



Shire of Ngaanyatjaraku

ON A JOURNEY

ORDINARY MEETING OF COUNCIL

ATTACHMENTS

**Tjulyuru Cultural and Civic Centre
Warburton Community**

22 February 2023

at

1.00 pm

Council Resolutions – Status

Note: report commenced 14 June 2018 and only resolutions not actioned are reported on.

Meeting Date	Meeting Type	Report Number	Report Title	
30 November 2022	OCM	13.1	WARBURTON CONCEPT PLAN (WCP)	
Resolution		Status Update		% Complete
<p>That Council:</p> <p>.....</p> <p>3. Endorse the following key stakeholders and seek representatives from them for the Project Steering Committee</p> <ul style="list-style-type: none"> • Shire of Ngaanyatjaraku (representative Cr Damian McLean with all Councillors as proxy) • NCAC • Warburton Community Council. <p>.....</p>		<p>Items 1,2 & 4 have been completed. Item 3 has been deferred until February 2023 due to 'lore' time on the NG Lands making it difficult to meet with other parties.</p>		70%



Shire of **Ngaanyatjaraku**
ON A JOURNEY

WARBURTON BUSH FIRE BRIGADE LOCAL LAW

BUSH FIRES ACT 1954

LOCAL GOVERNMENT ACT 1995

Adopted: xxxxxx

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DRAFT

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

[INSERT NAME OF LOCAL GOVERNMENT]

BUSH FIRE BRIGADES LOCAL LAW

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Ngaanyatjarraku resolved on *[insert date]* to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the Shire of Ngaanyatjarraku Bush Fire Brigade Local Law.

1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means a fire fighting member, associate member or a cadet member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the chief executive officer of the Shire of Ngaanyatjarraku;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**district**” means the district of the local government;

“**fire fighting member**” is defined in clause 4.2;

“**local government**” means the Shire of Ngaanyatjarraku;

“**Regulations**” means Regulations made under the Act; and

“Rules” means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule.

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant;
 - (d) any additional Lieutenants;
 - (e) an Equipment Officer;
 - (f) a Secretary.
 - (g) a Treasurer; or
 - (h) a Secretary / Treasurer combined,

means a person holding that position in a bush fire brigade.

1.3 Repeal

The Local Laws relating to _____N.A._____ are repealed.

1.4 Application

This local law applies throughout the district.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government’s decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
 - (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the **“brigade area”**); and
 - (c) appoint –
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant;
 - (iv) additional Lieutenants if the local government considers it necessary;
 - (v) an Equipment Officer;
 - (vi) a Secretary; and
 - (vii) a Treasurer; or
 - (viii) a Secretary/Treasurer combined.

- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

Division 2 – Command at a fire

2.3 Ranks within the bush fire brigade

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

Division 3 – Application of Rules to a bush fire brigade

2.4 Rules

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules as set out in Schedule 1.

Division 4 – Transitional

2.5 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
 - (2) In this clause –
 “commencement day” means the day on which this local law comes into operation.
-

Division 5 – Dissolution of bush fire brigade

2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

2.7 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local government responsibility

3.1 Local government responsible for structure

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

Division 2 – Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 – Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting during the month of March each year.

3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

3.8 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.9 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
 - (a) Bush Fire Advisory Committee; or
 - (b) Council, if there is no Bush Fire Advisory Committee, following their receipt under subclause (1).

Division 4 – Bush Fire Advisory Committee

3.10 Functions of Advisory Committee

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

3.11 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

4.1. Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

4.2 Fire fighting members

Fire fighting members are those persons being at least 16 years of age who undertake all normal bush fire brigade activities.

4.3 Associate members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

4.4 Cadet members

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department's rank structure.

4.5 Honorary life member

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) No membership fees are to be payable by an honorary life member.

4.6 Notification of membership

No later than 31 May in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Equipment in brigade area

Not later than 31 May in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

6.3 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

6.4 Consideration in the local government budget

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

FIRST SCHEDULE

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1 - PRELIMINARY

1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
 - “**absolute majority**” means a majority of more than 50% of the number of:
 - (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
 - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.
 - “**Committee**” means the Committee of the bush fire brigade;
 - “**local law**” means the Shire of Ngaanyatjaraku Bush Fire Brigades Local Law; and
 - “**normal brigade activities**” is defined by section 35A of the Act
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE

2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

2.2 Committee to determine applications

Applications for membership are to be determined by the Committee.

2.3 Conditions of membership

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) fees payable, if any;
- (c) a requirement to serve a probationary period;

- (d) procedures to be employed by the Committee prior to approval of an application for membership,
and the Committee is to act within the parameters of any such policy in determining applications for membership.

2.4 Applications for membership

An application for membership is to be in writing and is to be submitted to the Secretary and in the case of –

- (a) an application for firefighting membership is to be accompanied by a completed form in the form of that in Appendix I.
- (b) an application for associate membership is to be accompanied by a completed form in the form of that in Appendix II.
- (c) an application for cadet membership is to be accompanied by a completed form in the form of that in Appendix III.

2.5 Decision on application for membership

- (1) The Committee may –
 - (a) approve an application for membership unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

2.6 DFES to be notified of registrations

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department within 14 days of a person being admitted to membership in the form required by the Department from time to time.

2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
 - (a) dies;
 - (b) gives written notice of resignation to the Secretary;
 - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
 - (d) is dismissed by the Committee; or
 - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member whose membership fees are more than one year in arrears is to be taken to have resigned from the bush fire brigade.

2.8 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
 - (a) extend the period of suspension;

- (b) terminate the membership; or
- (c) reinstate the membership.

2.9 Existing liabilities to continue

- (1) The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

2.10 Member has right of defence

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

2.11 Objection Rights

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b); or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by –

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without –
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Committee.

PART 3 – FUNCTIONS OF BRIGADE OFFICERS

3.1 Chain of command during fire fighting activities

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

3.2 Duties Of Captain

- (1) Subject to subclause (2) below, the Captain is to preside at all meetings.
- (2) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

3.3 Secretary

- (1) The Secretary is to –
 - (a) be in attendance at all meetings and keep a correct minute and account of the proceedings of the bush fire brigade in a book which shall be open for inspection by brigade members at any reasonable time;
 - (b) answer all correspondence or direct it appropriately, and keep a record of the same;
 - (c) prepare and send out all necessary notices of meetings;
 - (d) receive membership fees, donations and other monies on behalf of the bush fire brigade, and remit them to the Treasurer upon receipt;

- (e) complete and forward an incident report form in the form required by the Department to the Chief Bush Fire Control Officer and the Department within 14 days after attendance by the bush fire brigade at an incident.
 - (f) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership.
 - (g) provide no later than 31 May in each year, a report to the Chief Bush Fire Control Officer detailing the name, contact details and type of membership of each brigade member.
- (2) Where a bush fire brigade attends an incident on more than one day, the incident report form is to be completed and forwarded under subclause (1)(e) within 14 days after the last day of attendance.

3.4 Treasurer

The Treasurer is to –

- (a) receive donations and deposits from the Secretary, and deposit all monies to the credit of the bush fire brigade's bank account;
- (b) pay accounts as authorized by the Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the bush fire brigade; and
- (e) regularly inform the Secretary of the names of those brigade members who have paid their membership fees.
- (f) report on the financial position at meetings of the bush fire brigade or Committee.

3.5 Equipment Officer

The Equipment Officer is responsible for the custody and maintenance in good order and condition of all protective clothing, equipment and appliances provided by the local government to the bush fire brigade (or of the bush fire brigade).

3.6 Storage of equipment

- (1) The Equipment Officer may store all of the equipment of the bush fire brigade at a place approved by the Captain (the “station”).
- (2) If there is to be more than one station in the brigade area, the Equipment Officer is to appoint in respect of each station a person who is responsible for the custody and maintenance in good order and condition of all equipment and appliances at the station, subject to any direction of the Equipment Officer.

3.7 Equipment Officer to report

The Equipment Officer is to provide, no later than 31 May of each year, a report to the local government and bush fire brigade captain describing the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the bush fire brigade area (or at a station of the bush fire brigade).

PART 4 – COMMITTEE

4.1 Management of bush fire brigade

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions –
 - (a) to recommend to the local government amendments to these Rules;
 - (b) to draft the annual budget for the bush fire brigade and present it at the annual general meeting of the bush fire brigade;
 - (c) to propose a motion for consideration at any meeting of the bush fire brigade;
 - (d) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
 - (e) to invest or place on deposit any of the funds of the bush fire brigade not immediately required to perform the normal brigade activities;
 - (f) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
 - (g) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
 - (h) deal with membership applications, grievances, disputes and disciplinary matters.

4.2 Constitution of Committee

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, Secretary, Treasurer, Equipment Officer and the Lieutenants of the bush fire brigade.
- (2) The brigade officers are to -
 - (a) be elected at the annual general meeting of the bush fire brigade;
 - (b) hold office until the next annual general meeting; and
 - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

PART 5 – MEETINGS OF BUSH FIRE BRIGADE

5.1 Ordinary meetings

- (1) Ordinary meetings may be called at any time by the Secretary by giving at least 7 days notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
 - (a) organising and checking equipment;
 - (b) requisitioning new or replacement equipment;
 - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
 - (d) establishing new procedures in respect of any of the normal brigade activities; and
 - (e) dealing with any general business.

- (2) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.2 Special meetings

- (1) The Secretary is to call a special meeting when 5 or more brigade members request one in writing.
- (2) At least 2 days notice of a special meeting is to be given by the Secretary, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

5.3 Annual general meeting

- (1) At least 7 days notice of the annual general meeting is to be given by the Secretary to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
 - (a) elect the brigade officers from among the brigade members;
 - (b) consider the Captain's report on the year's activities;
 - (c) adopt the annual financial statements;
 - (d) appoint an Auditor for the ensuing financial year in accordance with clause 5.6; and
 - (e) deal with any general business.
- (3) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.4 Quorum

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) of member of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

5.5 Voting

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

5.6 Auditor

- (1) At the annual general meeting a person, not being a brigade member, is to be appointed as the Auditor of the bush fire brigade for the ensuing financial year.
- (2) The Auditor is to audit the accounts of the bush fire brigade not less than 7 days before the annual general meeting and is to certify to their correctness or otherwise and present a report at the annual general meeting.

PART 6 – MEETINGS OF COMMITTEE

6.1 Meetings Of Committee

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or Secretary may convene a meeting of the Committee at any time.

6.2 Quorum

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

6.3 Voting

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 7 – GENERAL ADMINISTRATION MATTERS

7.1 Fees

- (1) The membership fees, if any, for each type of member for the ensuing 12 months are to be determined by the bush fire brigade at the annual general meeting.
- (2) Subject to subclause (3), a member is to pay the membership fees for her or his type of membership on or before 1 May.
- (3) The bush fire brigade may exempt a brigade member, or a class of membership, from the payment of membership fees, for such period and on such conditions as the bush fire brigade may determine.

7.2 Funds

The funds of the bush fire brigade are to be used solely for the purpose of promoting the objects of the bush fire brigade.

7.3 Financial year

The financial year of the bush fire brigade is to commence on 1 July and is to end on 30 June of the following year.

7.4 Banking

- (1) The funds of the bush fire brigade are to be placed in a bank account and are to be drawn on only by cheques signed jointly by any 2 of the Captain, Secretary or Treasurer.
- (2) If the Secretary/Treasurer is a combined position, the Captain and Secretary/Treasurer are to sign the cheques referred to in subclause (1).

7.5 Disclosure of interests

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

7.6 Disagreements

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

PART 8 – NOTICES AND PROXIES

8.1 Notices

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
 - (a) in writing;
 - (b) unless otherwise specified, given to or by the Secretary;
 - (c) given by –
 - (i) personal delivery;
 - (ii) post; or
 - (iii) facsimile transmission;
 - (d) taken to have been received, as the case may be –
 - (i) at the time of personal delivery;
 - (ii) 2 business days after posting; or
 - (iii) on the printing of the sender's transmission report.

8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Secretary or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Secretary for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -

“PROXY

WARBURTON BUSH FIRE BRIGADE

**[ANNUAL] [EXTRAORDINARY] GENERAL MEETING
TO BE HELD ON [DATE]**

I, _____,
Being a brigade member appoint _____
to be my proxy and vote on my behalf at the meeting of
the bush fire brigade to be held on [insert date] and at any
adjournment of it. The proxy shall vote as follows:

MOTION FOR AGAINST ABSTAIN

1.
2.

If there is no instruction to the proxy as to the way to vote,
the proxy shall exercise her or his discretion as to how to
vote or whether to vote at all. In respect of any vote taken
at the meeting on a matter which does not appear on the
agenda, the proxy shall exercise her or his discretion as to
the way he or she casts the vote or whether it is cast at all.

Date: _____

Signed: _____

NOTE: To be valid this proxy must be completed and
returned to the Secretary of the bush fire brigade (or the
presiding member) prior to the commencement of the
meeting for which the proxy is valid.

Dated this day of 200

APPENDIX I

APPLICATION FOR MEMBERSHIP - FIRE FIGHTING MEMBER

I make application to be a fire fighting member of the Warburton Bush Fire Brigade.

Applicant's Name

My private address is

.....

My business address is

.....

Usual Occupation

I can be contacted on:

Telephone No: (Home).....(Work)..... Mobile

Fax No: (Home)..... (Work)

CB Radio..... Channel..... Call Sign

If needed, I can provide my own transport to the scene of any outbreak. (This line to be struck out if not applicable)

I hold a current driver's licence No Classes

I declare that I am at least 16 years of age and in good health with no known medical conditions which might limit my capacity to fight fires.

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the *[insert name of local government]* relevant to fire control and bush fire brigades;
- (3) to use my best endeavours to give assistance in fire fighting measures when called upon and on such occasions to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date

.....
Applicant's signature

Please list here any fire fighting equipment owned by you.

1.
2.
3.

BUSH FIRE BRIGADE USE ONLY:

APPROVED / DECLINED

Signed:

Brigade Captain

APPENDIX II
APPLICATION FOR MEMBERSHIP - ASSOCIATE MEMBER

I make application to be an associate member of the Warburton Bush Fire Brigade.

- (a) I am prepared to offer to transport fire fighting members and/or equipment to the scene of any outbreak when called upon. I have a motor vehicle of the following type available for such purpose.

MDL No: Classes:

- (b) I am prepared to offer my services in the following capacity:-

.....

.....

(paragraph (a) or (b) above may be struck out if not applicable)

Applicant's Name

My private address is

.....

My business address is

.....

I can be contacted on:

Telephone No:(Home) (Work).....Mobile

Fax No:(Home)(Work).....

CB Radio: Channel Call Sign.....

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and any Regulations made under the Act and the local law and policies of the *[insert name of local government]* relevant to fire control and bush fire brigades;
- (3) to use my best endeavours to assist in normal bush fire brigade activities as an associate member when called upon;
- (4) to comply with the Rules of the bush fire brigade.

Date

.....

Applicant's signature

BUSH FIRE BRIGADE USE ONLY:

APPROVED / DECLINED

Signed:

APPENDIX III
APPLICATION FOR MEMBERSHIP - CADET MEMBER

I make application to be a cadet member of the Warburton Bush Fire Brigade.

Applicant's Name

My private address is

.....

I can be contacted on:

Telephone No: (Home) (Work)

Fax No: (Home)

CB Radio: Channel Call Sign

I declare that I am years of age and in good health.

Date of Birth:

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the *[insert name of local government]* relevant to the activities of cadet members;
- (3) to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date

.....

Applicant's signature

PARENT / GUARDIAN CONSENT:

I being the parent/guardian of the above applicant, consent to him/her being a cadet member of the Bush Fire Brigade, in accordance with the rules applicable to cadet membership.

Signed

BUSH FIRE BRIGADE USE ONLY:

APPROVED / DECLINED

Signed:

Brigade Captain

**WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)
INSTRUMENT OF AUTHORISATION**

**RELATING TO
TRAFFIC MANAGEMENT FOR WORKS**

Pursuant to Regulation 297(2) of the Road Traffic Code 2000 the Commissioner of Main Roads ("the Commissioner") hereby authorises (Insert name of Local Government) ("Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Works on Roads Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Roadworks Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the relevant works, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

This Instrument of Authorisation replaces any prior Instrument of Authorisation under Regulation 297(2) of the Road Traffic Code 2000 between the Commissioner and the Authorised Body. The Commissioner's delegation dated 17 July 1975 to a number of Local Governments outside the Perth metropolitan area, is not affected by this Instrument of Authorisation except that this Instrument of Authorisation prevails wherever roadworks are concerned. That 1975 delegation was made under Regulation 301 of the Road Traffic Code 1975 and related to non-regulatory signage.

Dated:

THE COMMON SEAL OF THE)
COMMISSIONER OF MAIN ROADS)
WAS AFFIXED BY)
)
)
)
)
)
COMMISSIONER OF MAIN ROADS)
)
FOR THE TIME BEING IN THE PRESENCE OF:)

Signature of Witness

Name of Witness

ACKNOWLEDGEMENT BY AUTHORISED BODY

The Shire of Ngaanyatjaraku agrees to observe, perform and be bound by the above conditions.

Dated:

THE COMMON SEAL OF THE

SHIRE OF NGAANYATJARRAKU
WAS AFFIXED PURSUANT BY A RESOLUTION
OF COUNCIL IN THE PRESENCE OF

Damian McLean
Shire President

Kevin Hannagan
Chief Executive Officer

Environmental Health & Building Officer Report – January & February 2023

Date	Subject	Action Taken
Ongoing	General Food Premises Inspections	Regular inspections of all food premises will be conducted in concert with the EHO as part of the duties of the newly appointed building maintenance officer. Inspections are commencing under the new arrangement this month. Action: EHO to review inspection results and monitor food business safety.
Ongoing	Kanpa Community - Water Quality	Drinking water source from town's bore sampled for chemical analyses safety as Kanpa not on NCAC's drinking water sampling program. Action: EHO monitor drinking water safety in Kanpa.
Ongoing	Swimming Pools	Monthly results continue to be received for the open pools. All results have been satisfactory to-date. The EHO has requested updated pool facility inspection reports from each Pool Manager via the Swimming Pool Coordinator.
Ongoing	Community Water Sampling Results	Ongoing sampling. New results highlighted Nitrate issues with the associated community consumption warnings. Action: EHO continue to monitor the quality and safety of the Shire's Communities drinking water.
Ongoing	Covid-19 Pandemic	Restrictions remain removed except for at particular locations (e.g. hospitals, special care facilities etc). Action: EHO to continue to monitor Covid-19 and other infectious diseases as well as ongoing Public Health matters including Japanese encephalitis virus (JEV).
Ongoing	Building applications	Three new building applications were during the reporting period from the NCAMS. Occupancy Permits were approved by the Shire for various portions of the site works.
Information	REMS Wastewater Overflow Reporting - Ongoing overflows	It is a state requirement that notification and reporting is required for ongoing wastewater pond overflows for Communities in the Remote Essential and Municipal Services (REMS) program. The Wastewater Overflow Notification and Response Procedure requires that Department of Health and LGA's are to be informed of any wastewater overflow or spill events in their district. The Shire has been advised of an ongoing issue at Blackstone wastewater ponds, where Pond 3, while not currently overflowing, has previously been cause for reporting. The EHO has requested additional information on this overflow and the remediation undertaken by WSP on behalf of the Council. It appears that this site may require major works to rectify the overflow but assessments are being undertaken at the moment to try and determine the likely cause of the repeated failures (e.g. rain events, leaking scheme water, over-population etc).
Information	Gazettal and Implementation of New Food Standard	A recent addition to the Australia New Zealand Food Standards Code will introduce Food Safety Management Tools under Standard 3.2.2A. The new Standard was gazetted by FSANZ on 8 December 2022 and includes a 12-month implementation period before it is enforceable on 8 December 2023. Reducing foodborne illness in Australia and ensuring greater consistency in food safety management across the food service sectors is a key focus of the food regulatory system. Food Ministers requested Food Standards Australia New Zealand (FSANZ) review a number of regulatory and non-regulatory food safety measures to determine if they would a net benefit and support the reduction of foodborne illness. Industry stakeholders were generally supportive of the national regulatory measures subsequently proposed for the Code. Some jurisdictions have already legislated the proposed regulatory measures.

		<p>Further information is available on the FSANZ website at Proposal P1053 – Food Safety Management tools (foodstandards.gov.au).</p> <p>The new standard will require certain food businesses (including restaurants and cafes) in the hospitality and retail food service sector to appoint at least one trained Food Safety Supervisor (FSS). The business must be able to provide evidence (FSS certificate) the FSS has completed the relevant training through a Registered Training Organisation (RTO).</p> <p>Under the Food Act 2008 the enforcement of the new standards will be the responsibility of Local Government (LG) following a 12-month implementation period from gazettal to enable industry transition to the new requirements.</p> <p>A webpage for enforcement agencies has been developed that provides a summary of information available to date, with more information to be added as it becomes available.</p> <p>The WA Health Department will engage with Local Government in tailoring the national guidance documentation for the Western Australian context and will deliver some training activities in early 2023 to support LG in planning for implementation.</p>
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Payment Listing December (22/23)					
Chq/EFT	Date	Name	Description	Invoice / Debit	Payment
EFT4562	01/12/2022	Ingot Hotel	Accommodation		435.00
161044220	18/01/2022	Ingot Hotel	Accommodation for DIS 18 January 2022 - 1 night only	145.00	
57055	20/11/2022	Ingot Hotel	Accommodation for DGS Sunday 20 November 2022	145.00	
57072	20/11/2022	Ingot Hotel	Accommodation Sunday 20 November 2022	145.00	
EFT4563	07/12/2022	Tourism Council Western Australia Ltd	2023 Membership Renewal - Visitor Centre		572.00
R-01223-561	21/11/2022	Tourism Council Western Australia Ltd	2023 Membership Renewal - Visitor Centre	572.00	
EFT4564	07/12/2022	LANDGATE	Mining tenement schedule M2022/5		42.15
380067	28/11/2022	LANDGATE	Mining tenement schedule M2022/5	42.15	
EFT4565	07/12/2022	WARBURTON ROADHOUSE	Warburton Roadhouse account November 2022		5,522.61
NOVEMBER22	01/11/2022	WARBURTON ROADHOUSE	Supplies for Shire meeting room, Diesel for Shire Prado 1HLA156, Diesel for W/S Landcruiser 1EYW816, Battery for the key fob W/S Landcruiser 1EYW816, Diesel for Shire rubbish truck 1GDT303, Diesel for Shire Landcruiser 1HED882, Diesel for FAC Prado 1HFB600, Diesel for S&R Troop Carrier 1GJT224, Diesel for Shire Landcruiser	5,522.61	
EFT4566	07/12/2022	MILY (WARBURTON) STORE	Supplies		611.40
01-034189	16/11/2022	MILY (WARBURTON) STORE	Supplies for Shire meeting room	80.00	
01-034650	21/11/2022	MILY (WARBURTON) STORE	Supplies for Lot 104A as required	40.00	
02-018452	22/11/2022	MILY (WARBURTON) STORE	Supplies for house 104A as required	271.60	
01-035147	24/11/2022	MILY (WARBURTON) STORE	Supplies required for Lot 104A	219.80	
EFT4567	07/12/2022	Busselton Toyota	Accessories for Shire Landcruiser 1HRU759		6,119.25
TOCK232920	07/11/2022	Busselton Toyota	Toyota Bull bar, LED light bar, 4x4 Rubber mats, rear cargo mat, front seat covers	6,119.25	
EFT4568	07/12/2022	GTN Services	Service and repairs		8,498.20
6783	27/11/2022	GTN Services	140k km Service and repairs W/S Landcruiser 1EYW816	2,927.41	
6784	27/11/2022	GTN Services	50k km service Shire Landcruiser 1HED881	940.95	
6785	27/11/2022	GTN Services	15k km Service and replace windscreen Isuzu 1HMI403	2,553.38	
6786	27/11/2022	GTN Services	60k km service S&R Troopcarrier 1GJT224	1,258.85	
6782	27/11/2022	GTN Services	20k km Service Shire Prado 1HLA156	817.61	
EFT4569	07/12/2022	Office of the Auditor General	2021/22 Audit of LRCIP Program		1,650.00
INV-0475	25/11/2022	Office of the Auditor General	2021/22 Audit of LRCIP Program	1,650.00	
EFT4570	07/12/2022	Market Creations Agency	Media and PR Services November 2022		858.00
ISS4-6	30/11/2022	Market Creations Agency	Media and PR Services November 2022	858.00	
EFT4571	07/12/2022	Premium Publishers	2023 AGO Holiday Planner - half page		2,024.00
0004382	28/11/2022	Premium Publishers	2023 AGO Holiday Planner - half page	2,024.00	
EFT4572	07/12/2022	Adroit Information Management	Records Officer Training		2,310.00
AVRM 0054 2022	28/11/2022	Adroit Information Management	Records Officer Training - Keywords for Council - training development, training delivery	2,310.00	
EFT4573	07/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		109,177.41
2076	01/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	74,824.74	
2074	01/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	28,208.29	
2075	01/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of Tjirrkarli Road	6,144.38	
EFT4574	07/12/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Annual Subscription to WALGA - E-learning - Councillor Training		4,620.00
SI-003214	30/11/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Annual Subscription to WALGA - E-learning - Councillor Training	4,620.00	
EFT4575	07/12/2022	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payments 188613 - 188618		1,682.95
188613-188618	30/11/2022	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payments 188613 - 188618	1,682.95	
EFT4576	07/12/2022	MOORE AUSTRALIA (WA) Pty Ltd	Compilation of the statement of Financial Activity and review service up to 31 October 2022		2,530.00
427535	30/11/2022	MOORE AUSTRALIA (WA) Pty Ltd	Compilation of the statement of Financial Activity and review service upto 31 October 2022	2,530.00	

EFT4577	13/12/2022	MILY (WARBURTON) STORE	Supplies for S&R program		299.04
02-019129	05/12/2022	MILY (WARBURTON) STORE	Length of chain as required to secure Lot 104A	118.00	
01-036774	07/12/2022	MILY (WARBURTON) STORE	Supplies required	181.04	
EFT4578	13/12/2022	Easifleet Management	Novated lease for DGC		955.85
167139	05/12/2022	Easifleet Management	Novated lease for DGC	955.85	
EFT4579	13/12/2022	MCLEODS	Advice on Waste Management Contract with NCAC		983.08
127356	30/11/2022	MCLEODS	Briefing Barristers for advice to Shire on Waste management issues with State Government	983.08	
EFT4580	13/12/2022	Focus Networks	Monthly agreements		4,938.07
MPSD-12904	06/12/2022	Focus Networks	Agreement Monthly MPS devices November 2022	2,202.20	
SAAS-12933	06/12/2022	Focus Networks	Agreement monthly Software as a Service December 2022	2,735.87	
EFT4581	13/12/2022	Samantha Richardson	Re-imbursement for flights for A/C per TRP		744.00
SR081222	08/12/2022	Samantha Richardson	Re-imbursement for flights for A/C per TRP	744.00	
EFT4582	13/12/2022	Vocus Pty Ltd	Shire office internet for December 2022		935.00
P942211	01/12/2022	Vocus Pty Ltd	Shire office internet for December 2022	935.00	
EFT4583	13/12/2022	The Trustee for Integrated Human Resourcing	HR Audit + HR support November 2022		2,248.84
INV-1787	07/12/2022	The Trustee for Integrated Human Resourcing	HR Audit + HR support November 2022	2,248.84	
EFT4584	13/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		166,705.72
2089	07/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	126,767.25	
2084	07/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Warburton Community Unsealed Roads	10,054.44	
2085	07/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Mantamaru Road	1,117.16	
2086	07/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	28,766.87	
EFT4585	13/12/2022	GOLDFIELDS VOLUNTARY REGIONAL ORG OF	GVROC subscriptions and contributions for 2022/23		24,200.00
INV-0150	08/12/2022	GOLDFIELDS VOLUNTARY REGIONAL ORG OF	GVROC subscriptions and contributions for 2022/23	24,200.00	
EFT4586	13/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Emergency plumbing work at Lot 104a Warburton		531.32
32424	07/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Plumbing repairs to Lot 104A Warburton as discussed	531.32	
EFT4587	13/12/2022	KEVIN HANNAGAN	Reimbursement for CEO		546.41
KH031122	03/11/2022	KEVIN HANNAGAN	Taxi for CEO Perth Airport - Waste meeting 3 November 2022, Accommodation and meal for CEO Perth 3 - 5 November 2022, Morning tea CEO/GMO induction 10 August 2022, Printer cartridges for CEO printer	546.41	
EFT4588	13/12/2022	The Australian Publishing Trust	Advertising Police Down Under magazine		550.00
E25WD335	19/08/2022	The Australian Publishing Trust	Advertising Police Down Under magazine	550.00	
EFT4589	16/12/2022	NATS	Freight on new traffic counter		38.50
P49316SN	09/12/2022	NATS	Freight on order from Metrocount	38.50	
EFT4590	16/12/2022	Tyrepower Limited	Tyres for S&R Troop Carrier 1GJT224		764.52
8796.163004	05/12/2022	Tyrepower Limited	Tyres for S&R Troop Carrier 1GJT224	764.52	
EFT4591	16/12/2022	Southern Cross Brands	Shire work uniform		1,662.00
20230116	14/12/2022	Southern Cross Brands	Polo Shirts as per quotation 20230116	1,662.00	
EFT4592	16/12/2022	St John Ambulance Western Australia Ltd	St John Medium Risk Workplace Safety Kit & snake bite kits		284.68
STKINV0003508	19/04/2022	St John Ambulance Western Australia Ltd	St John Medium Risk Workplace Safety Kit	154.98	
STKINV0003515	27/04/2022	St John Ambulance Western Australia Ltd	Purchase of 6 snake bite kits	129.70	
EFT4593	16/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		170,153.63
2103	14/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for formation and improvement of the Papulankutja Road	8,378.70	
2104	14/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for formation and improvement of the Great Central Road	10,054.44	
2105	14/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for formation and improvement of the Patjarl Road	14,523.08	
2101	14/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	127,980.84	
2102	14/12/2022	BREAKAWAY C-/ KEY FACTORS	Hire of graders for formation and improvement of the Warburton Community Roads	9,216.57	

EFT4594	16/12/2022	MICROCOM PTY LTD T/A MetroCount	New traffic counter and accessories		6,205.10
INV031364	02/12/2022	MICROCOM PTY LTD T/A MetroCount	Purchase of 1 x RoadPod VT 5900 Plus inc RC 1, 1 x Full Field Kit (Unsealed Version) and 1 x MetroCount USB	6,205.10	
EFT4595	16/12/2022	CHARTAIR PTY LTD	Flight for GMO Warburton to ASP 1 December 2022		355.50
T615311	01/12/2022	CHARTAIR PTY LTD	Flight for GMO 1/12/2022 Warburton to ASP, inc Covid fee	355.50	
EFT4596	16/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Repair light at Lot 11a Warakurna		419.50
32470	13/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Repair light at Lot 11a Warakurna	419.50	
EFT4597	16/12/2022	LAVERTON SUPPLIES MOTORS	Parking fees		1,000.00
INV-2784	13/12/2022	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton Supplies, W/S Landcruiser 1EYW816 10 days in total, 01/11/2022 - 10/11/2022	100.00	
INV-2785	13/12/2022	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton Supplies, Isuzu D-Max 1HJM403 28 days in total, 01/11/2022 - 28/11/2022	280.00	
INV-2786	13/12/2022	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton Supplies, Landcruiser 1HED882 26 days in total, 01/11/2022 - 21/11/2022, 25/11/2022 - 30/11/2022	260.00	
INV-2787	13/12/2022	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton Supplies, Landcruiser 1HED881 15 days in total, 09/11/2022 - 23/11/2022	150.00	
INV-2788	13/12/2022	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton Supplies, W/E Prado 1HLA156 21 days in total, 10/11/2022 - 30/11/2022	210.00	
EFT4598	21/12/2022	AUSTRALIAN TAXATION OFFICE	BAS payment return for November 2022		47,414.00
49384878256	20/12/2022	AUSTRALIAN TAXATION OFFICE	BAS payment return for November 2022	47,414.00	
EFT4599	21/12/2022	DAMIAN MCLEAN	OCM fees for 21 December 2022 & 2nd Qtr President allowance		1,980.00
DM211222	21/12/2022	DAMIAN MCLEAN	OCM fees for 21 December 2022	480.00	
DM211222	21/12/2022	DAMIAN MCLEAN	2nd quarter President allowance for 2022/23.	1,500.00	
EFT4600	21/12/2022	Julie Porter	OCM fees for 21 December 2022		240.00
JP211222	21/12/2022	Julie Porter	OCM fees for 21 December 2022	240.00	
EFT4601	21/12/2022	LALLA WEST	OCM fees for 21 December 2022		240.00
LW211222	21/12/2022	LALLA WEST	OCM fees for 21 December 2022	240.00	
EFT4602	21/12/2022	PRESTON THOMAS	2nd quarter Deputy President allowance for 2022/23.		375.00
PT211222	21/12/2022	PRESTON THOMAS	2nd quarter Deputy President allowance for 2022/23.	375.00	
EFT4603	21/12/2022	JOYLENE FRAZER	OCM fees for 21 December 2022		240.00
JF211222	21/12/2022	JOYLENE FRAZER	OCM fees for 21 December 2022	240.00	
EFT4604	21/12/2022	ANDREW JONES	OCM fees for 21 December 2022		240.00
AJ211222	21/12/2022	ANDREW JONES	OCM fees for 21 December 2022	240.00	
EFT4605	21/12/2022	DEBRA FRAZER	OCM fees for 21 December 2022		240.00
DF211222	21/12/2022	DEBRA FRAZER	OCM fees for 21 December 2022	240.00	
EFT4606	23/12/2022	NATS	Transport Shire Landcruiser Warburton to NATS in Perth		1,650.00
64228	21/12/2022	NATS	Transportation of LC 200 - 1EYW 816 from Warburton to Nats (Perth)	1,650.00	
EFT4607	23/12/2022	MILY (WARBURTON) STORE	Supplies		243.50
01-037455	12/12/2022	MILY (WARBURTON) STORE	Supplies for Shire meeting room	110.50	
01-038181	16/12/2022	MILY (WARBURTON) STORE	Supplies for Shire meeting room	40.00	
01-038534	19/12/2022	MILY (WARBURTON) STORE	Supplies for Lot 154	93.00	
EFT4608	23/12/2022	Cary John Green	Re-imburement for DGC		81.66
CG151222	15/12/2022	Cary John Green	Uber for DGC Pickles to Mandurah	81.66	
EFT4609	23/12/2022	Easifleet Management	Novated lease for DGC		955.85
167614	19/12/2022	Easifleet Management	Novated lease for DGC	955.85	
EFT4610	23/12/2022	All 4 x 4 Services	Outback - Rear wheel carrier - (drivers side only)		4,198.70
44728	30/11/2022	All 4 x 4 Services	Outback - Rear wheel carrier - (drivers side only)	4,198.70	
EFT4611	23/12/2022	Daniel Weatherhead	Reimbursement for S&R Supervisor		705.15
DW011222	01/12/2022	Daniel Weatherhead	Accommodation for S&R Supervisor Kalgoorlie 3 - 5 December 2022, Diesel for S&R Landcruiser 1GJT 224, Diesel for S&R Landcruiser 1GJT 224, Key cutting for S&R	705.15	
EFT4612	23/12/2022	MCLEODS	Legal advice regarding employee matters		4,023.80
127562	20/12/2022	MCLEODS	Legal advice regarding employee matters	4,023.80	
EFT4613	23/12/2022	Connor Robertson	Reimbursement for casual S&R officer		1,663.32
CR031122	03/11/2022	Connor Robertson	Preemployment medical for Casual S&R officer, WWCC for casual S&R officer, Police clearance for casual S&R officer, Flight for casual S&R officer Perth to Laverton 5 December 2022, Flight for casual S&R officer Warburton to Kalgoorlie January 19 2023, Flight for casual S&R officer Kalgoorlie to Perth January 19 2023	1,663.32	

EFT4614	23/12/2022	BREAKAWAY C- / KEY FACTORS	Hire of plant and equipment		75,695.37
2116	21/12/2022	BREAKAWAY C- / KEY FACTORS	Hire of graders for the formation and improvement of the Great Central Road	8,937.28	
2117	21/12/2022	BREAKAWAY C- / KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	48,527.22	
2118	21/12/2022	BREAKAWAY C- / KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	18,230.87	
EFT4615	23/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Repairs		22,560.78
32480	13/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Urgent security repairs and air con repair	2,551.25	
32478	13/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Supply and install 1 x new external door (finance), 1 x new external door (CEO), 1 x new sliding window to kitchen, 4 x new heavy duty external security screens.	18,808.10	
32503	16/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Repairs to security screen at the rear unit Lot 255 Warburton	299.53	
32506	16/12/2022	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Urgent repairs at Lot 104a Warburton,	901.90	
EFT4616	23/12/2022	EMPEROR REFRIGERATION PTY LTD	Diagnose issue with aicon in the Early Years Complex		154.00
182271	19/12/2022	EMPEROR REFRIGERATION PTY LTD	Diagnose issue with airconditioner in the office at the Playgroup Lot 183 Warburton	154.00	
EFT4617	23/12/2022	CORE BUSINESS AUSTRALIA	Shire Infrastructure services organisational review		6,900.00
INV-1311	20/12/2022	CORE BUSINESS AUSTRALIA	Core Business Australia (CORE) - Undertake a high level review of Infrastructure Services and recommend any new structure (if required) and key improvement task to consider. As per proposal dated 15 October 2022	6,900.00	
EFT4618	23/12/2022	MOORE AUSTRALIA (WA) Pty Ltd	Statement of financial activity and independent review/report to CEO for November 2022		3,190.00
427782	20/12/2022	MOORE AUSTRALIA (WA) Pty Ltd	Statement of financial activity and independent review/report to CEO for November 2022	2,530.00	
428002	22/12/2022	MOORE AUSTRALIA (WA) Pty Ltd	Calculation for tax/super assessment on employee payment	660.00	
PAY	07/12/2022	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	46,166.94	46,166.94
DD2505.1	12/12/2022	Telstra Limited	Telstra landline account November 2022		903.66
K512443501-9	27/11/2022	Telstra Limited	Telstra landline account November 2022	903.66	
DD2509.1	01/12/2022	WESTPAC BANK	Merchant and bank fees for November 2022		72.92
TF011222	01/12/2022	WESTPAC BANK	Transaction fee for November 2022	3.00	
BF011222	01/12/2022	WESTPAC BANK	Bank fees for November 2022	69.30	
MF011222	01/12/2022	WESTPAC BANK	Merchant fee for November 2022	0.62	
DD2510.1	02/12/2022	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges November 2022		469.00
3452281	15/11/2022	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges November 2022	469.00	
DD2510.2	05/12/2022	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fees November 2022		1,333.79
CBA051222	05/12/2022	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fees November 2022	1,333.79	
DD2513.1	07/12/2022	Aware Super	Payroll deductions		3,494.34
SUPER	07/12/2022	Aware Super	Superannuation contributions	3,048.40	
DEDUCTION	07/12/2022	Aware Super	Superannuation contributions	108.78	
DEDUCTION	07/12/2022	Aware Super	Superannuation contributions	337.16	
DD2513.2	07/12/2022	VISION SUPER	Superannuation contributions		899.57
SUPER	07/12/2022	VISION SUPER	Superannuation contributions	899.57	
DD2513.3	07/12/2022	REST	Superannuation contributions		297.28
SUPER	07/12/2022	REST	Superannuation contributions	297.28	
DD2513.4	07/12/2022	MLC Superannuation	Superannuation contributions		314.54
SUPER	07/12/2022	MLC Superannuation	Superannuation contributions	314.54	
DD2513.5	07/12/2022	Local Government Super, NSW	Superannuation contributions		700.33
SUPER	07/12/2022	Local Government Super, NSW	Superannuation contributions	700.33	
DD2513.6	07/12/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		539.79
SUPER	07/12/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	539.79	
DD2513.7	07/12/2022	HOST PLUS	Superannuation contributions		745.56
SUPER	07/12/2022	HOST PLUS	Superannuation contributions	745.56	
DD2513.8	07/12/2022	Catholic Super	Superannuation contributions		235.55
SUPER	07/12/2022	Catholic Super	Superannuation contributions	235.55	
DD2513.9	07/12/2022	AUSTRALIAN SUPER	Superannuation contributions		67.62
SUPER	07/12/2022	AUSTRALIAN SUPER	Superannuation contributions	67.62	

DD2526.1	07/12/2022	Local Government Super, NSW	Superannuation contributions		490.23
PAY	21/12/2022	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	54,160.43	54,160.43
PAY	21/12/2022	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	45,881.51	45,881.51
SUPER	21/12/2022	Local Government Super, NSW	Superannuation contributions	490.23	
DD2528.1	21/12/2022	Aware Super	Superannuation contributions		3,644.13
SUPER	21/12/2022	Aware Super	Superannuation contributions	3,198.19	
DEDUCTION	21/12/2022	Aware Super	Superannuation contributions	108.78	
DEDUCTION	21/12/2022	Aware Super	Superannuation contributions	337.16	
DD2528.2	21/12/2022	VISION SUPER	Superannuation contributions		899.57
SUPER	21/12/2022	VISION SUPER	Superannuation contributions	899.57	
DD2528.3	21/12/2022	REST	Superannuation contributions		297.28
SUPER	21/12/2022	REST	Superannuation contributions	297.28	
DD2528.4	21/12/2022	MLC Superannuation	Superannuation contributions		314.54
SUPER	21/12/2022	MLC Superannuation	Superannuation contributions	314.54	
DD2528.5	21/12/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		552.20
SUPER	21/12/2022	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	552.20	
DD2528.6	21/12/2022	HOST PLUS	Superannuation contributions		745.56
SUPER	21/12/2022	HOST PLUS	Superannuation contributions	745.56	
DD2528.7	21/12/2022	Catholic Super	Superannuation contributions		227.61
SUPER	21/12/2022	Catholic Super	Superannuation contributions	227.61	
DD2528.8	21/12/2022	AUSTRALIAN SUPER	Superannuation contributions		265.13
SUPER	21/12/2022	AUSTRALIAN SUPER	Superannuation contributions	265.13	
DD2528.9	21/12/2022	CBUS SUPERANNUATION	Superannuation contributions		212.63
SUPER	21/12/2022	CBUS SUPERANNUATION	Superannuation contributions	212.63	
DD2531.1	13/12/2022	CEO Westpac Credit Card	CEO Westpac Mastercard payment November 2022		251.90
CEO131222	13/12/2022	CEO Westpac Credit Card	Digital Subscription to the West Australian 29/10/22 - 26/11/22, Taxi for CEO Perth 4 November 2022, Meal for CEO Perth 4 November 2022, Taxi for CEO Perth 4 November 2022, Meal for CEO Perth 4 November 2022, Taxi for CEO airport to home 5 November 2022, Security camera recording subscription CEO residence	251.90	
DD2531.2	13/12/2022	GMO Westpac Credit Card	GMO Westpac Mastercard payment November 2022		1,622.62
GMO131222	13/12/2022	GMO Westpac Credit Card	Taxi for GMO Perth 31 October 2022, Accommodation for GMO Perth 31 October to 4 November 2022, Flight for GMO Adelaide to Perth 27 November 2022, Flight for GMO ASP to Adelaide 2 December 2022, Taxi for GMO Perth 3 November 2022, Taxi for GMO Perth 3 November 2022, Taxi for GMO Perth 3 November 2022, Taxi for GMO Perth 4 November 2022, Taxi for GMO Adelaide 5 November 2022, Credit card fee	1,622.62	
DD2531.3	13/12/2022	DCEO Westpac Credit Card	DCEO Westpac Mastercard payment November 2022		25.65
DCEO131222	13/12/2022	DCEO Westpac Credit Card	Taxi for DCEO Perth 2 November 2022, Credit card fee	25.65	
DD2531.4	13/12/2022	DGC Westpac Credit Card	DGC Westpac Mastercard payment November 2022		1,238.89
DGC131222	13/12/2022	DGC Westpac Credit Card	Flight for S&R officer Declan Geard 20 November 2022, Car parking for DGC Perth 21 - 25 November 2022, Car parking for DGC Perth 9 November 2022, Accommodation for DGC Perth 8 - 11 November 2022, Diesel for Shire Landcruiser 1HED882, Credit card fee	1,238.89	
DD2531.5	13/12/2022	FAC Westpac Credit Card	FAC Westpac Mastercard payment November 2022		618.17
FAC131222	13/12/2022	FAC Westpac Credit Card	Business name registration Shire of Ngaanyatjaraku Information Centre, Government fee for a business name, Battery for works supervisors handheld tools, Diesel for FAC Prado 1HFB600, Postage for computer for DIS, Batteries for tracker, Internet for CEO/GMO residence, FX fee for Internet for CEO/GMO residence, Cable ties for Shadedcloth at Lot 154 Warburton, Wheel nuts for FAC Prado 1HFB600, Credit card fee	618.17	
DD2531.6	13/12/2022	DIS Westpac Credit Card	DIS Westpac Mastercard payment November 2022		260.96
DIS131222	13/12/2022	DIS Westpac Credit Card	Train ticket for DIS, Taxi fare for DIS 2 November 2022, Taxi fare for DIS 3 November 2022, Taxi fare for DIS 3 November 2022, Taxi fare for DIS 4 November 2022, Taxi fare for DIS 4 November 2022, Credit card fee	260.96	
				872,114.76	872,114.76

Payment Listing January (22/23)					
Chq/EFT	Date	Name	Description	Invoice / Debit	Payment
EFT4619	09/01/2023	NATS	Transport of Landcruiser 1EYW816 from NATS to Pickles Auction House		163.24
64236	23/12/2022	NATS	Transport of Landcruiser 1EYW816 from NATS to Pickles Auction House	163.24	
EFT4620	09/01/2023	LANDGATE	Mining tenement schedule M2022/6		42.15
380716	21/12/2022	LANDGATE	Mining tenement schedule M2022/6	42.15	
EFT4621	09/01/2023	WARAKURNA ROADHOUSE	Diesel for Shire Landcruiser 1HED881		260.00
02-181118	20/12/2022	WARAKURNA ROADHOUSE	Diesel for Shire Landcruiser 1HED881	260.00	
EFT4622	09/01/2023	WARBURTON ROADHOUSE	Warburton Roadhouse payment for December 2022		4,865.94
DECEMBER 2022	01/12/2022	WARBURTON ROADHOUSE	Supplies for Shire meeting room, Jerry cans for 1HMI403, Diesel for 1HMI403, Diesel for W/S Landcruiser 1HED881, Diesel for Shire rubbish truck 1GDT303, Diesel for 1CRP311, Diesel for FAC Prado 1HFB600, Diesel for S&R Troopy 1GJT224, Diesel for W/S Landcruiser 1EYW816	4,865.94	
EFT4623	09/01/2023	Focus Networks	Agreement monthly MPS Devices December 2022		1,974.50
MPSD-12970	04/01/2023	Focus Networks	Agreement monthly MPS Devices December 2022	1,974.50	
EFT4624	09/01/2023	AUSTRALIA POST	Postage charge for December 2022		12.59
1012099803	03/01/2023	AUSTRALIA POST	Postage charge for December 2022	12.59	
EFT4625	09/01/2023	Market Creations Agency	Media and PR service December 2022		143.00
ISS4-7	23/12/2022	Market Creations Agency	Media and PR service December 2022	143.00	
EFT4626	09/01/2023	NGAANYATJARRA Services (ELEC a/c)	Electricity account payment Nov - Dec 2022		5,369.06
202301/11967	06/01/2023	NGAANYATJARRA Services (ELEC a/c)	Shire Office, Staff housing, Playgroup, Kapi cafe, Warta Shop, Gallery	5,369.06	
EFT4627	09/01/2023	The Trustee for Integrated Human Resourcing	HR support for December 2022		2,733.72
INV-1809	04/01/2023	The Trustee for Integrated Human Resourcing	HR support for December 2022	2,733.72	
EFT4628	09/01/2023	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation - 22 December 2022		355.20
141075	22/12/2022	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation - GMO - 22 December 2022	167.20	
141074	22/12/2022	LASSETERS - THE TRUSTEE FOR ALICE SPRINGS CASINO OPERATIONS TRUST	Accommodation - M/O - 22 December 2022	188.00	
EFT4629	09/01/2023	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DOT agency payment 188619 - 188620		77.30
188619-188620	31/12/2022	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DOT agency payment 188619 - 188620	77.30	
EFT4630	09/01/2023	CHARTAIR PTY LTD	Flights for GMO + M/O ASP - Warb return 20 - 22/12/2022		1,422.00
T615379	22/12/2022	CHARTAIR PTY LTD	Flights for GMO + M/O ASP - Warb return 20 - 22/12/2022	1,422.00	
EFT4631	09/01/2023	IT VISION AUSTRALIA PTY LTD	General Disposal Authority update in Central Records		1,108.80
37961	30/12/2022	IT VISION AUSTRALIA PTY LTD	General Disposal Authority update in Central Records	1,108.80	
EFT4632	13/01/2023	NATS	Freight on WINC stationery order		38.50
P49651SN	06/01/2023	NATS	Freight on WINC stationery order	38.50	
EFT4633	13/01/2023	WARAKURNA ROADHOUSE	Diesel for W/S Landcruiser 1HED881 + batteries for spot tracker		202.35
02-181581	06/01/2023	WARAKURNA ROADHOUSE	Diesel for W/S Landcruiser 1HED881, Batteries for spot tracker	202.35	
EFT4634	13/01/2023	MILY (WARBURTON) STORE	School Holiday Program food		98.56
01-040243	03/01/2023	MILY (WARBURTON) STORE	School Holiday Program food	98.56	
EFT4635	13/01/2023	WANARN STORE	Supplies for staff cleaning Lot 86 Wanarn		49.06
1-02-362596	06/07/2022	WANARN STORE	Supplies for staff cleaning Lot 86 Wanarn	49.06	
EFT4636	13/01/2023	Easifleet Management	Novated lease for DGC		955.85
168304	02/01/2023	Easifleet Management	Novated lease for DGC	955.85	
EFT4637	13/01/2023	Focus Networks	Agreement monthly SaaS January 2023		2,737.46
SAAS-12997	05/01/2023	Focus Networks	Agreement monthly SaaS January 2023	2,737.46	
EFT4638	13/01/2023	Oz Minerals Limited	Rates refund for assessments A224 and A1164		30,261.34
A224	11/01/2023	Oz Minerals Limited	Rates refund for assessment A224 M69/00075 MINING TENEMENT NGAANYATJARRAKU WA 6620	27,598.55	
A1164	11/01/2023	Oz Minerals Limited	Rates refund for assessment A1164 E69/02201 MINING TENEMENT NGAANYATJARRAKU WA 6620	2,662.79	
EFT4639	13/01/2023	Local Government Professionals Australia WA	2022-2023 Membership for CFO		265.51
29890	10/01/2023	Local Government Professionals Australia WA	2022-2023 Membership for CFO	265.51	

EFT4640	13/01/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road		46,074.93
2148	11/01/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	46,074.93	
EFT4641	19/01/2023	NATS	Printer cartridges for Shire office printer		441.76
P49952SN	13/01/2023	NATS	Printer cartridges for Shire office printer	441.76	
EFT4642	19/01/2023	MILY (WARBURTON) STORE	Supplies for Citizenship Ceremony		63.30
02-020932	16/01/2023	MILY (WARBURTON) STORE	Supplies for Citizenship Ceremony	63.30	
EFT4643	19/01/2023	WANARN STORE	Diesel for Wanarn rubbish truck		40.00
1-02-299397	24/06/2020	WANARN STORE	Diesel for Wanarn rubbish truck	40.00	
EFT4644	19/01/2023	Easifleet Management	Novated lease for DGC		955.85
168769	16/01/2023	Easifleet Management	Novated lease for DGC	955.85	
EFT4645	19/01/2023	Vocus Pty Ltd	Shire office internet charge January 2023		935.00
P954151	01/01/2023	Vocus Pty Ltd	Shire office internet charge January 2023	935.00	
EFT4646	19/01/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment		98,718.11
2147	18/01/2023	BREAKAWAY C-/ KEY FACTORS	Hire of plant and equipment for construction work on the Papulankutja Road	86,429.35	
2151	18/01/2023	BREAKAWAY C-/ KEY FACTORS	Hire of graders for the formation and improvement of the Papulankutja Road	12,288.76	
EFT4647	19/01/2023	DESERT INN HOTEL	Accommodation for GMO and M/O 15 January 2023		260.00
5958	17/01/2023	DESERT INN HOTEL	Accommodation for GMO and M/O 15 January 2023	260.00	
EFT4648	19/01/2023	STAPLES AUSTRALIA (WINC)	Cleaning supplies and Shire office stationery		519.86
9041179809	14/12/2022	STAPLES AUSTRALIA (WINC)	Cleaning supplies for commercial cleaner	13.40	
9041183497	14/12/2022	STAPLES AUSTRALIA (WINC)	Shire stationery order	354.00	
9041188849	15/12/2022	STAPLES AUSTRALIA (WINC)	Shire stationery order	152.46	
EFT4649	19/01/2023	CITY OF LIGHTS VIDEO & MULTIMEDIA	6 months hosting of Shire website 1/7/22 - 31/12/22		528.00
I_230101	09/01/2023	CITY OF LIGHTS VIDEO & MULTIMEDIA	6 months hosting of Shire website 1/7/22 - 31/12/22	528.00	
EFT4650	19/01/2023	BUNNINGS GROUP LTD	Hardware supplies as required		1,373.67
2390/01325637	15/01/2023	BUNNINGS GROUP LTD	Hardware supplies for repairs and maintenance of Staff housing, Other housing, Office and Resource Centre	1,373.67	
EFT4651	19/01/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Repairs at Lot 86 Wanarn		5,548.07
32702	19/01/2023	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Works for lot 86 Wanarn (LHS), including: * Supply and install 1 x new window security screen, * Supply and install 1 x new main fuse holder and fuse, * Supply and install 4 x spouts & taps (laundry sink, bathtub, wash basin & shower), * Supply and install 1 x new entrance lockset (rear door), * Conduct inspection on HWS, * Re-paint storeroom wall	5,548.07	
EFT4652	19/01/2023	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton		620.00
INV-2818	17/01/2023	LAVERTON SUPPLIES MOTORS	Vehicle storage at Laverton Supplies, Prado 1HLA156 01/12/2022 - 31/12/2022, Landcruiser 1HED882 01/12/2022 - 31/12/2022	620.00	
EFT4653	23/01/2023	AUSTRALIAN TAXATION OFFICE	BAS payment for October - December 2022		22,569.00
49400409157	23/01/2023	AUSTRALIAN TAXATION OFFICE	BAS payment for October - December 2022	22,569.00	
PAY	04/01/2023	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	40,934.08	40,934.08
DD2533.1	04/01/2023	Aware Super	Superannuation contributions		3,394.21
SUPER	04/01/2023	Aware Super	Superannuation contributions	2,948.27	
DEDUCTION	04/01/2023	Aware Super	Superannuation contributions	337.16	
DEDUCTION	04/01/2023	Aware Super	Superannuation contributions	108.78	
DD2533.2	04/01/2023	VISION SUPER	Superannuation contributions		899.57
SUPER	04/01/2023	VISION SUPER	Superannuation contributions	899.57	
DD2533.3	04/01/2023	REST	Superannuation contributions		297.28
SUPER	04/01/2023	REST	Superannuation contributions	297.28	
DD2533.4	04/01/2023	MLC Superannuation	Superannuation contributions		314.54
SUPER	04/01/2023	MLC Superannuation	Superannuation contributions	314.54	
DD2533.5	04/01/2023	HOST PLUS	Superannuation contributions		745.56
SUPER	04/01/2023	HOST PLUS	Superannuation contributions	745.56	
DD2533.6	04/01/2023	Catholic Super	Superannuation contributions		235.55
SUPER	04/01/2023	Catholic Super	Superannuation contributions	235.55	
DD2533.7	04/01/2023	AUSTRALIAN SUPER	Superannuation contributions		246.45
SUPER	04/01/2023	AUSTRALIAN SUPER	Superannuation contributions	246.45	
DD2533.8	04/01/2023	CBUS SUPERANNUATION	Superannuation contributions		196.88
SUPER	04/01/2023	CBUS SUPERANNUATION	Superannuation contributions	196.88	

DD2536.1	04/01/2023	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges for December 2022		469.00
3473198	04/01/2023	PIVOTEL SATELLITE PTY LTD	Satellite phone and tracker charges for December 2022	469.00	
DD2537.1	03/01/2023	COMMONWEALTH BANK OF AUSTRALIA	CBA Eftpos merchant fee December 2022		151.36
CBA030123	03/01/2023	COMMONWEALTH BANK OF AUSTRALIA	CBA Eftpos merchant fee December 2022	151.36	
DD2537.2	03/01/2023	WESTPAC BANK	Westpac fees December 2022		80.05
MF030123	03/01/2023	WESTPAC BANK	Westpac Merchant fee December 2022	2.00	
BF030123	03/01/2023	WESTPAC BANK	Westpac Bank fees December 2022	72.05	
TF030123	03/01/2023	WESTPAC BANK	Westpac Transaction fee December 2022	6.00	
DD2539.1	04/01/2023	GMO Westpac Credit Card	GMO Westpac Mastercard interim payment 4/1/2023		4,522.51
GMO040123	04/01/2023	GMO Westpac Credit Card	Accommodation for GMO Perth 27/11/2023, Taxi for GMO Home to Airport 27/11/2023, Diesel for Shire Isuzu 1HMI403, Accommodation for GMO ASP 1/12/2022, Taxi for GMO ASP 1/12/2022, Taxi for GMO ASP 2/12/2022, Flight for GMO Adel - Mel 8/12/2022, Flight for GMO Mel - Adel 9/12/2022, Flights for M/O Adel - ASP return 19 - 23/12/2022, Taxi for GMO home to airport 8/12/2022, Accommodation for GMO ASP 19/12/2022, Taxi for GMO Adel 19/12/2022, Accommodation for M/O ASP 19/12/2022, Taxi for GMO + M/O ASP 20/12/2022, Flights for GMO + M/O Ayres Rock - Adel 23/12/2022, Accommodation for GMO + M/O Ayres Rock 22/12/2022, Taxi for GMO airport to home 23/12/2022, Credit card fee	4,522.51	
DD2544.1	12/01/2023	Telstra Limited	Telstra account payment for December 2022		889.64
K371057011-7	27/12/2022	Telstra Limited	Telstra account payment for December 2022	889.64	
DD2546.1	17/01/2023	Telstra Limited	Telstra mobile payment for December 2022		375.24
9900000024232	18/12/2022	Telstra Limited	Telstra mobile payment for December 2022	375.24	
DD2551.1	12/01/2023	CEO Westpac Credit Card	CEO Westpac Mastercard payment December 2022		77.89
CEO120123	12/01/2023	CEO Westpac Credit Card	Digital subscription to the West Australian 26/11/22 - 24/12/2022, Printer cartridges for CEO printer, Credit card fee	77.89	
DD2551.2	12/01/2023	DCEO Westpac Credit Card	DCEO Westpac Mastercard payment December 2022		10.00
DCEO120123	12/01/2023	DCEO Westpac Credit Card	Credit card fee	10.00	
DD2551.3	12/01/2023	DIS Westpac Credit Card	DIS Westpac Mastercard payment December 2022		1,060.06
DIS120123	12/01/2023	DIS Westpac Credit Card	Flights for DIS Perth to Laverton return 12-23/12/2022, Postage on items for DIS end of contract, Taxi for DIS home to post office 20/12/2022, Credit card fee	1,060.06	
DD2551.4	12/01/2023	FAC Westpac Credit Card	FAC Westpac Mastercard payment December 2022		153.17
FAC120123	12/01/2023	FAC Westpac Credit Card	Internet payment for CEO/GMO residence, FX fee, Credit card fee	153.17	
DD2551.5	12/01/2023	GMO Westpac Credit Card	GMO Westpac Mastercard payment December 2022 (Duplicate payment from 4/1/2023)		4,389.42
GMO120123	12/01/2023	GMO Westpac Credit Card	Duplicate payment from 4/1/2023 - GST inclusive	4,389.42	
DD2551.6	12/01/2023	DGC Westpac Credit Card	DGC Westpac Mastercard payment December 2022		204.28
DGC120123	12/01/2023	DGC Westpac Credit Card	Diesel for Shire Landcruiser 1HED882, Credit card fee	204.28	
PAY	18/01/2023	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	49,399.34	49,399.34
DD2554.1	18/01/2023	Aware Super	Superannuation contributions		3,509.91
SUPER	18/01/2023	Aware Super	Superannuation contributions	3,063.97	
DEDUCTION	18/01/2023	Aware Super	Superannuation contributions	108.78	
DEDUCTION	18/01/2023	Aware Super	Superannuation contributions	337.16	
DD2554.2	18/01/2023	VISION SUPER	Superannuation contributions		899.57
SUPER	18/01/2023	VISION SUPER	Superannuation contributions	899.57	
DD2554.3	18/01/2023	REST	Superannuation contributions		297.28
SUPER	18/01/2023	REST	Superannuation contributions	297.28	
DD2554.4	18/01/2023	MLC Superannuation	Superannuation contributions		314.54
SUPER	18/01/2023	MLC Superannuation	Superannuation contributions	314.54	
DD2554.5	18/01/2023	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions		831.40
SUPER	18/01/2023	THE TRUSTEE FOR IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	831.40	
DD2554.6	18/01/2023	HOST PLUS	Superannuation contributions		785.95
SUPER	18/01/2023	HOST PLUS	Superannuation contributions	785.95	
DD2554.7	18/01/2023	Catholic Super	Superannuation contributions		235.55
SUPER	18/01/2023	Catholic Super	Superannuation contributions	235.55	
DD2554.8	18/01/2023	AUSTRALIAN SUPER	Superannuation contributions		268.69
SUPER	18/01/2023	AUSTRALIAN SUPER	Superannuation contributions	268.69	
DD2554.9	18/01/2023	CBUS SUPERANNUATION	Superannuation contributions		496.13
SUPER	18/01/2023	CBUS SUPERANNUATION	Superannuation contributions	496.13	
				348,468.78	348,468.78

Shire of Ngaanyatjaraku						Investment Register		
Amount	Term	Credit Rating S&P	Institution	Interest Rate	Maturity Date	Interest	Total Cash	
\$502,836	5 months	A-1+	CBA	3.68%	10-Mar-23	7,604.53	\$510,440.15	
\$1,000,000	9 months	A-1+	CBA	3.59%	27-Mar-23	26,654.52	\$1,026,654.52	Reserve
\$505,680	4 months	A-1+	CBA	3.77%	29-Mar-23	6,267.66	\$511,947.50	
\$1,000,000	12 months	A-1+	CBA	1.91%	14-Apr-23	19,100.00	\$1,019,100	
\$506,910	3 months	A-1+	CBA	4.22%	11-May-23	5,216.03	\$512,126	
\$504,785	5 months	A-1+	CBA	4.16%	15-May-23	8,687.29	\$513,473	
\$883,578	6 months	A-1+	CBA	4.31%	26-Jun-23	18,675.94	\$902,254	Reserve
\$505,415	5 months 21 days	AA-	Westpac	4.03%	28-Jun-23	9,486.57	\$514,901	
\$714,995	4 months 22 days	A-1+	CBA	4.29%	28-Jun-23	11,933.17	\$726,928	Reserve
\$3,006,926	12 months	AA-	Westpac	3.93%	30-Jun-23	118,172.19	\$3,125,098	Reserve
\$9,131,124						\$231,797.89	\$9,362,922.12	
<div>Municipal Operating Account</div> <div>036-016 831911</div> <div></div> <div>\$744,767.57</div>		Westpac 31 day Notice - Funds on hold		3.60%	<div>Westpac 31 Day Notice Account</div> <div>036-125 520231</div> <div></div> <div>\$885,050.73</div> <div>Available \$0.00</div>			
		Westpac 31 day Notice - Funds on notice		1.85%				

SHIRE OF NGAANYATJARRAKU

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 December 2022

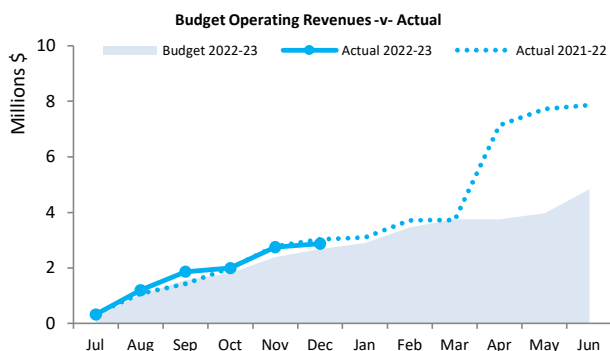
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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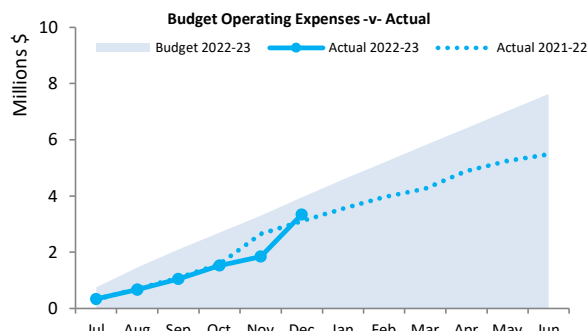
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OPERATING ACTIVITIES

OPERATING REVENUE

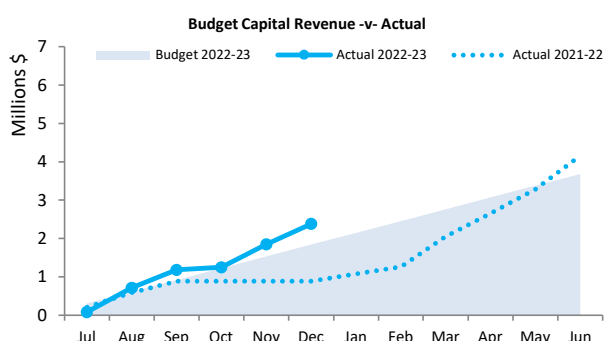


OPERATING EXPENSES

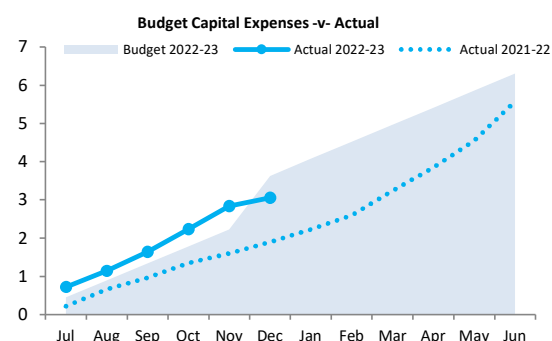


INVESTING ACTIVITIES

CAPITAL REVENUE

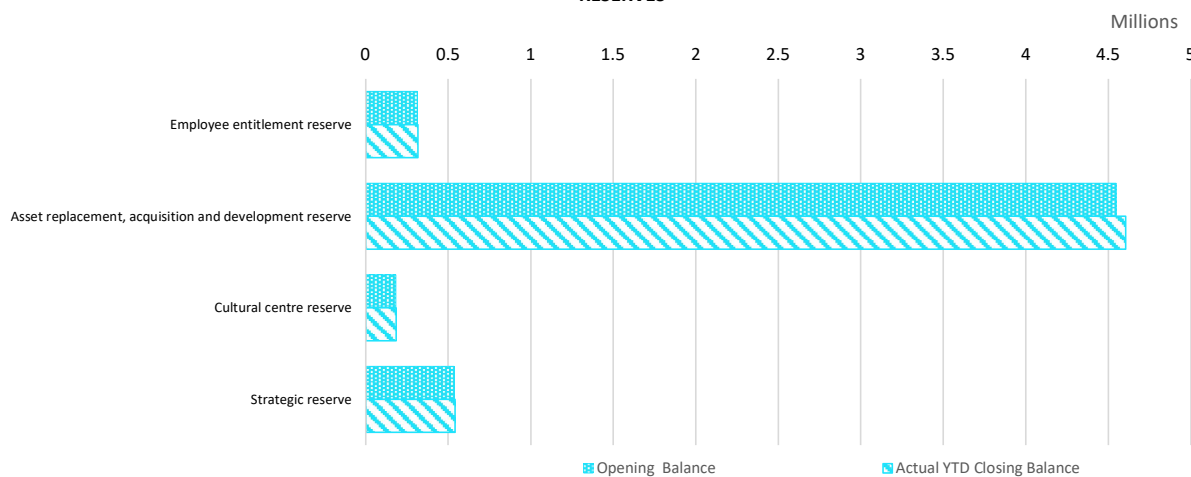


CAPITAL EXPENSES

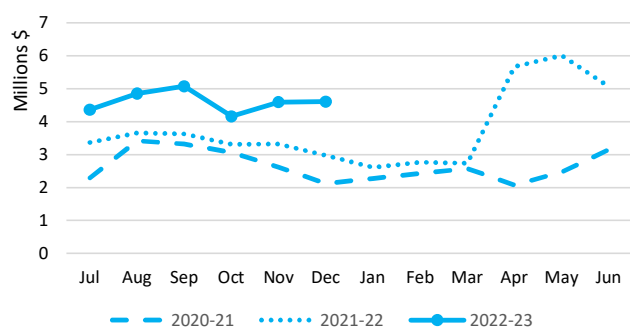


FINANCING ACTIVITIES

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.86 M	\$4.86 M	\$4.71 M	(\$0.14 M)
Closing	\$0.00 M	\$2.64 M	\$4.61 M	\$1.97 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$11.27 M	% of total
Unrestricted Cash	\$5.62 M	49.8%
Restricted Cash	\$5.65 M	50.2%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.10 M	% Outstanding
Trade Payables	\$0.02 M	
0 to 30 Days		73.7%
Over 30 Days		26.3%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.07 M	% Collected
Rates Receivable	\$0.03 M	93.9%
Trade Receivable	\$0.07 M	% Outstanding
Over 30 Days		100.0%
Over 90 Days		9.4%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.96 M)	(\$0.36 M)	\$0.65 M	\$1.01 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$0.41 M	% Variance
YTD Budget	\$0.24 M	70.9%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$1.91 M	% Variance
YTD Budget	\$2.05 M	(6.7%)

Refer to Note 10 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.44 M	% Variance
YTD Budget	\$0.27 M	62.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.59 M)	(\$1.79 M)	(\$0.68 M)	\$1.11 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.04 M	0.0%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$3.06 M	% Spent
Adopted Budget	\$6.30 M	48.5%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$2.38 M	% Received
Adopted Budget	\$3.68 M	64.6%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.31 M)	(\$0.07 M)	(\$0.07 M)	\$0.00 M

Refer to Statement of Financial Activity

Reserves	
Reserves balance	\$5.65 M
Interest earned	\$0.00 M

Refer to Note 8 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 DECEMBER 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

BY NATURE OR TYPE

	Ref Note	Adopted Budget (a)	YTD Budget (b)	YTD Actual (c)	Variance \$ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	4,855,078	4,855,078	4,711,035	(144,043)	(2.97%)	
Revenue from operating activities							
Rates		238,093	238,018	406,664	168,646	70.85%	▲
Operating grants, subsidies and contributions	10	3,853,545	2,048,870	1,911,336	(137,534)	(6.71%)	
Fees and charges		515,490	273,366	443,125	169,759	62.10%	▲
Interest earnings		218,745	109,362	106,207	(3,155)	(2.88%)	
Other revenue		940	686	10,132	9,446	1376.97%	
Profit on disposal of assets	6	5,000	5,000	0	(5,000)	(100.00%)	
		4,831,813	2,675,302	2,877,464	202,162	7.56%	
Expenditure from operating activities							
Employee costs		(2,824,415)	(1,445,592)	(1,130,459)	315,133	21.80%	▲
Materials and contracts		(2,689,888)	(1,380,716)	(892,944)	487,772	35.33%	▲
Utility charges		(74,400)	(37,043)	(10,928)	26,115	70.50%	▲
Depreciation on non-current assets		(1,844,685)	(922,296)	(1,117,985)	(195,689)	(21.22%)	▼
Insurance expenses		(138,282)	(135,376)	(167,701)	(32,325)	(23.88%)	▼
Other expenditure		(60,150)	(29,242)	(24,298)	4,944	16.91%	
		(7,631,820)	(3,950,265)	(3,344,315)	605,950	(15.34%)	
Non-cash amounts excluded from operating activities	1(a)	1,839,685	917,296	1,117,985	200,689	21.88%	▲
Amount attributable to operating activities		(960,322)	(357,667)	651,134	1,008,801	(282.05%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	11	3,684,173	1,842,072	2,381,134	539,062	29.26%	▲
Proceeds from disposal of assets	6	35,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(6,304,569)	(3,627,206)	(3,057,598)	569,608	15.70%	▲
Amount attributable to investing activities		(2,585,396)	(1,785,134)	(676,464)	1,108,670	(62.11%)	
Financing Activities							
Transfer to reserves	8	(1,309,360)	(72,828)	(72,828)	0	0.00%	
Amount attributable to financing activities		(1,309,360)	(72,828)	(72,828)	0	0.00%	
Closing funding surplus / (deficit)	1(c)	0	2,639,449	4,612,877	1,973,428	(74.77%)	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

This financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 January 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(5,000)	(5,000)	0
Add: Depreciation on assets		1,844,685	922,296	1,117,985
Total non-cash items excluded from operating activities		1,839,685	917,296	1,117,985

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 December 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	8	(5,577,216)	(5,577,216)	(5,650,044)
Total adjustments to net current assets		(5,577,216)	(5,577,216)	(5,650,044)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	11,287,677	11,287,676	2,161,727
Financial assets at amortised cost	2	0	0	9,104,095
Rates receivables	3	0	15,588	25,610
Receivables	3	614,112	603,712	68,745
Other current assets	4	57,029	46,299	46,299
Less: Current liabilities				
Payables	5	(370,612)	(440,447)	(100,361)
Other liabilities	9	(952,376)	(952,376)	(770,993)
Provisions	9	(203,536)	(272,201)	(272,201)
Less: Total adjustments to net current assets	1(b)	(5,577,216)	(5,577,216)	(5,650,044)
Closing funding surplus / (deficit)		4,855,078	4,711,035	4,612,877

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Cash on hand	Cash and cash equivalents	2,600	0	2,600	Cash on Hand	Nil	Nil
Cash at Bank - Municipal	Cash and cash equivalents	2,099,878	0	2,099,878	Westpac	Variable	Nil
Municipal - Term Deposit	Financial assets at amortised cost	505,680	0	505,680	CBA	3.77%	Mar-23
Municipal - Term Deposit	Financial assets at amortised cost	1,000,000	0	1,000,000	CBA	1.91%	Apr-23
Municipal - Term Deposit	Financial assets at amortised cost	500,000	0	500,000	CBA	1.68%	Feb-23
Municipal - Term Deposit	Financial assets at amortised cost	502,836	0	502,836	CBA	3.77%	Mar-23
Municipal - Term Deposit	Financial assets at amortised cost	504,785	0	504,785	CBA	4.16%	Apr-23
Municipal - Term Deposit	Financial assets at amortised cost	500,000	0	500,000	CBA	3.20%	Jan-23
Cash at Bank - Reserve	Cash and cash equivalents	0	59,249	59,249	Westpac	NA	Jun-23
Reserve - Term Deposit	Financial assets at amortised cost	0	700,291	700,291	CBA	3.18%	Feb-23
Reserve - Term Deposit	Financial assets at amortised cost	0	883,578	883,578	CBA	4.31%	Jun-23
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	CBA	3.59%	Mar-23
Reserve - Term Deposit	Financial assets at amortised cost	0	3,006,925	3,006,925	Westpac	3.93%	Jun-23
Total		5,615,779	5,650,043	11,265,822			
Comprising							
Cash and cash equivalents		2,102,478	59,249	2,161,727			
Financial assets at amortised cost		3,513,301	5,590,794	9,104,095			
		5,615,779	5,650,043	11,265,822			

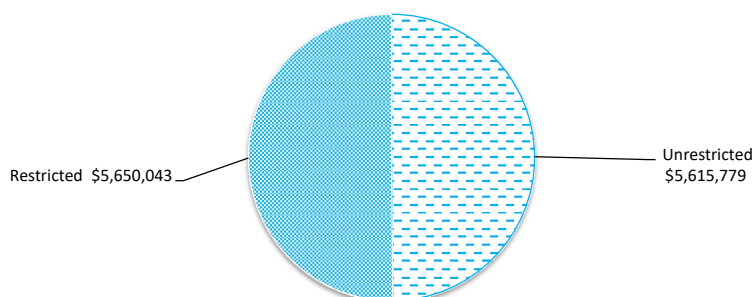
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

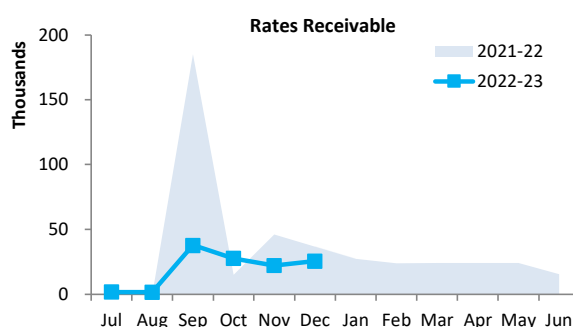
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening rates arrears	0	15,588
Levied	227,544	406,664
Less - collections	(211,956)	(396,642)
Net rates collectable	15,588	25,610
% Collected	93.1%	93.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	0	52,086	0	5,416	57,502
Percentage	0.0%	0%	90.6%	0%	9.4%	
Balance per trial balance						
Sundry receivable						57,502
Receivables for employee related provisions						11,243
Total receivables general outstanding						68,745

Amounts shown above include GST (where applicable)

KEY INFORMATION

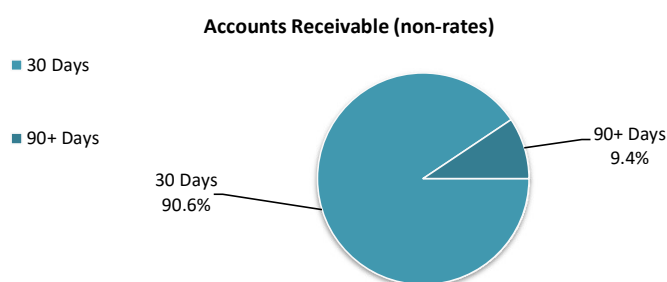
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 December 2022
Other current assets	\$	\$	\$	\$
Inventory				
Stock on hand	46,299	0	0	46,299
Total other current assets	46,299	0	0	46,299
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

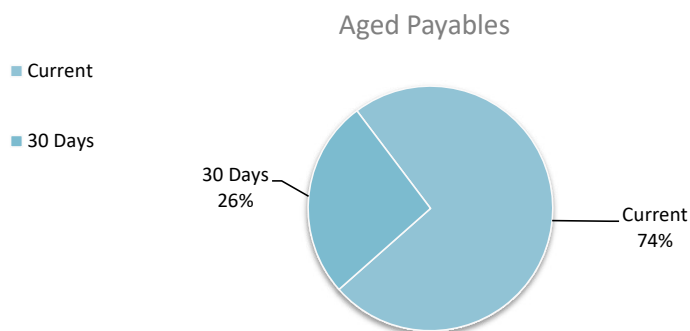
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	13,662	4,866	0	0	18,528
Percentage	0%	73.7%	26.3%	0%	0%	
Balance per trial balance						
Sundry creditors						18,528
ATO liabilities						19,078
Payroll creditors						1,150
Income received in advance						30,425
Prepaid Rates						31,180
Total payables general outstanding						100,361

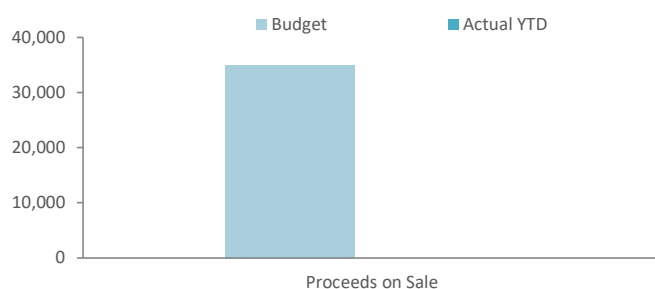
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Plant and equipment	30,000	35,000	5,000	0	0	0	0	0
		30,000	35,000	5,000	0	0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	950,000	950,000	9,537	(940,463)
Furniture & Equipment	25,000	12,498	2,081	(10,417)
Plant & Equipment	248,000	123,990	79,016	(44,974)
Infrastructure - Roads	4,781,569	2,390,718	2,852,482	461,764
Infrastructure - Other	300,000	150,000	114,482	(35,518)
Payments for Capital Acquisitions	6,304,569	3,627,206	3,057,598	(569,608)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,684,173	1,842,072	2,381,134	539,062
Other (disposals & C/Fwd)	35,000	0	0	0
Contribution - operations	2,585,396	1,785,134	676,464	(1,108,670)
Capital funding total	6,304,569	3,627,206	3,057,598	(569,608)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

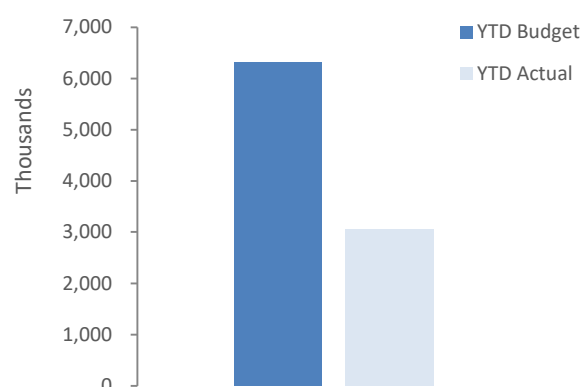
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

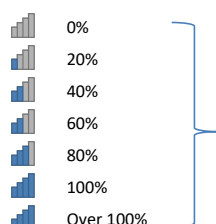
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Level of completion indicator, please see table at the end of this note for further detail.			Adopted			
Account Description			Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure						
Land & Buildings						
	092500	Housing CapEx	950,000	950,000	0	(950,000)
	042540	Buildings	0	0	1,508	1,508
	114800	N-Com Elettronika FM Radio Transmitter - Warburton and Blackstone	0	0	8,029	8,029
	Land & Buildings Total		950,000	950,000	9,537	(940,463)
Furniture & Equipment						
	042562	Furniture & Equipment - Computer	25,000	12,498	2,081	(10,417)
	Furniture & Equipment Total		25,000	12,498	2,081	(10,417)
Plant & Equipment						
	102100	Plant & Equipment (New)	49,000	24,498	0	(24,498)
	123007	Plant & Equipment Purchases	149,000	74,496	73,375	(1,121)
	113420	Plant & Equipment - Sport & Rec	50,000	24,996	0	(24,996)
	121500	Plant & Equipment	0	0	5,641	5,641
	Plant & Equipment Total		248,000	123,990	79,016	(44,974)
Infrastructure - Roads						
	121400	Great Central Road - Capex	1,434,535	717,252	1,459,558	742,306
	121002	Irrunytju Road (Giles - Mulga Park Road)	601,558	300,768	871,051	570,283
	121003	Papulankutja Road (Warburton - Blackstone Road)	2,426,219	1,213,080	457,166	(755,914)
	121100	Patjarr Access Road	249,257	124,620	0	(124,620)
	121214	Warburton Bypass	70,000	34,998	64,707	29,709
	Infrastructure - Roads Total		4,781,569	2,390,718	2,852,482	461,764
Infrastructure - Other						
	121200	Storage Compound (Other Infrastructure - new)	300,000	150,000	114,482	(35,518)
	Infrastructure - Other Total		300,000	150,000	114,482	(35,518)
	Grand Total		6,304,569	3,627,206	3,057,598	(569,608)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES

NOTE 8

RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Restricted by Council							
Employee entitlement reserve	312,479	0	4,081	0	0	312,479	316,560
Asset replacement, acquisition and development reserve	4,546,270	1,309,360	59,365	0	0	5,855,630	4,605,635
Cultural centre reserve	182,448	0	2,383	0	0	182,448	184,831
Strategic reserve	536,019	0	6,999	0	0	536,019	543,018
	5,577,216	1,309,360	72,828	0	0	6,886,576	5,650,044

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 December 2022
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		775,267	0	673,568	(677,842)	770,993
- Capital grant/contribution liabilities		177,109	0	2,372,943	(2,550,052)	0
Total other liabilities		952,376	0	3,046,511	(3,227,894)	770,993
Employee Related Provisions						
Annual leave		173,887	0	0	0	173,887
Long service leave		92,731	0	0	0	92,731
Provision for isolation leave		5,583	0	0	0	5,583
Total Employee Related Provisions		272,201	0	0	0	272,201
Total other current liabilities		1,224,577	0	3,046,511	(3,227,894)	1,043,194
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 10 and 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2022		(As revenue)	31 Dec 2022	31 Dec 2022			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
General Grants (Untied)	0	0	0	0	0	1,343,932	671,966	671,966
Recreation and culture								
Grant-Ministry Sport & Recreation	0	0	0	0	0	50,000	24,996	0
Transport								
Grants - Direct	0	0	0	0	0	244,228	244,228	244,228
Govt Grant - RA, Ab Access (Operating)	526,282	547,576	(302,865)	770,993	770,993	1,684,948	842,472	302,865
MRWA Grant - GCR Maintenance	248,985	125,992	(374,977)	0	0	400,000	199,998	623,985
Fed, Roads Grant (untied)	0	0	0	0	0	118,480	59,240	59,240
	775,267	673,568	(677,842)	770,993	770,993	3,841,588	2,042,900	1,902,284
Operating contributions								
Governance								
Licensing Commission	0	0	0	0	0	2,000	996	0
Recreation and culture								
Contributions	0	0	0	0	0	9,957	4,974	9,052
	0	0	0	0	0	11,957	5,970	9,052
TOTALS	775,267	673,568	(677,842)	770,993	770,993	3,853,545	2,048,870	1,911,336

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2022	Current Liability 31 Dec 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
Grants - MRWA GCR income for CapEx	85,551	1,374,007	(1,459,558)	0	0	1,434,535	717,264	1,210,551
Grants - Stimulus Funding	0	452,936	(452,936)	0	0	985,961	492,978	533,025
Grant - Special Projects	91,558	546,000	(637,558)	0	0	847,558	423,774	637,558
Grant - Roads to Recovery	0	0	0	0	0	416,119	208,056	0
	177,109	2,372,943	(2,550,052)	0	0	3,684,173	1,842,072	2,381,134

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 12
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$20,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
Rates	168,646	70.85%	▲	Additional Mining Rates from OzMinerals development		
Fees and charges	169,759	62.10%	▲	Building Fees in relation to Mining camps are higher than budget, creating a permanent \$113,000 variance. The Building Services levy portion will be remitted to the Building Commission.		
Expenditure from operating activities						
Employee costs	315,133	21.80%	▲	Vacant position remain unfilled. To be adjusted at MYBR		
Materials and contracts	487,772	35.33%	▲	Many accounts have small variances but most are tracking within 10%. Larger underspends in Office Maintenance/Operations, Consultancy costs in the Tourism area and Road project expenditure. Offset by some larger negative variances in Legal expenses, Accounting/Compliance Services and IT Management.		
Utility charges	26,115	70.50%	▲	Estimates on meter readings has created a timing variance		
Depreciation on non-current assets	(195,689)	(21.22%)	▼			The increase on revaluation of buildings has created this negative variance. Adjustment will be included in the MYBR.
Insurance expenses	(32,325)	(23.88%)	▼			Increase in insurance expenses, slightly offset by an adjustment required to incorrectly coded Workers Comp.
Non-cash amounts excluded from operating activities	200,689	21.88%	▲	MYBR required to adjust for changes to depreciation and higher than anticipated profit on vehicle sale		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	539,062	29.26%	▲	Timing on funding of Roads 2 Recovery grant mainly but some phasing on other funding also contributing.		
Payments for property, plant and equipment and infrastructure	569,608	15.70%	▲	Works Compound and Staff Housing expenditure is behind budget and creating this timing variance		
Closing funding surplus / (deficit)	1,973,428	(74.77%)	▲			

SHIRE OF NGAANYATJARRAKU

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 January 2023

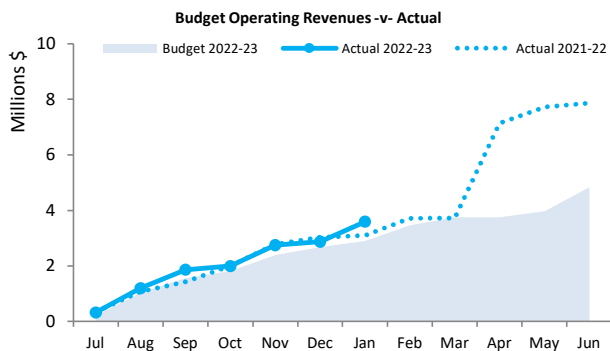
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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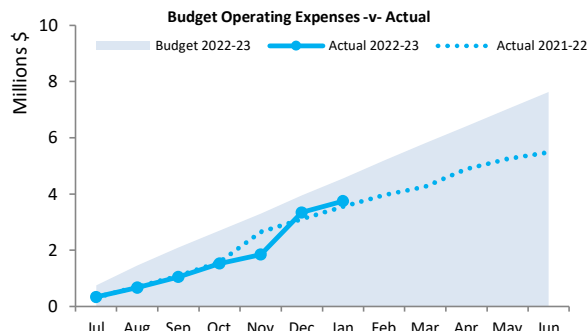
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OPERATING ACTIVITIES

OPERATING REVENUE

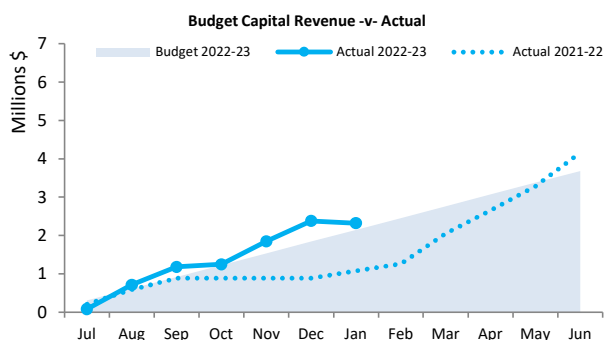


OPERATING EXPENSES

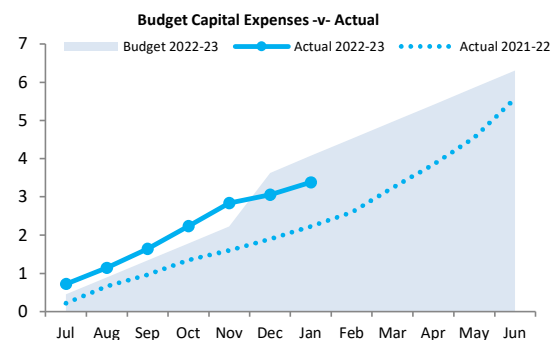


INVESTING ACTIVITIES

CAPITAL REVENUE

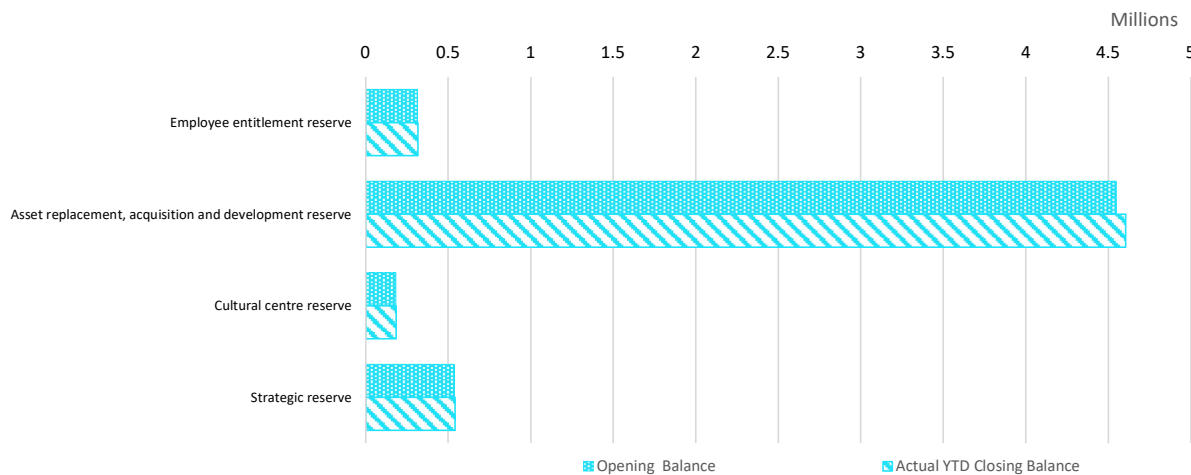


CAPITAL EXPENSES

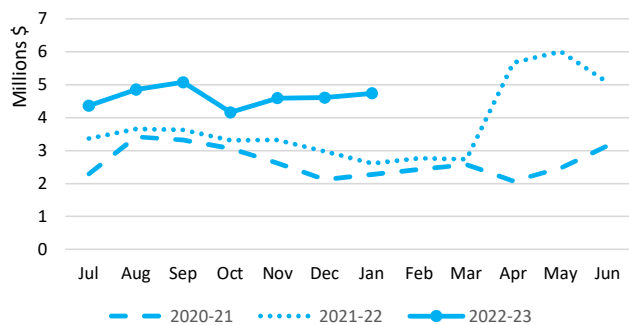


FINANCING ACTIVITIES

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.86 M	\$4.86 M	\$4.71 M	(\$0.14 M)
Closing	\$0.00 M	\$2.30 M	\$4.74 M	\$2.44 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$11.04 M	% of total
Unrestricted Cash	\$5.39 M	48.8%
Restricted Cash	\$5.65 M	51.2%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.34 M	% Outstanding
Trade Payables	\$0.26 M	
0 to 30 Days		99.9%
Over 30 Days		0.1%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.21 M	% Collected
Rates Receivable	\$0.03 M	94%
Trade Receivable	\$0.21 M	% Outstanding
Over 30 Days		6.1%
Over 90 Days		0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.96 M)	(\$0.59 M)	\$1.12 M	\$1.71 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$0.41 M	% Variance
YTD Budget	\$0.24 M	70.9%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$2.56 M	% Variance
YTD Budget	\$2.23 M	14.9%

Refer to Note 10 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.44 M	% Variance
YTD Budget	\$0.29 M	51.6%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.59 M)	(\$1.89 M)	(\$1.01 M)	\$0.88 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.04 M	%
Adopted Budget	\$0.04 M	118.8%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$3.38 M	% Spent
Adopted Budget	\$6.30 M	53.6%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$2.33 M	% Received
Adopted Budget	\$3.68 M	63.2%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.31 M)	(\$0.07 M)	(\$0.07 M)	\$0.00 M

Refer to Statement of Financial Activity

Reserves	
Reserves balance	\$5.65 M
Interest earned	\$0.00 M

Refer to Note 8 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JANUARY 2023

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2023**

BY NATURE OR TYPE

	Ref Note	Adopted Budget (a)	YTD Budget (b)	YTD Actual (c)	Variance \$ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	4,855,078	4,855,078	4,711,035	(144,043)	(2.97%)	
Revenue from operating activities							
Rates		238,093	238,018	406,664	168,646	70.85%	▲
Operating grants, subsidies and contributions	10	3,853,545	2,227,776	2,559,825	332,049	14.90%	▲
Fees and charges		515,490	292,712	443,823	151,111	51.62%	▲
Interest earnings		218,745	127,589	114,628	(12,961)	(10.16%)	
Other revenue		940	727	28,081	27,354	3762.59%	▲
Profit on disposal of assets	6	5,000	5,000	39,619	34,619	692.38%	▲
		4,831,813	2,891,822	3,592,640	700,818	24.23%	
Expenditure from operating activities							
Employee costs		(2,824,415)	(1,675,274)	(1,280,913)	394,361	23.54%	▲
Materials and contracts		(2,689,888)	(1,591,067)	(952,586)	638,481	40.13%	▲
Utility charges		(74,400)	(42,008)	(10,928)	31,080	73.99%	▲
Depreciation on non-current assets		(1,844,685)	(1,076,012)	(1,305,533)	(229,521)	(21.33%)	▼
Insurance expenses		(138,282)	(135,859)	(167,701)	(31,842)	(23.44%)	▼
Other expenditure		(60,150)	(37,074)	(24,298)	12,776	34.46%	
		(7,631,820)	(4,557,294)	(3,741,959)	815,335	(17.89%)	
Non-cash amounts excluded from operating activities	1(a)	1,839,685	1,071,012	1,265,914	194,902	18.20%	▲
Amount attributable to operating activities		(960,322)	(594,460)	1,116,595	1,711,055	(287.83%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	11	3,684,173	2,149,084	2,326,570	177,486	8.26%	
Proceeds from disposal of assets	6	35,000	35,000	41,590	6,590	18.83%	
Payments for property, plant and equipment and infrastructure	7	(6,304,569)	(4,073,407)	(3,380,288)	693,119	17.02%	▲
Amount attributable to investing activities		(2,585,396)	(1,889,323)	(1,012,128)	877,195	(46.43%)	
Financing Activities							
Transfer to reserves	8	(1,309,360)	(72,828)	(72,828)	0	0.00%	
Amount attributable to financing activities		(1,309,360)	(72,828)	(72,828)	0	0.00%	
Closing funding surplus / (deficit)	1(c)	0	2,298,467	4,742,674	2,444,207	(106.34%)	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

This financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 February 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2023**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(5,000)	(5,000)	(39,619)
Add: Depreciation on assets		1,844,685	1,076,012	1,305,533
Total non-cash items excluded from operating activities		1,839,685	1,071,012	1,265,914

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 January 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	8	(5,577,216)	(5,577,216)	(5,650,044)
Total adjustments to net current assets		(5,577,216)	(5,577,216)	(5,650,044)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	11,287,677	11,287,676	1,928,976
Financial assets at amortised cost	2	0	0	9,109,510
Rates receivables	3	0	15,588	25,494
Receivables	3	614,112	603,712	214,779
Other current assets	4	57,029	46,299	46,299
Less: Current liabilities				
Payables	5	(370,612)	(440,447)	(338,871)
Other liabilities	9	(952,376)	(952,376)	(321,268)
Provisions	9	(203,536)	(272,201)	(272,201)
Less: Total adjustments to net current assets	1(b)	(5,577,216)	(5,577,216)	(5,650,044)
Closing funding surplus / (deficit)		4,855,078	4,711,035	4,742,674

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Cash on hand	Cash and cash equivalents	2,600	0	2,600	Cash on Hand	Nil	Nil
Cash at Bank - Municipal	Cash and cash equivalents	1,867,126	0	1,867,126	Westpac	Variable	Nil
Municipal - Term Deposit	Financial assets at amortised cost	505,680	0	505,680	CBA	3.77%	Mar-23
Municipal - Term Deposit	Financial assets at amortised cost	1,000,000	0	1,000,000	CBA	1.91%	Apr-23
Municipal - Term Deposit	Financial assets at amortised cost	500,000	0	500,000	CBA	1.68%	Feb-23
Municipal - Term Deposit	Financial assets at amortised cost	502,836	0	502,836	CBA	3.77%	Mar-23
Municipal - Term Deposit	Financial assets at amortised cost	504,785	0	504,785	CBA	4.16%	Apr-23
Municipal - Term Deposit	Financial assets at amortised cost	505,415	0	505,415	Westpac	1.70%	Jun-23
Cash at Bank - Reserve	Cash and cash equivalents	0	59,250	59,250	Westpac	NA	Jun-23
Reserve - Term Deposit	Financial assets at amortised cost	0	700,291	700,291	CBA	3.18%	Feb-23
Reserve - Term Deposit	Financial assets at amortised cost	0	883,578	883,578	CBA	4.31%	Jun-23
Reserve - Term Deposit	Financial assets at amortised cost	0	1,000,000	1,000,000	CBA	3.59%	Mar-23
Reserve - Term Deposit	Financial assets at amortised cost	0	3,006,925	3,006,925	Westpac	3.93%	Jun-23
Total		5,388,442	5,650,044	11,038,486			
Comprising							
Cash and cash equivalents		1,869,726	59,250	1,928,976			
Financial assets at amortised cost		3,518,716	5,590,794	9,109,510			
		5,388,442	5,650,044	11,038,486			

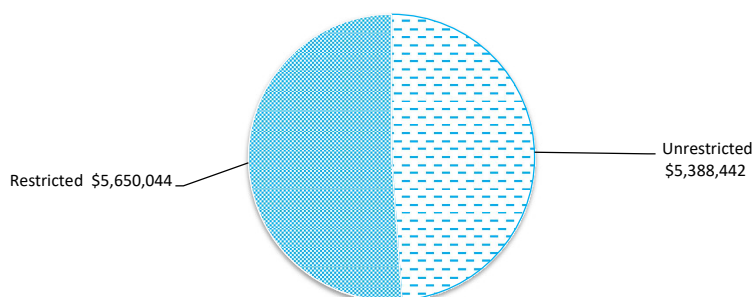
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

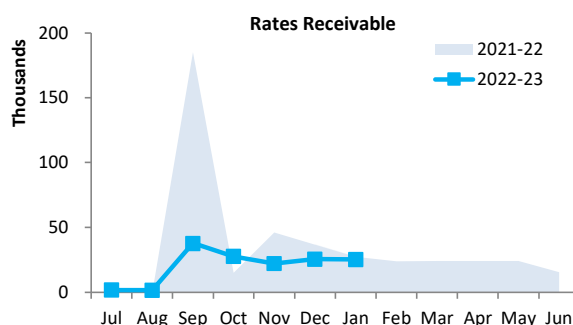
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2022	31 Jan 2023
	\$	\$
Opening rates arrears	0	15,588
Levied	227,544	406,664
Less - collections	(211,956)	(396,758)
Net rates collectable	15,588	25,494
% Collected	93.1%	94%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	154,000	0	9,957	0	163,957
Percentage	0.0%	93.9%	0%	6.1%	0%	
Balance per trial balance						
Sundry receivable						163,957
GST receivable						39,579
Receivables for employee related provisions						11,243
Total receivables general outstanding						214,779

Amounts shown above include GST (where applicable)

KEY INFORMATION

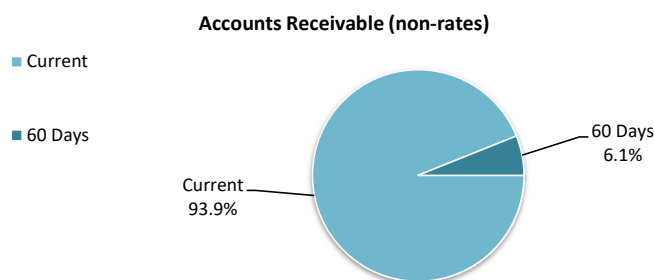
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 January 2023
Other current assets	\$	\$	\$	\$
Inventory				
Stock on hand	46,299	0	0	46,299
Total other current assets	46,299	0	0	46,299
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

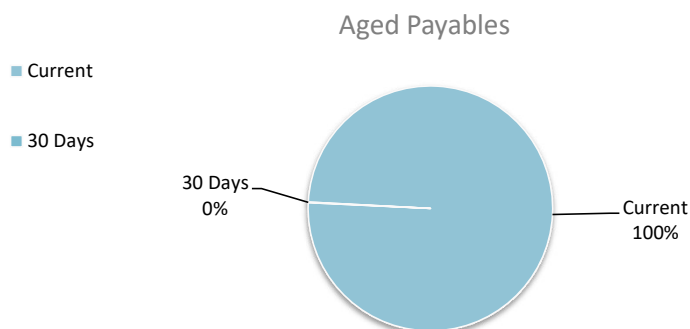
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	260,952	196	0	0	261,148
Percentage	0%	99.9%	0.1%	0%	0%	
Balance per trial balance						
Sundry creditors						261,148
ATO liabilities						11,441
Accrued expenses						919
Payroll creditors						34,938
Income received in advance						30,425
Total payables general outstanding						338,871

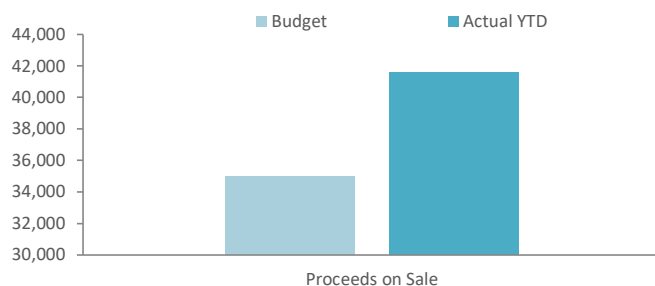
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Plant and equipment	30,000	35,000	5,000	0	1,971	41,590	39,619	0
		30,000	35,000	5,000	0	1,971	41,590	39,619	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	950,000	950,000	9,537	(940,463)
Furniture & Equipment	25,000	14,581	2,081	(12,500)
Plant & Equipment	248,000	144,655	90,055	(54,600)
Infrastructure - Roads	4,781,569	2,789,171	3,164,133	374,962
Infrastructure - Other	300,000	175,000	114,482	(60,518)
Payments for Capital Acquisitions	6,304,569	4,073,407	3,380,288	(693,119)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,684,173	2,149,084	2,326,570	177,486
Other (disposals & C/Fwd)	35,000	35,000	41,590	6,590
Contribution - operations	2,585,396	1,889,323	1,012,128	(877,195)
Capital funding total	6,304,569	4,073,407	3,380,288	(693,119)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

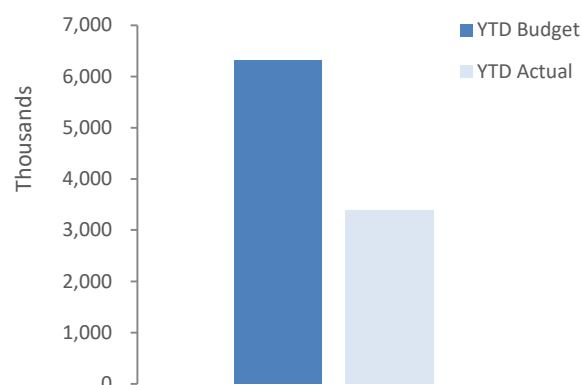
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

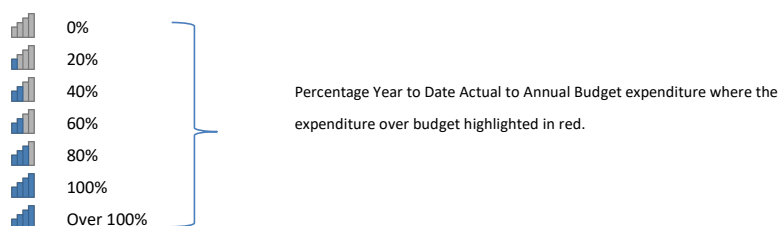
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
		Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Account Description					
Capital Expenditure					
Land & Buildings					
	092500 Housing CapEx	950,000	950,000	0	(950,000)
	042540 Buildings	0	0	1,508	1,508
	114800 N-Com Elettronika FM Radio Transmitter - Warburton and Blackstone	0	0	8,029	8,029
Land & Buildings Total		950,000	950,000	9,537	(940,463)
Furniture & Equipment					
	042562 Furniture & Equipment - Computer	25,000	14,581	2,081	(12,500)
Furniture & Equipment Total		25,000	14,581	2,081	(12,500)
Plant & Equipment					
	102100 Plant & Equipment (New)	49,000	28,581	0	(28,581)
	123007 Plant & Equipment Purchases	149,000	86,912	84,414	(2,498)
	113420 Plant & Equipment - Sport & Rec	50,000	29,162	0	(29,162)
	121500 Plant & Equipment	0	0	5,641	5,641
Plant & Equipment Total		248,000	144,655	90,055	(54,600)
Infrastructure - Roads					
	121400 Great Central Road - Capex	1,434,535	836,794	1,459,558	622,764
	121002 Irrunytju Road (Giles - Mulga Park Road)	601,558	350,896	871,051	520,155
	121003 Papulankutja Road (Warburton - Blackstone Road)	2,426,219	1,415,260	768,817	(646,443)
	121100 Patjarr Access Road	249,257	145,390	0	(145,390)
	121214 Warburton Bypass	70,000	40,831	64,707	23,876
Infrastructure - Roads Total		4,781,569	2,789,171	3,164,133	374,962
Infrastructure - Other					
	121200 Storage Compound (Other Infrastructure - new)	300,000	175,000	114,482	(60,518)
Infrastructure - Other Total		300,000	175,000	114,482	(60,518)
Grand Total		6,304,569	4,073,407	3,380,288	(693,119)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2023**

OPERATING ACTIVITIES

NOTE 8

RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Restricted by Council							
Employee entitlement reserve	312,479	0	4,081	0	0	312,479	316,560
Asset replacement, acquisition and development reserve	4,546,270	1,309,360	59,365	0	0	5,855,630	4,605,635
Cultural centre reserve	182,448	0	2,383	0	0	182,448	184,831
Strategic reserve	536,019	0	6,999	0	0	536,019	543,018
	5,577,216	1,309,360	72,828	0	0	6,886,576	5,650,044

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 January 2023
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		775,267	0	673,568	(1,322,131)	126,704
- Capital grant/contribution liabilities		177,109	0	3,720,501	(3,703,046)	194,564
Total other liabilities		952,376	0	4,394,069	(5,025,177)	321,268
Employee Related Provisions						
Annual leave		173,887	0	0	0	173,887
Long service leave		92,731	0	0	0	92,731
Provision for isolation leave		5,583	0	0	0	5,583
Total Employee Related Provisions		272,201	0	0	0	272,201
Total other current liabilities		1,224,577	0	4,394,069	(5,025,177)	593,469
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 10 and 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2022		(As revenue)	31 Jan 2023	31 Jan 2023			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
General Grants (Untied)	0	0	0	0	0	1,343,932	671,966	671,966
Recreation and culture								
Grant-Ministry Sport & Recreation	0	0	0	0	0	50,000	29,162	0
Transport								
Grants - Direct	0	0	0	0	0	244,228	244,228	244,228
Govt Grant - RA, Ab Access (Operating)	526,282	547,576	(947,154)	126,704	126,704	1,684,948	982,884	947,154
MRWA Grant - GCR Maintenance	248,985	125,992	(374,977)	0	0	400,000	233,331	623,985
Fed, Roads Grant (untied)	0	0	0	0	0	118,480	59,240	59,240
	775,267	673,568	(1,322,131)	126,704	126,704	3,841,588	2,220,811	2,546,573
Operating contributions								
Governance								
Licensing Commission	0	0	0	0	0	2,000	1,162	0
Contributions & Reimbursements	0	0	0	0	0	0	0	4,200
Recreation and culture								
Contributions	0	0	0	0	0	9,957	5,803	9,052
	0	0	0	0	0	11,957	6,965	13,252
TOTALS	775,267	673,568	(1,322,131)	126,704	126,704	3,853,545	2,227,776	2,559,825

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2023	Current Liability 31 Jan 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
Grants - MRWA GCR income for CapEx	85,551	1,374,007	(1,459,558)	0	0	1,434,535	836,808	1,210,551
Grants - Stimulus Funding	0	1,800,494	(1,605,930)	194,564	194,564	985,961	575,141	338,461
Grant - Special Projects	91,558	546,000	(637,558)	0	0	847,558	494,403	777,558
Grant - Roads to Recovery	0	0	0	0	0	416,119	242,732	0
	177,109	3,720,501	(3,703,046)	194,564	194,564	3,684,173	2,149,084	2,326,570

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2023**

**OPERATING ACTIVITIES
NOTE 12
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$20,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
Rates	168,646	70.85%	▲	Additional Mining Rates from OzMinerals development		
Operating grants, subsidies and contributions	332,049	14.90%	▲	MRWA grant for GCR received earlier than budget, offset slightly as Sport and Rec grant is yet to be received		
Fees and charges	151,111	51.62%	▲	Building Fees in relation to Mining camps are higher than budget, creating a permanent \$113,000 variance. The Building Services levy portion will be remitted to the Building Commission.		
Other revenue	27,354	3762.59%	▲	Income received from insurance claims has created this permanent variance		
Profit on disposal of assets	34,619	692.38%	▲	Vehicle resale price much higher than anticipated		
Expenditure from operating activities						
Employee costs	394,361	23.54%	▲	Vacant position remain unfilled. To be adjusted at MYBR		
Materials and contracts	638,481	40.13%	▲	Many accounts have small variances but most are tracking within 10%. Larger underspends in Office Maintenance/Operations, Consultancy costs in the Tourism area and Road project expenditure. Offset by some larger negative variances in Legal expenses, Accounting/Compliance Services and IT Management.		
Utility charges	31,080	73.99%	▲	Estimates on meter readings has created a timing variance		
Depreciation on non-current assets	(229,521)	(21.33%)	▼			The increase on revaluation of buildings has created this negative variance. Adjustment will be included in the MYBR.
Insurance expenses	(31,842)	(23.44%)	▼			Increase in insurance expenses, slightly offset by an adjustment required to incorrectly coded Workers Comp.
Non-cash amounts excluded from operating activities	194,902	18.20%	▲	MYBR required to adjust for changes to depreciation and higher than anticipated profit on vehicle sale		
Investing activities						
Payments for property, plant and equipment and infrastructure	693,119	17.02%	▲	Works Compound and Staff Housing expenditure is behind budget and creating this timing variance		
Closing funding surplus / (deficit)	2,444,207	(106.34%)	▲			

Strategic Direction and Service Delivery

Our People: Looking after our people

Our communities are healthy, happy and informed

Outcome 1 Happy People

Strategy	Corporate Business Plan Actions	2022/23	Progress
1.1 Support and facilitate community involvement and participation opportunities	1.1.1 Facilitate community events and activities.	✓	The S&R team provided support and assistance for the 2022/23 Ngaanyatjarra Lands Sports Competition (AFL/Softball). The S&R team attended the games and assisted in coaching, umpiring, and managing match day activities. The team also coached the Warburton Tigers softball team, including weekly training sessions and match day coaching.
	1.1.2 Investigate and seek new programs and opportunities for community participation	✓	The S&R team have recently completed the 2022/23 Sumer School Holiday Program. This program was well attended, and has provided fun programs and activities for the youth in the Warburton community. The S&R Team partnered a Hoops 4 Health basketball program to provide the kids with some different activities for them to stay engaged.
	1.1.3 Implement Sport and Recreation Programs and services across the lands	✓	<p>The S&R also continued with the bike awareness program, in partnership with Shenton college who donated the bikes.</p> <p>The S&R Team have completed the upgrade of the Drop-in centre, which included a \$10,000 community based grant from the Federal Govt. The upgrade included new security screens for all windows and painting of the inside walls and floor. The Shire also purchased a new pool table and some furniture for the kids to use whilst at the drop-in centre.</p> <p>The Shire continues to receive \$50,000 from DLGSC to assist fund the delivery of the SHP, and associated programs.</p>

Outcome 2 Healthy People

Strategy	Corporate Business Plan Actions	2022/23	Progress
2.1 Advocate for adequate health and emergency services provision	2.1.1 Advocate for access to delivery of good health service	✓	The Shire's EHO is drafting an interim Public Health Plan for Council consideration. The Shire requested data from WA Department of Health, on chronic disease rates of the Ngaanyatjarra People to include in the Plan. The Department provided some information, but more data is needed. Hence, an interim plan using regional data will be developed until data specific to the Ngaanyatjarra people is gained.
	2.1.2 Lobby for appropriate levels of health and emergency services provision	✓	The Shire has liaised with Department of Fire and Emergency Services, regarding bush fire risk, prevention and management within the LGA. Discussions with DFES are ongoing with a joint Shire/NCAC/DFES MOU being drafted. Meetings of the Local Emergency Management Committee are held when possible.
2.2 Ensure appropriate water supply for Warburton	2.2.1 Investigate Warburton town water supply network leaks in relation to health / infrastructure damage issues	✓	<p>The Shire has been liaising with the Department of Communities regarding the need to replace the water distribution network in Warburton, to assist in addressing the drinking water quality issues in the Shire. The DoC submitted a budget bid to treasury to fund these works, which was unsuccessful for the 2021/22 Budget. DoC have now advised they have funding in the 2022/23 Budget.</p> <p>A Reverse Osmosis plant has commenced operation in Warburton. Reverse Osmosis uses a porous membrane to separate ions, unwanted molecules and larger particles from drinking water. This has already seen the replacement of some water supply pipes. An on-site meeting has been held with the Manager of REMS of the DoC regarding the reinstatement of Shire infrastructure after new or repair works have been carried out on water to ensure that Shire requirements are understood and communicated.</p>
2.3 Ensure appropriate regulatory health and waste services provision with funding	2.3.1 Provide environmental health services	✓	The EHO provides a monthly report to council, detailing activities which facilitate the delivery of good health services on the lands, such as Covid-19 Public Health matters, safety of drinking water supply, advice on effluent systems, food business safety, progress in managing a new strain of canine disease found in Warburton and the Shire's Waste Management Plan

2.3.2 Implement waste management plan across the lands



Waste Management Plan completed. An abridged financial plan, for Year 1 and Year 2 was submitted for consideration in the September State Budget unsuccessfully. A meeting of various State Departments and shire officers was held in September 2022, wherein a staged implementation for compliance with new future EPA Regulations was agreed. Further workshops set to progress its development.

Strategic Direction and Service Delivery

Our People: Looking after our people

Our communities are healthy, happy and informed

Outcome 3 Informed People

Strategy	Corporate Business Plan Actions	2022/23 Progress
3.1 Support education opportunities and advocate for appropriate education services	3.1.1 Advocate for early years learning service.	<p>The Federal NIAA has reviewed the service provision model, but no action yet taken. The Shire CEO continues to lobby the NIAA for a suitable early learning programs for our communities. NIAA have issued an extension of the PGWA contract to provide interim services in Warburton and Blackstone.</p>
	3.1.2 Support youth engagement and services initiatives	<ul style="list-style-type: none"> • Sport and Recreation Plan completed. • S&R Plan tabled at the Land Service Review committee meeting. The State favours the Shire working with NCAC on future funding submissions. • Completion of 2022/23 Summer 2022 School Holiday Program • Continued funding through the Department of Local Government, Sport and Cultural (DLGSC) for \$50,000 per annum for 3 years to assist fund the S&R School Holiday Program in Warburton. • The S&R Team have completed the upgrade of the Drop-in centre, which included a \$10,000 community based grant from the Federal Govt. • Ongoing meetings are being held DSR & DLGC to discuss abridged priority projects from the S&R Plan.
3.2	3.2.1 Lobby for upgrade to 4G across the lands	<p>The Shire provided a submission to the Telecommunication Parliamentary Sub-Committee, advocating for improved access and consistency of telecommunication services on the Ng Lands.</p>

Advocate for adequate
telecommunication
infrastructure and services

3.2.2 Ensure TV and radio rebroadcasting
services are maintained



The Shire has replaced the ABC / SBA transmitter and TV services to Warburton have been restored. However, recent system failures are proving difficult to repair.

Strategic Direction and Service Delivery

Our Land: Looking after our Land

Which we all depend upon and love living on, and want to keep good for our children and grandchildren

Outcome 4 Enjoying our Land

Strategy	Corporate Business Plan Actions	2022/23	Progress
4.1 Help preserve, enhance and enjoy our land	4.1.1 Ensure development controls are in place	✓	The EHO provides a monthly report to Council detailing the activities taken during the month to ensure compliant planning and building controls are maintained. See Monthly Action Report - EHO.
	4.1.2 Work with key stakeholders to manage resource access and extraction	✓	A draft OZMinerals maintenance agreement will soon be presented to Council for consideration; Engineering / Condition assessments and RAV10 assessment of affected Shire roads. Maintenance & Upgrade agreements with contract maintenance resources being developed. Nico Resources have taken over the MetalsX undeveloped nickel-cobalt project, Central Musgrave Project.
4.2 Support appropriate tourism and visitor attraction initiatives	4.2.1 Implement the Prospectus business case outlining development opportunities within the district.	✓	The Shire has developed an Economic and Investment Prospectus, which includes a detailed tourism strategy. The Shire of Ngaanyatjarraku, in partnership with the Ngaanyatjarra Council seeks to build on the growth in tourist visitations and their interest in the unique culture and art of the Yarnanu. Through a staged development project, the investment in sealing the Outback Way can be best leveraged through a commercial, tourist and community development program.
	4.2.2 Develop and implement a tourism strategy	✓	The GVROC Shires have employed a Tourism Officer to develop a Regional Tourism Plan.

Outcome 5 Travelling our Land

Strategy	Corporate Business Plan Actions	2022/23 Progress
5.1 Effective management and planning of road infrastructure	5.1.1 Develop, maintain and implement 10 year capital works program for roads infrastructure	✓ Strategic Modelling of unsealed roads has been completed together with an associated draft 10 year capital works program. Strategic Modelling and development of an associated draft 10 year capital works program of the sealed road network has commenced. This has been incorporated into the Shires' Long Term Financial Plan and Asset Management Plan.
	5.1.2 Undertake road asset information review and update to provide data to ensure grant funding approvals	✓ All roads have been condition rated and new ratings uploaded into RAMM. Road inventory data is progressing. AAR Funding applications for 2022/23 have been approved with new data requirements provided. Additional grants totalling \$1,100,000 for road works on Aboriginal Access Roads have been sought and awarded for the following projects: <ul style="list-style-type: none"> • Gravel Resheeting of Wanarn Rd from SLK1.0 to SLK3.9 and SLK4.9 to SLK7.7. • Gravel Resheeting of Papulankutja Rd from SLK31.0 to SLK35.0. • Gravel Resheeting and installation of 4 new culverts on Tjirrkarli Rd from SLK 88.67 to SLK89.21. • Gravel Resheeting of Papulankutja Rd from SLK60.0 to SLK62.0
	5.1.3 Maintain and implement asset management planning	✓ A road map for raising the Shire's Strategic Asset Management capabilities has been developed and is currently being implemented. Strategic documents outlining the methodology behind the Shire's undertaking of fair value, levels of service, condition rating, life cycle assessment, strategic modelling and capital works programs development has been developed for unsealed roads and is currently being developed for sealed road.
	5.1.4 Lobby for and support upgrade and seal of Great Central Road	✓ The Commonwealth Government (80%), combined with the WA Government (20%) are investing in the upgrade and sealing of the Great Central Road to meet the demands of mining, tourism, freight and community development in a safe, efficient and sustainable manner. Based on the Investment Strategy formulated in 2018, to complete the seal, \$500M or 80% of the funding is being sort in the forward estimates 2022/23 - 2026/27 Federally with 20% provided by WA, NT & Qld. This will complete the transnational sealed road through the heart of Australia from coast to coast. On 26th February 2021, The Outback Way was announced as a National Project Initiative in the Infrastructure Australia Priority list. State and Federal Governments have committed \$141.5m to the sealing of the Outback Way, which includes \$46.5million for the WA section. The sealing could enable an additional 3,000 visitors to the region, which according to

economic modelling, has the potential to unlock over \$830,000 in new economic activity annually. The Federal govt has announced a further \$678m plus further 20% from State Govts towards completing the project. Whilst it is MRWA preference to seal from Laverton, the Shire has negotiated some sealing works for Warburton (including roadhouse) and Warakurna during 2023.

5.1.5 Develop Indigenous Land Use Agreement covering road network



The purpose of the ILUA is to give the Shire authority to undertake maintenance and renewal of the existing road network. Any new roads or realignments will be undertaken in the normal manner by seeking Heritage and DEWR Environmental Clearances before doing so, thus adding such new works to the existing road network as maintained in the Shires Road Asset Maintenance Management system. The ILUA has been registered with the NTT.

Strategic Direction and Service Delivery

Our Land: Looking after our Land

Which we all depend upon and love living on, and want to keep good for our children and grandchildren

Outcome 6 Living on our Land

Strategy	Corporate Business Plan Actions	2022/23 Progress
6.1 Maintain Shire owned buildings and facilities	6.1.1 Develop and implement maintenance plans	The Shire has developed a Building Risk Management and Maintenance Plan 22/23, which was endorsed by Council at the September 2021 Council meeting. The Plan sets out a path to develop well targeted plans that guide the identification and remediation of building defects and hazards in a proactive manner, thereby, enhancing the Shire's sustainability through developing concise and well targeted maintenance budgets and reducing exposure to risk.
	6.1.2 Develop storage compound for plant and equipment at Depot	Construction of the hardstand and fencing has been completed. Discussions are in progress of co-locating NG Essential Services with the Shire.
6.2 Appropriate service delivery	6.2.1 Undertake Lands Services Review	The Shire has been a member of the Land Service Review Committee for the past 18 months, which is a long-term review of services and resourcing. The main objectives of the committee are: <ul style="list-style-type: none"> • Resolve pressing issues related to the Shire's near-term financial viability and capacity to deliver core municipal services.

- Develop a holistic strategy to improve outcomes in Ngaanyatjarra communities on a sustainable financial footing.

Outcomes

1. The State have now provided funding to NCAC for swimming pools management.
2. Waste Plan Pathway for compliance with new EPA Regs being developed with State support.
3. Awaiting DFES MoU for Fire resources, Warburton, appliance on site
4. Discussions now held with DSR / DLGSC to prioritise Community Development programs from the S&R Plan
5. NIAA now have on their Tri-State agenda to do major piece of work on Youth Development across the lands.
6. Replacement of Warburton town water pipes now being progressed.

6.3	Ensure good community facilities	6.3.1	Work with NCAC to provide and maintain recreation facilities	✓	The Shire liaises with NCAC to maintain recreation facilities in good working order. We also look to improve facilities where possible, such as the improved external lighting at the Warburton Drop in Centre, and repairs and maintenance to the gym. The Shire is also a strong advocate for the ongoing maintenance of the 3 swimming pools on the Ng Lands resulting in \$2m p.a. funding to NCAC.
		6.3.2	Support and drive the Sport and Recreation facility requirements identified in the Sport and Recreation Plan	✓	The Shire was successful with a grant application for \$10,000 through the Stronger Communities program to upgrade the Community Drop-in facility. This project is nearing completion.

Strategic Direction and Service Delivery

Our Leadership: Showing the way for our communities
Doing the right things to look after our people and land.

Outcome 7 Good leadership, effectively representing and advocating for our communities

Strategy	Corporate Business Plan Actions	2022/23 Progress
7.1 Provide strategic leadership and good governance	7.1.1 Regular training and development for elected members	✓ All Councillors have completed their training requirement for 2022/23. The Elected members professional development register is posted on the Shires website.

	7.1.2	Communicate and engage with our communities	✓	The Shire engaged Market Creations to assist the Shire with a managed Media and Public Relations service, which provides an overall approach for the promotion of the Shire’s objectives as identified in its Corporate Business Plan. The service allows the Shire to better communicate and engage with the community via Facebook, local radio, Newspapers, Notice Boards, regarding the many issues and initiatives the Shire is dealing with. Shire services have been reviewed and reported to Council.	
	7.1.3	Review current Shire service provision and levels of service	✓	The Shire reviewed the levels of services across all departments as part of the 2022/23 Budget preparation.	
	7.1.4	Audit and Risk Committee appointed and functioning appropriately	✓	In September 2020, the Shire engaged Moore Australia to undertake a review of the Shire’s Audit and Risk Management Service offering, including financial, risk and compliance as well as internal processes and controls. As part of the Risk Management Service offering the following documents were developed: (i) Audit and Risk Committee Charter (ii) Audit and Risk Committee induction checklist (iii) Internal Audit Charter (iv) Audit and Risk Committee Annual Work plan The Audit and Risk Committee Annual Work Plan was formally adopted by the Shire on the 26 November 2020 and was developed to enable the committee to monitor the progress on the recommendations from the plan.	
7.2	Advocate on behalf of our communities	7.2.1	Represent and promote the Shire of Ngaanyatjaraku	✓	The Shire is a member of the Land Service Review Committee, GVROC, NGWG, and many other groups. The main objectives are: <ul style="list-style-type: none">• Resolve pressing issues related to the Shire’s near-term financial viability and capacity to deliver core municipal services.• Develop a holistic strategy to improve outcomes in Ngaanyatjarra communities on a sustainable financial footing.
		7.2.2	Collaborate with regional partners, key stakeholders, and other relevant organisations		Shire officers also sit on many regional development groups to advocate for services and opportunities for our community, including: <ul style="list-style-type: none">• GVROC - Goldfields Volunteer Regional Organisation of Councils.• NGWG – Northern Goldfields Working Group• NGECC – Northern Goldfields Economic Co-ordination Group• OHDC – Outback Highway Development Council• MRWA OWGG – Outback Way Governance Group• MRWA RRG – Regional Road Group• OASG – Goldfields Covid19 support group• NCAC – Ngaanyatjarra Council (Aboriginal Corporation)

Strategic Direction and Service Delivery

Our Leadership: Showing the way for our communities
Doing the right things to look after our people and land.

Outcome 8 A well-functioning organisation

Strategy	Corporate Business Plan Actions	2022/23 Progress
8.1 Maintain corporate governance, responsibility and accountability	8.1.1 Maintain accountability and financial responsibility through effective planning	✓ The Shire completed a Financial Management review with a dual purpose, firstly to provide the basis for a report by the CEO to the Audit Committee on the appropriateness and effectiveness of the Shire's risk management, internal controls and legislative compliance systems and procedures as required by the <i>Local Government (Audit) Regulations 1996</i> Regulation 17. Secondly, a review of financial management systems to assess the appropriateness and effectiveness of these systems and procedures, as required by <i>Local Government (Financial Management) Regulations 1996</i> , regulation 5(2)(c).
	8.1.2 Maintain effective policies, procedures and practices	✓ The Shire Policy Manual was reviewed and updated in 2021, to ensure all policies comply with relevant legislation. The Shire has completed a review of the CEO Procedures and a draft Final copy is with the GMO.
	8.1.3 Effectively monitor and manage risk	✓ The Shire's Risk Register has been updated.
	8.1.4 Develop and maintain strategic plans (ie IT Plan)	✓ <ul style="list-style-type: none"> Information and Communications plan completed. Engaged Focus Networks to manage our ICT services. Completed audit of existing hardware and software Upgraded the video and audio facilities in the conference room. Migration of SharePoint data onto the Focus server Migration of Synergy Soft data onto the Focus server Implemented an email protection system. Engaged Market Creations to assist with our internal and external messaging. (Including LinkedIn page and Facebook account). Migrate to new website in Feb 2023

			<u>Next Steps:</u>
			<ul style="list-style-type: none"> • Continue testing of the IT Disaster Recovery Plan • Developing security solutions
	8.1.5	Provide appropriate services to our communities within resource capacity	✓ See 7.1.3
8.2 Provide a good place to work	8.2.1	Ensure implementation and commitment to workplace health and safety	✓ The Shire has engaged Core Business to assist the Shire in developing a cloud based, Work Health and Safety compliance management system to assist the Shire in managing its WHS obligations effectively and efficiently. The new system will enable the Shire to provide a safe working environment for all the organisations employees (including volunteers), contractors, visitors, and members of the public.
	8.2.2	Provide good housing and working conditions for employees	✓ The Shire has developed a Workforce Plan, which looks at all aspects of Workplace conditions. The plan provides management with a roadmap for the next 4 years for our workforce. It will show where we are, where we need to be, and how we are going to get there. Flexibility within the plan is strongly encouraged to ensure all possibilities are explored. The plan also provide data for future workforce needs, such as housing etc. The Shire has developed a Housing Strategy. A housing proposal has been sent to DoH for consideration of purchasing some Shire housing under their GRPO program. Rezoning of CLP completed for new housing blocks near Shire Office. Leases of land for blocks with NCAC for approval. Budget provision made for DoC headwords charges.
	8.2.3	Support training and development for employees	✓ Staff access online training courses with some specific training required in Perth such as: <ul style="list-style-type: none"> • Use of the scissor lift machine in the gallery • DoT licensing Procedures
	8.2.4	Investigate alternative recruitment mechanisms	✓ The Shire has been working with a range of recruitment agencies to assist the Shire with the recruitment of several key staff. The outsourcing of HR functions has been awarded to Integrated Human Resourcing.

ACTION REPORT
Environmental Health Officer – Gordon Houston
December 2022

Date	Subject	Action Taken
Ongoing	General Food Premises Inspections	Regular inspections of all food premises will be conducted in consultation with the Environmental Health Officer (EHO) as part of the duties of the newly appointed Building / Maintenance Officer. No inspections were conducted during the last reporting period. Action: EHO to review inspection results and monitor food business safety.
Ongoing	Food Safety Audit	A food safety audit of the NG lands was undertaken in early December. The inspection is a follow up by the auditor from inspections done in the middle of the year. All premises were satisfactory, with some follow up required at Warburton.
Ongoing	Swimming Pools	Monthly results are now being received for the open pools. All have been satisfactory to-date.
Ongoing	Kanpa Community - Water Quality	Drinking water source from town's bore sampled for chemical analyses safety as Kanpa not on NCAC's drinking water sampling program. Action: EHO monitor drinking water safety in Kanpa.
Pending	Public Health Plan 2022-2027	The Shire's current version of the Public Health Plan is under review by the EHO. The EHO is still trying to source data which is properly representative of the Lands population. Action: Draft nearly completed with generic figures being used for first version. These will be adjusted once more representative data becomes available.
Ongoing	Community Water Sampling Results	Ongoing sampling. No new results this month. Action: EHO continue to monitor the quality and safety of the Shire's Communities drinking water.
Ongoing	Covid-19 Pandemic	Restrictions removed except for at particular locations (e.g. hospitals, special care facilities etc). Action: EHO to continue to monitor Covid-19 and other infectious diseases as well as ongoing Public Health matters including Japanese encephalitis virus (JEV).
Ongoing	Oz Minerals	The wastewater treatment plant application for the main construction camp has been approved and the EHO will be issuing a Permit to Use once all the required certifications have been received. (Expected 14/12/22). Approval for the temporary exploration camp is still with the Department of Health.
Ongoing	Building applications	Two new building applications were during the reporting period from Oz Minerals and are to be processed. It is understood that the Oz Minerals management attended the site early December to view the progress of the various works. Occupancy Permits were approved by the Shire for the Exploration Camp in time for the Oz Minerals site visit.

File PL.00

22 February 2023

Damian McLean
Shire President
Warburton Community

Dear Damian



Tjulyuru Cultural and Civic Centre
Warburton Community

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CEO RESIGNATION

I am providing the Council with early advice of my intention to resign and finish up with the Shire of Ngaanyatjaraku in July or August 2023 dependent on appointment of a new Chief Executive Officer. This early advice will provide the Shire with more time to commence the recruitment process using the Shires' Human Resource consultancy and Shire lawyers McLeods.

The CEO Contract of Employment advises as follows:

11.4 Termination by You at will

- (1) You may, for any reason, terminate Your employment on a date specified by You at any time by giving 3 months' notice in writing to the President.
- (2) The period of notice may be varied by mutual agreement between the Council and You.

Yours faithfully

Kevin J Hannagan
Chief Executive Officer
Shire of Ngaanyatjaraku