



**Shire of Ngaanyatjaraku**  
ON A JOURNEY

**ORDINARY MEETING OF COUNCIL**

**ATTACHMENTS**

**25 October 2023**  
**at**  
**1.00pm**

<b>Date</b>	<b>Location</b>	<b>Time</b>
Wednesday, 28 February 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 27 March 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 24 April 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 29 May 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 26 June 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 31 July 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 28 August 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 25 September 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 30 October 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 27 November 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm
Wednesday, 18 December 2024	Council Chambers Tjulyuru Cultural and Civic Centre, Warburton Community	1.00pm



Government of **Western Australia**  
Department of **Fire & Emergency Services**



Our Ref: 02160  
Your Ref:

Shire of Ngaanyatjarraku  
Tjulyuru Cultural and Civic Centre  
Great Central Road  
PMB 87  
Via Kalgoorlie  
WARBURTON COMMUNITY WESTERN AUSTRALIA 6431

Dear David

## **CHIEF BUSH FIRE CONTROL OFFICER APPOINTMENT AND APPLICATION OF THE MEMORANDUM OF UNDERSTANDING**

As per our conversation on the 27<sup>th</sup> September 2023 regarding my appointment as the Chief Bush Fire Control Officer for the Shire of Ngaanyatjarraku.

As you are aware the Shire of Ngaanyatjarraku (SoN) and the Department of Fire and Emergency Services (DFES) have proposed to impose S.38A of the Bush Fires Act 1954. This Section, stated below, requires Local Government (LG) to request the DFES Commissioner to designate an officer as the Chief Bush Fire Control Officer (CBFCO).

***S.38A(1) At the request of a local government the FES Commissioner may designate a person employed in the Department as the Chief Bush Fire Control Officer for the district of that local government.***

As part of this process a Memorandum of Understanding (MoU) is to be signed by both parties regarding the services provided/required, as per the updated MoU sent to the previous Chief Executive Officer (CEO) on the 27<sup>th</sup> June 2023. The MoU, as well as a letter requesting the Commissioner to appoint a CBFCO is then progressed as per DFES policy, triggering the appointment and registration of the MoU. Unfortunately, the previous administration has not followed this process, personally appointing myself as the CBFCO on the 25<sup>th</sup> February 2023. As such, DFES is requesting the following:

1. Mr Daniel Birleson, Area Officer North East Goldfields is removed as the CBFCO of the SoN as soon as practicable.
2. A signed copy of the MoU is provided to the Superintendent of the Goldfields/Midlands region, through the Area Officer North East Goldfields to be progressed as per DFES internal policy.
3. A letter (to be provided with the MoU) addressed to the FES Commissioner requesting the appointment of a CBFCO in line with S.38A (1) of the Bush Fires Act 1954.

If you have any questions regarding the above, please feel free to contact me on 0428 563 378 or email [daniel.birleson@dfes.wa.gov.au](mailto:daniel.birleson@dfes.wa.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to be 'D. Birleson', written in a cursive style.

**Daniel Birleson**  
**Area Officer North East Goldfields**

27<sup>th</sup> September 2023



Shire of **Ngaanyatjaraku**  
ON A JOURNEY

# Register of Delegations

2023/2024



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## Delegation of Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation.

Section 5.42 of the Local Government Act 1995 allows a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under section 5.43).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of their powers to another employee however, the powers cannot be further sub delegated. This must be formalised in writing and include any conditions placed on delegations.

### Limitations

The following are decisions that cannot be delegated to the Chief Executive Officer as per section 5.43 of the Act:

- a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- c) appointing an auditor;
- d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- f) borrowing money on behalf of the local government;
- g) hearing or determining an objection of a kind referred to in section 9.5;
- ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- h) any power or duty that requires the approval of the Minister or the Governor;
- i) such other powers or duties as may be prescribed.

Further to the above limitations, regulation 18G of the Local Government (Administration) Regulations 1996 also stipulates that powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local government cannot delegate to a Chief Executive Officer —

- a) section 7.12A(2), (3)(a) or (4); and
- b) regulations 18C and 18D.

### Register of, and Records Relevant to, Delegations - Section 5.46

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year. If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and

The persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

The purpose of this document is to detail which authorities have been delegated by Council to the Chief Executive Officer. The document also indicates delegations which the Chief Executive Officer intends to delegate to other staff, however this is for information purposes only and may change at the discretion of the Chief Executive Officer. The register details the related document(s) where the power to delegate is derived from, which includes legislation and policies of the Council.

## Example Delegation

Delegation Number and Title	
<b>Function Performed</b>	Description of authority being delegated. This text is provided as a reference only. Delegates should only act in full understanding of the delegated statutory power, inclusive of conditions listed in legislation and delegation.
<b>Legislative Power</b>	The express power or duty being delegated. State the legislation and section.  Head of Power (Act or Regulation) Section # - Section Title
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	The express power that allows delegation to be made. State the legislation and section.  Head of Power (Act or Regulation) Section # - Section Title
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Conditions placed on the delegation that are not already specified in legislation m regulation or Council policy.
<b>Power to Sub-Delegate</b>	The express power that allows delegation to be made. State the legislation and section.  Head of Power (Act or Regulation) Section # - Section Title  In some cases the legislation expressly prohibits sub-delegation.  Not applicable – Sub-delegations prohibited by section # - Section Title.
<b>Power Sub-delegated to</b>	Staff title or class of staff (e.g., Rangers).  The CEO can choose not to sub-delegate.  The CEO has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Conditions placed on the delegation by the CEO that are not already specified in legislation m regulation or Council policy.
DELEGATION ADMINISTRATION	
1. Date adopted, reviewed or amended and Council resolution.	
2.	



# 1 Local Government Act 1995 Delegations

## 1.1 Delegations to CEO

1.1.1 Appointment of Authorised Persons	
<b>Function Performed</b>	The Chief Executive Officer is delegated authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling particular functions.
<b>Legislative Power</b>	<b>Local Government Act 1995:</b>  Section 3.24 - Authorising persons under this subdivision (Part 3, Division 3, Subdivision 2 – Certain provisions about land).  Section 9.10 - Appointment of authorised persons.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.  Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ul style="list-style-type: none"> <li>• A register of Authorised Persons is to be maintained as a record of the Local Government.</li> <li>• Only persons who are appropriately qualified and trained may be appointed as Authorised Persons.</li> </ul>
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.
DELEGATION ADMINISTRATION	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 1.1.2 Payment to Employees in Addition to Contract or Award

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to make a payment to an employee, whose employment with the local government is finishing, an amount in addition to any amount to which the employee is entitled under a contract of employment or award relating to the employee.
<b>Legislative Power</b>	<b>Local Government Act 1995:</b>  Section 5.50 (1a) - Power to make payment to an employee whose employment with the local government is finishing an amount in addition to any amount to which the employee is entitled under a contract of employment or award.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.  Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Payment may only be made where policy has been adopted by Local Government under section 5.50(1)(a) and in a manner consistent with such policy.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

#### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 1.1.3 Payment from Municipal Fund or Trust Fund

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to make payments from municipal fund or trust fund in accordance with the provisions of Local Government (Financial Management) Regulation 12.
<b>Legislative Power</b>	<b>Local Government (Financial Management) Regulations 1996:</b>  Regulation 12 (1) (a) Power to make payments from municipal fund or trust fund.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.  Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ul style="list-style-type: none"> <li>• Compliance with regulation 13 of Local Government (Financial Management) Regulations 1996.</li> <li>• Compliance with any applicable Council Policy, including but not limited to Purchasing Policy.</li> <li>• Authority to make payments is subject to annual budget limitations.</li> </ul>
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	Operations Manager / Finance Manager / Works Manager / Finance & Administration Coordinator
<b>Conditions of Sub-delegation</b>	<ul style="list-style-type: none"> <li>• Delegates must comply with the Procedures approved by the Chief Executive Officer in accordance with regulation 5 of the Local Government (Financial Management) Regulations 1996.</li> <li>• Delegates must comply with all relevant Policies.</li> </ul>

### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

<b>1.1.4 Power to Invest and Manage Investments</b>	
<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Invest money held in the municipal or trust fund that is not, for the time being, required for any other purpose.</li> <li>2. Establish and document internal control procedures to be followed in the investment and management of investments.</li> </ol>
<b>Legislative Power</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 6.14(1) - Power to invest monies held in municipal or trust fund.</p> <p><b>Local Government (Financial Management) Regulations 1996:</b></p> <p>Regulation 19 - Investments, control procedures for.</p>
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ul style="list-style-type: none"> <li>• Investments must comply with regulation 19c of the Local Government (Financial Management) Regulations 1996 and be in accordance with any applicable Council Policy.</li> <li>• Procedures for control of investments must be documented and reviewed to the Chief Executive Officer's satisfaction within each two-year period.</li> </ul>
<b>Power to Sub-Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023

### 1.1.5 Tenders and Expressions of Interest for Supply of Goods and Services

<p><b>Function Performed</b></p>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Determine because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier [reg.11(f), Local Government (Functions and General) Regulations 1996 (<b>FG Reg</b>)]</li> <li>2. Publicly invite tenders where required to do so [s. 3.57; reg. 11, FG Reg]</li> <li>3. Publicly invite tenders although not required to do so [reg. 13 FG Reg]</li> <li>4. Call tenders for the disposal of impounded goods in accordance with section 3.58 [s.3.47]</li> <li>5. Determine written criteria for acceptance of tenders [reg. 14(2a), FG Reg]</li> <li>6. Determine the information that is to be disclosed to those interested in submitting a tender [reg.14(4)(a), FG Reg]</li> <li>7. Vary tender information after public notice of invitation to tender and before the close of tenders [reg. 14(5), FG Reg]</li> <li>8. Seek clarification from tenderers in relation to information contained in their tender submission [reg. 18(4a), FG Reg]</li> <li>9. Evaluate tenders by means of written evaluation and decide which is the most advantageous [reg. 18(4), FG Reg]</li> <li>10. Accept, reject or decline any tender [reg. 18(2),(4),(5) FG Reg]</li> <li>11. Make minor variations in relation to the goods or services required under an accepted tender before entering into a contract [reg. 20(1), FG Reg]</li> <li>12. Choose the next most advantageous tender to accept where chosen tenderer is unable or unwilling to form a contract or minor variation cannot be agreed with the successful tenderer [reg. 20(2), FG Reg]</li> <li>13. Determine when to seek expressions of interest and to invite expressions of interest to supply goods or services [reg. 21, FG Reg].</li> <li>14. Consider expressions of interest and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [reg. 23, FG Reg].</li> </ol>
<p><b>Legislative Power</b></p>	<p><b>Local Government Act 1995:</b></p> <p>Section 3.57 - Tenders for providing goods or services.</p> <p><b>Local Government (Functions and General) Regulations 1996:</b></p>

	<p>Regulation 11 - When tenders have to be publicly invited.</p> <p>Regulation 13 - Requirements when local government invites tenders though not required to do so.</p> <p>Regulation 14 - Publicly inviting tenders, requirements for</p> <p>Regulation 18 - Rejecting and accepting tenders.</p> <p>Regulation 20 - Variation of requirements before entry into contract.</p> <p>Regulation 21- Invite expressions of interest.</p> <p>Regulation 23 - Consider expressions of interest.</p>
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ol style="list-style-type: none"> <li>1. Delegates may only call tenders where there is an adopted budget for the proposed procurement, with the exception being in the period immediately prior to the adoption of a new Annual Budget where the proposed procurement is required to fulfil a routine contract related to the day to day operations of the Shire, with an imminent expiry date and the value of the proposed contract has been included in the draft Annual Budget papers.</li> <li>2. Delegates may only accept a tender where the consideration under the resulting contract is \$250,000 or less and the item is identified in the adopted Annual Budget.</li> <li>3. Compliance with any applicable Council Policy, including but not limited to Purchasing Policy.</li> </ol>
<b>Power to Sub-Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	
<b>1.1.6 Declare Vehicle is Abandoned Wreck</b>	
<b>Function Performed</b>	The Chief Executive Officer is delegated authority to declare that an impounded vehicle is an abandoned vehicle wreck.
<b>Legislative Power</b>	<b>Local Government Act 1995:</b> Section 3.40A(4) - Abandoned vehicle wreck may be taken.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b> Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer. Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.1.7 - Disposing of Confiscated or Uncollected Goods, or alternatively referred for Council decision.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 1.1.7 Disposing of Confiscated or Uncollected Goods

<b>Function Performed</b>	<p>The Chief Executive Officer is delegated authority to sell or dispose of, in accordance with section 3.47 of the Local Government Act 1995, any vehicles or goods that have been impounded, seized or confiscated under the provisions of section 3.39 and 3.40A (Delegation A02), or any goods that have been ordered to be confiscated under section 3.43 of the Act.</p> <p>The Chief Executive Officer may recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods.</p>
<b>Legislative Power</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 3.47 - Confiscated or uncollected goods, disposal of.</p> <p>Section 3.48 - Impounding expenses, recovery of.</p>
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Not applicable.
<b>Power to Sub-Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

#### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	



### 1.1.8 Close Thoroughfare to Vehicles

<b>Function Performed</b>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4 weeks.</li> <li>2. Determine to close a thoroughfare for a period exceeding 4 weeks and before doing so give public notice and consider submissions relevant to the road closure/s proposed.</li> <li>3. Authority to revoke an order to close a thoroughfare.</li> <li>4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare.</li> <li>5. Where level or alignment of a thoroughfare is fixed or altered or where draining water from a thoroughfare to private land, notify affected owners and consider any submissions made.</li> </ol>
<b>Legislative Power</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 3.50 - Closing certain thoroughfares to vehicles.</p> <p>Section 3.50A - Partial closure of thoroughfare for repairs or maintenance.</p> <p>Section 3.51 - Affected owners to be notified of certain proposals.</p>
<b>Power Originally Assigned to</b>	<p>Local Government</p>
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	<p>Chief Executive Officer</p>
<b>Conditions of Delegation</b>	<p>Not applicable.</p>
<b>Power to Sub-Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>
<b>Power Sub-delegated to</b>	<p>Operations Manager / Works Manager</p>
<b>Conditions of Sub-delegation</b>	<p>Not applicable.</p>

## DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 1.1.9 Disposal of Property

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Dispose of property to the highest bidder at public auction.</li> <li>2. Dispose of property to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders.</li> <li>3. Dispose of property by private treaty in accordance with section 3.58(3) [s.3.58(3)].</li> </ol>
<b>Legislative Power</b>	<b>Local Government Act 1995:</b> Section 3.58(2) & (3) - Disposing of Property.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b> Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer. Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Not applicable.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

## 1.1.10 Obstructions on Thoroughfare

<b>Function Performed</b>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [reg. 6(2) and (4) Local Government (Uniform Local Provisions) Regulations 1996 (ULP Reg)].</li> <li>2. Renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [reg. 6(6), ULP Reg].</li> <li>3. Require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [reg.7A, ULP Reg].</li> <li>4. Require an owner or occupier of land to remove any part of a structure, tree or plant that is encroaching without lawful authority on a public thoroughfare [reg. 7, ULP Reg].</li> </ol>
<b>Legislative Power</b>	<p><b>Local Government (Uniform Local Provisions) Regulations 1996:</b></p> <p>Regulation 5 – Interfering with, or taking from, local government land.</p> <p>Regulation 6 - Obstruction of public thoroughfare by things placed and left.</p> <p>Regulation 7A - Obstruction of public thoroughfare by fallen things.</p> <p>Regulation 7 - Encroaching on public thoroughfare.</p>
<b>Power Originally Assigned to</b>	<p>Local Government</p>
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	<p>Chief Executive Officer</p>
<b>Conditions of Delegation</b>	<p>Grant of permission for obstruction of public thoroughfare must comply with Local Government (Uniform Local Provisions) Regulations 1996.</p>

<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	Operations Manager / Works Manager
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 1.1.11 Gates Across Public Thoroughfare

<b>Function Performed</b>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Provide, or refuse to provide, permission to have a gate or other device across a local government thoroughfare that permits the passage of motor traffic and prevents livestock straying [reg. 9(1), ULP Reg].</li> <li>2. Require an applicant to publish a notice of the application for the purpose of informing persons who may be affected by the proposed gate or device [reg. 9(2), ULP Reg].</li> <li>3. Impose conditions on granting permission [reg. 9(4), ULP Reg].</li> <li>4. Renew permission, or at any other time vary any condition, effective upon written notice to the person to whom permission was granted [reg.. 9(5), ULP Reg].</li> <li>5. Cancel permission by written notice, and request the person to whom permission was granted to remove the gate or device within a specified time [reg. 9(6), ULP Reg].</li> </ol>
<b>Legislative Power</b>	<p><b>Local Government (Uniform Local Provisions) Regulations 1996:</b></p> <p>Regulation 9 - Permission to have gate across public thoroughfare.</p>
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ul style="list-style-type: none"> <li>• Permission granted must comply with regulation 9(3), Local Government (Uniform Local Provisions) Regulations 1996.</li> <li>• Each approval provided must be recorded in the Shire of Ngaanyatjarraku's statutory Register of Gates in accordance with regulation 8, Local Government (Uniform Local Provisions) Regulations 1996.</li> </ul>
<b>Power to Sub-Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>
<b>Power Sub-delegated to</b>	Operations Manager / Works Manager

<b>Conditions of Sub-delegation</b>	Not applicable.	
<b>DELEGATION ADMINISTRATION</b>		
1. Adopted 25 October 2017	4. Reviewed 29 June 2022	
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023	
3. Reviewed 28 April 2021		

### 1.1.12 Dangerous Excavations in or Near Public Thoroughfare

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Fill in or fence an excavation considered to be dangerous, or request the owner or occupier to fill in or fence the excavation, on land that adjoins a thoroughfare.</li> <li>2. Grant permission, and impose conditions as thought fit, to make or make and leave an excavation of specified dimensions and in a specified way in a specified part of a public thoroughfare or on a specified part of land adjoining a public thoroughfare.</li> <li>3. Renew permission and vary any condition imposed effective upon written notice to the person to whom permission was granted (reg. 11(8), ULP Reg]</li> </ol>
<b>Legislative Power</b>	<b>Local Government (Uniform Local Provisions) Regulations 1996:</b>  Regulation 11 - Dangerous excavation in or near public thoroughfare.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.  Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Permission must comply with regulation 11, Local Government (Uniform Local Provisions) Regulations 1996.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	Operations Manager / Works Manager
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	



### 1.1.13 Crossing from Public Thoroughfare to Private Land or Private Thoroughfare

<p><b>Function Performed</b></p>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land [reg. 12(1), ULP Reg].</li> <li>2. Give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP reg. 13(1), ULP Reg].</li> <li>3. Construct or repair a crossing where the person fails to comply with a notice under reg. 13(1) and recover 50% of the cost of doing so as a debt due from the person [reg. 13(2), ULP Reg].</li> </ol>
<p><b>Legislative Power</b></p>	<p><b>Local Government (Uniform Local Provisions) Regulations 1996:</b></p> <p>Regulation 12(1) - Authority to approve or refuse to approve applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land.</p> <p>Regulation 13(1) - Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing.</p> <p>Regulation 13(2) - Authority to construct or repair a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person.</p>
<p><b>Power Originally Assigned to</b></p>	<p>Local Government</p>
<p><b>Power to Delegate</b></p>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<p><b>Power Delegated to</b></p>	<p>Chief Executive Officer</p>
<p><b>Conditions of Delegation</b></p>	<p>Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.</p>
<p><b>Power to Sub-Delegate</b></p>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>

<b>Power Sub-delegated to</b>	Operations Manager / Works Manager	
<b>Conditions of Sub-delegation</b>	Not applicable.	
<b>DELEGATION ADMINISTRATION</b>		
1. Adopted 25 October 2017	4. Reviewed 29 June 2022	
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023	
3. Reviewed 28 April 2021		

### 1.1.14 Private Works On, Over or Under Public Places

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>Grant permission or refuse permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [reg. 17(3), ULP Reg].</li> <li>Impose conditions on permission [reg. 17(5), ULP Reg].</li> </ol>
<b>Legislative Power</b>	<b>Local Government (Uniform Local Provisions) Regulations 1996:</b> Regulation 17 - Private works on, over, or under public places.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b> Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer. Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Permission must comply with regulation 17(4), Local Government (Uniform Local Provisions) Regulations 1996.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	Operations Manager / Works Manager
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
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3. Reviewed 28 April 2021	

### 1.1.15 Power to Write Off Debts

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to write off any amount of money, which is owed to the local government.
<b>Legislative Power</b>	<b>Local Government Act 1995:</b> Section 6.12(1) – Power to defer, grant discounts, waive or write off debts.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b> Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer. Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ul style="list-style-type: none"> <li>• Maximum amount that can be written off for any one debtor account is \$20.00.</li> <li>• Compliance with any Council policy, including but not limited to Financial Hardship (Rates Relief) policy.</li> </ul>
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

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1. Adopted 25 October 2017	4. Reviewed 29 June 2022
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### 1.1.16 Legal Representation Costs for an Elected Member or Employee

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to refuse or grant an application for payment of legal representation costs from the municipal fund where a delay would be detrimental to the legal rights of the applicant.
<b>Legislative Power</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 6.7(2) – Money held in the municipal fund may be applied towards the performance of the functions and the exercise of the powers conferred on the local government by this Act or any other written law.</p> <p>Section 9.56 - Certain persons protected from liability for wrongdoing.</p>
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.</p> <p>Section 5.43 - Limitations on delegations to the Chief Executive Officer.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	<ul style="list-style-type: none"> <li>• Maximum amount of legal representation costs to be authorised by this delegation is \$10,000.</li> <li>• Compliance with any Council policy, including but not limited to Legal Representation – Costs Indemnification policy.</li> </ul>
<b>Power to Sub-Delegate</b>	<p><b>Local Government Act 1995:</b></p> <p>Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.</p>
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

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1. Adopted 25 October 2017	4. Reviewed 29 June 2022
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### 1.1.17 Determine Application for Rates Exemption

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to consider applications for rates exemption.
<b>Legislative Power</b>	<b>Local Government Act 1995:</b> Section 6.26(2)(g) - Ratable land for charitable purposes.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b> Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer. Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Compliance with any Council policy, including but not limited to Rating Exemption policy.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 1.1.18 Authorise Persons to Receive Complaints and Withdrawals of Complaints

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to authorise one or more persons to receive complaints and withdrawals of complaints under Division 3 of the Model Code of Conduct.
<b>Legislative Power</b>	<b>Local Government (Model Code of Conduct) Regulations 2021:</b> Clause 11(3) of the Model Code of Conduct, Schedule 1.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b> Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer. Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Not applicable.
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b> Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

#### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
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### 1.1.19 Appointment of Acting CEO

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to appoint an employee as Acting Chief Executive Officer.
<b>Legislative Power</b>	<b>Local Government Act 1995:</b>  Section 5.36(1)(a) & (b) – A local government is to employ a person to be the Chief Executive Officer of local government and such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.
<b>Power Originally Assigned to</b>	Local Government
<b>Power to Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.42 - Delegation of some powers or duties to the Chief Executive Officer.  Section 5.43 - Limitations on delegations to the Chief Executive Officer.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	The exercise of delegated power must comply with Policy 3.2 Appointment of Acting CEO.  (a)
<b>Power to Sub-Delegate</b>	<b>Local Government Act 1995:</b>  Section 5.44 – The Chief Executive Officer may delegate some powers and duties to other employees.
<b>Power Sub-delegated to</b>	The Chief Executive Officer has elected not to sub-delegate this role.
<b>Conditions of Sub-delegation</b>	Not applicable.

### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

## 2 Building Act 2011 Delegations

### 2.1 Delegations to CEO

#### 2.1.1 Grant or Refuse a Building Permit



<b>Function Performed</b>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Require an applicant to provide any documentation or information required to determine a building permit application [section 18(1)]</li> <li>2. Grant or refuse to grant a building permit [section 20(1),(2) and section 22].</li> <li>3. Impose, vary or revoke conditions on a building permit [section 27(1),(3)].</li> <li>4. Determine an application to extend time during which a building permit has effect [regulation 23].</li> <li>5. Impose any condition on the building permit extension that could have been imposed under section 27 [regulation 24(2)].</li> <li>6. Approve, or refuse to approve, an application for a new responsible person for a building permit [regulation 26].</li> </ol>
<b>Legislative Power</b>	<p><b>Building Act 2011:</b></p> <p>Section 18 - Further information.</p> <p>Section 20 - Grant of building permit.</p> <p>Section 22 - Further grounds for not granting an application.</p> <p>Section 27(1), (3) - Impose conditions on permit.</p> <p><b>Building Regulations 2012:</b></p> <p>Regulation 23 - Application to extend time during which permit has effect (section 32).</p> <p>Regulation 24 - Extension of time during which permit has effect (section 32(3)).</p> <p>Regulation 26 - Approval of new responsible person (section 35(c)).</p>
<b>Power Originally Assigned to</b>	Permit Authority (Local Government)
<b>Power to Delegate</b>	<p><b>Building Act 2011:</b></p> <p>Section 127 - Delegation: special permit authorities and local governments.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Not applicable.
<b>Power to Sub-Delegate</b>	<p><b>Building Act 2011:</b></p> <p>Section 127(6A) - Delegation: special permit authorities and local governments (powers of sub-delegation limited to Chief Executive Officer).</p>

<b>Power Sub-delegated to</b>	Environmental Health & Building Surveyor	
<b>Conditions of Sub-delegation</b>	Not applicable.	
<b>DELEGATION ADMINISTRATION</b>		
1. Adopted 25 October 2017	4. Reviewed 29 June 2022	
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023	
3. Reviewed 28 April 2021		

## 2.1.2 Grant or Refuse a Demolition Permit

<b>Function Performed</b>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Require an applicant to provide any documentation or information required to determine a demolition permit application [section 18(1)].</li> <li>2. Grant a demolition permit [section 21(1)].</li> <li>3. Refuse a demolition permit [section 21(2)].</li> <li>4. Impose, vary or revoke conditions on a demolition permit [section 27(1)]</li> <li>5. Determine an application to extend time during which a demolition permit has effect [regulation 23]</li> <li>6. Approve, or refuse to approve, an application for a new responsible person for a demolition permit [regulation 26]</li> </ol>
<b>Legislative Power</b>	<p><b>Building Act 2011:</b></p> <p>Section 18 - Further information.</p> <p>Section 21 - Grant of demolition permit.</p> <p>Section 22 - Further grounds for not granting an application.</p> <p>Section 27(1), (3) - Impose conditions on permit.</p> <p><b>Building Regulations 2012:</b></p> <p>Regulation 23 - Application to extend time during which permit has effect (section 32).</p> <p>Regulation 24 - Extension of time during which permit has effect (section 32(3)).</p> <p>Regulation 26 - Approval of new responsible person (section 35(c)).</p>
<b>Power Originally Assigned to</b>	<p>Permit Authority (Local Government)</p>
<b>Power to Delegate</b>	<p><b>Building Act 2011:</b></p> <p>Section 127 - Delegation: special permit authorities and local governments.</p>
<b>Power Delegated to</b>	<p>Chief Executive Officer</p>
<b>Conditions of Delegation</b>	<p>Not applicable.</p>
<b>Power to Sub-Delegate</b>	<p><b>Building Act 2011:</b></p> <p>Section 127(6A) - Delegation: special permit authorities and local governments (powers of sub-delegation limited to Chief Executive Officer).</p>
<b>Power Sub-delegated to</b>	<p>Environmental Health &amp; Building Surveyor</p>

<b>Conditions of Sub-delegation</b>	Not applicable.	
<b>DELEGATION ADMINISTRATION</b>		
1. Adopted 25 October 2017	4. Reviewed 29 June 2022	
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023	
3. Reviewed 28 April 2021		

### 2.1.3 Grant of Occupancy Permit or Building Approval Certificate

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Require an applicant to provide any documentation or information required in order to determine an application [s.55].</li> <li>2. Grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58].</li> <li>3. Impose, add, vary or revoke conditions on an occupancy permit or building approval certificate [s.62(1) and (3)].</li> <li>4. Extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].</li> </ol>
<b>Legislative Power</b>	<p><b>Building Act 2011:</b></p> <p>Section 55 - Further information.</p> <p>Section 58 - Grant of occupancy permit, building approval certificate.</p> <p>Section 62(1) and (3) - Conditions imposed by permit authority.</p> <p>Section 65(4) - Extension of period of duration.</p> <p><b>Building Regulations 2012:</b></p> <p>Regulation 40 - Extension of period of duration of time limited occupancy permit or building approval certificate (section 65).</p>
<b>Power Originally Assigned to</b>	Permit Authority (Local Government)
<b>Power to Delegate</b>	<p><b>Building Act 2011:</b></p> <p>Section 127 - Delegation: special permit authorities and local governments.</p>
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Form and content of occupancy permit and building approval certificate is to comply with section 61 of the Building Act 2011.
<b>Power to Sub-Delegate</b>	<p><b>Building Act 2011:</b></p> <p>Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).</p>
<b>Power Sub-delegated to</b>	Environmental Health & Building Surveyor
<b>Conditions of Sub-delegation</b>	Not applicable.

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## 2.1.4 Building Orders

<p><b>Function Performed</b></p>	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> <li>1. Make Building Orders in relation to:             <ol style="list-style-type: none"> <li>a. Building work</li> <li>b. Demolition work</li> <li>c. An existing building or incidental structure [s.110(1)]</li> </ol> </li> <li>2. Give notice of a proposed building order and consider submissions received in response [s.111(1)]</li> <li>3. Revoke a building order [s.117]</li> <li>4. If there is non-compliance with a building order, cause an authorised person to:             <ol style="list-style-type: none"> <li>a. take any action specified in the order ; or</li> <li>b. commence or complete any work specified in the order; or</li> <li>c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease. [s.118(2)]</li> </ol> </li> <li>5. Take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order. [s.118(3)]</li> <li>6. Initiate a prosecution for non-compliance with a building order [s.133(1)]</li> </ol>
<p><b>Legislative Power</b></p>	<p><b>Building Act 2011:</b></p> <p>Section 110(1) - A permit authority may make a building order.</p> <p>Section 111(1) - Notice of proposed building order other than building order (emergency).</p> <p>Section 117(1) - Revoke a building order.</p> <p>Section 118(2) and (3) - Permit authority may give effect to building order if non-compliance.</p> <p>Section 133(1) - A permit authority may commence a prosecution for an offence against this Act.</p>
<p><b>Power Originally Assigned to</b></p>	<p>Permit Authority (Local Government)</p>
<p><b>Power to Delegate</b></p>	<p><b>Building Act 2011:</b></p> <p>Section 127 - Delegation: special permit authorities and local governments.</p>
<p><b>Power Delegated to</b></p>	<p>Chief Executive Officer</p>

<b>Conditions of Delegation</b>	Approval of the use of a battery powered smoke alarm to be granted only in accordance with regulation 61(1) of the Building Regulations 2012; and Council Policy DS 3.5 Dwelling Smoke Detectors.
<b>Power to Sub-Delegate</b>	<b>Building Act 2011:</b> Section 127(6A) - Delegation: special permit authorities and local governments (powers of sub-delegation limited to Chief Executive Officer).
<b>Power Sub-delegated to</b>	Environmental Health & Building Surveyor
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
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<b>2.1.5 Grant or Refuse Approval of Battery Powered Smoke Alarms</b>	
<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Approve of the use, in a dwelling or part of a dwelling, of a battery powered smoke alarm [r. 61(1)]</li> <li>2. Approve of the use, in a dwelling or part of a dwelling, of a battery powered smoke alarm where the alarm was installed before the approval is to be given (r. 61(2))</li> </ol>
<b>Legislative Power</b>	<b>Building Regulations 2012:</b> Regulation 61(1) - Local government approval of battery powered smoke alarms. Regulation 61(2) - Approval of battery powered smoke alarms where the alarm was installed before the approval is to be given.
<b>Power Originally Assigned to</b>	Permit Authority (Local Government)
<b>Power to Delegate</b>	<b>Building Act 2011:</b> Section 127 - Delegation: special permit authorities and local governments.
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Approval of the use of a battery powered smoke alarm to be granted only in accordance with regulation 61(1) of the Building Regulations 2012; and Council Policy DS 3.5 Dwelling Smoke Detectors.
<b>Power to Sub-Delegate</b>	<b>Building Act 2011:</b> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
<b>Power Sub-delegated to</b>	Environmental Health & Building Surveyor
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

## 3 Food Act 2008 Delegations

### 3.1 Delegations to CEO

3.1.1 Prohibition Orders	
<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)].</li> <li>2. Give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66].</li> <li>3. Give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].</li> </ol>
<b>Legislative Power</b>	<b>Food Act 2008:</b> Section 65(1) - Prohibition orders Section 66 - Certificate of clearance to be given in certain circumstances. Section 67(4) - Request for re-inspection.
<b>Power Originally Assigned to</b>	Enforcement Agency (Local Government)
<b>Power to Delegate</b>	<b>Food Act 2008:</b> Section 118(2)(b) - Local government (enforcement agency) may delegate a function conferred on it. Section 118 (3) - Delegation subject to conditions [s119] and guidelines adopted [s120].
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Not applicable.
<b>Power to Sub-Delegate</b>	<b>Food Act 2008:</b> Section 118(4) Sub-delegation only permissible if expressly provided in regulations. Food Regulations 2009 do not provide for sub-delegation.
<b>Power Sub-delegated to</b>	Not applicable.
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

<b>3.1.2 Registration of Food Businesses</b>	
<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)].</li> <li>2. Vary the conditions of registration or cancel the registration of a food business [s.112].</li> </ol>
<b>Legislative Power</b>	<b>Food Act 2008:</b> Section 110(1) and (5) - Registration of food business. Section 112 - Variation of conditions or cancellation of registration of food businesses.
<b>Power Originally Assigned to</b>	Enforcement Agency (Local Government)
<b>Power to Delegate</b>	<b>Food Act 2008:</b> Section 118(2)(b) - Local government (enforcement agency) may delegate a function conferred on it. Section 118 (3) - Delegation subject to conditions [s119] and guidelines adopted [s120].
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	Not applicable.
<b>Power to Sub-Delegate</b>	<b>Food Act 2008:</b> Section 118(4) Sub-delegation only permissible if expressly provided in regulations. Food Regulations 2009 do not provide for sub-delegation.
<b>Power Sub-delegated to</b>	Not applicable.
<b>Conditions of Sub-delegation</b>	Not applicable.
<b>DELEGATION ADMINISTRATION</b>	
1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

### 3.1.3 Appoint Authorised Officers and Designated Officers

<b>Function Performed</b>	The Chief Executive Officer is delegated authority to: <ol style="list-style-type: none"> <li>1. Appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s. 122(1)].</li> <li>2. Designate authorised person to be a designated officer [s. 126(13)].</li> </ol>
<b>Legislative Power</b>	<b>Food Act 2008:</b> Section 122 (1) - Appointment of authorised officers. Section 126 (13) - Enforcement agency may in writing designate authorised officers to be designated officers.
<b>Power Originally Assigned to</b>	Enforcement Agency (Local Government)
<b>Power to Delegate</b>	<b>Food Act 2008:</b> Section 118(2)(b) - Local government (enforcement agency) may delegate a function conferred on it. Section 118 (3) - Delegation subject to conditions [s119] and guidelines adopted [s120].
<b>Power Delegated to</b>	Chief Executive Officer
<b>Conditions of Delegation</b>	In accordance with section 118(3)(b) of the Food Act 2008, this delegation is subject to relevant Department of Health CEO Guidelines.
<b>Power to Sub-Delegate</b>	<b>Food Act 2008:</b> Section 118(4) Sub-delegation only permissible if expressly provided in regulations. Food Regulations 2009 do not provide for sub-delegation.
<b>Power Sub-delegated to</b>	Not applicable.
<b>Conditions of Sub-delegation</b>	Not applicable.

#### DELEGATION ADMINISTRATION

1. Adopted 25 October 2017	4. Reviewed 29 June 2022
2. Reviewed 24 June 2020	5. Reviewed 25 October 2023
3. Reviewed 28 April 2021	

## Operations Report – September/October 2023

Status	Subject	Action Taken
Ongoing	Compliance	<p>Electrical testing and tagging of Shire supplied appliances:</p> <p><b>Completed</b></p> <ul style="list-style-type: none"> <li>No works undertaken during reporting period.</li> </ul> <p><b>Action: Operations Team to continue progressively testing Shire supplied electrical appliances in all Shire owned/managed properties.</b></p>
Ongoing	Fleet and Vehicle Management	<p><b>Vehicles Serviced</b> Nil</p> <p><b>Vehicles Repaired</b> Nil</p> <p><b>New Fleet/Vehicles</b> Landcruiser GX300 Rego: 1HXJ 715 (CEO/Warburton pool vehicle) Aftermarket accessories and tyres being installed in Kalgoorlie. Vehicle collected by CEO on 17/10/2023.</p> <p><b>Action: Fleet utilisation to be monitored to ensure all vehicles are serviced within manufacturers recommended service intervals. Ad-hoc repairs to be undertaken as necessary.</b></p>
Ongoing	Property Maintenance	<p>Warburton Playgroup</p> <ul style="list-style-type: none"> <li>Repair water leak on hot water service.</li> <li>Commence preparation for construction security cage to be installed around hot water service to prevent further vandalism.</li> </ul> <p>104 Fifth Street, Warburton.</p> <ul style="list-style-type: none"> <li>General property maintenance.</li> </ul> <p>152 Motel Street, Warburton</p> <ul style="list-style-type: none"> <li>Gardening and yard maintenance.</li> </ul> <p>153 Cultural Centre Street, Warburton</p> <ul style="list-style-type: none"> <li>Construct and install security grids to cover ground service access pit.</li> </ul> <p>154 Motel Street, Warburton</p> <ul style="list-style-type: none"> <li>General property maintenance.</li> <li>Gardening and yard maintenance.</li> </ul> <p>Lot 133/135 First Street, Warakurna</p> <ul style="list-style-type: none"> <li>Gardening and yard maintenance.</li> <li>Rubbish removal.</li> <li>Replaced faulty door furniture set.</li> <li>Interior building maintenance.</li> <li>Fabricate window security screen.</li> <li>Removed goanna from interior of unit.</li> </ul> <p><b>Action: Operations Team to continue to undertake yard &amp; building maintenance as required</b></p>
Ongoing	Roads	<p><b>Construction Works</b></p> <p>Papulankutja Road – Breakaway Earthmoving</p> <ul style="list-style-type: none"> <li>Formation up to SLK 89.05 - 2/10/2023</li> <li>Tipping up to SLK 89.34 from 89.87 - 10/10/2023 (Working Westbound)</li> <li>Pavement Laid/Untrimmed SLK 91.17 - 89.87 - 10/10/2023</li> <li>Paved/Trimmed (Completed) SLK 94 - SLK 91.17 - 10/10/2023</li> <li>Formation SLK 94 - 96 - 10/10/2023 (Working Eastbound)</li> </ul>

		<p><b>Maintenance Works</b></p> <p>Great Central Road – Breakaway Earthmoving (working Eastbound)</p> <ul style="list-style-type: none"> <li>• SLK 436.97 - 30/09/2023</li> <li>• SLK 415.27 - 26/09/2023</li> <li>• SLK 385.34 - 22/09/2023</li> <li>• SLK 364. - 19/09/2023</li> <li>• SLK 299.73 - 12/09/2023</li> </ul> <p>Great Central Road – Exact Contracting (working Eastbound)</p> <ul style="list-style-type: none"> <li>• SLK 280.56 - 14/10/2023</li> <li>• SLK 270.90 - 13/10/2023</li> <li>• SLK 240.10 - 10/10/2023</li> <li>• SLK 223.78 - 3/10/2023</li> <li>• SLK 159.49 - 26/09/2023</li> <li>• SLK 124.12 - 22/09/2023</li> </ul> <p>Mantamaru Road – Breakaway Earthmoving</p> <ul style="list-style-type: none"> <li>• SLK 52. - 26.23 - 5/09/2023 (The balance of the Mantamaru Rd maintenance grading undertaken by Construction Crew)</li> </ul> <p>Mantamaru Road – Exact Contracting</p> <ul style="list-style-type: none"> <li>• SLK 02.88 - 52.71 – 7<sup>th</sup> to 9<sup>th</sup>/10/2023</li> </ul> <p>Nyinga Road - Exact Contracting</p> <ul style="list-style-type: none"> <li>• SLK 0 - 02.78 - 10/10/2023 (Inspected date)</li> </ul> <p>Irrunytju Road – Breakaway Earthmoving (commenced 1/10/2023)</p> <ul style="list-style-type: none"> <li>• SLK 44.00 - 3/10/2023</li> <li>• SLK 81.32 - 10/10/2023</li> <li>• SLK 106.35 - 16/10/2023</li> </ul>
<p><b>Ongoing</b></p>	<p><b>Warburton Sport &amp; Recreation</b></p>	<p><b>Activities undertaken during reporting period:</b></p> <ul style="list-style-type: none"> <li>• 31/8/2023: Youth Leadership Team (YLT) – meeting with leadership team members.</li> <li>• 3/9/2023: Warburton Oval – activity with Scitech (including fruit &amp; icy poles for participants).</li> <li>• 6/9/2023: Warburton Drop-In centre – ‘Little Mermaid’ movie night (sponsored by WAPOL and Community Connector).</li> <li>• 12-14/9/2023: ‘Desert Dust Up’ in Warakurna – fun/sports event.</li> <li>• 21/9/2023: YLT meeting - discuss school holiday events program. Disco at night run by YLT (approximately 40 participants).</li> <li>• 27/9/2023: YLT purchased supplies required for school holiday program events. YLT (7 members) prepared meals for community youths (approximately 20 participants).</li> <li>• 28/9/2023: YLT prepared spaghetti bolognaise meal for community youths (approximately 20 participants).</li> <li>• 29/9/2023: Toasted sandwich night followed by disco.</li> <li>• 30/9/2023: Toasted sandwich night followed by basketball (approximately 40 participants).</li> </ul>

		<ul style="list-style-type: none"> <li>• 3/10/2023: YLT purchased supplies for chicken stew and fresh fruit. YLT prepared stew at Warburton school kitchen. Daytime meal and football/soccer/drawing competition held. Disco held at night.</li> <li>• 4/10/2023: YLT purchased kangaroo tails and spaghetti bolognaise ingredients. YLT prepared spaghetti bolognaise daytime meal for community youth. YLT went to bat caves and sandhills with Sport &amp; Rec Leaders, cooked kangaroo tails and ate them (approximately 13 YLT members).</li> <li>• 5/10/2023: Warburton school – ‘capture the flag’ night event.</li> <li>• 6/10/2023: Warburton school – ‘hide and seek’ night event (approximately 30 participants).</li> </ul>
<b>Ongoing</b>	<b>Warburton Waste Management</b>	<p>Collection and disposal of general waste from all commercial, communal, and residential rubbish bins completed.</p> <p>Damaged waste bins swapped out at multiple residential properties with ‘new’ recycled 44-gallon drum waste bins.</p> <p>Non-commercial waste collection scheduled every Wednesday.</p> <p><b>Action: Operations Team to continue waste collection and disposal</b></p>



## EHOBBS Report August 2023

Date	Subject	Action Taken
Ongoing	<b>General Food Premises Inspections</b>	<p>All food premises must be able to provide evidence that their nominated <b>Food Safety Supervisor (FSS)</b> has completed the relevant training through a Registered Training Organisation (RTO) by the end of the year.</p> <p><b>Advice has been received from the Health Department pertaining to training of supervisors and food handling staff and this will be circulated to all food premises.</b></p> <p><b>Action - EHO to coordinate with and provide assistance to all food premises to ensure that any challenges they may be having with the provision or access to suitable training are addressed.</b></p>
Ongoing	<b>Kanpa Community - Water Quality</b>	<p>Drinking water source from the community bore sampled for chemical and biological parameters as Kanpa is not on NCAC's drinking water sampling program. However frequency of sampling is to be checked as results are limited in frequency.</p> <p><b>Action: EHO to continue to monitor drinking water safety in Kanpa.</b></p>
Ongoing	<b>Covid-19</b>	<p>Restrictions remain removed except for particular locations (e.g. hospitals, special care facilities etc).</p> <p><b>Action: EHO to continue to monitor Covid-19 requirements.</b></p>
Ongoing	<b>Community Water Sampling Results</b>	<p>Ongoing sampling is being conducted by the Water Corporation and the latest notifications have been received by the Shire.</p> <p><b>Warburton/Wingellina/Wanarn/Patjarr/Jameson/Blackstone</b>            Advice was received in October from the Corporation for these communities, noting that the ongoing nitrate levels in the communities' water supplies continue to be identified at near to or above the recommended Australian Drinking Water Guidelines level of 50 milligrams per litre (mg/L).</p> <p>This means the water is not suitable for consumption by bottle fed babies under 3 months of age. Adults and children over 3 months can safely drink water with up to 100 mg/L of nitrate and can also use it for food preparation, showering and washing.</p> <p>The nitrate contained in the water is naturally occurring.</p> <p><b>Tjukurla</b>            Recent testing confirmed that fluoride concentration in the Tjukurla drinking water supply is above the health guideline value.</p> <p>This means that the tap water should not be used for drinking by the <u>whole community</u> or for the preparation of food or infant formula. This notice superseded the ongoing nitrate notice which only warned against using the water just for infants under 3 months of age.</p> <p>The tap water is safe for washing dishes and clothes, showering, brushing teeth and outdoor use.</p> <p>Free bottled water has been made available for all community members from Tjukurla Store until the water supply scheme is upgraded.</p> <p><b>General</b>            While the Shire does not have a formal role in the notification process, the EHO is liaising with NES to confirm the protocols are being observed and also to source copies of the water sampling results for Kanpa. He is also having ongoing discussions with the Corporation's <b>ACWS Water Quality Team</b> about future water quality planning for all the Shire's communities.</p>

		<p><b>Action: EHO will continue liaison with the responsible agencies and contractors.</b></p> <p><b>Action: The EHO will continue to monitor the quality and safety of the Shire's communities drinking water.</b></p>
Ongoing	<p><b>Mosquito-Borne Diseases (MBDs)</b></p> <p><b>Japanese Encephalitis Virus (JEV)</b></p>	<p>The Health Department continues to monitor incidences of MBD in the State and report on them. The EHO is being included in the NT and SA notification systems to monitor any movement of MBDs westerly towards the Lands. Any such movement would trigger <i>Fight the Bite</i> type education announcements in the communities.</p> <p>The EHOBS continues to monitor the Territory and South Australia's Health Bulletins and liaise with the entomologists at WA Health.</p> <p>The EHO will continue to monitor the results of state-led surveillance of the movement of JEV in the NT.</p> <p><b>Action: The EHO to continue to monitor incidents of MBD reported in proximity to the Shire.</b></p> <p><b>Action: EHO continues to liaise with Health WA on the State JEV Response and will report on any local actions.</b></p>
Ongoing	<b>Building applications</b>	<p>Occupancy Permits for two more completed stages of the camp development have been approved in this reporting period. In addition, a building license for additional accommodation has been approved.</p> <p>The final Approval to Use is still to be issued by the Health Department for the Wastewater Treatment Plant servicing the site. It is now expected to be approved within the next fortnight.</p> <p><b>The remaining construction programme for West Musgrave is available upon request.</b></p>
Ongoing	<b>eWaste Ban</b>	<p>The State Government is introducing a statewide ban on e-waste disposal to landfill by 2024.</p> <p>E-waste items like televisions, mobile phones, computers, screens, data storage, refrigerators, dishwashers, batteries, medical devices, lighting and lamps are included in the first phase of bans. Future phases are likely to capture small household appliances like kettles, toasters and vacuums, photovoltaics including solar panels, as well as monitoring and control equipment.</p> <p>Operators of landfill sites must not dispose of regulated e-waste, and business and e-waste service providers must not send or leave regulated e-waste to landfill.</p> <p>For the Lands, issues such as location, transportation costs, managing collections etc could mean significant cost imposts on the Shire and the NG Council support services.</p> <p>Feedback on the eWaste paper issued earlier this year included the following observations:</p> <ul style="list-style-type: none"> <li>• Collecting e-waste for recycling may require financial investment from local governments to establish and operate. These costs may then be passed on to residents through rate increases or gate/drop-off costs.</li> <li>• The focus of the E-waste Infrastructure Grants funding on collection and processing infrastructure does not consider ongoing operational costs.</li> <li>• Cost for local governments to deal with potential increase in 'bi-catch', or items not covered under product stewardship schemes because of the ban.</li> <li>• The ban may result in collectors charging individuals a fee to drop off banned e-waste items for recycling.</li> <li>• There was potential for cost inequity between local government areas: - Drop-off services may become overburdened with costs of collecting,</li> </ul>

transporting, and/or processing recycling from residents living outside of catchment areas.

- Those offering pick-up services to any person in the state will incur extra costs for others that do not offer recycling programs for e-waste to their residents.
- A potential increase in illegal dumping may result in increased costs to local governments.

An E-waste Technical Advisory Group (ETAG), formed in June 2023, has provided input towards a set of draft Regulations, particularly on operational and technical matters. The ETAG comprises representatives from industry, government and not-for-profits and peak bodies involved in e-waste generation and management in Western Australia.

Now, the consultation draft Waste Avoidance and Resource Recovery (E-waste) Regulations 2023 (draft Regulations) have been developed under the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) to underpin the implementation of a statewide ban on the disposal of e-waste to landfill by 2024 in Western Australia.

The draft Regs are currently out for public comment until 22 November 2023, and they contain an allowance for exemptions in 'extraordinary circumstances'.

DWER's CEO may grant an exemption from a requirement of the Regulations in rare instances (including geographical remoteness affecting the availability of facilities/resources) where compliance with the Regulations is not feasible. In these limited circumstances, it is possible that the Shire and the NG Council (as landfill "operators") may apply for an exemption to be granted. Decisions made by the department's CEO may be appealed to the State Administrative Tribunal for review.

**Action: The EHO will prepare a response to the Draft Regulations consultation for consideration, outlining the challenges associated with recycling in remote areas of the State and the impost that the ban could place on the Shire and other service providers (e.g. NES) should it not be exempted or have new and ongoing funding provided by the State to enable it (and its residents) to participate in the ban.**

Note - The consultation period lasts for eight weeks and will be open until 5pm Wednesday 22 November 2023. For more details, to read the regulations and information paper, or register for an information session, please visit <https://consult.dwer.wa.gov.au>

Payment Listing September (2023-2024)					
Chq/EFT	Date	Name	Description	Amount	Payment
EFT5022	01/09/2023	NATS	Supply and delivery of 4x tyres to Warburton		\$ 985.16
P545245N	25/08/2023	NATS	4 x GRI 12 - 16.5 (12) XPT skid steer tyres delivered to Warburton	\$ 985.16	
EFT5023	01/09/2023	The Trustee for Integrated Human Resourcing Trust	HR services for July 2023		\$ 7,218.42
INV-2114	03/08/2023	The Trustee for Integrated Human Resourcing Trust	HR services for July 2023	\$ 7,218.42	
EFT5024	01/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		\$ 197,700.75
2488	29/08/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	\$ 38,341.51	
2489	29/08/2023	BREAKAWAY C-/ KEY FACTORS	Hire of a grader for the formation and improvement of the Mantamaru Road	\$ 6,390.25	
2490	29/08/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	\$ 152,968.99	
EFT5025	01/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Hex head screws and driver bit - securing mesh at Lot 98 Warburton		\$ 81.71
34027	28/08/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Hex head screws and driver bit - securing mesh at Lot 98 Warburton	\$ 81.71	
EFT5026	01/09/2023	LAVERTON SUPPLIES MOTORS	Parking for Shire vehicles		\$ 1,507.06
INV-3020	19/07/2023	LAVERTON SUPPLIES MOTORS	Parking for Shire Prado 1HLA156 June 2023 (30 days), Parking for Shire Landcruiser 1HED881(26 days), 25 - 29 June	\$ 560.00	
INV-3025	24/07/2023	LAVERTON SUPPLIES MOTORS	Diesel for Shire Ford Ranger 1HYZ233	\$ 170.36	
INV-3040	09/08/2023	LAVERTON SUPPLIES MOTORS	Parking for Shire Landcruiser 1HED881 July 2023 (31 days), Parking for Shire Prado 1HLA156 (27 days), 24 - 27 July	\$ 580.00	
INV-3045	16/08/2023	LAVERTON SUPPLIES MOTORS	Diesel for Shire Ford Ranger 1HTZ233	\$ 196.70	
EFT5027	11/09/2023	LANDGATE	Mining tenement schedule M2023/6 7/7/2023 - 3/8/2023		\$ 43.50
100001125	30/08/2023	LANDGATE	Mining tenement schedule M2023/6 7/7/2023 - 3/8/2023	\$ 43.50	
EFT5028	11/09/2023	MILY (WARBURTON) STORE	Supplies for leadership program		\$ 75.33
01-073745	31/08/2023	MILY (WARBURTON) STORE	Supplies for leadership program	\$ 75.33	
EFT5029	11/09/2023	ASK Waste Management Consultancy Services	Waste Consultancy		\$ 5,055.71
INV-0037	01/08/2023	ASK Waste Management Consultancy Services	Waste Consultancy July 2023.	\$ 2,631.75	
INV-0046	01/09/2023	ASK Waste Management Consultancy Services	Waste Consultancy August 2023.	\$ 2,423.96	
EFT5030	11/09/2023	MCLEODS	Professional legal advice		\$ 2,531.10
131611	31/08/2023	MCLEODS	Advice on Roads Construction & Maintenance tender	\$ 1,362.90	
131610	31/08/2023	MCLEODS	HR Employment advice	\$ 1,168.20	
EFT5031	11/09/2023	Focus Networks	Monthly IT Services		\$ 4,664.43
MPSD-13460	04/09/2023	Focus Networks	Agreement monthly MPS devices August 2023	\$ 1,954.70	
SAAS-13487	11/09/2023	Focus Networks	Agreement monthly Software as a service September 2023	\$ 2,709.73	
EFT5032	11/09/2023	AUSTRALIA POST	Postage charges for August 2023		\$ 188.08
1012678884	03/09/2023	AUSTRALIA POST	Postage charges for August 2023	\$ 188.08	
EFT5033	11/09/2023	The Fulcrum.Agency	Assistance with Grant preparation and lodgement		\$ 10,257.50
C21015-008	01/09/2023	The Fulcrum.Agency	Assistance with Grant preparation and lodgement	\$ 10,257.50	
EFT5034	11/09/2023	Market Creations Agency	Media and PR services for August 2023		\$ 1,716.00
ISS4-31	31/08/2023	Market Creations Agency	Media and PR services for August 2023	\$ 1,716.00	
EFT5035	11/09/2023	NGAANYATJARRA Services (ELEC a/c)	Electricity account for July - August 2023		\$ 3,627.56
202309/22239	04/09/2023	NGAANYATJARRA Services (ELEC a/c)	Electricity account for July - August 2023	\$ 3,627.56	
EFT5036	11/09/2023	Ingot Hotel	Accommodation in Perth		\$ 600.00
31726	13/08/2023	Ingot Hotel	Accommodation for CEO in Perth 13 August 2023	\$ 300.00	
32753	02/09/2023	Ingot Hotel	Accommodation for CEO in Perth 02 September 2023 to 04 September 2023	\$ 300.00	
EFT5037	11/09/2023	Vocus Pty Ltd	Monthly internet charges for Shire office		\$ 5,610.00
P990257	01/04/2023	Vocus Pty Ltd	Internet charge for Shire office April 2023	\$ 935.00	
P1001790	01/05/2023	Vocus Pty Ltd	Internet charge for Shire office May 2023	\$ 935.00	
P1014476	01/06/2023	Vocus Pty Ltd	Internet charge for Shire office June 2023	\$ 935.00	
P1027017	01/07/2023	Vocus Pty Ltd	Internet charge for Shire office July 2023	\$ 935.00	
P103038	01/08/2023	Vocus Pty Ltd	Internet charge for Shire office August 2023	\$ 935.00	
P1051413	01/09/2023	Vocus Pty Ltd	Internet charge for September 2023	\$ 935.00	
EFT5038	11/09/2023	The Trustee for Integrated Human Resourcing Trust	General HR support for August 2023		\$ 4,913.04
INV-2153	06/09/2023	The Trustee for Integrated Human Resourcing Trust	General HR support for August 2023	\$ 4,913.04	
EFT5039	11/09/2023	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation in Alice Springs		\$ 923.20
145669	17/07/2023	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation for BMO 17 July 2023	\$ 268.00	
146745	28/08/2023	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation for OC 28 August 2023	\$ 287.10	
146977	07/09/2023	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation for OC 08 September 2023	\$ 368.10	
EFT5040	11/09/2023	WESTERN DESERT MECHANICAL	Vehicle repairs and maintenance, assist with relocation		\$ 1,001.00
INV-0073	14/07/2023	WESTERN DESERT MECHANICAL	Assist with goods relocation at CEO's house	\$ 305.25	
INV-0074	14/07/2023	WESTERN DESERT MECHANICAL	Perform manual DPF burn on Shire Rubbish Truck 1GDT303	\$ 343.75	
INV-0107	04/09/2023	WESTERN DESERT MECHANICAL	Diesel for Shire Landcruiser 1HED882	\$ 352.00	
EFT5041	11/09/2023	COURTESY DRIVING SCHOOL	MR training for BMO 7 September 2023		\$ 451.00
INV-1956	07/09/2023	COURTESY DRIVING SCHOOL	MR training for BMO 7 September 2023	\$ 451.00	
EFT5042	11/09/2023	Susan Mcneish Toska	Reimbursement for E/A		\$ 282.70
ST190723	19/07/2023	Susan Mcneish Toska	Pre-employment medical 19 July 2023, Taxi for E/A Home to Adelaide airport 23 August 2023, Taxi for E/A ASP airport to hotel 24 August 2023, Uber for E/A home to Adelaide airport 23 August 2023, Uber for E/A Adelaide airport to home 1 September 2023	\$ 282.70	
EFT5043	11/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		\$ 178,860.69

Chq/EFT	Date	Name	Description	Amount	Payment
2491	06/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	\$ 135,038.89	
2492	06/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Mantamaru Road	\$ 2,285.16	
2493	06/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	\$ 35,146.39	
2494	06/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Mantamaru Road	\$ 6,390.25	
EFT5044	11/09/2023	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payment for August 2023		\$ 46.85
DOT188657	01/09/2023	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payment for August 2023	\$ 46.85	
EFT5045	11/09/2023	CHARTAIR PTY LTD	Various flights for SA based FIFO staff August 2023		\$ 2,894.00
T616682	29/08/2023	CHARTAIR PTY LTD	Flights between Warburton and Alice Springs	\$ 705.50	
T616725	29/08/2023	CHARTAIR PTY LTD	Flight for CEO ASP to Warburton 22 August 2023, Flight for BMO Warburton to ASP 25 August 2023, Flights for E/A ASP to Warburton return 24 August - 1 September 2023	\$ 1,468.50	
T616771	29/08/2023	CHARTAIR PTY LTD	Return flights for Stephen Latham ASP to Warburton 29/08/2023, Warburton to ASP 07/09/2023.	\$ 720.00	
EFT5046	11/09/2023	GOLDFIELDS VOLUNTARY REGIONAL ORG OF COUNCIL	GVROC subscription fee for 2023/24		\$ 38,500.00
INV-0169	03/07/2023	GOLDFIELDS VOLUNTARY REGIONAL ORG OF COUNCIL	GVROC subscription fee for 2023/24	\$ 38,500.00	
EFT5047	11/09/2023	SOUTHERN WORKWEAR & UNIFORMS	Uniforms for Shire staff		\$ 616.00
23-00004641	17/08/2023	SOUTHERN WORKWEAR & UNIFORMS	4 x Hi-Vis jackets plus embroidery & freight to Warburton	\$ 616.00	
EFT5048	11/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Repairs and maintenance		\$ 9,076.45
34069	04/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Plumber required at Lot 183 Warburton - Early Years Building	\$ 1,903.50	
34072	04/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Plumbing repairs at Lot 255 (front unit) Warburton, per email dated 21 July 2023 and 31 August 2023	\$ 6,631.02	
34127	08/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Secure window at reception at the Shire office after break-in	\$ 541.93	
EFT5049	11/09/2023	AUSIL (AUSTRALIAN SOCIETY FOR INDIGENEOUS LANGUAGES INC)	Books for resale in the Warta Shop		\$ 943.00
SO-004874AS	06/09/2023	AUSIL (AUSTRALIAN SOCIETY FOR INDIGENEOUS LANGUAGES INC)	Books for resale in the Warta Shop	\$ 943.00	
EFT5050	11/09/2023	OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC.	OHDC inc Membership - Alliance of Councils 2023/24		\$ 33,000.00
INV-0051	03/07/2023	OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC.	OHDC inc Membership - Alliance of Councils 2023/24	\$ 33,000.00	
EFT5051	11/09/2023	MOORE AUSTRALIA (WA) Pty Ltd	Professional services		\$ 11,143.00
431776	31/08/2023	MOORE AUSTRALIA (WA) Pty Ltd	Professional services provided for the compilation of the 2023-24 budget estimates to statutory format. Advice and assistance with the preparation of detailed 2023/24 Budget Estimates	\$ 11,143.00	
EFT5052	11/09/2023	thinkproject Australia Pty Ltd	Set up RAMM asset Valuation module		\$ 1,716.00
INV-0607	31/07/2023	thinkproject Australia Pty Ltd	Set up RAMM asset Valuation module based on sub types and calculations from the previous external consultant's valuation report. Progress payment - 2 hours yet to be invoiced	\$ 1,716.00	
EFT5053	15/09/2023	AUSTRALIAN TAXATION OFFICE	BAS return for August 2023		\$ 15,050.00
51665990696	13/09/2023	AUSTRALIAN TAXATION OFFICE	BAS return for August 2023	\$ 15,050.00	
EFT5054	15/09/2023	WARBURTON ROADHOUSE	Warburton Roadhouse payment for August 2023		\$ 3,067.26
1AUGUST2023	01/08/2023	WARBURTON ROADHOUSE	Supplies for Shire meeting room, Diesel for Shire rubbish truck 1GDT303, Ford Ranger 1HT2233, small engine equipment, Landcruiser 1HED882	\$ 3,067.26	
EFT5055	15/09/2023	Bob Waddell & Associates Pty Ltd	Rates services		\$ 1,320.00
3423	10/07/2023	Bob Waddell & Associates Pty Ltd	Rates services inclusive of EOY preparation and completion for W/E 9 July 2023	\$ 1,072.50	
3548	11/09/2023	Bob Waddell & Associates Pty Ltd	Rates End of Year	\$ 247.50	
EFT5056	15/09/2023	Ingot Hotel	Acommodation for BMO Perth 10 September 2023		\$ 150.00
33152	10/09/2023	Ingot Hotel	Acommodation for BMO Perth 10 September 2023	\$ 150.00	
EFT5057	15/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		\$ 191,706.72
2497	12/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	\$ 142,663.83	
2498	12/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Mantamaru Road	\$ 4,311.12	
2495	12/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	\$ 25,561.01	
2496	12/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Wanarn Access Road	\$ 19,170.76	
EFT5058	22/09/2023	Focus Networks	Charge for excluded IT services August 2023		\$ 396.00
13505	19/09/2023	Focus Networks	Charge for excluded IT services August 2023	\$ 396.00	
EFT5059	22/09/2023	Bob Waddell & Associates Pty Ltd	Rates services		\$ 1,402.50
3560	18/09/2023	Bob Waddell & Associates Pty Ltd	Rates services for w/e 17/9/2023, Rates billing and post billing checks	\$ 1,402.50	
EFT5060	22/09/2023	WESTERN DESERT MECHANICAL	Vehicle repairs and maintenance		\$ 3,505.15
INV-0077	10/08/2023	WESTERN DESERT MECHANICAL	Repairs to tipper trailer 1TYX247	\$ 2,113.65	
INV-0082	10/08/2023	WESTERN DESERT MECHANICAL	Tyre fitting and rotation on Shire Landcruiser 1HED882	\$ 750.75	
INV-0081	10/08/2023	WESTERN DESERT MECHANICAL	Puncture repair + repair jack Shire Landcruiser 1HED882	\$ 640.75	
EFT5061	22/09/2023	Local Government Professionals Australia WA	Bronze LG subscription 2023/24		\$ 550.00
32395	03/07/2023	Local Government Professionals Australia WA	Bronze LG subscription 2023/24	\$ 550.00	
EFT5062	22/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		\$ 148,072.54
2500	22/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	\$ 106,535.90	
2501	22/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	\$ 35,146.39	

Chq/EFT	Date	Name	Description	Amount	Payment
2502	22/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Warakurna Access Road	\$ 6,390.25	
EFT5063	22/09/2023	IT VISION AUSTRALIA PTY LTD	SynergySoft Finance online training 4 - 5 September 2023		\$ 2,161.50
39057	18/09/2023	IT VISION AUSTRALIA PTY LTD	SynergySoft Finance online training 4 - 5 September 2023	\$ 2,161.50	
EFT5064	22/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Install power point at the Playgroup, Lot 183 Warburton		\$ 1,070.89
34201	20/09/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Install power point at the Playgroup, Lot 183 Warburton	\$ 1,070.89	
EFT5065	22/09/2023	MOORE AUSTRALIA (WA) Pty Ltd	2023 Annual Financial Reporting template and documentation		\$ 1,540.00
3758	21/09/2023	MOORE AUSTRALIA (WA) Pty Ltd	2023 Annual Financial Reporting template and documentation	\$ 1,540.00	
EFT5066	22/09/2023	LAVERTON SUPPLIES MOTORS	Storage of Shire vehicles for August 2023		\$ 620.00
INV-3079	20/09/2023	LAVERTON SUPPLIES MOTORS	Parking fee for Shire Prado 1HLA156 & Landcruiser 1HED881	\$ 620.00	
EFT5067	22/09/2023	GOLDFIELDS OFF ROAD	Supply and install accessories		\$ 13,886.90
INV21293	11/08/2023	GOLDFIELDS OFF ROAD	Accessories for 300 Series Landcruiser 1HXJ715	\$ 13,886.90	
EFT5068	27/09/2023	DAMIAN MCLEAN	OCM fees for 27 September 2023 and Shire President allowance September quarter		\$ 2,010.00
DM270923	27/09/2023	DAMIAN MCLEAN	OCM fees for 27 September 2023, Shire President allowance for September quarter 2023	\$ 2,010.00	
EFT5069	27/09/2023	Julie Porter	OCM fees for 27 September 2023		\$ 250.00
JP270923	27/09/2023	Julie Porter	OCM fees for 27 September 2023	\$ 250.00	
EFT5070	27/09/2023	PRESTON THOMAS	OCM fees for 27 September 2023 and Deputy Shire President allowance September quarter		\$ 625.00
PT270923	27/09/2023	PRESTON THOMAS	OCM fees for 27 September 2023, Shire Deputy President allowance for September quarter 2023	\$ 625.00	
EFT5071	27/09/2023	JOYLENE FRAZER	OCM fees for 27 September 2023		\$ 250.00
JF270923	27/09/2023	JOYLENE FRAZER	OCM fees for 27 September 2023	\$ 250.00	
EFT5072	27/09/2023	DEBRA FRAZER	OCM fees for 27 September 2023		\$ 250.00
DF270923	27/09/2023	DEBRA FRAZER	OCM fees for 27 September 2023	\$ 250.00	
EFT5073	29/09/2023	Environmental Health Australia	Subscription 1 July 2023 - 30 June 2024		\$ 330.00
5292	27/09/2023	Environmental Health Australia	Subscription to I'M ALERT Food Safety Program 1 July 2023 - 30 June 2024	\$ 330.00	
EFT5074	29/09/2023	NATS	Locks per quote 26344897 and CQA0050427-1		\$ 1,142.42
P55080SN	22/09/2023	NATS	Locks per quote 26344897 and CQA0050427-1	\$ 1,142.42	
EFT5075	29/09/2023	WARAKURNA ROADHOUSE	Diesel for Shire Landcruiser 1HFB604 (previously 1HRU759)		\$ 306.07
01-283286	27/09/2023	WARAKURNA ROADHOUSE	Diesel for Shire Landcruiser 1HFB604 (previously 1HRU759)	\$ 306.07	
EFT5076	29/09/2023	Focus Networks	50% deposit on Computer replacements		\$ 4,740.33
INV-10306GA	19/09/2023	Focus Networks	Computer replacements as part of the replacement program.	\$ 4,740.33	
EFT5077	29/09/2023	Ingot Hotel	Accommodation for BMO Perth 22 September 2023		\$ 150.00
33819	26/09/2023	Ingot Hotel	Accommodation for BMO Perth 22 September 2023	\$ 150.00	
EFT5078	29/09/2023	ACEAM PTY LTD	Asset management and valuations review meetings for September 2023		\$ 5,142.50
NSC002.1	28/09/2023	ACEAM PTY LTD	Asset management and valuations review meetings for September 2023	\$ 5,142.50	
EFT5079	29/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		\$ 129,203.16
2508	28/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	\$ 28,756.13	
2509	28/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Warakurna Access Road	\$ 6,390.25	
2507	28/09/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	\$ 94,056.78	
EFT5080	29/09/2023	Mercure Alice Springs Resort (Iris Stott Terrace Operations Pty Ltd Trading as)	Accommodation for CEO Alice Springs 25/09/2023		\$ 190.00
1720	26/09/2023	Mercure Alice Springs Resort (Iris Stott Terrace Operations Pty Ltd Trading as)	Accommodation for CEO Alice Springs 25/09/2023	\$ 190.00	
EFT5081	29/09/2023	CORE BUSINESS AUSTRALIA	WHS Monitor Licence, procurement July and August		\$ 11,421.96
INV-1399	31/07/2023	CORE BUSINESS AUSTRALIA	NG Road Construction and Maintenance Contract Procurement - Claim 1 July 2023	\$ 8,269.14	
INV-1400	31/08/2023	CORE BUSINESS AUSTRALIA	NG Road Construction and Maintenance Contract Procurement - Claim 2 August 2023	\$ 2,613.82	
INV-1401	28/09/2023	CORE BUSINESS AUSTRALIA	WHS Monitor Licence and Implementation Claim 10 - June to September 2023	\$ 539.00	
DD2778.1	01/09/2023	WESTPAC BANK	Bank charges for August 2023		\$ 88.50
BF010923	01/09/2023	WESTPAC BANK	Bank charges for August 2023	\$ 88.50	
DD2779.1	04/09/2023	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fee August 2023		\$ 25.52
MF040923	04/09/2023	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fee August 2023	\$ 25.52	
DD2783.1	01/09/2023	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges August 2023		\$ 469.00
3659852	15/08/2023	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges August 2023	\$ 469.00	
PAY	13/09/2023	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	\$ 42,496.96	\$ 42,496.96
DD2787.1	13/09/2023	Aware Super	Superannuation contributions		\$ 2,576.13
SUPER	13/09/2023	Aware Super	Superannuation contributions	\$ 2,467.35	
DEDUCTION	13/09/2023	Aware Super	Superannuation contributions	\$ 108.78	
DD2787.2	13/09/2023	HOST PLUS	Superannuation contributions		\$ 1,499.69
SUPER	13/09/2023	HOST PLUS	Superannuation contributions	\$ 1,349.69	
DEDUCTION	13/09/2023	HOST PLUS	Superannuation contributions	\$ 150.00	
DD2787.3	13/09/2023	MLC Superannuation	Superannuation contributions		\$ 329.52
SUPER	13/09/2023	MLC Superannuation	Superannuation contributions	\$ 329.52	
DD2787.4	13/09/2023	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		\$ 428.99

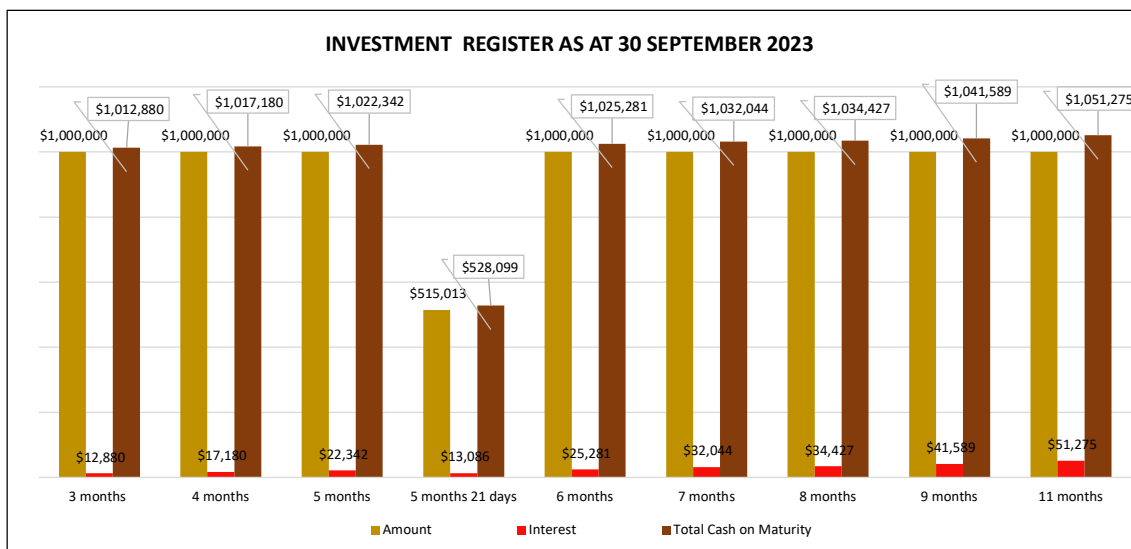
Chq/EFT	Date	Name	Description	Amount	Payment
SUPER	13/09/2023	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	\$ 428.99	
DD2787.5	13/09/2023	CBUS SUPERANNUATION	Superannuation contributions		\$ 627.00
SUPER	13/09/2023	CBUS SUPERANNUATION	Superannuation contributions	\$ 627.00	
DD2787.6	13/09/2023	Brighter Super	Superannuation contributions		\$ 724.19
SUPER	13/09/2023	Brighter Super	Superannuation contributions	\$ 724.19	
DD2790.1	11/09/2023	Telstra Limited	Telstra Landline account for August 2023		\$ 897.44
K1828942111	27/08/2023	Telstra Limited	Telstra Landline account for August 2023	\$ 897.44	
DD2790.2	17/09/2023	Telstra Limited	Telstra mobile account payment August 2023		\$ 248.95
990000038856	18/08/2023	Telstra Limited	Telstra mobile account payment August 2023	\$ 248.95	
DD2794.1	12/09/2023	OC Westpac Mastercard	OC Westpac Mastercard payment for August 2023		\$ 385.75
OC120923	12/09/2023	OC Westpac Mastercard	Taxi fare for O/C Home to Adelaide airport 29 July 2023, Taxi fare for O/C Perth airport to Welshpool to collect Shire ute and trailer 29 July 2023, Materials and tools to repair trailer 1TZA980, Taxi fare for O/C Adelaide airport to home 11 August 2023, Credit card fee	\$ 385.75	
DD2794.2	12/09/2023	FAC Westpac Credit Card	FAC Westpac Mastercard payment August 2023		\$ 523.00
FAC120923	12/09/2023	FAC Westpac Credit Card	Internet charge for CEO residence August 2023, Internet charge for Shire office August 2023, Credit card fee	\$ 523.00	
	12/09/2023	CEO Westpac Credit Card (3360)	GMO Westpac Mastercard payment August 2023		\$ 5,493.81
GMO120923	12/09/2023	CEO Westpac Credit Card (3360)	Diesel Prado 1HLA156 28/07/23, Taxi CEO Perth airport-hotel 28/07/23, Accommodation Kalgoorlie CEO 15 - 17/08/23, Flights CEO Perth-Kalgoorlie return 15 - 17/08/23, Flights CEO Adelaide-Perth return 13 - 17/08/23, Flight O/C ASP-Adelaide 03/08/23, Credit on Adobe Acrobat subscription, CEO parking Adelaide for CEO - budget meeting 03/08/23, Office space booking Adelaide for CEO + F/M - budget meeting 03/08/23, Adobe Acrobat corporate licences x5, Flight BMO ASP-Adelaide 25/08/23, Uber CEO Home-Adelaide Airport 13/08/23, Taxi CEO Hotel to meeting Perth 14/08/23, Flight CEO Adelaide-ASP 21/08/23, Uber CEO Perth meeting to hotel 14/08/23, Taxi CEO Hotel to meeting Perth 15/08/23, Flight CEO Kalgoorlie to Perth 17/08/23, Diesel Landcruiser 1HXI715, Flight BMO Adelaide-ASP 14/08/23, Flights O/C Adelaide-ASP return 28 August - 8 September 2023, Taxi CEO Kalgoorlie hotel to airport 17/08/23, Taxi CEO Perth meeting to airport 17/08/23, Uber CEO Adelaide airport-home 17/08/23, Flight CEO Perth-Adelaide 04/09/23, Flights E/A Adelaide-ASP return 24 - 01/09/23, Taxi CEO ASP hotel to airport 22/08/23, Excess baggage fee Chartair flight ASP to Warburton 22/08/23, Excess baggage fee Chartair flight ASP-Warburton 22/08/23, Flights BMO Perth-Laverton return 11 - 22/09/23, Inclusive of credit held previously for the ex-DIS (\$415), Taxi fare CEO Perth airport to city (meeting with Nico Resources) 17/08/23, Credit card fee, CEO credit card topup 21/08/23, Credit on flight cancellation Perth to Kalgoorlie 29/07/23	\$ 5,493.81	
PAY	27/09/2023	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	\$ 42,867.88	\$ 42,867.88
DD2800.1	27/09/2023	Aware Super	Superannuation contributions		\$ 2,738.83
SUPER	27/09/2023	Aware Super	Superannuation contributions	\$ 2,624.48	
DEDUCTION	27/09/2023	Aware Super	Superannuation contributions	\$ 114.35	
DD2800.2	27/09/2023	HOST PLUS	Superannuation contributions		\$ 1,288.10
SUPER	27/09/2023	HOST PLUS	Superannuation contributions	\$ 1,138.10	
DEDUCTION	27/09/2023	HOST PLUS	Superannuation contributions	\$ 150.00	
DD2800.3	27/09/2023	MLC Superannuation	Superannuation contributions		\$ 329.52
SUPER	27/09/2023	MLC Superannuation	Superannuation contributions	\$ 329.52	
DD2800.4	27/09/2023	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		\$ 766.99
SUPER	27/09/2023	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	\$ 766.99	
DD2800.5	27/09/2023	CBUS SUPERANNUATION	Superannuation contributions		\$ 594.90
SUPER	27/09/2023	CBUS SUPERANNUATION	Superannuation contributions	\$ 594.90	
DD2800.6	27/09/2023	Brighter Super	Superannuation contributions		\$ 724.19
SUPER	27/09/2023	Brighter Super	Superannuation contributions	\$ 724.19	
<b>TOTALS</b>				<b>\$ 1,172,865.00</b>	<b>\$ 1,172,865.00</b>

**SHIRE OF NGAANYATJARRAKU**  
**CASH POSITION AS AT 30 SEPTEMBER 2023**

INVESTMENTS									
Amount	AC	Type	Term	Credit Rating S&P	Institution	Interest Rate	Maturity Date	Interest	Total Cash on Maturity
\$ 1,000,000.00	032108-442181	Reserve	3 months	AA-	Westpac Bank	5.11%	07-Nov-24	\$ 12,880.00	\$ 1,012,880.00
\$ 1,000,000.00	032108-442173	Reserve	4 months	AA-	Westpac Bank	5.14%	07-Dec-24	\$ 17,180.27	\$ 1,017,180.27
\$ 1,000,000.00	032108-409680	Reserve	5 months	AA-	Westpac Bank	5.33%	21-Dec-23	\$ 22,342.19	\$ 1,022,342.19
\$ 515,012.96	035102-810004	Mixed	5 months 21 days	AA-	Westpac Bank	5.33%	19-Dec-23	\$ 13,085.84	\$ 528,098.80
\$ 1,000,000.00	CBA	Reserve	6 months	AA-	Commonwealth Bank	5.07%	25-Jan-24	\$ 25,280.55	\$ 1,025,280.55
\$ 1,000,000.00	032108-409672	Reserve	7 months	AA-	Westpac Bank	5.44%	21-Feb-24	\$ 32,043.84	\$ 1,032,043.84
\$ 1,000,000.00	CBA	Reserve	8 months	AA-	Commonwealth Bank	5.15%	27-Mar-24	\$ 34,427.40	\$ 1,034,427.40
\$ 1,000,000.00	032108-409656	Reserve	9 months	AA-	Westpac Bank	5.52%	21-Apr-24	\$ 41,589.04	\$ 1,041,589.04
\$ 1,000,000.00	032108-409621	Reserve	11 months	AA-	Westpac Bank	5.57%	21-Jun-24	\$ 51,274.52	\$ 1,051,274.52
<b>\$ 8,515,012.96</b>								<b>\$ 250,103.65</b>	<b>\$ 8,765,116.61</b>

CASH AT BANK		
Account Name	Amount	Interest
WESTPAC BUSINESS ONE ACCOUNT	\$ 214,755.71	0% interest
WESTPAC BUSINESS PREMIUM CASH RESERVE ACCOUNT	\$ 4,278,365.69	3.15 % interest
WESTPAC 31 DAY NOTICE ACCOUNT	\$ 813,131.55	4.35% - funds on hold and 2.35% on notice
<b>Total Cash at Bank</b>	<b>\$ 5,306,252.95</b>	

**TOTAL CASH & INVESTMENTS** **\$ 13,821,265.91**





# SHIRE OF NGAANYATJARRAKU

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
For the period ended 30 September 2023

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF NGAANYATJARRAKU**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	468,583	468,583	457,633	(10,950)	(2.34%)	
Rates excluding general rates	1,262	1,262	1,263	1	0.08%	
Grants, subsidies and contributions	1,205,138	484,383	1,920,715	1,436,332	296.53%	▲
Fees and charges	585,518	170,538	316,909	146,371	85.83%	▲
Interest revenue	370,250	35,058	32,661	(2,397)	(6.84%)	
Other revenue	12,770	3,560	5,771	2,211	62.11%	▲
Profit on asset disposals	42,373	0	0	0	0.00%	
	<b>2,685,894</b>	<b>1,163,384</b>	<b>2,734,952</b>	<b>1,571,568</b>	<b>135.09%</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(2,670,650)	(830,163)	(624,915)	205,248	24.72%	▲
Materials and contracts	(2,314,772)	(680,084)	(823,300)	(143,216)	(21.06%)	▼
Utility charges	(34,100)	(5,456)	(1,839)	3,617	66.29%	▲
Depreciation	(2,183,055)	(545,763)	0	545,763	100.00%	▲
Insurance	(141,605)	(141,104)	(61,612)	79,492	56.34%	▲
Other expenditure	(118,109)	(31,115)	(6,645)	24,470	78.64%	▲
	<b>(7,462,291)</b>	<b>(2,233,685)</b>	<b>(1,518,311)</b>	<b>715,374</b>	<b>32.03%</b>	
Non-cash amounts excluded from operating activities	2(b) 2,140,682	545,763	0	(545,763)	(100.00%)	▼
<b>Amount attributable to operating activities</b>	<b>(2,635,715)</b>	<b>(524,538)</b>	<b>1,216,641</b>	<b>1,741,179</b>	<b>331.95%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	3,585,181	792,261	376,466	(415,795)	(52.48%)	▼
Proceeds from disposal of assets	125,000	0	0	0	0.00%	
	<b>3,710,181</b>	<b>792,261</b>	<b>376,466</b>	<b>(415,795)</b>	<b>(52.48%)</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(340,000)	(84,996)	(103,228)	(18,232)	(21.45%)	▼
Payments for construction of infrastructure	(6,352,126)	(1,588,026)	(1,505,279)	82,747	5.21%	▲
	<b>(6,692,126)</b>	<b>(1,673,022)</b>	<b>(1,608,507)</b>	<b>64,515</b>	<b>3.86%</b>	
<b>Amount attributable to investing activities</b>	<b>(2,981,945)</b>	<b>(880,761)</b>	<b>(1,232,041)</b>	<b>(351,280)</b>	<b>(39.88%)</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Outflows from financing activities</b>						
Transfer to reserves	(411,335)	0	0	0	0.00%	
	<b>(411,335)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
<b>Amount attributable to financing activities</b>	<b>(411,335)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 6,028,995	6,028,995	6,069,287	40,292	0.67%	▲
Amount attributable to operating activities	(2,635,715)	(524,538)	1,216,641	1,741,179	331.95%	▲
Amount attributable to investing activities	(2,981,945)	(880,761)	(1,232,041)	(351,280)	(39.88%)	▼
Amount attributable to financing activities	(411,335)	0	0	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>	2(a) <b>0</b>	<b>4,623,696</b>	<b>6,053,887</b>	<b>1,430,191</b>	<b>30.93%</b>	<b>▲</b>

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NGAANYATJARRAKU**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Actual 30 June 2023	Actual as at 30 September 2023
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	14,963,103	13,669,344
Trade and other receivables	48,941	610,548
Inventories	25,107	25,107
<b>TOTAL CURRENT ASSETS</b>	<b>15,037,151</b>	<b>14,304,999</b>
<b>NON-CURRENT ASSETS</b>		
Other financial assets	40,745	40,745
Property, plant and equipment	12,980,622	13,083,850
Infrastructure	114,059,524	115,564,803
<b>TOTAL NON-CURRENT ASSETS</b>	<b>127,080,891</b>	<b>128,689,398</b>
<b>TOTAL ASSETS</b>	<b>142,118,042</b>	<b>142,994,397</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	391,825	171,865
Other liabilities	496,792	0
Employee related provisions	288,678	288,678
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,177,295</b>	<b>460,543</b>
<b>NON-CURRENT LIABILITIES</b>		
Employee related provisions	647	647
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>647</b>	<b>647</b>
<b>TOTAL LIABILITIES</b>	<b>1,177,942</b>	<b>461,190</b>
<b>NET ASSETS</b>	<b>140,940,100</b>	<b>142,533,207</b>
<b>EQUITY</b>		
Retained surplus	73,691,776	75,284,883
Reserve accounts	8,079,247	8,079,247
Revaluation surplus	59,169,077	59,169,077
<b>TOTAL EQUITY</b>	<b>140,940,100</b>	<b>142,533,207</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NGAANYATJARRAKU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Matters of non-compliance with Basis of Preparation**

The following matters of non-compliance with the basis of preparation have not been corrected.

1. Depreciation is yet to be raised during the current financial year.
2. Balances as at 30 June 2023 have not been finalised and will be subject to change.
3. Revenue has not been recognised in accordance with Australian Accounting Standards

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

No monies held in the Trust Fund.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimated fair value of provisions

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 17 October 2023

**SHIRE OF NGAANYATJARRAKU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Adopted Budget Opening	Actual as at	Actual as at
	Note	1 July 2023	30 June 2023	30 September 2023
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>				
Cash and cash equivalents		14,965,648	14,963,103	13,669,344
Trade and other receivables		91,963	48,941	610,548
Inventories		46,299	25,107	25,107
		<u>15,103,910</u>	<u>15,037,151</u>	<u>14,304,999</u>
<b>Less: current liabilities</b>				
Trade and other payables		(252,816)	(391,825)	(171,865)
Other liabilities		(470,651)	(496,792)	0
Employee related provisions		(266,618)	(288,678)	(288,678)
Other provisions		(5,583)	0	0
		<u>(995,668)</u>	<u>(1,177,295)</u>	<u>(460,543)</u>
<b>Net current assets</b>		<b>14,108,242</b>	<b>13,859,856</b>	<b>13,844,456</b>
<b>Less: Total adjustments to net current assets</b>	2(c)	(8,079,247)	(7,790,569)	(7,790,569)
<b>Closing funding surplus / (deficit)</b>		<b>6,028,995</b>	<b>6,069,287</b>	<b>6,053,887</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2024	(a)	(b)
<b>Non-cash amounts excluded from operating activities</b>			
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(42,373)	0	0
Add: Depreciation	2,183,055	545,763	0
<b>Total non-cash amounts excluded from operating activities</b>	<b>2,140,682</b>	<b>545,763</b>	<b>0</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Actual as at	Actual as ar
	1 July 2023	30 June 2023	30 September 2023
	\$	\$	\$
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(8,079,247)	(8,079,247)	(8,079,247)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of employee benefit provisions held in reserve	0	288,678	288,678
<b>Total adjustments to net current assets</b>	<b>(8,079,247)</b>	<b>(7,790,569)</b>	<b>(7,790,569)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF NGAANYATJARRAKU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$20,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	1,436,332	296.53%	▲
Received Financial Assistance Grants			
Grants not recognised in accordance with Australian Accounting Standards			
YTD Budget apportioned 3/12th of Annual Budget			
<b>Fees and charges</b>	146,371	85.83%	▲
Building services levy			
<b>Other revenue</b>	2,211	62.11%	▲
YTD Budget apportioned 3/12th of Annual Budget			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	205,248	24.72%	▲
YTD Budget apportioned 3/12th of Annual Budget			
<b>Materials and contracts</b>	(143,216)	(21.06%)	▼
Timing of road maintenance			
YTD Budget apportioned 3/12th of Annual Budget			
<b>Utility charges</b>	3,617	66.29%	▲
Staff housing operations			
<b>Depreciation</b>	545,763	100.00%	▲
Depreciation not processed			
<b>Insurance</b>	79,492	56.34%	▲
Budget allocated in full with 1st instalment of premiums paid to date.			
<b>Other expenditure</b>	24,470	78.64%	▲
Building remittance for levies collected			
<b>Non-cash amounts excluded from operating activities</b>	(545,763)	(100.00%)	▼
Depreciation not processed			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(415,795)	(52.48%)	▼
YTD Budget apportioned 3/12th of Annual Budget			
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	(18,232)	(21.45%)	▼
YTD Budget apportioned 3/12th of Annual Budget			
<b>Payments for construction of infrastructure</b>	82,747	5.21%	▲
YTD Budget apportioned 3/12th of Annual Budget			
<b>Surplus or deficit at the start of the financial year</b>	40,292	0.67%	▲
Refer to Note 2(a)			
<b>Surplus or deficit after imposition of general rates</b>	1,430,191	30.93%	▲
Due to variances described above			

**SHIRE OF NGAANYATJARRAKU**  
**SUPPLEMENTARY INFORMATION**

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SHIRE OF NGAANYATJARRAKU  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.03 M	\$6.03 M	\$6.07 M	\$0.04 M
Closing	\$0.00 M	\$4.62 M	\$6.05 M	\$1.43 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$13.67 M	% of total
Unrestricted Cash	\$5.59 M	40.9%
Restricted Cash	\$8.08 M	59.1%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.17 M	% Outstanding
Trade Payables	\$0.17 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$0.16 M	% Collected
Rates Receivable	\$0.45 M	0.9%
Trade Receivable	\$0.16 M	
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.64 M)	(\$0.52 M)	\$1.22 M	\$1.74 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$0.46 M	% Variance
YTD Actual	\$0.46 M	
YTD Budget	\$0.47 M	(2.3%)

Refer to 10 - Rate Revenue

Grants and Contributions		
	\$1.92 M	% Variance
YTD Actual	\$1.92 M	
YTD Budget	\$0.48 M	296.5%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$0.32 M	% Variance
YTD Actual	\$0.32 M	
YTD Budget	\$0.17 M	85.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.98 M)	(\$0.88 M)	(\$1.23 M)	(\$0.35 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$0.00 M	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.13 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$1.51 M	% Spent
YTD Actual	\$1.51 M	
Adopted Budget	\$6.35 M	(76.3%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$0.38 M	% Received
YTD Actual	\$0.38 M	
Adopted Budget	\$3.59 M	(89.5%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.41 M)	\$0.00 M	\$0.00 M	\$0.00 M

Refer to Statement of Financial Activity

Reserves	
Reserves balance	\$8.08 M
Interest earned	\$0.00 M

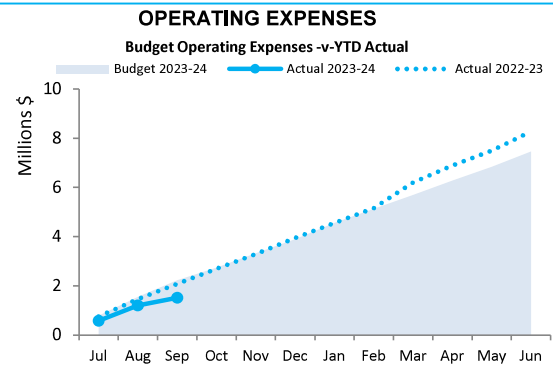
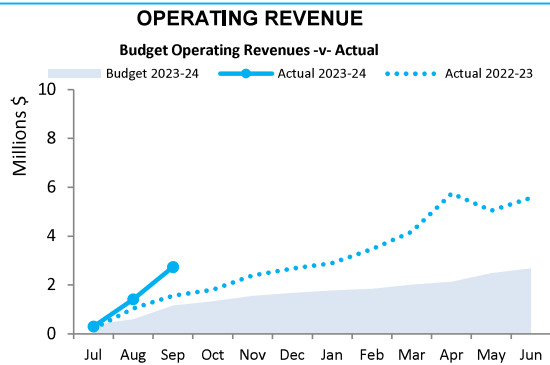
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

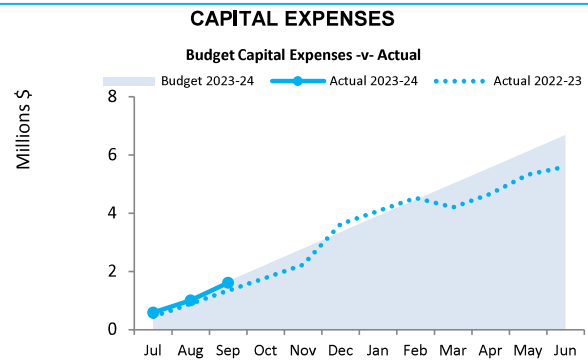
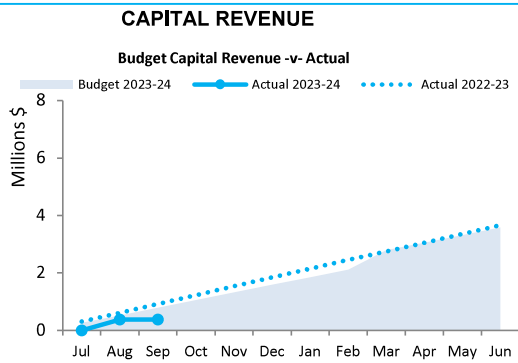


**2 KEY INFORMATION - GRAPHICAL**

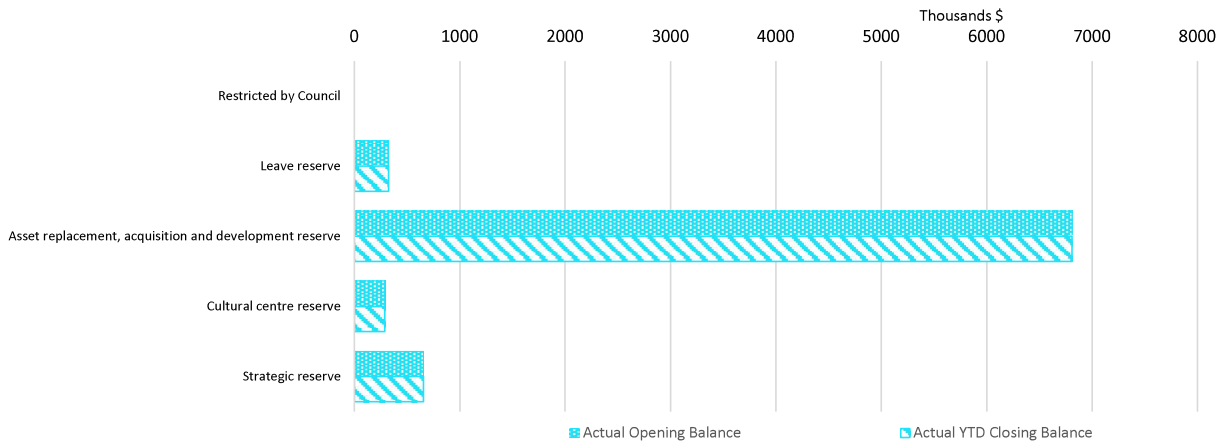
**OPERATING ACTIVITIES**



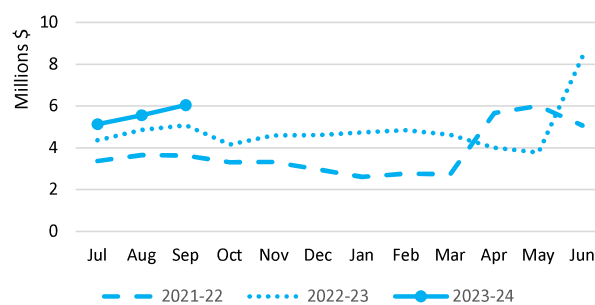
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**  
**RESERVES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NGAANYATJARRAKU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
Cash on hand	Cash and cash equivalents	55	0	55	Cash on hand	Nil	Nil
Cash at bank - Municipal	Cash and cash equivalents	62,758	0	62,758	Westpac	Variable	Nil
Municipal notice account	Cash and cash equivalents	813,152	0	813,152	Westpac		
Municipal premium business	Financial assets at amortised cost	4,278,366	0	4,278,366	Westpac	3.15%	Nil
Municipal - Term Deposit	Financial assets at amortised cost	435,766	79,247	515,013	Westpac	5.33%	Dec-23
Reserve - Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	Westpac	5.11%	Nov-24
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	Westpac	5.14%	Dec-24
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	Westpac	5.57%	Jun-24
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	Westpac	5.52%	Apr-24
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	Westpac	5.44%	Feb-24
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	Westpac	5.33%	Dec-23
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	CBA	5.07%	Jan-24
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	CBA	5.15%	Mar-24
<b>Total</b>		<b>5,590,097</b>	<b>8,079,247</b>	<b>13,669,344</b>			
<b>Comprising</b>							
Cash and cash equivalents		875,965	1,000,000	1,875,965			
Financial assets at amortised cost		4,714,132	7,079,247	11,793,379			
		<b>5,590,097</b>	<b>8,079,247</b>	<b>13,669,344</b>			

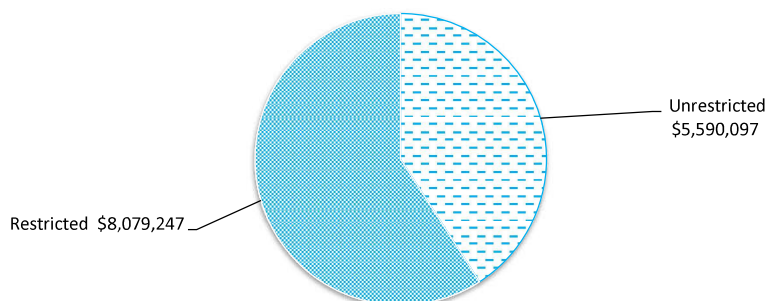
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF NGAANYATJARRAKU**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual YTD
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>								
Leave reserve	324,523	0	0	324,523	324,523	0	0	324,523
Asset replacement, acquisition and development reserve	6,808,565	411,335	0	7,219,900	6,808,565	0	0	6,808,565
Cultural centre reserve	289,480	0	0	289,480	289,480	0	0	289,480
Strategic reserve	656,679	0	0	656,679	656,679	0	0	656,679
	<b>8,079,247</b>	<b>411,335</b>	<b>0</b>	<b>8,490,582</b>	<b>8,079,247</b>	<b>0</b>	<b>0</b>	<b>8,079,247</b>

5 CAPITAL ACQUISITIONS

	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Furniture & Equipment	15,000	3,750	0	(3,750)
Plant & Equipment	325,000	81,246	103,228	21,982
<b>Acquisition of property, plant and equipment</b>	<b>340,000</b>	<b>84,996</b>	<b>103,228</b>	<b>18,232</b>
Infrastructure - Roads	6,352,126	1,588,026	1,504,961	(83,065)
Infrastructure - Recreation	0	0	102	102
Infrastructure - Other	0	0	216	216
<b>Acquisition of infrastructure</b>	<b>6,352,126</b>	<b>1,588,026</b>	<b>1,505,279</b>	<b>(82,747)</b>
<b>Total capital acquisitions</b>	<b>6,692,126</b>	<b>1,673,022</b>	<b>1,608,507</b>	<b>(64,515)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	3,585,181	792,261	376,466	(415,795)
Other (disposals & C/Fwd)	125,000	0	0	0
Contribution - operations	2,981,945	880,761	1,232,041	351,280
<b>Capital funding total</b>	<b>6,692,126</b>	<b>1,673,022</b>	<b>1,608,507</b>	<b>(64,515)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

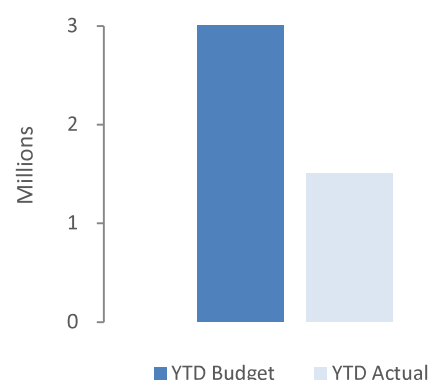
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

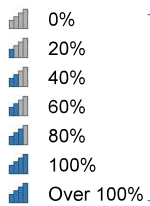
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



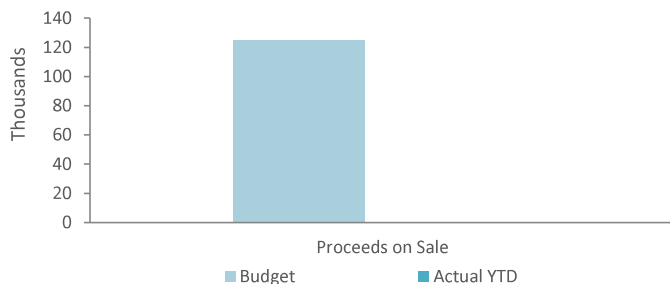
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted		Year to Date Actual	Variance (Under)/Over
		Current Budget	Year to Date Budget		
<b>Capital Expenditure</b>					
<b>Furniture &amp; Equipment</b>					
	042562 Furniture & Equipment - Computer	15,000	3,750	0	(3,750)
	<b>Furniture &amp; Equipment Total</b>	<b>15,000</b>	<b>3,750</b>	<b>0</b>	<b>(3,750)</b>
<b>Plant &amp; Equipment</b>					
	042565 Plant & Equipment	160,000	39,999	103,193	63,194
	113420 Plant & Equipment - Sport & Rec	95,000	23,748	0	(23,748)
	114800 N-Com Elettronika FM Radio Transmitter - Warburton and Blackstone	70,000	17,499	0	(17,499)
	121500 Plant & Equipment	0	0	35	35
	123007 Plant & Equipment Purchases	0	0	0	(0)
	<b>Plant &amp; Equipment Total</b>	<b>325,000</b>	<b>81,246</b>	<b>103,228</b>	<b>21,982</b>
<b>Infrastructure - Roads</b>					
	121003 Papulankutja Road (Warburton - Blackstone Road)	5,287,874	1,321,965	1,504,961	182,995
	121400 Great Central Road - Capex	1,064,252	266,061	0	(266,061)
	<b>Infrastructure - Roads Total</b>	<b>6,352,126</b>	<b>1,588,026</b>	<b>1,504,961</b>	<b>(83,066)</b>
<b>Infrastructure - Recreation</b>					
	147564 Warbon Oval Shade Structure	0	0	102	102
	<b>Infrastructure - Recreation Total</b>	<b>0</b>	<b>0</b>	<b>102</b>	<b>102</b>
<b>Infrastructure - Other</b>					
	121200 Storage Compound (Other Infrastructure - new)	0	0	216	216
	<b>Infrastructure - Other Total</b>	<b>0</b>	<b>0</b>	<b>216</b>	<b>216</b>
	<b>Grand Total</b>	<b>6,692,126</b>	<b>1,673,022</b>	<b>1,608,507</b>	<b>(64,515)</b>

6 DISPOSAL OF ASSETS

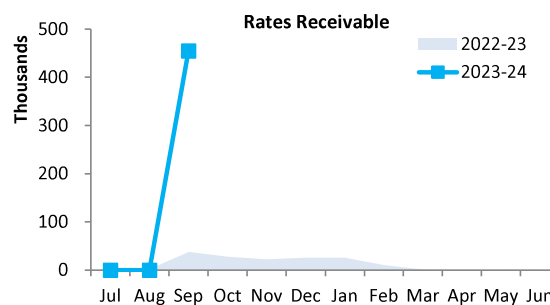
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
	<b>Plant and equipment</b>								
	Plant and equipment	82,627	125,000	42,373	0	0	0	0	0
		<b>82,627</b>	<b>125,000</b>	<b>42,373</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



7 RECEIVABLES

Rates receivable

	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	15,588	0
Levied this year	406,777	458,896
Less - collections to date	(422,365)	(4,105)
Gross rates collectable	0	454,791
<b>Net rates collectable</b>	<b>0</b>	<b>454,791</b>
% Collected	100.0%	0.9%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	132,225	0	0	0	132,225
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Trade receivables						132,225
Other receivables						2,387
GST receivable						18,441
Receivables for employee related provisions						2,704
<b>Total receivables general outstanding</b>						<b>155,757</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

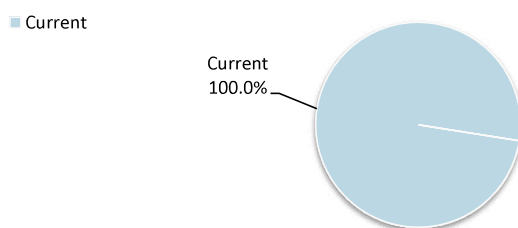
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 2023
	\$	\$	\$	\$
<b>Inventory</b>				
Stock on hand	25,107	0	0	25,107
<b>Total other current assets</b>	<b>25,107</b>	<b>0</b>	<b>0</b>	<b>25,107</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



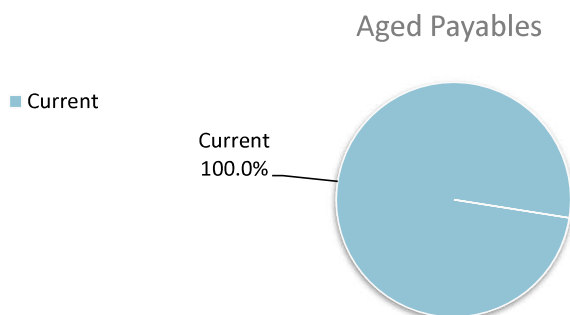
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	171,865	0	0	0	171,865
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						171,865
<b>Total payables general outstanding</b>						<b>171,865</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF NGAANYATJARRAKU  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

10 RATE REVENUE

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget		YTD Actual		Total Revenue \$
				Rate Revenue	Interim Revenue	Rate Revenue	Interim Revenue	
<b>General rate revenue</b>								
Unimproved value								
Mining	0.2200	32	2,129,925	468,583	0	468,583	(10,950)	457,633
<b>General rates</b>		<b>32</b>	<b>2,129,925</b>	<b>468,583</b>	<b>0</b>	<b>468,583</b>	<b>(10,950)</b>	<b>457,633</b>
<b>Minimum payment</b>								
Unimproved value								
Mining	252.50	5	5,113	1,262	0	1,262	0	1,263
<b>Sub-total</b>		<b>5</b>	<b>5,113</b>	<b>1,262</b>	<b>0</b>	<b>1,262</b>	<b>0</b>	<b>1,263</b>
<b>Total rates</b>						<b>469,845</b>		<b>458,896</b>

## 11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		496,792	0	365,334	(862,126)	0
<b>Total other liabilities</b>		496,792	0	365,334	(862,126)	0
<b>Employee Related Provisions</b>						
Provision for annual leave		173,370	0	0	0	173,370
Provision for long service leave		115,308	0	0	0	115,308
<b>Total Provisions</b>		288,678	0	0	0	288,678
<b>Total other current liabilities</b>		<b>785,470</b>	<b>0</b>	<b>365,334</b>	<b>(862,126)</b>	<b>288,678</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2023		(As revenue)	30 Sep 2023	30 Sep 2023			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
General Grants (Untied)	0	0	0	0	0	0	0	606,672
Grant-Ministry Sport & Recreation	0	0	0	0	0	55,000	0	0
Grants - Direct	0	0	0	0	0	262,470	262,470	262,470
Govt Grant - RA, Ab Access (Operating)	496,792	365,334	(862,126)	0	0	387,668	96,915	880,459
MRWA Grant - GCR Maintenance	0	0	0	0	0	500,000	124,998	0
Fed, Roads Grant (untied)	0	0	0	0	0	0	0	171,114
	<b>496,792</b>	<b>365,334</b>	<b>(862,126)</b>	<b>0</b>	<b>0</b>	<b>1,205,138</b>	<b>484,383</b>	<b>1,920,715</b>

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2023			30 Sep 2023	30 Sep 2023			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Grants - MRWA GCR income for CapEx	0	0	0	0	0	1,000,000	249,999	0
Grants - Stimulus Funding	0	0	0	0	0	452,936	113,232	0
Grant - Special Projects	0	0	0	0	0	1,716,126	429,030	376,466
Grant-Roads to Recovery	0	0	0	0	0	416,119	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,585,181</b>	<b>792,261</b>	<b>376,466</b>