management

Financial Implications

There are no immediate financial implications. Any future costs for training, system improvements or records compliance activities will be managed through existing budgets or considered through the budget process if required.

Risk Implications

The updated policy reduces governance, compliance, privacy and information security risks by clarifying recordkeeping obligations and strengthening controls over record creation, access, retention and disposal.

Strategic Implications

Plan for the Future 2021 – 2031
Goal 3, Our Leadership
Outcome 8, A well-functioning organisation
Strategy, 8.2, Maintain corporate governance, responsibility and accountability.

Attachments

Policy 1.21 Records management

Voting Requirement
Simple majority.

Officers Recommendation

That Council, by simple majority, adopts the reviewed Policy 1.21 – Records Management as presented in attachment 10.6

10.7 Golden Outback Way Membership 2026

File Reference:	GV.00
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	10 June 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Absolute Majority

Summary
To seek Council approval to renew the Shire of Ngaanyatjarraku's membership and annual contribution to the Golden Outback Way / Goldfields Tourism Development initiative for 2026, supporting regional tourism development, destination promotion and advocacy for the Outback Way corridor.

Background
The Shire has contributed annually to the Goldfields Tourism Development initiative in recent years. Records show annual invoices of $16,500 including GST for the 2022/23, 2023/24, 2024/25 and 2025/26 financial years.

The Golden Outback Way is a regional tourism and economic development initiative that aligns with broader advocacy for the Outback Way and the promotion of tourism opportunities across the Goldfields and Ngaanyatjarra lands. Continued participation provides the Shire with a mechanism to remain connected to regional tourism development, destination marketing and collaborative advocacy. The renewal also supports regional collaboration, tourism promotion and advocacy connected with economic and community development opportunities along the Outback Way corridor.

Comment
Renewal of the membership will continue the Shire's participation in a regional partnership that promotes tourism, visitation and awareness of the Golden Outback and Outback Way corridor. The initiative supports regional collaboration and provides an opportunity for the Shire to contribute to tourism-related advocacy and development that may benefit local communities, travellers and businesses over time.

The annual contribution has remained consistent at $16,500 including GST over the past four financial years. On this basis, it is recommended that Council authorise renewal of the 2026 membership and annual contribution, subject to provision being available in the adopted budget.

Statutory Environment
Nil

Policy Implications
There are no known policy implications associated with this matter.

Financial Implications

The contribution is to be funded from the relevant tourism, economic development or regional promotion budget allocation.

Risk Implications
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework and Risk Assessment Matrix. The perceived level of risk is low and can be managed through routine procedures. The main risk of not renewing is reduced regional tourism collaboration and reduced visibility in broader Golden Outback and Outback Way promotion and advocacy activities.

Strategic Implications
Plan for the Future 2021 – 2031
Goal 3, Our Leadership
Outcome 8, A well-functioning organisation
Strategy, 8.2, Maintain corporate governance, responsibility and accountability.

Attachments
Nil.

Officer's Recommendation

That Council:

1. Approves the renewal of the Shire of Ngaanyatjarraku's Golden Outback Way / Goldfields Tourism Development membership for 2026.
2. Authorises the Chief Executive Officer to arrange payment of the annual contribution of $16,500 including GST, subject to provision being available in the adopted budget.

10.8 Adoption of 2026-2027 Fees and Charges

File Reference:	FM.09
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	22 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Absolute Majority

Summary

The purpose of this report is for the Council to adopt the proposed Schedule of Fees and Charges for the 2026-2027 financial year and that the schedule be imposed from 1 July 2026.

Background

A local government may impose and recover a fee or charge for goods or services it provides. The proposed Fees and Charges have been collated and compiled in consultation with Coordinators responsible for providing the relevant services to the community and, where possible, ensuring appropriate levels of income/cost recovery are generated for the Shire.

Comment

The proposed increases to Fees and Charges 2026-2027 include the following assumptions and changes:

- All fees and charges are to be increased by 8%, rounded by the nearest 0.50, with exceptions to statutory charges and rates.
- Rates (exploration tenements) to increase by 8%. This would make rate in dollar 23.8776 compared to 21.6075 of last year.
- Statutory charges are set by legislative bodies and are adopted as per rates current on their websites.
- Mileage - per game for travel to other Communities as per the recommended ATO rate.

Statutory Environment

Local Government Act 1995, Section 6.16 – (Imposition of Fees and Charges), 6.17 (Setting level of Fees and Charges) and 6.19 (Local Government to give notice of Fees and Charges) relates.

Section 6.19 requires that the Local Government provides local public notice of proposed new fees and the date the new fee will be applied from. It is proposed the new fees be applied from 01 July 2026.

Local Government Act 1995, Section 1.7 (Local Public Notice).

Financial Implications
It is expected that the proposed change will be included in the budgeting process for the 2025-2026 budget.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
10.8 – 2025-26 Schedule of Fees and Charges

Officers Recommendation

That Council:
1. Adopt the 2026-2027 Schedule of Fees and Charges, and
2. Authorise the Chief Executive Officer to provide local public notice of the 2026-2027 Schedule of Fees and Charges which are to be imposed from 01 July 2026.

10.9 Budget 2026-27

File Reference:	FM.00
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	22 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Absolute Majority

Summary

The Statutory Form of the Budget has now been finalised; the document is now submitted to Council for adoption.

Background

The 2026-2027 Budget has been prepared based on the principles contained in the Long-Term Financial Plan and Corporate Business Plan, as well as discussions with the Shire President and Councillors, and a detailed review of expenditure and efficiency measures considering substantive matters raised in previous reports to Council.

The 2026-2027 Budget has also considered the requirements of Section 6.2 of the Local Government Act 1995.

Comment

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australia Accounting Standards.

It is proposed that there will be 8% increase in rates (exploration tenements) and 8% increase in fees and charges for the 2026-2027 FY.

Major highlights include:

- General Minimum Rate at $306.00 (five assessments).
- Rates Unimproved Value at .238776c in the dollar.
- 8% increase in Fees and Charges.
- Continuation of the project ‘Working towards waste compliance’.
- $6.7 million roads program including the Papulankutja Road and Great Central Road.
- Tjulyuru Cultural and Civic Centre solar panel installation.

Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that a local government is to prepare (in the prescribed manner) and adopt (by absolute majority), between June 1 in a financial year to 31 August in the next financial year, or such extended time as the Minister *allows, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

Section 6.16 of the Local Government Act 1995 allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide (absolute majority required).

Section 6.32 of the Local Government Act 1995 states that a local government in order to make up the budget deficiency is to impose a general rate on rateable land that may be imposed uniformly or differentially. A local government may also impose a minimum payment (absolute majority required).

Section 6.51 of the Local Government Act 1995 allows a local government to charge interest on a rate or service charge that remains unpaid after its due and payable (absolute majority required).

Regulation 17 of the Local Government (Financial Management) Regulations 1996 states that a reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.

Regulation 23(a) of the Local Government (Financial Management) Regulations 1996 requires the annual budget to include the objects and reasons of any differential rates imposed.

Regulation 26 of the Local Government (Financial Management) Regulations 1996 requires that the annual budget is to include details for each discount, incentive, concession, and waiver to be allowed.

Regulation 27 of the Local Government (Financial Management) Regulations 1996 sets out the detail accompanying notes to the budget are to contain.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 states that each financial year a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements for financial activity for reporting material variances.

Regulation 64(2) of the Local Government (Financial Management) Regulations 1996 sets out the local government is to determine the due date for instalments after the first instalment.

Regulation 70 of the Local Government (Financial Management) Regulations 1996 states that the maximum interest rate for overdue rates under section 6.51(1), is 11.0%.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 5.98 of the Local Government Act 1995 sets out fees etc payable to Council members.

Section 5.98A of the Local Government Act 1995 sets out allowances payable to deputy Presidents and deputy Mayors.

Section 5.98(2), (3), and (4) of the Local Government Act 1995 sets out allowances payable of a kind prescribed as being an expense.

Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- *The amount of fees to be paid to Council members;*
- *The amount of expenses to be reimbursed to Council members;*
- *The amount of allowances to be paid to Council members.*

Regulations 30-32 of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to elected members.

Section 30.6 of the Local Government Officers' (Western Australia) Award 2021 sets the rate for meeting attendance travel costs per kilometre.

Section 5.63(1)(b) specifically excludes the need for Elected Members to "Declare a Financial Interest" in imposing a rate, charge, or fee. Additionally, the declaration provisions of the Act do not apply to Council business reimbursements or to Members sitting fees. Any other interest, be it Financial, Proximity, or Impartiality must be declared.

Financial Implications

The budget outlines planned expenditure and revenue and determines the financial parameters for the Shire of Ngaanyatjarraku to operate within for the 2026-2027 financial year. The Budget is a deficit budget.

It must be noted that Financial Assistance Grants for the 2026-2027 year were pre-paid by the Federal Government into the 2025-2026 FYE and forms a large part of the Surplus brought forward in the Rate Setting Statement.

Strategic Implications

Shire of Ngaanyatjarraku Plan for the Future 2021-2031
Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
10.9 – 2026-2027 Draft Statutory Budget

Officers Recommendation 1

For the purposes of yielding the deficiency (100%) disclosed by the proposed Municipal Fund Budget and pursuant to section 6.34 of the Local Government Act 1995, Council imposes the following general and minimum rates of Unimproved Values:

UV Mining	$0.238776 cents in the dollar ($)
General Minimum	$306.00 per rateable property

Officers Recommendation 2

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council offers the following options for the payment of rates by instalments:

Option 1 (Full Payment)
Full amount of rates and charges including arrears, to be paid on or before 04 October 2026 or 35 days after the date of service appearing on the rate notice whichever is the later.

Option 2 (Two Instalments)
First instalment to be made on or before 04 October 2026 or 35 days after the date of service appearing on the rate notice whichever is the later and including all arrears and half the current rates and service charges; and

Second instalment to be made on or before 03 December 2026 or the first business day two months from the due date of the first instalment appearing on the rate notice, whichever is the later.

Option 3 (Four Instalments)
First instalment to be made on or before 04 October 2026 or 35 days after the date of service appearing on the rate notice, whichever is the later and including all arrears and one quarter of the current rates and service charges;

Second instalment to be made on or before 03 December 2026 or the first business day two months from the due date of the first instalment on the rate notice, whichever is the later;

Third instalment to be made on or before 03 February 2027 or the first business day two months from the due date of the second instalment appearing on the rate notice, whichever is the later; and

Fourth instalment to be made on or before 04 April 2027 or the first business day two months from the due date of the third instalment appearing on the rate notice, whichever is the later.

Officers Recommendation 3

That Council, in accordance with Section 67 of the Waste Avoidance and Recovery Act 2007, impose the following receptacle charge for 2026-2027:

- Domestic rubbish removal $434.90 (GST Free) per bin; and
- Commercial rubbish removal $1,649.80 (GST Free) per service.

Officers Recommendation 4

That Council, in accordance with section 6.16 of the Local Government Act 1995, adopt Attachment 10.9 Schedule of Fees and Charges as presented in the Budget for the year ending 30 June 2027.

Officers Recommendation 5

That Council, in accordance with section 6.2 of the Local Government Act 1995, adopt Attachment 10.10 Annual Budget for the year ended 30 June 2027.

Officers Recommendation 6

That Council, in accordance with Regulation 34(5) of the Local Government (Financial Management) Regulation 1996, adopts the following materiality thresholds:

<u>Condition</u>
Variance exceeding 10% or $20,000 whichever is greater.

<u>Action</u>
Must Report
(Note: Management discretion may be used on reporting Actual Variances less than 10% or $20,000)

Officers Recommendation 7

That Council adopt the following Councillor Allowances for the 2026-2027 period:

In accordance with Section 5.98(1) and (2A) of the Local Government Act 1995, Local Government (Administration) Regulation 30(3A) and Part 6.2 and 6.3 of the Local Government CEO and EM Determination 2024 pursuant to Section 7(B) of the Salaries and Allowance Act, Councillor meeting attendance fees be set at $270 per Council meeting, and $135 per Committee or other prescribed meeting.

In accordance with Section 5.98(1) and (2A) of the Local Government Act 1995, Local Government (Administration) Regulation 30(3A) and Part 6.2 and 6.3 of the Local Government CEO and EM Determination 2024 pursuant to Section 7(B) of the Salaries and Allowances Act, Shire President meeting attendance fees be set at $550 per Council meeting, and $135 per Committee or other prescribed meeting.

In accordance with Sections 5.98(5) and 5.98A(1) of the Local Government Act 1995, Local Government (Administration) Regulation 33, and Part 7.2 of the Local Government CEO and EM Determination 2024 pursuant to section 7B of the Salaries and Allowances Act, the annual allowance for the Shire President is set at $8,400.

In accordance with Sections 5.98A(1) of the Local Government Act 1995, Local Government (Administration) Regulation 33A and Part 7.3 of the Local Government CEO and EM Determination 2024 pursuant to Section 7B of the Salaries and Allowance Act, the annual allowance for the Deputy Shire President is set at $2,100.

In accordance with Section 5.98(2), (3), and (4) of the Local Government Act 1995, Local Government (Administration) Regulation 31(1)(b) and Part 8.2(5) of the Local Government CEO and EM Determination 2021, travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.

11. OPERATIONAL REPORTS

11.1 Action Report – Operational Services

File Reference:	CP.00, PE.00, RD.00, WM.00
Business Area:	Operations
Reporting Officer:	Building Maintenance Officers
Date Report Written:	16 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To inform Council of building maintenance, plant and equipment, road and waste activities and actions for the preceding month.

Background
Not applicable.

Comment
See attachment 11.1 for actions achieved.

Statutory Environment
Not applicable.

Financial Implications
There are no financial implications resulting for this matter.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 1 – Our People
 Outcome 2 – Healthy People
 Strategy 2.2 – Ensure appropriate regulatory health and waste services provision with funding.

Goal 2 – Looking after our Land
 Outcome 6 – Living on our Land
 Strategy 6.1 – Maintain Shire owned buildings and facilities.

Goal 3 – Our Leadership
 Outcome 8 – A well-functioning Organisation
 Strategy 8.2 – Provide a good place to work.

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

11.1 – Operations Report June 2026

Officers Recommendation

That Council receive the Operational Services Action Report for June 2026. (Attachment 11.1).

11.2 Action Report – Environmental Health

File Reference:	EM.00
Business Area:	Operations
Reporting Officer:	Environmental Health Officer
Date Report Written:	5 June 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
To inform Council of Environmental Health and Building Services activities and actions for the preceding month.

Comment
No report is provided this month due to no Environmental Health Officer on the lands.

Statutory Environment
Food Act 2008 (WA),
Food Regulations 2009 (WA)

Financial Implications
There are no financial implications resulting from this matter.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021-2031

Goal 1 – Our People
Outcome 2 – Healthy People
Strategy 2.2 – Ensure appropriate regulatory health and waste services provision with funding.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework and Risk Assessment Matrix. The perceived level of risk is low and can be managed through routine procedures, with no specific application of additional resources expected.

Policy Implications
There are no known policy implications for this matter.

Attachments
Nil

12. CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Monthly Payments Listing - June2026

File Reference:	FM.02
Business Area:	Corporate & Community Services
Reporting Officer:	David Mosel, Chief Executive Officer
Date Report Written:	10 July 2026
Disclosure of Interest:	The author has no financial, proximity, or impartiality interests in the proposal.
Voting Requirement:	Simple Majority

Summary
For Council to receive the list of payments made by authority as attached in the Monthly Payments Listing for June 2026 (Attachment 12.1).

Background
In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the Council after the list is prepared.

Comment
The list of payments made during the month of June is consistent with previous months, as per Attachment 12.1, though the payments made by employees who are authorised to use credit cards have been removed from this listing and are presented in a separate report and listing.

Statutory Environment
Local Government (Financial Management) Regulations 1996

Section 13 – Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. *If the local government has delegated to the CEO the exercise of its powers to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

a. *The payee's name; and*
b. *The amount of the payment; and*
c. *The date of the payment; and*
d. *Sufficient information to identify the transaction.*

2. *A list of accounts for approval to be paid is to be prepared each month showing –*

a. *For each account for approval to be paid is to be prepared each month showing –*
   i. *The payee's name; and*
   ii. *The amount of the payment; and*
   iii. *Sufficient information to identify the transaction; and*

b. *The date of the meeting of the council to which the list is to be presented.*

3. *A list prepared under sub regulation (1) or (2) is to be –*
   a. *Presented to the council at the next ordinary meeting of the council the list is prepared; and*
   b. *Recorded in the minutes of that meeting.*

Financial Implications
The Shire makes annual budget allocations for payments of accounts.

Strategic Implications
Shire of Ngaanyatjarraku Plan for the Future 2021-2031
Goal 3 – Our Leadership
Outcome 8 – A well-functioning Organisation
Strategy 8.1 – Maintain corporate governance, responsibility, and accountability.

Risk Management
This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications
There are no known policy implications for this matter.

Attachments
12.1 - Payment Listing June 2026

Officers Recommendation

That the Council received the month payment listing for June 2026 showing payments of $1,185,022.23 (Attachment 12.1)

13. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

14. CONFIDENTIAL ITEMS

15. NEXT MEETING

The next meeting is scheduled for Wednesday 26 August 2026 at the Tjulyuru Cultural and Civic Centre, Warburton Community, commencing at 1.00pm.

16. CLOSURE OF MEETING

Meeting to be declared closed by the Presiding Member.