



Shire of Ngaanyatjaraku
ON A JOURNEY

ORDINARY MEETING OF COUNCIL

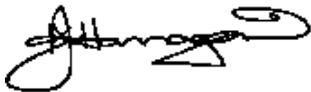
MINUTES

24 May 2022
at
10.05 am

SHIRE OF NGAANYATJARRAKU

ORDINARY MEETING OF COUNCIL

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



Chief Executive Officer

Date: 24-5-2022

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 24 May 2022.

Presiding Member: _____



Date: 29 / 6 / 2022

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1. **DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 10.05am.

2. **ANNOUNCEMENT OF VISITORS**

The Presiding Member welcomed members of the public to the gallery.

3. **ATTENDANCE**

3.1 **PRESENT**

Elected Members:	President Councillor Councillor Councillor Councillor	D McLean D Frazer J Frazer L West J Porter
Staff:	CEO CFO AC DGC	K Hannagan K Fisher (via videoconference) S Richardson C Green (via videoconference)
Guests:		
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	

3.2 **APOLOGIES**

Cr. A Jones

3.3 **APPROVED LEAVE OF ABSENCE**

Cr P Thomas

4. **PUBLIC QUESTION TIME**

4.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

4.2 **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **DECLARATION BY MEMBERS**

6.1 **DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA**

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

6.2 **DECLARATIONS OF INTEREST**

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member,

must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) without less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
 4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under *s.5.68(1)(b)(ii) or the Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under *s.5.69(3) of the Local Government Act*, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

8. PETITIONS, DEPUTATIONS, PRESENTATIONS

8.1 PETITIONS

8.2 DEPUTATIONS

8.3 PRESENTATIONS

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 ORDINARY MEETING OF COUNCIL

Voting Requirement
Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr J Frazer Seconded: Cr J Porter

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 27 April 2022 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (as circulated and available on the Shires official website) be confirmed as a true and accurate record.

Carried: 5/0

9.2 SPECIAL MEETING OF COUNCIL

Voting Requirement
Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Porter

That the Unconfirmed Minutes of the Special Meeting of Council held on 16 May 2022 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (as circulated and available on the Shires official website) be confirmed as a true and accurate record.

Carried: 5/0

10. CEO REPORTS

10.1 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

FILE REFERENCE:	GV.05
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	12 May 2022
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interest in the proposal.

Summary

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

Background

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

Comment

All resolutions of Council have been acted upon.

Statutory Environment

Local Government Act 1995:

Section 2.7

"Role of council

(1) The council —

- a) governs the local government's affairs; and*
- b) is responsible for the performance of the local government's functions.*

(2) Without limiting subsection (1), the council is to —

- a) oversee the allocation of the local government's finances and resources; and*
- b) determine the local government's policies."*

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

Section 5.100 of the Act expressly provides that a person who is a committee member but is not a council member or an employee is not to be paid a fee for attending any meeting.

Financial Implications

There are no known financial implications for this matter.

Strategic Implications

Plan for the Future 2021 – 2031

Goal 3, Our Leadership

Outcome 8, A well-functioning organisation

Strategy, 8.2, Maintain corporate governance, responsibility and accountability

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be

managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Not applicable

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr J Frazer Seconded: Cr D Frazer

That Council notes the monthly report, Progress on the implementation of Council Resolutions.

Carried: 5/0

10.2 ORGANISATION STRUCTURE

FILE REFERENCE: PL.00

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 8 May 2022

DISCLOSURE OF INTERESTS: The author has an interest shared in common as the position of CEO is in the organisation structure.

Summary

For Council to consider an Organisation Structure for the administration of the Shire.

Background

The Local Government Act 1995 requires Council to ensure there is an appropriate organisation structure for administration of the local government.

It is generally accepted that an organisation structure should contain all positions contained in the Shires Annual Budget.

The structure is reviewed each year to ensure that the organisation is structured to achieve its Corporate objectives in accordance with the adopted Strategic Community Plan and Corporate Business Plan.

The Chief Executive Officer has advised his desire to now focus on the big picture strategic service issue matters and move towards part-time and resign in the next year or so. As such the Shire would like a smooth orderly transition for this to occur and engaged a consultancy to give an independent review of the structure, consulting with the Shire President and Staff.

Executive Summary

The People & Culture Office were engaged to conduct an organisational review to ensure workforce sustainability of the Shire and to determine an optimal operating model to deliver the Objectives in the Shire's Corporate Business Plan.

With a number of big picture strategic projects coming up that will take the CEO away from the day-to-day operations of the Shire, it was identified the CEO would be required to divulge a lot of the day-to-day operational matters to one or more Directors and / or other members of staff.

It is important to recognise the unique and significant challenges the Shire of Ngaanyatjaraku face due to the extreme remoteness, access to the district and level of community amenities, in attracting and retaining employees. Recommendations centre around developing internal talent as a proactive strategy to building capability within the team and minimise recruitment costs.

The organisational review was informed by the Plan for the Future: Strategic Community Plan and Corporate Business Plan 2021-2031 and the Workforce Plan 2021 - 2025, with a number of recommendations having been made aligned to the strategies, and to address risks identified, in the Workforce Plan.

Relevant Recommended Key Changes

- Creation of General Manager, & Operations to absorb a number of responsibilities currently being held by the CEO
 - This position is a key role in establishing, improving and implementing strategies to support project and asset management, long term planning, general business management and governance performance
 - The future incumbent should be viewed as the natural successor to the CEO, this aligns to strategy 5.4 of the Workforce Plan 2021 - 2025.
 - Inherent requirements of this position are:
 - comprehensive knowledge of Local Government Policies, Acts, Procedures and

Regulations

- broad skills in business management, corporate governance and project management
- high level of business acumen
- the ability to undertake regular travel to the NG Lands
- Rename the Director of Corporate Services to Chief Financial Officer in recognition of the strategic and regulatory nature of the position within the Shire.
- Creation of a Senior Finance Officer position, undertaken as a WFH arrangement. This position will assist with audit preparations and be responsible for the day-to-day financial operations of the Shire. The WFH nature of the position provides a greater access to suitably qualified talent. Aligns with strategy 5.6 of the Workforce Plan 2021 - 2025.
- When initiated by natural attrition, the Finance Coordinator should be reclassified and renamed Payroll / Finance Officer, undertaken as a WFH arrangement. This change will represent significant cost saving for the Shire and provides a greater access to suitably qualified talent. Aligns with strategy 5.6 of the Workforce Plan 2021 - 2025.
- When initiated by natural attrition, a CSO position should be offered as a traineeship to a member of the community. Aligns with strategy 5.5 of the Workforce Plan 2021 - 2025.
- Investigate options to outsource the HR function. This aligns to strategy 5.1.1 of the Workforce Plan 2021 -2025.
- Senior members of staff to be engaged on a hybrid FIFO / WFH model to drive quality leadership and enhance workforce social networks.

Comment

The Shire is currently undertaking a full review of its Integrated Planning & Reporting Framework with all plans being reviewed. The revised suite of plans will be presented to council before adoption of the 2022/23 Annual Budget.

The revised Workforce Plan takes into account changes to staffing levels regarding new positions that may be created in relation to the Organisation Review.

Statutory Environment

Local Government Act 1995

s5.2. Administration of local governments

The council of a local government is to ensure that there is an appropriate structure for administering the local government.

s5.23 (2) Meetings generally open to public

Financial Implications

Changes will be dependent on achieving a balanced 2022/23 Annual Budget .

Strategic Implications

Plan for the Future 2021 – 2031

Goal 3, Our Leadership

Outcome 8, A well-functioning organisation

Strategy, 8.1, Maintain corporate governance, responsibility and accountability

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known Policy implications for this matter.

Attachments

10.2 – Proposed Organisation Structure, 1 July 2022

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Frazer

That Council:

- 1. approves the attached Proposed Organisation Structure, 1 July 2022 as an appropriate structure for administering the local government, and**
- 2. resolves that the Organisational Review Report, March 2022 as provided under separate cover to Councilors is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2):**
 - (a) a matter affecting an employee or employees.**

Carried: 5/0

10.3 ATTENDANCE AT ALGA NATIONAL GENERAL ASSEMBLY

FILE REFERENCE: GV.00

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 19 May 2022

DISCLOSURE OF INTERESTS: The author has no financial, proximity or impartiality interests in the proposal.

Summary

For Council to nominate Deputy President, Cr Thomas as the Shire's representative at the 2022 Australian Local Government Associations, National General Assembly.

Background

The Australian Local Government Association's National General Assembly, held in Canberra, attracts more than 870 representatives from councils across the states and territories.

The Shire is a member of the Outback Highway Development Council Inc (OHDC).

The objects of the Association are:

- (a) to lobby for and promote the building of an Outback Highway from Laverton in Western Australia to Winton in Queensland (in this Rule called "the Outback Highway" also promoted as the Outback Way);
- (b) to seek governmental and private support for and investment in the building of the Outback Highway;
- (c) through the building of the Outback Highway, increase tourism and freight transport and provide much needed infrastructure to areas along the route of the Outback Highway;
- (d) through the building of the Outback Highway, benefit the people of Australia generally, but in particular the people of the Shires and Councils which are Members of the Association;
- (e) to raise, receive, hold and invest funds to financially support these objects; and
- (f) to carry out such additional purposes as the Committee determines are required to achieve the foregoing objects of the Association.

The Shires of Laverton, Ngaanyatjaraku, Alice Springs, Boulia and Winton are financial members. The Shires representatives to the OHDC is the Chief Executive Officer (who is Treasurer of the OHDC) and Proxy the Director of Infrastructure. A number of businesses are also supportive of the OHDC e.g. Mining Companies (OzMinerals), Roadhouses and various Cattle Associations.

Comment

Cr Thomas has represented the Shire in past meetings.

The OHDC have been successful in the Federal Government contributing \$678m (80%) in the 2022/23 Federal budget to finish sealing the whole roadway. This funding is to be matched by a further 20% from respective State Governments.

The theme for the 2021 Conference is "Partners in Progress" and the OHDC has been successful in gaining a half hour opportunity to present the Sealing of the Outback Highway as a Partners in Progress initiative at the Regional Forum which is held prior to the National Congress. The Shires Chief Executive Officer and Deputy President, Cr Preston Thomas will be part of that presentation at the Regional Forum.

Statutory Environment

Not applicable.

Financial Implications

A budget allocation for attendance was made in the 2021/22 Adopted Budget.

Strategic Implications

Plan for the Future 2021 – 2031

Goal 3, Our Leadership

Outcome 8, A well-functioning organisation

Strategy, 8.1, Maintain corporate governance, responsibility and accountability

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Not applicable

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr L West

Seconded: Cr J Frazer

That Council:

- 1. Approves Deputy President, Cr P Thomas and Chief Executive Officer, Kevin Hannagan, attendance at the Australian Local Government Associations, 2022 Regional Forum and National General Assembly; and**
- 2. Endorse Cr P Thomas as the Shires' voting representative.**

Carried: 5/0

11 DIRECTOR CORPORATE SERVICES REPORTS

11.1 MONTHLY PAYMENTS LISTING

FILE REFERENCE:	FM.07
AUTHOR'S NAME AND POSITION:	Kerry Fisher Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	18 May 2022
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interest in the proposal

Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

Comment

The payments made are consistent with previous months.

Statutory Environment

Local Government (Financial Management) Regulations 1996

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared—*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing-*
 - (a) *for each account which requires council authorisation in that month—*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
and
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

Financial Implications

The Shire makes annual budget allocations for payment of accounts.

Strategic Implications

Plan for the Future 2021 – 2031

Goal 3, Our Leadership: Showing the way for our communities

Outcome 8, A well-functioning organisation

Strategy, 8.1, Maintain corporate governance, responsibility and accountability

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

11.1 – Payment Listing

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter

Seconded: Cr D Frazer

That Council receives the Payment Listing April 2022 totaling payments of \$972,442.74 as per Attachment 11.1.

Carried: 5/0

11.2 COUNCIL INVESTMENTS

FILE REFERENCE:	FM.04
AUTHOR'S NAME AND POSITION:	Kerry Fisher Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	19 May 2022
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be advised of the Shires Municipal Account and Investments as attached.

Background

To invest the Shire of Ngaanyatjarraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters. The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

The reduction of RBA interest rate has greatly reduced term deposit interest. Better rates have been thru a quotation process with Commonwealth Banking and as such \$3.5m has now been deposited there. These funds are mainly from the Commonwealth's FAG's 2022/23 grants paid in advance. An investment Register has now been developed to record the details of these longer-term investments.

Statutory Environment

Local Government Act 1995

Section 6.14 Power to Invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*

- (d) provide for the application of investment earnings; and
- (e) generally, provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. *Investments, control procedures for*
- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
 - (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*
- (1) *In this regulation —*
 - authorised institution means —*
 - (a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
 - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
 - foreign currency means a currency except the currency of Australia.*
 - (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
 - (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.*

Financial Implications

Not applicable.

Strategic Implications

Plan for the Future 2021 – 2031

Goal 3, Our Leadership: Showing the way for our communities

Outcome 8, A well-functioning organisation

Strategy, 8.1, Maintain corporate governance, responsibility and accountability

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Corporate Policy Finance 2.12 Investment.

Attachments

11.2 – Westpac screen prints of Municipal Accounts and CBA Investment Register.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer

Seconded: Cr D Frazer

That the report on Council Investments as at Attachment 11.2 be received.

Carried: 5/0

11.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED

FILE REFERENCE:	FM.10
AUTHOR'S NAME AND POSITION:	Kerry Fisher Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	19 May 2022
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to receive the monthly financial report.

Background

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved those details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

Comment

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred. 'Permanent' variances to note as at end January 2021 are:

- General Purpose income is well over budget due to early receipt of FAGS General income
- Housing income is slightly up due to higher-than-expected rentals of vacant staff housing
- Transport Income is up due to early receipt of 2022/23 FAGs Road income
- Governance expense generally tracking under with savings of \$19k due to no election required, other items also under budget contributing to less overhead allocated to other programs
- Health inspection staffing costs now back on track with new EHO and under budget due to lower overheads
- Housing Expenses are under budget in as the Maintenance Officer has not returned to the lands as yet to undertake budgeted works, Housing maintenance is under budget due to unavailability of staff;
- Community Amenities expenditure under as difficulty in sourcing rubbish collection staff, replacement of the Operations Coordinator and Waste services have not been progressed by the State Government;
- Recreation expenditure under due to difficulty in recruiting replacement staff;
- Transport expenditure under due to difficulty sourcing grader operators and Covid border closures.
- Tourism under as consultancy projects have begun but are behind in timing.
- Capital Income and expenditure are both behind in budget.

Statutory Environment

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996.

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Financial Implications

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

Strategic Implications

Plan for the Future 2021 – 2031

Goal 3, Our Leadership: Showing the way for our communities
Outcome 8, A well-functioning organisation
Strategy, 8.1, Maintain corporate governance, responsibility and accountability

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

11.3 - Monthly Financial Report, April

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter Seconded: Cr L West

That Council receives the monthly financial report for April 2022.

Carried: 5/0

12. DIRECTOR GOVERNANCE & STRATEGIC REPORTS

12.1 REGIONAL CLIMATE ALLIANCE PROJECTS

FILE REFERENCE:	ED.00
AUTHOR'S NAME AND POSITION:	Cary Green Director Governance and Strategic
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	12 May 2022
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interest in the proposal.

Summary

For Council to consider the proposed contribution of \$8,000 towards the following Regional Climate Alliance (RCA), projects:

- Carbon Emissions Regional Audit \$1,000
- Renewable Energy Audit \$1,000
- Water Security \$3,000
- Waste Strategic Review \$3,000

Background

The GVROC Regional Climate Alliance Program was formed in May 2021 to pool resources and networks to enable local government authorities (LGAs) in the Goldfields Esperance (GE) region to advocate for and deliver positive climate change outcomes that would otherwise not be possible individually.

At the recent Regional Climate Alliance Working Group (RCAWG) meeting, a Regional Climate Alliance (RCA) Project contributions spreadsheet was presented to delegates, requesting contributions from LGA's to progress the following projects:

- Carbon Emissions Regional Audit
- Renewable Energy Audit
- Water Security
- Waste Strategic Review

The initial request is to contribute funds towards the Carbon Emissions and Renewable Energy Audits, which will run from June 2022 until December 2022. With further contributions requested for Water Security and Waste projects in the near future.

Total funding for the above projects is shown in the attached spreadsheet and includes, funding from DEWR, WALGA, GEDC and a contribution from each of the eight Goldfields Shire partners (Kalgoorlie-Boulder, Coolgardie, Laverton, Wiluna, Ngaanyatjarraku, Dundas, Menzies and Leonora),

Officers believe both projects are a priority first step for the RCA in the Goldfields Esperance region's journey to a future of zero net carbon emissions. These important projects will provide researched evidence to support sound strategic decision making around best areas for focus and influence in our municipality going forward.

Comment

The RCA Working Group has agreed that the projects listed above are a priority and will provide researched evidence to support sound decision making around best areas for focus and influence going forward. The Carbon Emissions Project (CEP) won't directly address the Shire of Ngaanyatjarraku's pilot project of renewable electricity, to reduce use of diesel in Warburton. But it will provide baseline data for future adaptation and mitigation projects. These projects will be further developed, and the RCA will promote investment through renewable energy alternatives.

Future mitigation projects will pivot from these studies. These projects will provide savings on energy and transportation costs through more efficient technology. The CEP will coincide with the renewable energy audit (REA). Which is about understanding how the current energy supply needs are being met across the GE region and understanding and measuring the potential viability and collaborative opportunities for future renewable energy projects. The REA will investigate opportunities for renewable energy projects and document some of the key challenges faced by renewable energy project developments and options.

As such it is recommended that the Shire support the proposed RCA proposal and contribute the amount of \$8,000 requested

Statutory Environment

Local Government Act 1995:

Section 2.7

"Role of council

1. *The council —*

- a) *governs the local government's affairs; and*
- b) *is responsible for the performance of the local government's functions.*

2. *Without limiting subsection (1), the council is to —*

- a) *oversee the allocation of the local government's finances and resources; and*
- b) *determine the local government's policies*

Financial Implications

A contribution of \$8,000 will be considered as part of the 2022/23 Annual Budget.

Strategic Implications

Plan for the Future, 2021 – 2031

Goal 3, Our Leadership

Outcome 7, Good leadership, effectively representing and advocating for our communities

Strategy, 7.2.2, Collaborate with regional partners, key stakeholders, and other relevant organisations

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Strategy, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

N/A

Attachments

Attachment 12.1 – Regional Climate Alliance Projects

Voting Requirement

Simple Majority

<p>Officers Recommendation and Council Resolution</p> <p>Moved: Cr L West Seconded: Cr D Frazer</p> <p>For Council to include in its Annual Budget 2022/23 the proposed contribution of \$8,000 towards the following Regional Climate Alliance (RCA), projects:</p> <ul style="list-style-type: none">• Carbon Emissions Regional Audit \$1,000• Renewable Energy Audit \$1,000• Water Security \$3,000• Waste Strategic Review \$3,000. <p style="text-align: right;">Carried: 5/0</p>

13. DIRECTOR INFRASTRUCTURE SERVICES REPORT

13.1 ACTION REPORT – WORKS ENGINEER

FILE REFERENCE: RD.00

AUTHOR’S NAME AND POSITION: Peter Kerp
Works Engineer

AUTHORISING OFFICER AND POSITION: Les Morgan
Director Infrastructure

DATE REPORT WRITTEN: 19 May 2022

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Works Engineering activities and actions for the preceding month.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Plan for the Future 2021 - 2031

Goal 2, Our Land

Outcome 5, Travelling our Land

Strategy: 5.1, Effective management and planning of road infrastructure

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 13.1 – Action Report, Works Engineering

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer

Seconded: Cr J Porter

That Council receives the Action Report, Works Engineering May 2022.

Carried: 5/0

13.2 ACTION REPORT – OPERATIONS COORDINATOR

FILE REFERENCE:	RD.00
AUTHOR’S NAME AND POSITION:	Joseph Joseph Operations Coordinator
AUTHORISING OFFICER AND POSITION:	Les Morgan Director Infrastructure
DATE REPORT WRITTEN:	19 May 2022
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Operational activities and actions for the preceding month.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Plan for the Future 2021 - 2031

Goal 2, Our Land

Outcome 6, Living on our Land

Strategy: 6.1, Maintain Shire owned buildings and facilities

Risk Management

This item has been evaluated against the Shire of Ngaanyatjarraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 13.2 – Action Report, Operations Coordinator

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr L West

Seconded: Cr D Frazer

That Council receives the Action Report, Operations May 2022.

Carried: 5/0

14. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

15. CONFIDENTIAL MATTERS

16 NEXT MEETING

Scheduled for Wednesday, 29 June 2022 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

17 CLOSURE OF MEETING

There being no further business to discuss the Presiding Member closed the meeting at 10.30 am.