



Shire of **Ngaanyatjaraku**
ON A JOURNEY

**Minutes of Ordinary Council Meeting
Held at Warburton
28th January 2015 at 1pm**



SHIRE OF NGAANYATJARRAKU
ORDINARY COUNCIL MEETING
28 January 2015

A G E N D A

1. **PRESENT**

2. **APOLOGIES**

3. **LEAVE OF ABSENCE**

4. **DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**

5. **QUESTION TIME**

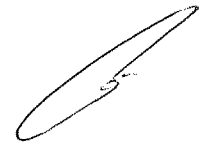
6. **PRESENTATIONS / PETITIONS / DEPUTATIONS**

7. **CONFIRMATION OF MINUTES**
Ordinary Council meeting 18th December 2014

8. **REPORTS BY THE CHIEF EXECUTIVE OFFICER**
Report No. 001-15 Accounts paid & payable – December 2014
Report No. 002-15 Financial Statements for the period ended 31st December 2014
Report No. 003-15 Council Investments as at 22nd January 2015
Report No. 004-15 Proposal for Extension of Tjulyuru Cultural Centre

MATTERS FOR THE INFORMATION OF MEMBERS

CLOSURE OF MEETING BY SHIRE PRESIDENT



**MINUTES OF ORDINARY COUNCIL MEETING
HELD ON 28th JANUARY 2015 AT 1:00PM (WST)
IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM**

Cr McLean welcomed the Elected Members and CEO to the first meeting for 2015, and declared it open at 1:08pm.

PRESENT Cr. J.D. McLean (President)
Cr. B. Thomas (Deputy President)
Cr. P. Thomas
Cr. J. Frazer
Cr. L. West
Cr. A. Jones

Mr. Chris Paget - Chief Executive Officer

APOLOGIES

Cr. A. Bates
Cr. C.F. Twine

LEAVE OF ABSENCE

Nil

QUESTION TIME

No questions

DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS

Nil

CONFIRMATION OF MINUTES

Ordinary Council meeting 18th December 2014

MOVED Cr. P. Thomas, seconded Cr. Frazer, that the minutes of the Ordinary Council meeting held on 18th December 2014 be confirmed as a true and accurate record of the proceedings of that meeting.

CARRIED 6/0

REPORT NO: 001-15 TO: ORDINARY COUNCIL MEETING 28th JANUARY 2015
SUBJECT: ACCOUNTS PAID AND PAYABLE – DECEMBER 2014

AUTHORITY: FINANCIAL MANAGEMENT REGULATIONS 12 & 13

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer to Accounts for Payment attached).

Council is requested to confirm the payment of accounts listed in the Accounts for Payment. **(See attachments)**

RECOMMENDATION

That Council payment of accounts amounting to \$557,022.40 for the period ending 31st December 2014 be received and noted.

VOTING REQUIREMENTS

Simple majority

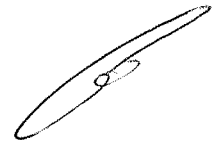
MOVED Cr. West, seconded Cr. B. Thomas, that the recommendation contained within report 001-15 be adopted.

#001-15

RESOLUTION

That Council payment of accounts amounting to \$557,022.40 for the period ending 31st December 2014 be received and noted.

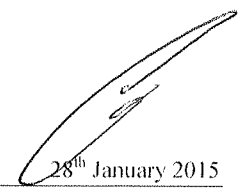
CARRIED 6/0



SHIRE OF NGAANYATJARRAKU WARRANT LISTING - DECEMBER 2014

Creditor Number	Payee	Cheque No	Date	Details	Amount
15.01	WESTPAC BANK	1375.15-01	1/12/2014	TRANSACT FEE, INTERNET ONLINE BANKING TR	\$ 23.25
1086.01	REGIONAL DEVELOPMENT AUST	1376.1086-01	3/12/2014	REGIONAL SPONSORED MIGRATION SCHEME APPL	\$ 440.00
15.01	WESTPAC BANK	1377.15-01	3/12/2014	CREDIT CARD TRANS - CEO C PAGET	\$ 2,584.32
1069.01	FREMANTLE ENGINEERING	1378.1069-01	8/12/2014	COMPONENTS FOR CEMETERY SHELTER+DELIVERY	\$ 12,100.00
26.01	Mr D MCLEAN	1379.26-01	9/12/2014	SHIRE PRESIDENT ALLOWANCE 2014/15	\$ 3,500.00
354.01	Mrs B THOMAS	1379.354-01	9/12/2014	DEPUTY SHIRE PRES ALLOWANCE 2014/15	\$ 875.00
368.01	DEPT FOR PLANNING & INFRA	1380.368-01	12/12/2014	DOT AGENCY TRANSACTIONS 133038-133043	\$ 2,776.80
217.01	KEY FACTORS PTY LTD (DESE	1381.217-01	16/12/2014	CONSTRUCTION WORKS PLANT HIRE	\$ 232,577.40
1050.01	CARDINAL CONTRACTORS PTY	1382.1050-01	17/12/2014	GRADER HIRE WARBURTON-BLACKSTONE RD	\$ 86,394.00
1004.01	Mrs J FRAZER	1383.1004-01	18/12/2014	COUNCIL MEETING FEE 18TH DECEMBER 2014	\$ 175.00
1007.01	Mr C F TWINE	1383.1007-01	18/12/2014	COUNCIL MEETING FEE 18TH DECEMBER 2014	\$ 175.00
26.01	Mr D MCLEAN	1383.26-01	18/12/2014	COUNCIL MEETING FEE 18TH DECEMBER 2014	\$ 350.00
354.01	Mrs B THOMAS	1383.354-01	18/12/2014	COUNCIL MEETING FEE 18TH DECEMBER 2014	\$ 175.00
473.01	Mr P THOMAS	1383.473-01	18/12/2014	COUNCIL MEETING FEE 18TH DECEMBER 2014	\$ 175.00
1019.01	Mr T O'BRIEN	1384.1019-01	18/12/2014	REIMBURSE DIESEL-YSM PRADO & YULARA ACCO	\$ 456.07
1023.01	NATIONAL SAFETY SOLUTIONS	1384.1023-01	18/12/2014	SUPPLY SAFETY WORK BOOTS FOR SHIRE CREW	\$ 619.19

1068.01	DIVINELY YOU PHOTOGRAPHY	1384.1068-01	18/12/2014	PHOTOGRAPHY & HEALTHY LIFESTYLE/BOXING P	\$ 8,900.00
147.01	AUSTRALIA POST	1384.147-01	18/12/2014	AUSTRALIA POST MAIL POSTAL CHARGES	\$ 1.86
155.01	NGAANYATJARRA COUNCIL	1384.155-01	18/12/2014	ELECTRICITY JULY-SEPT 2014 VARIOUS LOCAT	\$ 9,021.16
186.01	GOLDFIELDS TOYOTA	1384.186-01	18/12/2014	SUPPLY PARTS FOR SHIRE VEHICLES	\$ 49.15
262.01	Mr C L PAGET	1384.262-01	18/12/2014	REIMB LEAVE AIRFARES-PAGET FAMILY & TOOL	\$ 2,024.65
35.01	LGIS WORKCARE	1384.35-01	18/12/2014	ACTUAL WAGES ADJUSTMENT 2012/13 DECLN	\$ 2,941.91
37.01	NATS	1384.37-01	18/12/2014	SUPPLY 1 CRATE 15 LITRE WATER BOTTLES	\$ 1,679.69
40.01	NGAANYATJARRA SERVICES (A	1384.40-01	18/12/2014	RENTAL OF STAFF HOUSE LOT 154 WARBURTON	\$ 3,897.14
419.01	COMFORT INN MIDAS	1384.419-01	18/12/2014	ACCOMODATION CHARGES - YSR R BIERS	\$ 342.00
42.01	PAPULANKUTJA COMMUNITY IN	1384.42-01	18/12/2014	ELECTRICITY CHARGES BLACKSTONE PLAYGROUP	\$ 320.91
551.01	MUNICIPAL INSURANCE BROKI	1384.551-01	18/12/2014	2013-14 MV FLEET INSURANCE-ADJUSTED PREM	\$ 5,166.49
56.01	WARAKURNA COMMUNITY INC	1384.56-01	18/12/2014	REPAIR TYRE FOR YOUTH PROGRAM TOYOTA PC	\$ 50.00
57.01	WARAKURNA ROADHOUSE	1384.57-01	18/12/2014	SHIRE YOUTH PROGRAM - DIESEL NOV 2014	\$ 1,771.72
59.01	WARBURTON ROADHOUSE	1384.59-01	18/12/2014	CATERING FOR GRANTS COMMISSION VISIT	\$ 8,014.78
61.01	WARRUNYINNA STORE	1384.61-01	18/12/2014	DIESEL FUEL JAMESON TRITON 1DWC269	\$ 128.00
696.01	CHART AIR	1384.696-01	18/12/2014	AIRFARES KAL-WARB RTRN EHO P SWAIN & YSR	\$ 1,050.00
719.01	CITY OF LIGHTS VIDEO & MU	1384.719-01	18/12/2014	6 MONTHS SHIRE WEBSITE HOSTING TO 30.06.	\$ 396.00
812.01	Mrs A L SHINKFIELD	1384.812-01	18/12/2014	REIMBURSE VARIOUS EXPENSES AND SUPPLIES	\$ 2,343.95



Creditor Number	Payee	Cheque No	Date	Details	Amount
815.01	WARBURTON MECHANICAL REPA	1384.815-01	18/12/2014	SVC & MAJOR REPAIRS-WKRN DEPOT ISUZU RUB	\$ 3,378.00
894.01	BUNNINGS GROUP LTD	1384.894-01	18/12/2014	H/WARE & EQUIP-STAFF HSING UNIT RENOVATI	\$ 1,969.00
902.01	Mr G R HANDY	1384.902-01	18/12/2014	REIMBURSE J HANDY ACCOM EXPENSES	\$ 245.50
934.01	EAGLE PETROLEUM (WA) PTY	1384.934-01	18/12/2014	DIESEL FUEL SHIREFLEET VEHICLES NOV 2014	\$ 641.37
941.01	NGAANYATJARRA COUNCIL REG	1384.941-01	18/12/2014	SUPPLY BLANK KEYS FOR DROP IN CENTRE GYM	\$ 3,049.95
95.01	WARAKURNA STORE	1384.95-01	18/12/2014	SUPPLIES FOR WARAKURNA PLAYGROUP - NOV 2	\$ 51.50
357.01	COMMONWEALTH BANK OF AUST	31214	3/12/2014	PAYMENT OF CBA MERCHANT & POS FEES	\$ 44.98
50.01	TELSTRA CORPORATION LTD	161214	16/12/2014	PAYMENT OF INV# P354868350-4	\$ 1,794.44
	SHIRE OF NGAANYATJARRAKU		EFT	PAYROLL - PAY PERIOD 11	\$ 49,647.31
	SHIRE OF NGAANYATJARRAKU		EFT	PAYROLL - PAY PERIOD 12	\$ 56,878.35
	SHIRE OF NGAANYATJARRAKU		EFT	PAYROLL - PAY PERIOD 13	\$ 47,826.56
TOTAL					\$557,022.40

REPORT NO: 002-15 **TO: ORDINARY COUNCIL MEETING 28th JANUARY 2015**
SUBJECT: FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31st DECEMBER 2014

TABLED

Shire of Ngaanyatjaraku financial statements for period ending 31st December 2014.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the following in relation to the Financial Activity Statement:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail-
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8.
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each Statement of Financial Activity is to be accompanied by documents containing-
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a Statement of Financial Activity may be shown-
 - (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A Statement of Financial Activity and the accompanying documents referred to in subregulation (2), are to be
 - (a) presented to the Council –
 - (i) at the next ordinary meeting of the Council following the end of the month to which the Statement relates; or

(ii) if the Statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the Council after that meeting;

and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in Statements of Financial Activity for reporting material variances.

(6) In this regulation –

“**committed assets**” means revenue unspent but set aside under the annual budget for a specific purpose;

“**restricted assets**” has the same meaning as in AAS 27.

STATUTORY ENVIRONMENT

Section 6.4 *Local Government Act* 1995 and Financial Management Regulation 34.

RECOMMENDATION

That the financial activity statements and reports for the period ending 31st December 2014 be received and confirmed.

VOTING REQUIREMENTS

Simple majority

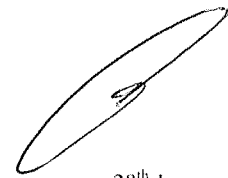
MOVED Cr. P. Thomas, seconded Cr. Jones, that the recommendation contained within report 002-15 be adopted.

#002-15

RESOLUTION

That the financial activity statements and reports for the period ending 31st December 2014 be received and confirmed.

CARRIED 6/0



REPORT NO: 003-15 TO: ORDINARY COUNCIL MEETING 28th JANUARY 2015
SUBJECT: COUNCIL INVESTMENTS AS AT 22nd JANUARY 2015

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term authorised investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

COUNCIL INVESTMENTS AS AT 22 JANUARY 2015

Institution	Amount Invested	Investment type	Assets Repl./Acq./Devp. Reserve Fund	Cultural Centre Reserve Fund	Municipal Account
Westpac Banking Corporation		Term deposit	\$773,329.89	\$65,324.48	
Westpac Banking Corporation		Operating a/c			\$1,109,016.96
TOTAL INVESTMENTS	\$1,947,671.33		\$773,329.89	\$65,324.48	\$1,109,016.96

RECOMMENDATION

That the report on Council investments as at 22nd January 2015 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. Frazer, seconded Cr. West, that the recommendation contained within report 003-15 be adopted.

#003-15

RESOLUTION

That the report on Council investments as at 22nd January 2015 be received and noted.

CARRIED 6/0

REPORT NO: 004-15 TO: ORDINARY COUNCIL MEETING 28th JANUARY 2015
SUBJECT: PROPOSAL FOR EXTENSION OF TJULYURU CULTURAL CENTRE

REPORT WITHDRAWN

The Shire President advised the meeting that due to changes with the funding arrangements for the Warburton Arts Project, this initial proposal would not be proceeding at this time and thus would be withdrawn from today's discussions.

Councillors present made general enquiries in regards to the ongoing operations of the Arts Project and the Shire's management of the Cultural Centre.

MATTERS FOR THE INFORMATION OF MEMBERS

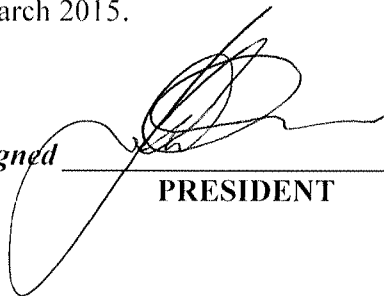
Nil

CLOSURE

There being no further business, the Shire President thanked everyone for their attendance today and closed the meeting at 1.22pm (WST).

These minutes of the meeting held 28th January 2015 were confirmed at the meeting held on 31st March 2015.

Signed



PRESIDENT

Date

31.3.15