



**Shire of Ngaanyatjaraku**  
ON A JOURNEY

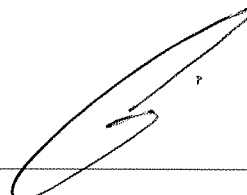
**Minutes of Audit Committee Meeting  
Held at Warburton  
31<sup>st</sup> March 2015 at 9:00am**

**SHIRE OF NGAANYATJARRAKU**  
**AUDIT COMMITTEE MEETING**  
**31 March 2015**

**A G E N D A**

1. **OPENING OF MEETING BY SHIRE PRESIDENT**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
3. **DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**
4. **CONFIRMATION OF MINUTES**  
Audit Committee Meeting 12<sup>th</sup> December 2014
5. **REPORT BY THE CHIEF EXECUTIVE OFFICER**  
Report No. AC001-15          Compliance Audit Return for 2014
6. **MATTERS FOR INFORMATION**
7. **CLOSURE OF MEETING BY SHIRE PRESIDENT**

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**MINUTES OF AUDIT COMMITTEE MEETING  
HELD ON 31<sup>st</sup> MARCH 2015 AT 9:00AM (WST)  
IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM**

The Shire President/Chair Cr. McLean welcomed everyone to the Audit Committee Meeting and declared it open at 9:08am.

**PRESENT** Cr. J.D. McLean (President)  
Cr. B. Thomas  
Cr. P. Thomas  
Cr. J. Frazer  
Cr. A. Jones  
Cr. L. West  
Cr. C.F. Twine

Mr. Chris Paget - Chief Executive Officer

**APOLOGIES**

Cr. A. Bates

**QUESTION TIME**

No questions

**DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**

Nil

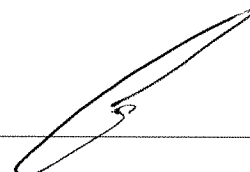
**CONFIRMATION OF MINUTES**

Audit Committee meeting 12<sup>th</sup> December 2014

**MOVED** Cr. P. Thomas, seconded Cr. Frazer, that the minutes of the Audit Committee meeting held on 12<sup>th</sup> December 2014 be confirmed as a true and accurate record of the proceedings of that meeting.

**CARRIED 7/0**

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**REPORTS BY THE CHIEF EXECUTIVE OFFICER**

**REPORT NO: AC001-15 TO: AUDIT COMMITTEE MEETING 31<sup>st</sup> MARCH 2015**  
**SUBJECT: COMPLIANCE AUDIT RETURN FOR 2014**

**TABLED**

Completed 2014 Local Government Compliance Audit Return for the Shire of Ngaanyatjarraku

**BACKGROUND**

Under the Local Government Audit Regulations 1996, a Local Government is required to carry out a Compliance Audit for the period 1 January to 31 December each calendar year. The certified return must be submitted to the Director General at the Department of Local Government and Communities by the 31<sup>st</sup> March.

The Audit Committee is required to review the Compliance Audit Return and is to report to the council the results of that review. The Compliance Audit Return document must then be:

1. presented to Council at a meeting of the Council
2. adopted by the Council, and
3. recorded in the Minutes of the Meeting at which it is adopted.

A copy of the Return is tabled here for Committee members' perusal, comment/recommendation and subsequent adoption by Council at its March Ordinary Meeting. It is a requirement that the Shire President and Chief Executive Officer certify and sign the Return prior to submission to the Department.

**COMMENT**

The completed 2014 Compliance Audit Return document is summarised below by each category:

Section (a) Commercial Enterprises by Local Government

The 5 areas of compliance are not applicable to the Shire of Ngaanyatjarraku.

Section (b) Delegation of Power/Duty

All 13 areas of compliance were met.

Section (c) Disclosure of Interest

All 16 areas of compliance in this category were either met or deemed not applicable in the Shire's circumstances.

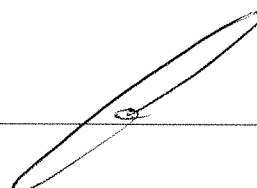
Section (d) Disposal of Property

The 2 compliance areas in this section were not applicable to the Shire.

Section (e) Elections

The 1 area of compliance was not applicable, as listed in the CAR document.

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Section (f) Finance

10 out of the 15 areas of compliance were met (or not applicable); the 5 areas of non-compliance relate to the finalization and completion of Council's 2013-14 Audit and receipt of the associated Auditor's report. Explanatory comments for this have been provided in the CAR by the CEO.

Section (g) Local Government Employees

The 5 areas of compliance in this category were deemed compliant or not applicable, as no significant changes were made to senior employee positions or personnel during the year.

Section (h) Official Conduct

The 6 areas of compliance were met or not applicable.

Section (i) Tenders for Providing Goods and Services

All of the 15 areas of compliance were not applicable to our circumstances as there were no tenders called or required in the 2014 reporting year.

**STATUTORY REQUIREMENTS**

Local Government (Audit) Regulations 1996 – Reg.14 and 15

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**RECOMMENDATION**

That the Audit Committee recommends Council adopts the Statutory Compliance Audit Return, to be submitted as the official Return of the Shire of Ngaanyatjarraku for the period 1 January to 31 December 2014.

**VOTING REQUIREMENT**

Simple majority

**MOVED Cr. Twine, seconded Cr. P. Thomas, that the recommendation contained within report AC001-15 be adopted.**

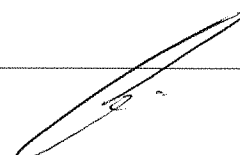
**#AC001-15**

**RESOLUTION:**

*That the Audit Committee recommends Council adopts the Statutory Compliance Audit Return, to be submitted as the official Return of the Shire of Ngaanyatjarraku for the period 1 January to 31 December 2014.*

**CARRIED 7/0**

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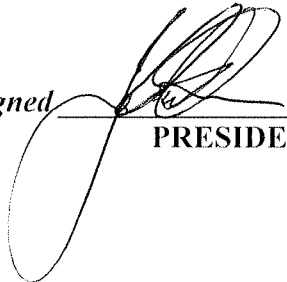
**MATTERS FOR INFORMATION**

Nil

**CLOSURE**

There being no further business, Cr. McLean thanked everyone for their attendance and declared the Committee meeting closed at 9.27am (WST).

These minutes of the Audit Committee meeting held 31<sup>st</sup> March 2015 were confirmed at the meeting held on 16<sup>th</sup> October 2015.

Signed  \_\_\_\_\_  
PRESIDENT

Date 16/10/15.

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