



Shire of **Ngaanyatjaraku**
ON A JOURNEY

Minutes of Ordinary Council Meeting
Held at Warburton
29th March 2018 at 1pm

SHIRE OF NGAANYATJARRAKU
ORDINARY COUNCIL MEETING
29 March 2018

A G E N D A

1. **PRESENT**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
3. **DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS**
4. **QUESTION TIME**
5. **PRESENTATIONS / PETITIONS / DEPUTATIONS**
6. **REPORTS BY THE CHIEF EXECUTIVE OFFICER**
 - Report No. 012-18 Accounts paid & payable
 - Report No. 013-18 Financial Reports for period ending 28th February 2018
 - Report No. 014-18 Council Investments as at 22nd March 2018
 - Report No. 015-18 Department of Transport – Licensing Services Contract Renewal
 - Report No. 016-18 Compliance Audit Return 2017
 - Report No. 017-18 Administrative Compliance with LG Act 1995
 - Report No. 018-18 Action Report – Environmental Health & Building Services

LATE ITEMS / MATTERS OF URGENT BUSINESS

CLOSURE OF MEETING BY SHIRE PRESIDENT

**MINUTES OF ORDINARY COUNCIL MEETING
HELD ON 29th MARCH 2018 AT 1:00PM (WST)
IN THE SHIRE OF NGAANYATJARRAKU MEETING ROOM**

The President, Cr J.D. McLean, took the Chair and welcomed all present, declaring the meeting open at 1:05pm.

PRESENT Cr. J.D. McLean (President)
Cr. A. Jones
Cr. A. Bates
Cr. J. Frazer
Cr. D. Frazer
Cr. L. West

Mr. Chris Paget - Chief Executive Officer

APOLOGIES

Crs. P & B. Thomas

QUESTION TIME

No questions

LEAVE OF ABSENCE

Nil

DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS

Nil

CONFIRMATION OF MINUTES

Ordinary Council meeting 28th February 2018

MOVED Cr. Bates, seconded Cr. West, that the minutes of the Ordinary Council meeting held on 28th February be confirmed as a true and accurate record of the proceedings of that meeting.

CARRIED 6/0

REPORT NO: 012-18 TO: ORDINARY COUNCIL MEETING 29th MARCH 2018 SUBJECT: ACCOUNTS PAID AND PAYABLE

AUTHORITY: FINANCIAL MANAGEMENT REGULATIONS 12 & 13

In accordance with Financial Management Regulations 12 & 13, a list of all accounts paid or payable shall be presented to Council (Refer to Accounts for Payment attached).

Council is requested to confirm the payment of accounts listed in the Accounts for Payment. (See attachments)

RECOMMENDATION

That Council payment of accounts amounting to \$638,414.80 for period ending 28th February 2018 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. J. Frazer, seconded Cr. Jones, that the recommendation contained within report 012-18 be adopted.

#012-18

RESOLUTION

That Council payment of accounts amounting to \$638,414.80 for period ending 28th February 2018 be received and noted.

CARRIED 6/0

**SHIRE OF NGAANYATJARRAKU
PAYMENTS LISTING FEBRUARY 2018**

1/02/2018	25	IRRUNYTIU STORE	IRRUNYTIU STORE Battery for Wingellina rubbish truck	-250.00	08/17/18
1/02/2018	217	KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire Great Central Road Major Project MRWA SLK433 boundary	-77713.90	08/17/18
1/02/2018	293	JOHN THURTELL CONSULTING SERVICES	JOHN THURTELL CONSULTING SERVICES Professional fees - Approved Advisor role Shire of Ngaanyatjaraku 1st-31st Dec '17	-3300.00	08/17/18
1/02/2018	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accom 11 Jan YSR0 R.S. DeJesus	-145.00	08/17/18
1/02/2018	726	DIPLOMAT MOTEL	DIPLOMAT MOTEL Accom DCEO K. Hannagan 22 Jan 2018	-115.00	08/17/18
1/02/2018	1023	NATIONAL SAFETY SOLUTIONS P/L	NATIONAL SAFETY SOLUTIONS P/L Safety gear & PPE for Shire Depot	-1421.75	08/17/18
1/02/2018	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Plant hire graders Gilles Mulga Park Rd F+I	-28798.00	08/17/18
1/02/2018	1105	Philip Swain	Philip Swain Reimburse xs baggage fee - digital tv decoders for Warburton & Blackstone	-127.50	08/17/18
1/02/2018	2026	JLB PHOTOS	JLB PHOTOS Repair & relocate Playgroup security cameras following break in	-239.00	08/17/18
1/02/2018	15	WESTPAC BANK	WESTPAC BANK ZTransaction Fees	-3.00	08/17/18
1/02/2018	50	TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Telstra Satellite mobile	-369.37	08/17/18
2/02/2018	30	LEONORA ROADHOUSE	LEONORA ROADHOUSE DIESEL FUEL	-10.54	08/17/18
2/02/2018	262	Mr C L PAGET	Mr C L PAGET Reimburse purchase for artworks	-3111.88	08/17/18
2/02/2018	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accom DeJesus	-145.00	08/17/18
2/02/2018	538	PERFECT COMPUTER SOLUTIONS PTY LTD	PERFECT COMPUTER SOLUTIONS PTY LTD IT Services	-1400.00	08/17/18
2/02/2018	696	CHART AIR	CHART AIR Airfares	-1105.00	08/17/18
2/02/2018	726	DIPLOMAT MOTEL	DIPLOMAT MOTEL Accom O'Brien	-263.00	08/17/18
2/02/2018	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM electrical	-1301.40	08/17/18
2/02/2018	1500	FRANCO SALIBA	FRANCO SALIBA Reimburse expense	-145.80	08/17/18
2/02/2018	1501	JEN KERRISON	JEN KERRISON Reimburse Taxi	-17.07	08/17/18
2/02/2018	1598	RAYSON SANTANA DEJESUS	RAYSON SANTANA DEJESUS Reimburse	-84.00	08/17/18
2/02/2018	1599	LAVERTON SUPPLIES	LAVERTON SUPPLIES Vehicle Sotage	-280.00	08/17/18
2/02/2018	37	NATS	NATS Freight	-1630.18	08/17/18
2/02/2018	2022	PAXON GROUP	PAXON GROUP Accounting	-1430.00	08/17/18
2/02/2018	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Rental	-4941.37	08/17/18
2/02/2018	51	TJUKAYIRLA ROADHOUSE	TJUKAYIRLA ROADHOUSE Fuel	-155.00	08/17/18
2/02/2018	59	WARBURTON ROADHOUSE	WARBURTON ROADHOUSE supplies	-11841.65	08/17/18
2/02/2018	72	BLACKSTONE ENTERPRISES (STORE)	BLACKSTONE ENTERPRISES (STORE) Supplies	-882.49	08/17/18
2/02/2018	100	WANARN STORE	WANARN STORE Fuel	-78.58	08/17/18
2/02/2018	217	KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Roadworks plant hire	-65357.60	08/17/18
2/02/2018	253	GLOBETROTTER CORPORATE TRAVEL	GLOBETROTTER CORPORATE TRAVEL Airfares	-950.00	08/17/18
5/02/2018	357	COMMONWEALTH BANK OF AUSTRALIA	COMMONWEALTH BANK OF AUSTRALIA CSA Merchant & POS fees - Jan 2018	-36.74	08/17/18
6/02/2018	50	TELSTRA CORPORATION LTD	TELSTRA CORPORATION LTD Phone & data charges - January 2018	-1807.59	08/17/18
7/02/2018			Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-64178.99	08/17/18
7/02/2018	54	WA SUPER	WA SUPER Payroll deductions	-4660.49	08/17/18
7/02/2018	5	BT SUPER	BT SUPER Superannuation contributions	-149.05	08/17/18
7/02/2018	1057	CBUS SUPERANNUATION	CBUS SUPERANNUATION Superannuation contributions	-71.47	08/17/18
7/02/2018	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Superannuation contributions	-686.22	08/17/18
7/02/2018	740	HOST PLUS	HOST PLUS Superannuation contributions	-536.16	08/17/18
7/02/2018	2038	NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Superannuation contributions	-231.24	08/17/18
7/02/2018	2050	Tasplan Super	Tasplan Super Superannuation contributions	-191.74	08/17/18
7/02/2018	1085	LUCRF SUPER	LUCRF SUPER Superannuation contributions	-407.68	08/17/18
7/02/2018	833	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD Superannuation contributions	-665.00	08/17/18
7/02/2018	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-61.38	08/17/18
19/02/2018	1050	CARDINAL CONTRACTORS PTY LTD	CARDINAL CONTRACTORS PTY LTD Hire of graders Warb-Blackstone F+I	-57596.00	08/17/18
19/02/2018	2017	Wayne Warden	Wayne Warden Purchase of chainsaw & accessories for Youth program	-300.00	08/17/18
19/02/2018	217	KEY FACTORS PTY LTD (BREAKAWAY)	KEY FACTORS PTY LTD (BREAKAWAY) Plant hire roadworks Great Central Rd Major Project Shire boundary SLK433	-124932.50	08/17/18
20/02/2018	2004	Johnston Withers	Johnston Withers Legal professional fees associated with 'CDP In Remote Communities' AHRC & mediation process - Andrew	-17610.18	08/17/18
21/02/2018			Payroll Direct Debit Of Net Pays Payroll Direct Debit Of Net Pays	-58177.36	08/17/18
21/02/2018	54	WA SUPER	WA SUPER Payroll deductions	-5401.02	08/17/18
21/02/2018	2038	NETWEALTH SUPER ACCELERATOR PERSONAL	NETWEALTH SUPER ACCELERATOR PERSONAL Superannuation contributions	-231.24	08/17/18
21/02/2018	300	AMP RETIREMENT SAVINGS ACCOUNT	AMP RETIREMENT SAVINGS ACCOUNT Payroll deductions	-686.22	08/17/18
21/02/2018	833	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD Superannuation contributions	-332.50	08/17/18
21/02/2018	1034	AUSTRALIAN SUPER	AUSTRALIAN SUPER Superannuation contributions	-92.08	08/17/18
21/02/2018	5	BT SUPER	BT SUPER Superannuation contributions	-135.50	08/17/18
21/02/2018	740	HOST PLUS	HOST PLUS Payroll deductions	-480.51	08/17/18
21/02/2018	1077	CORE BUSINESS AUSTRALIA	CORE BUSINESS AUSTRALIA Claim 31 DCEO engagement+placement fee - Kevin Hannagan January 2018	-18540.57	08/17/18
26/02/2018	2052	OPEN COLLEGES PTY LIMITED	OPEN COLLEGES PTY LIMITED Enrolment fees - G. Handy - Cert IV In Bookkeeping course	-2658.50	08/17/18
28/02/2018	368	DEPT FOR PLANNING & INFRASTRUCTURE	DEPT FOR PLANNING & INFRASTRUCTURE DoT Agency transactions 134810-134816	-1172.65	08/17/18
28/02/2018	4	A BATES	A BATES Shire Council ord meeting fee 28 Feb	-200.00	08/17/18
28/02/2018	26	DAMIAN MCLEAN	DAMIAN MCLEAN Ordinary council meeting fee 28 Feb '18	-400.00	08/17/18
28/02/2018	354	BEVERLEY THOMAS	BEVERLEY THOMAS Ordinary council meeting fee 28 Feb '18	-200.00	08/17/18
28/02/2018	355	LALLA WEST	LALLA WEST Ordinary council meeting fee 28 Feb '18	-200.00	08/17/18
28/02/2018	473	PRESTON THOMAS	PRESTON THOMAS Ordinary council meeting fee 28 Feb '18	-200.00	08/17/18
28/02/2018	1064	ANDREW JONES	ANDREW JONES Shire Council ord meeting fee 28 Feb	-200.00	08/17/18
28/02/2018	361	PIVOTEL SATELLITE PTY LTD	PIVOTEL SATELLITE PTY LTD Satellite phone charges - Jan/Feb 2018	-400.00	08/17/18
28/02/2018	11	DR ROBERT M IRVING	DR ROBERT M IRVING Veterinary services - NG Land comms visit February 2018	-15400.00	08/17/18
28/02/2018	419	COMFORT INN MIDAS	COMFORT INN MIDAS Accom 14 Feb EHFSO Michael Cooke	-435.00	08/17/18
28/02/2018	694	SHENTON ENTERPRISES PTY LTD	SHENTON ENTERPRISES PTY LTD Supply complete Chemigen system for Warakurna Pool	-644.00	08/17/18
28/02/2018	761	WESTLAND AUTOS PTY LTD	WESTLAND AUTOS PTY LTD Service & repairs on Nissan Navara	-1500.00	08/17/18
28/02/2018	812	Mrs A L SHINKFIELD	Mrs A L SHINKFIELD Reimburse Equipment & supplies purch for NG Lands Playgroups	-3470.46	08/17/18
28/02/2018	866	MODERN TEACHING AIDS	MODERN TEACHING AIDS Activity resources & equipment for NG Land Playgroups program	-2225.85	08/17/18
28/02/2018	941	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM commence repairs to major external leak at Cultural Centre ground	-5482.83	08/17/18
28/02/2018	1005	NGOC THINH NGUYEN CONTRACTOR	NGOC THINH NGUYEN CONTRACTOR Supply labour & material to fabricate steel security cage Lot 58 Jameson staff unit	-8161.25	08/17/18
28/02/2018	1105	Philip Swain	Philip Swain Reimburse travel expenses / taxis	-145.47	08/17/18
28/02/2018	2004	Johnston Withers	Johnston Withers Legal professional fees associated with 'CDP In Remote Communities' AHRC & mediation process	-9342.72	08/17/18
28/02/2018	2018	Laverton Supplies	Laverton Supplies Diesel fuel PEHO Toyota KBC591L & EHFSO Navara 1EKV323	-230.10	08/17/18
28/02/2018	37	NATS	NATS Recovery & backlog of Shire Toyota troop carrier 10VB323 (rollover)	-4824.65	08/17/18
28/02/2018	2022	PAXON GROUP	PAXON GROUP SON4900 prep of financial statements for December 2017	-1430.00	08/17/18
28/02/2018	2026	JLB PHOTOS	JLB PHOTOS Re-set up 2 x Foscam C2 cameras	-75.00	08/17/18
28/02/2018	2037	RAYSON SANTA DE JESUS	RAYSON SANTA DE JESUS Reimburse Travel & Medical expenses post accident (car rollover / W comp)	-1610.80	08/17/18
28/02/2018	2048	KIARA JONES	KIARA JONES Reimburse equipment & supplies purch for NG Lands Playgroups	-277.87	08/17/18
28/02/2018	2053	GOLDFIELDS OFF ROAD	GOLDFIELDS OFF ROAD Supply & fit canopy glass, handles and brake light covers on Navara 1EKV323	-579.00	08/17/18
28/02/2018	40	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION)	NGAANYATJARRA SERVICES (ABORIGINAL CORPORATION) Rental of staff house Lot 154 Warburton *February 2018	-4525.40	08/17/18
28/02/2018	48	SUCCESS PRINT	SUCCESS PRINT Supply & print 20 x small purchase order books for Shire of Ngku	-595.00	08/17/18
28/02/2018	57	WARAKURNA ROADHOUSE	WARAKURNA ROADHOUSE Supplies for Sport & Rec team	-1184.18	08/17/18
28/02/2018	60	WARBURTON STORE	WARBURTON STORE Supplies & equipment for Youth prog Dec	-3567.29	08/17/18
28/02/2018	61	WARRUNYINNA STORE	WARRUNYINNA STORE Food & supplies for SWIM team	-511.30	08/17/18
28/02/2018	253	GLOBETROTTER CORPORATE TRAVEL	GLOBETROTTER CORPORATE TRAVEL Qantas fare ASP-BRIS K. Weldman 4 March 2018 + ticketing fee	-429.51	08/17/18
28/02/2018	268	INDERVON PTY LTD	INDERVON PTY LTD Diesel fuel Admin Prado 1DXW195	-321.46	08/17/18

\$638,414.80

REPORT NO: 013-18 **TO: ORDINARY COUNCIL MEETING 29th MARCH 2018**
SUBJECT: FINANCIAL STATEMENTS FOR THE PERIOD ENDED 28th FEBRUARY 2018

DATE:	25 March 2018
PROPONENT:	Shire of Ngaanyatjaraku
LOCATION:	Shire of Ngaanyatjaraku
AUTHOR:	Kevin Hannagan, Actg. Deputy CEO
RESPONSIBLE OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	FM.10
DISCLOSURE OF INTERESTS:	Nil

PURPOSE

For Council to receive the monthly financial report for the period ended 28 February 2018.

BACKGROUND

Council is to prepare monthly financial reports as required by the *Local Government (Financial Management Regulations) 1996*.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10% (refer last page of statements). These materiality levels have been applied in the preparation of this report.

STATUTORY IMPLICATIONS

Local Government Act 1995.

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996.

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

No policy implications apply in the preparation of the report.

FINANCIAL IMPLICATIONS

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2016-2026

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government.

RISK IMPLICATIONS

Strategic Risk: Failure to comply with legislative requirements leading to damage of reputation and/or financial loss.

COMMUNITY ENGAGEMENT

No community engagement is required.

COMMENTS

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Report attached.

ATTACHMENTS

Attachment 1 - Monthly Financial Report for the period to 28 February 2018.

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council receives the monthly financial report as at 28 February 2018.

MOVED Cr. Jones, seconded Cr. West, that the recommendation contained within report 013-18 be adopted.

#013-18

RESOLUTION

That Council receives the monthly financial report as at 28 February 2018.

CARRIED 6/0



Shire of Ngaanyatjaraku

ON A JOURNEY

Shire of Ngaanyatjaraku

Monthly Financial report

For the Period Ending 28 February 2018

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

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Statement of Financial Activity by Program

Statutory Reporting Program For the Period Ended 28 February 2018

Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Variance \$ (b)-(a)	Variance % (b)-(a)/(a)	Variance
Operating Revenue						
	\$	\$	\$	\$	%	
Governance	8,000	6,833	1,325	(5,508)	-81%	▼
General Purpose Funding - Rates	246,670	246,670	181,364	(65,306)	-26%	▼
General Purpose Funding - Other	3,173,624	2,797,711	2,866,839	69,128	2%	▲
Law, Order, Public Safety	80	80	2,680	2,600	3250%	▲
Health	104,752	80,400	89,124	8,724	11%	▲
Education and Welfare	440,000	387,333	349,035	(38,298)	-10%	▼
Housing	45,000	22,500	5,943	(16,557)	-74%	▼
Community Amenities	137,500	136,500	7,500	(129,000)	-95%	▼
Recreation and Culture	238,640	159,094	192,836	33,742	21%	▲
Transport	691,985	623,983	412,305	(211,678)	-34%	▼
Economic Services	11,200	5,700	0	(5,700)	-100%	▼
Other Property and Services	22,150	11,150	176	(10,974)	-98%	▼
Total Operating Revenue	5,119,601	4,477,954	4,109,127	(368,827)		
Operating Expense						
Governance	(121,900)	(103,200)	(198,590)	(95,390)	92%	▲
General Purpose Funding - Rates	(27,795)	(20,437)	(3)	20,434	-100%	▼
General Purpose Funding - Other	0	0	0	0		
Law, Order, Public Safety	(94,560)	(71,199)	(50,836)	20,363	-29%	▼
Health	(443,794)	(313,843)	(222,485)	91,358	-29%	▼
Education and Welfare	(1,157,508)	(831,180)	(622,965)	208,215	-25%	▼
Housing	(614,297)	(423,131)	(160,770)	262,361	-62%	▼
Community Amenities	(625,257)	(444,869)	(265,248)	179,621	-40%	▼
Recreation and Culture	(1,297,681)	(924,357)	(463,338)	461,019	-50%	▼
Transport	(3,830,617)	(2,978,353)	(1,667,879)	1,310,474	-44%	▼
Economic Services	(125,919)	(92,843)	(39,177)	53,666	-58%	▼
Other Property and Services	(32,150)	(28,298)	(287,428)	(259,130)	916%	▲
Total Operating Expenditure	(8,371,478)	(6,231,710)	(3,978,719)	2,252,991		
Funding Balance Adjustments						
Add back Depreciation	2,522,000	1,681,333	987,794	(693,539)	-41%	▼
Adjust (Profit)/Loss on Disposal	0	0	0	0		
Net Cash from Operations	(729,877)	(72,423)	1,118,202	1,190,625		
Capital Revenues						
Grants, Subsidies and Contributions	6,712,409	3,449,834	708,033	(2,741,801)	-79%	▼
Proceeds from Disposal of Assets	0	0	0	0		
Total Capital Revenues	6,712,409	3,449,834	708,033	(2,741,801)		
Capital Expenses						
Land & Buildings	(172,212)	(114,808)	(180,316)	(65,508)	57%	▲
Furniture and Equipment	(77,000)	(51,333)	(36,035)	15,298	-30%	▼
Plant & Equipment	(353,000)	(235,333)	(130,233)	105,101	-45%	▼
Infrastructure - Roads	(5,306,478)	(3,537,652)	(2,092,273)	1,445,379	-41%	▼
Total Capital Expenditure	(5,908,690)	(3,939,127)	(2,438,857)	1,500,270		
Net Cash from Capital Activities	803,719	(489,293)	(1,730,824)	(1,241,531)		
Financing						
Transfer from Reserves	157,212	157,212	0	(157,212)	-100%	▼
Transfer to Reserves	(19,240)	(9,620)	(10,058)	(438)	5%	
Net Cash from Financing Activities	137,972	147,592	(10,058)	(157,650)		
Net Operations, Capital & Financing	211,814	(414,124)	(622,679)	(208,555)		
Opening Funding Surplus (Deficit)	2,943,320	2,355,911	2,355,911	0		
Closing Funding Surplus (Deficit)	2	3,155,134	1,941,787	1,733,231	(208,555)	

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10%.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying financial statements and notes.

2 Statement of Financial Activity by Nature or Type

By Nature or Type For the Period Ended 28 February 2018

Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Variance \$ (b)-(a)
	\$	\$	\$	\$
Operating Revenue				
Rates	246,670	246,670	181,364	(65,306)
Operating Grants, Subsidies and Contributions	4,452,271	3,933,957	3,707,293	(226,664)
Fees & Charges	358,090	258,377	187,847	(70,530)
Interest Earnings	19,690	10,070	10,270	200
Other Revenue	42,880	28,880	22,352	(6,528)
Profit on Disposal of Assets	0	0	0	0
Total Operating Revenue	5,119,601	4,477,954	4,109,127	(368,826)
Operating Expense				
Employee Costs	(2,583,151)	(1,737,730)	(1,424,857)	312,873
Material and Contracts	(2,968,327)	(2,554,997)	(1,394,988)	1,160,009
Utility Charges (Electricity, Gas, Water etc.)	(58,500)	(36,750)	(8,391)	28,359
Depreciation on Non-current Assets	(2,522,000)	(1,681,333)	(987,794)	693,539
Insurance Expense	(120,300)	(120,300)	(102,109)	18,191
Other Expenditure	(119,200)	(100,600)	(60,580)	40,020
Loss on Asset Disposal	0	0	0	0
Total Operating Expenditure	(8,371,478)	(6,231,710)	(3,978,719)	2,252,991
Funding Balance Adjustments				
Add back Depreciation	2,522,000	1,681,333	987,794	(693,539)
Adjust (Profit)/Loss on Disposal	0	0	0	0
Net Cash from Operations	(729,877)	(72,423)	1,118,202	1,190,626
Capital Revenues				
Grants, Subsidies and Contributions	6,712,409	3,449,834	708,033	(2,741,801)
Proceeds from Disposal of Assets	0	0	0	0
Total Capital Revenues	6,712,409	3,449,834	708,033	(2,741,801)
Capital Expenses				
Land & Buildings	(172,212)	(114,808)	(180,316)	(65,508)
Furniture and Equipment	(77,000)	(51,333)	(36,035)	15,298
Plant & Equipment	(353,000)	(235,333)	(130,233)	105,101
Infrastructure - Roads	(5,306,478)	(3,537,652)	(2,092,273)	1,445,379
Total Capital Expenditure	(5,908,690)	(3,939,127)	(2,438,857)	1,500,270
Net Cash from Capital Activities	803,719	(489,293)	(1,730,824)	(1,241,531)
Financing				
Transfer from Reserves	157,212	157,212	0	(157,212)
Transfer to Reserves	(19,240)	(9,620)	(10,058)	(438)
Net Cash from Financing Activities	137,972	147,592	(10,058)	(157,650)
Net Operations, Capital & Financing	211,814	(414,124)	(622,679)	(208,554)
Opening Funding Surplus (Deficit)	2,943,320	2,355,911	2,355,911	0
Closing Funding Surplus (Deficit)	2,943,320	1,941,787	1,733,231	(208,554)

This statement is to be read in conjunction with the accompanying financial statements and notes.

Note 1 Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows

are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially

different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Items are depreciated over their useful lived on a reducing balance basis as follows:

Asset	% per annum
Land & Building	2.00%
Furniture & Equipment	25.00%
Plant & Equipment	17.50%
Infrastructure, Formation	0%
Infrastructure, Pavement	4.32%
Infrastructure, Seal	4.30%
Infrastructure, Kerb	4.94%
Infrastructure, Drainage	3.16%
Infrastructure, Recreation	2.00%

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, isolation leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave, Long Service Leave and Isolation Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave, long service leave and isolation leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of

services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations. **Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licenses, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies that these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications,

hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(q) Program Classifications (Function/Activity)

Governance

Objective:

To provide a decision-making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services

General Purpose Funding

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

Law, Order, Public Safety

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various laws relating to fire prevention and other aspects of public safety including emergency services.

Health

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and a waste pick-up service.

Education and Welfare

Objective:

To provide services to children and youth.

Activities:

Maintenance of playgroup centre (early years learning) and operation of youth services.

Housing

Objective:

To provide and maintain staff housing.

Activities:

Provision and maintenance of staff housing.

Community Amenities

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, litter control, storm water maintenance and protection of the environment.

Recreation and Culture

Objective:

To establish and effectively manage infrastructure and resources which will help the social well-being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.

Transport

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depot, and traffic control. Cleaning of streets and maintenance of street trees.

Economic Services

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion, provision of rural services including weed and vermin control. Building control.

Other Property and Services

Objective:

To monitor and control council's overheads operating accounts.

Activities:

Private works operation, plant repairs, operation costs and administrative costs.

Note 2 Net Current Funding Position

For the Period Ended 28 February 2018

Net Current Assets	Note	30 Jun 2017	YTD 28 Feb 2018
		\$	\$
Current Assets			
Cash Municipal	4	4,163,677	2,394,117
Cash Reserves	4	798,459	808,517
Receivables - Rates	5	238,689	47,038
Receivables - Other	5	943,386	588,159
Inventories		44,990	44,990
		6,189,200	3,882,820
Less: Current Liabilities			
Payables	6	(2,524,844)	(1,047,167)
Provisions		(509,987)	(293,905)
Less: Cash Reserves	7	(798,459)	(808,517)
Net Current Funding Position		2,355,911	1,733,231

Note 3 Capital – Acquisitions, Funding and Disposal

For the Period Ended 28 February 2018

Summary Capital Acquisitions	YTD Actual New/Upgrade (a)	YTD Actual Renewal Expenditure (b)	Adopted Budget	YTD Budget (d)	YTD Actual Total (c)=(a)+(b)	Variance (c)-(d)
	\$	\$	\$	\$	\$	\$
Land & Buildings	0	(180,316)	(172,212)	(114,808)	(180,316)	(65,508)
Furniture & Equipment	0	(36,035)	(77,000)	(51,333)	(36,035)	15,298
Plant & Equipment	0	(130,233)	(353,000)	(235,333)	(130,233)	105,101
Infrastructure - Roads	0	(2,092,273)	(5,306,478)	(3,537,652)	(2,092,273)	1,445,379
Capital Expenditure Totals	0	(2,438,857)	(5,908,690)	(3,939,127)	(2,438,857)	1,500,270
Capital Acquisitions Funded By						
Capital Grants and Contributions			6,712,409	3,449,834	708,033	
Other (Disposals & C/Fwd)			0	0	0	
Council Contribution - Operations			(803,719)	489,293	1,730,824	
Capital Funding Total			5,908,690	3,939,127	2,438,857	

Capital Acquisitions	YTD Actual New/Upgrade	YTD Actual Renewal Expenditure	Adopted Budget	YTD Budget	YTD Actual Total	Variance (Over)/Under
Land & Building						
Lighting - Warburton Oval		0	15,000	10,000	0	10,000
Playgroup/Early Years Learning Centre		180,316	157,212	104,808	180,316	(75,508)
Land & Building Total	0	180,316	172,212	114,808	180,316	(65,508)
Furniture & Equipment						
Furniture - New Boardroom		0	0	0	0	0
Office Equipment		32,194	35,000	23,333	32,194	(8,861)
Office Equipment - Computer		3,841	21,000	14,000	3,841	10,159
Drop In Centre Equipment		0	15,000	10,000	0	10,000
Furniture-Staff Housing		0	6,000	4,000	0	4,000
Furniture & Equipment Total	0	36,035	77,000	51,333	36,035	15,298
Plant & Equipment						
Light Truck		0	20,000	13,333	0	13,333
Vehicle		0	40,000	26,667	0	26,667
Rubbish Truck Warakurna		0	90,000	60,000	0	60,000
Purchase of Vehicle - Toyota PC		0	68,000	45,333	0	45,333
Purchase of Vehicle - Early Years Program		56,832	55,000	36,667	56,832	(20,166)
Purchase of Vehicle - Youth Program		73,400	80,000	53,333	73,400	(20,067)
Plant & Equipment Total	0	130,233	353,000	235,333	130,233	105,101
Infrastructure - Roads						
Great Central Road - R2R SLK		0	365,000	243,333	0	243,333
Great Central Road - Roads to Recovery		1,047,228	331,020	220,680	1,047,228	(826,548)
Great Central Road - MRWA Major		1,045,045	3,300,000	2,200,000	1,045,045	1,154,955
Giles Mulga Park RRG		0	435,000	290,000	0	290,000
Giles Mulga Park - Roads to Recovery		0	245,458	163,639	0	163,639
Warburton Blackstone Road - Roads to Recovery		0	180,000	120,000	0	120,000
Warburton Blackstone Road RRG		0	450,000	300,000	0	300,000
Infrastructure Total	0	2,092,273	5,306,478	3,537,652	2,092,273	1,445,379
Grand Total	0	2,438,857	5,908,690	3,939,127	2,438,857	1,500,270

Note 3 Capital - Acquisitions, Funding and Disposal cont.

For the Period Ended 28 February 2018

Assets Disposed		Accum Depr	Proceeds	Profit (Loss)	Description Disposed Asset	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
Cost	\$	\$	\$	\$	\$	\$	\$	\$	
Land & Building									
0	0	0	0	0	0	0	0	0	
Plant & Equipment									
0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	

Note 4 Capital and Investments

For the Period Ended 28 February 2018

Bank Accounts	Municipal	Reserves	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
(a) Cash Deposits								
Municipal Account	\$ 2,391,617			\$	\$ 2,391,617			
Cash Advance	2,500				2,500	Westpac	Variable	Business
Trust								
(b) Term Deposit								
Reserves		808,517			808,517	Westpac		
Total	2,394,117	808,517	0	0	3,202,633			

*** Cash and Investments transactions have not been completed. Further information required for term deposit

Note 5 Receivables

For the Period Ended 28 February 2018

Receivables - Rates and other Rates Receivable	YTD 28 Feb 2018	30 Jun 2017	Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
Opening Arrears Previous Years	\$ 238,689	\$ 230,941	Receivables - General	\$	\$ 57,783	\$ 64,493	\$	\$ 52,152	\$ 174,428
Levied This Year	181,364	237,825	Balances per Trial Balance						
Other Rate Charges	0		Sundry Debtors						413,731
Less Collections to date	(373,015)	(230,407)	Receivables - Other						0
Equal Current Outstanding	47,038	238,359	Accruals						
Net Rates Collectable	47,038	238,359	Total Receivables General Outstanding						588,159
% Collected	89%	49%	Amounts shown above include GST (where applicable)						

Note 6 Payables

For the Period Ended 28 February 2018

Payables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General		29,580		2,270	440	32,290
Balances per Trial Balance						
Sundry Payables						32,290
Payables - Other						
Payroll Payables						
ATO Liability						417,904
Accrued Expenses						0
Other						596,973
Total Payables - Other						1,014,877
					Total Payables	1,047,167

Amounts shown above include GST (where applicable)

Note 7 Cash Backed Reserves

For the Period Ended 28 February 2018

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Current Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Asset Replacement/Acquisition Reserve	728,343	8,775	9,175	0	0	(157,212)	0	0	579,906	737,517
Cultural Centre Reserve	70,116	845	883	0	0	0	0	0	70,961	70,999
	798,459	9,620	10,058	0	0	(157,212)	0	0	650,867	808,517

Note 8 Rating Information

For the Period Ended 28 February 2018

Rate	Rate In	Number of Properties	Rateable Value	YTD Actual				Adopted Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
General Rate	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
UV General Rate	0.190000	34	908,944	181,364	0	0	181,364	181,788	0	0	181,788
Sub-Totals		34	908,944	181,364	0	0	181,364	181,788	0	0	181,788
Minimum Payments											
UV General Rate	240	0	0	0	0	0	0	0	0	0	0
Sub-Totals		0	0	0	0	0	0	0	0	0	0
Total		34	908,944	181,364	0	0	181,364	181,788	0	0	181,788
Discounts on Rates											
Amounts from General Rates							181,364				181,788
Ex-Gratia Rates							0				64,882
							181,364				246,670

Note 9 Information on Borrowings

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There were not new debentures as at reporting date.

(c) Unspent Debentures

The Shire had no unspent debenture funds as at reporting date.

(d) Overdraft

The shire does not currently have any overdraft facilities set-up.

Note 10 Grants and Contributions

For the Period Ended 28 February 2018

Grants	Grant Provider	2017-18 Adopted Budget	2017-18 Adopted Budget		Variations Additions/(Deletions)		Reconcile Status	
			Operating	Capital	Operating	Capital	Received	Not Received
		\$	\$	\$	\$	\$	\$	\$
General Purpose Funding								
General Grants (Unfunded)	WALGGC	3,152,434	3,152,434				2,856,569	295,866
Reimbursements	Various	1,500	1,500				0	1,500
Governance								
Licensing Commission	DoT	3,500	3,500				1,271	2,229
Health								
Grant-Environmental Health Program WA								
Health Dept	DoH	104,352	104,352				89,124	15,228
Education and Welfare								
Grant - DCD		332,000	332,000				339,353	100,000
Grant - Youth Program		100,000	100,000				0	100,000
Community Amenities								
FAHSCIA - NJCP	FAHSCIA	50,000	50,000				7,500	42,500
Recreation and Culture								
Contributions Bus Hire		0	0				1,069	0
Contributions and Reimbursements Other	Various	1,000	1,000				0	1,000
Transport								
Grants - Direct	MRWA	84,397	84,397				76,725	7,672
Fed, Roads Grant (unfunded)	MRWA	607,588	607,588				335,580	272,008
Govt Grant - Road to Recovery	Dept of Infrastructure	1,876,020			1,876,020		0	1,876,020
Govt Grants - Special Purpose	MRWA	590,000			590,000		236,000	354,000
Govt Grant - Outback Highway		3,300,000			3,300,000		300,000	3,000,000
Govt Grants - Special Purpose		946,389			946,389		172,033	774,356
Other Property and Services								
Reimbursements	Various	15,000	15,000				103	14,897
Advertising Rebates	Various	500	500				0	500
		11,164,680	4,452,271	6,712,409	0	0	4,415,326	6,757,776

Note 11 Trust Funds

There are no funds held at balance date over which the Shire has no control.

Note 12 Material Variances

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 28 February 2018

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). pq Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10%.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(5,508)	-81%	▼	Permanent	Phone card sales lower
General Purpose Funding - Rates	(65,306)	-26%	▼	Timing	Ex-gratia rates not charged yet
General Purpose Funding - Other	69,128	2%	▲		
Law, Order, Public Safety	2,600	3250%	▲	Timing	FESA Emergency Services Levy
Health	8,724	11%	▲	Timing	WA Health Grant
Education and Welfare	(38,298)	-10%	▼	Timing	Youth Grant not received
Housing	(16,557)	-74%	▼	Timing	Rental invoices not yet raised
Community amenities	(129,000)	-95%	▼	Timing	Rubbish charges not raised yet
Recreation and Culture	33,742	21%	▲		
Transport	(211,678)	-34%	▼	Timing	Road grants to claim
Economic Services	(5,700)	-100%	▼	Permanent	Building Commission levies
Other Property and Services	(10,974)	-98%	▼	Timing	Plant allocations
Operating Expense					
Governance	(95,390)	92%	▲	Permanent	Payout leave & Legal Exp
General Purpose Funding - Rates	20,434	-100%	▼	Timing	Admin OH
General Purpose Funding - Other	-	0%			
Law, Order, Public Safety	20,363	-29%	▼	Timing	Admin OH
Health	91,358	-29%	▼	Permanent	Admin OH / EH prog down
Education and Welfare	208,215	-25%	▼	Timing	Admin OH / Depn
Housing	262,361	-62%	▼	Timing	Admin OH / Depn
Community Amenities	179,621	-40%	▼	Timing	Admin OH / Depn & rubbish down
Recreation and Culture	461,019	-50%	▼	Timing	Admin OH / Depn & Youth staff down
Transport	1,310,474	-44%	▼	Timing	Road program behind
Economic Services	53,666	-58%	▼	Timing	Admin Exp / bldg exp down
Other Property and Services	(259,130)	916%	▲	Timing	O/H Allocn down offset by costs down
Funding Balance Adjustments					
Add back Depreciation	(693,539)	-41%	▼	Timing	To be adj in Mid Year Review
Adjust (Profit)/Loss on Disposal	-	0%			
Capital Revenues					
Grants, Subsidies and Contributions	(2,741,801)	-79%	▼	Timing	Works / Claims behind schedule
Proceeds from Disposal of Assets	-	0%			
Capital Expenses					
Land & Buildings	(65,508)	57%	▲	Timing	EYL Centre
Furniture & Equipment	15,298	-30%	▼	Timing	not purchased yet
Plant & Equipment	105,101	-45%	▼	Timing	not purchased yet
Infrastructure - Roads	1,445,379	-41%	▼	Timing	Road program behind
Financing					
Transfer to Reserves	(438)	5%	▲		

Perth

Level 5, 160 St Georges Terrace
Perth Western Australia 6000

Telephone: +61 8 9476 3144

Facsimile: +61 8 9476 3188

GPO Box 2753, Perth WA 6001

Melbourne

Level 27, 101 Collins Street
Melbourne VIC 3000

Telephone: +61 3 9111 0046

Facsimile: +61 3 9111 0045

Sydney

Level 15, 56 Pitt Street
Sydney NSW 2000

Telephone: +61 2 8379 6144

Facsimile: +61 8 9476 3144

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REPORT NO: 014-18 **TO: ORDINARY COUNCIL MEETING 29th MARCH 2018**
SUBJECT: COUNCIL INVESTMENTS AS AT 22nd MARCH 2018

The authority to invest money held in any Council Fund is delegated to the Chief Executive Officer. Council Funds may be invested in one or more of the following:

- Fixed Deposits
- Commercial Bills
- Government bonds
- Other Short-term Authorised Investments

Council funds are to be invested with the following financial institutions.

- Major banks
- Bonds Issued by Government and/ or Government Authorities.

COUNCIL INVESTMENTS AS AT 22 MARCH 2018

Institution	Amount Invested	Investment type	Assets Repl./Acq./Devp. Reserve Fund	Cultural Centre Reserve Fund	Municipal Account
Westpac Banking Corporation		Term deposit	\$840,059.34	\$6,677.40	
Westpac Banking Corporation		Operating a/c			\$1,857,732.09
TOTAL INVESTMENTS	\$2,704,468.83		\$840,059.34	\$6,677.40	\$1,857,732.09

RECOMMENDATION

That the report on Council investments as at 22nd March 2018 be received and noted.

VOTING REQUIREMENTS

Simple majority

MOVED Cr. Bates, seconded Cr. D. Frazer, that the recommendation contained within report 014-18 be adopted.

#014-18

RESOLUTION

That the report on Council investments as at 22nd March 2018 be received and noted.

CARRIED 6/0

REPORT NO: 015-18 **TO: ORDINARY COUNCIL MEETING 29th MARCH 2018**
SUBJECT: DEPARTMENT OF TRANSPORT – LICENSING SERVICES CONTRACT RENEWAL

DATE:	25 March 2018
PROPONENT:	Shire of Ngaanyatjaraku
LOCATION:	Shire of Ngaanyatjaraku
AUTHOR:	Chris Paget, Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CS.01
DECLARATION OF INTERESTS:	Nil

Summary:

To present Council with a request to authorise the Chief Executive Officer and Shire President to sign the Department of Transport Online Licensing Service contract renewal and seek authority to affix the Shire Common Seal.

Background:

The Shire has received correspondence from the Department of Transport dated 20 December 2017 titled 'Agreement No.962317 for the Provision of Licensing Services under Section 11 of the Road Traffic (Administration) Act 2008'. (Please refer to letter and contract submitted as a separate attachment).

The Current Agreement expired on 31 December 2017. A temporary extension of the agreement is in place until the Shire agrees to and signs the new proposed agreement. The new Department of Transport agreement for two (2) years will expire on 31 December 2020.

Comment:

It is supported that Council agree to enter a new two-year contract extension as whilst the commissions received for running the licensing agency are very low, it is a vital service for the Ngaanyatjarra communities and residents.

Consultation:

Chief Executive Officer
Department of Transport

Statutory Environment:

Local Government Act

Division 3 — Documents

9.49A. Execution of documents

(1) A document is duly executed by a local government if —

- (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
- (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.

- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
- (a) the mayor or president; and
- (b) the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

Policy Implications:

Nil

Financial Implications:

Commissions received in the past from the Department of Transport are relatively small and do not reflect the actual cost to the Shire in staff time etc; this situation is not expected to change however this is considered to be acceptable as the service is so vital to our local community.

Strategic Implications:

Corporate Services: – to achieve maximum community benefit from effective use of resources (staff, finances and information technology).

Voting Requirements:

Simple Majority

Recommendation:

That Council authorises the Chief Executive Officer and Shire President to sign and affix the Shire Common Seal on the Department of Transport contract titled DOT962317 Agreement for the provision of licensing services in the Shire of Ngaanyatjarraku in terms of section 11 of the Road Traffic (Administration) Act 2008.

MOVED Cr. Jones, seconded Cr. D. Frazer, that the recommendation contained within report 015-18 be adopted.

#015-18

RESOLUTION

That Council authorises the Chief Executive Officer and Shire President to sign and affix the Shire Common Seal on the Department of Transport contract titled DOT962317 Agreement for the provision of licensing services in the Shire of Ngaanyatjarraku in terms of section 11 of the Road Traffic (Administration) Act 2008.

CARRIED 6/0

REPORT NO: 016-18 **TO: ORDINARY COUNCIL MEETING 29th MARCH 2018**
SUBJECT: COMPLIANCE AUDIT RETURN 2017

DATE:	26 March 2018
PROPONENT:	Shire of Ngaanyatjaraku
LOCATION:	Shire of Ngaanyatjaraku
AUTHOR:	Chris Paget, Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	GV.00
DECLARATION OF INTERESTS:	Nil

Summary

For Council to endorse recommendation from the Audit Committee of the Compliance Audit Return 2017.

Background

Under the *Local Government Audit Regulations 1996*, Local Government is required to carry out a Compliance Audit for the period 1 January 2017 to 31 December 2017. The certified return must be submitted to the Director General, Department of Local Government, Sport and Cultural Industries by 31 March 2018.

Consultation

Shire of Ngaanyatjaraku Audit Committee

Statutory Environment:

Regulation 14 of the *Local Government (Audit) Regulations 1996* provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,

(c) is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation —

certified in relation to a compliance audit return means signed by —

(a) the mayor or president; and

(b) the Chief Executive Officer.

Policy Implications:

There are no policy implications arising from this report.

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple majority

Recommendations:

That:

1. Council adopts the 2017 Compliance Audit Return as presented;
2. The Chief Executive Officer and the Shire President sign the 2017 Compliance Audit Return;
3. The Compliance Audit Return be submitted to the Department of Local Government, Sport and Cultural Industries by the 31 March 2018 deadline.

MOVED Cr. West, seconded Cr. J. Frazer, that the recommendation contained within report 016-18 be adopted.

#016-18

RESOLUTION

That:

- 1. Council adopts the 2017 Compliance Audit Return as presented;*
- 2. The Chief Executive Officer and the Shire President sign the 2017 Compliance Audit Return;*
- 3. The Compliance Audit Return be submitted to the Department of Local Government, Sport and Cultural Industries by the 31 March 2018 deadline.*

CARRIED 6/0

REPORT NO: 017-18 **TO: ORDINARY COUNCIL MEETING 29th MARCH 2018**
SUBJECT: ADMINISTRATIVE COMPLIANCE WITH THE LGA 1995

DATE:	25 March 2018
PROPONENT:	Shire of Ngaanyatjaraku
LOCATION:	Shire of Ngaanyatjaraku
AUTHOR:	Kevin Hannagan, Deputy Chief Executive Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	CS.06
DECLARATION OF	Nil

PURPOSE

For Council to consider the Monthly Report of outstanding actions to achieve administrative compliance with the Local Government Act 1995 and other projects / tasks.

BACKGROUND

The Minister for Local Government appointed an Approved Adviser to work with the Shire to meet the administrative requirements of the Local Government Act 1995. The Approved Advisers' Scope of Work is to "Undertake a review of the Shire's policies, systems and procedures to establish the level of compliance with the legislative provisions of the Local Government Act 1995". The Approved advisor has also requested that other important projects / tasks / actions involving operational matters also be added to the calendar.

STATUTORY IMPLICATIONS

Local Government Act 1995, various Sections.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The costs associated with the Approved Adviser are to be borne by Council, the Annual Budget takes this into account.

STRATEGIC IMPLICATIONS

Strategic Community Plan

Goal 4, Our Leadership

Outcome 4.2, A capable and compliant local government

COMMUNITY CONSULTATION

Community consultation is not required.

COMMENT

Shire Staff have compiled for the Approved Adviser a list of tasks to be undertaken, commonly known as a Compliance / Action Calendar.

A copy of the list of tasks is attached for Councillors' information. Further monthly reports will be made to Council advising progress against the task 'due dates'.

The main remaining items outstanding to achieve compliance are the Audits for 2015/16 and 2016/17 Financial Years End.

ATTACHMENTS

Attachment 1 – Compliance Action List as at 25 March 2018

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council notes the attached Compliance / Action Calendar and this Report.

MOVED Cr. J. Frazer, seconded Cr. Jones, that the recommendation contained within report 017-18 be adopted.

#017-18

RESOLUTION

That Council notes the attached Compliance / Action Calendar and this Report.

CARRIED 6/0

REPORT NO: 018-18 **TO: ORDINARY COUNCIL MEETING 29th MARCH 2018**
SUBJECT: ACTION REPORT – ENVIRONMENTAL HEALTH & BUILDING SERVICES

DATE:	25 March 2018
PROPONENT:	Shire of Ngaanyatjaraku
LOCATION:	Shire of Ngaanyatjaraku
AUTHOR:	Philip Swain, Principal EHO & Building Officer
REPORTING OFFICER:	Chris Paget, Chief Executive Officer
FILE NO:	GV.07
DECLARATION OF INTERESTS:	Nil

PURPOSE

To inform Council of Environmental Health program & Building Services activities and actions through the periods on-site 15 to 22 February and 8 to 16 March 2018.

Date	Subject	Action Taken
January – 23 February	RSPCA Adverse Media Coverage – Dog Control Programme	The issues associated with the adverse coverage of the RSPCA of the Shire's Dog Health Programme have been canvassed in a report that I have submitted to Council. It is proposed that the Shire write to the RSPCA expressing concern about the inaccurate and poorly researched article which appeared on the organisations website and in social media, and on the WA Today website in late January. Action: PS to write to the RSPCA following Council resolution on the matter.
6 February 2018	Warburton Pool Operation	The Warburton Pool is operating well and the results for the samples taken in early February were good. Action: Nil pending monthly samples
15 February 2018	Goldfields Regional Aboriginal EH Forum Meeting	I attended the quarterly meeting in Kalgoorlie with EHFSO Michael Cooke. The meeting was well attended, and we met with John Perrett of the DoH after the meeting regarding our current EH Worker funding agreement. The DoH are satisfied with our grant and performance reporting, although the 6 monthly report to 31 December is outstanding. Action: PS to submit 6 monthly report. No further action pending routine grant reporting.
15-28 February 2018	Flinders University – PHD Student	I raised the needs of the PHD student undertaking research into <i>Strongyloidiasis</i> (Threadworm) in dog faeces, at the recent EH forum in Kalgoorlie. The staff at the Shire of Kalgoorlie Boulder believe they may be able to assist the student so I have referred her to the Manager at the Shire. Action: No further action
18-23 February 2018	Vet Visit – Ngaanyatjaraku Communities	Dr Bob has visited the lands commencing in Wingellina on the 18 th and finishing up in Warakurna on the 23 rd . Dr Bob visited the communities of Wingellina, Blackstone, Jameson, Warburton, Wanarn Tjukurla and Warakurna with a student veterinarian. The EHFSO went to Wingellina to assist the VET and the student Vet travelling with him as there was no one available at the southern communities to assist with treating the dogs. There was very heavy rain near Wingellina on the Sunday night and the Jameson visit was undertaken on the Monday as it was likely that the southern road would become impassable. The change in schedule generated a complaint from a person in Jameson as he was unaware of the change and had a dingo that needed putting down. I have emailed the individual and explained the reasons for the change.

		Action: No further action pending the next visit in May
20 February 2018	Squeaky Clean Kids Programme	The cake soap supply distribution to communities is progressing well. The liquid soap for schools with dispensers have recently arrived and I have distributed the same to the Shire's Early Childhood Centres. The EHW's are proposing to undertake some initial trial bathroom inspections in the near future utilising staff housing, before advancing to community housing inspections. Action – MC to commence the bathroom inspection programme.
20 February 2018	Warburton Oxidation Ponds	The ponds in Warburton are badly overgrown and require significant maintenance to kill vegetation and cutback the same around most ponds. The continued presence of this vegetation will increase the likelihood of large mosquito numbers emerging and surviving as vegetation provides protection and reduces the ability to treat the ponds when larvae emerge. It is recommended that the vegetation be poisoned and or cut back in the near future. I have requested that services attend to this. Action: PS to liaise with NG services to ensure vegetation around the ponds is brought under control.
21 -28 February 2018	Waste Services Warakurna	The difficulties with staffing the refuse service in Warakurna seem to have been mostly resolved. The hydraulic tipper on the vehicle is still damaged and requires repair. The Roadhouse Management are assisting with the day to day supervision of Shane and the EHFSO will continue to liaise with him in the new role. With recent rains the shortcomings of the Warakurna Landfill have again been highlighted and the trench is clay lined and too deep in a low lying area. As a result, it becomes inundated even with a small amount of rainfall. The CSM and Ng Health staff have arranged for the trench to be modified to create a shelf of soil for dumping temporarily until the floor dries out. It is proposed that the floor be filled by about half a metre once dried out to try and prevent future inundation. Action: PS to liaise with CSM and Elves Brites to see if machinery time can be made available to modify the trench.
21 February 2018	Septic Upgrade Warakurna Roadhouse Units	Whilst I have issued the Permit to Use for the upgraded septic system for the units adjacent to the Warakurna Roadhouse and asked the Finance Officer to invoice the outstanding fees, I noted on site that there has been some subsidence around part of the leach drains with the recent rains. I have asked Charlie from Camel Plumbing to investigate and let me know what if any issue there is with the same. Action: PS to liaise with Camel Plumbing regarding integrity of the drains
23 February 2018	Warburton Roadhouse – Proposed Caravan Park Extensions	I have submitted a report to Council seeking in principle support for the proposed alterations and extension of the Caravan Park area within the roadhouse area. The proposal involves the addition of 15 new powered bays a camping area and additional universal access ablution block. Action: PS to progress Building Permit when application details and Council resolution are received.
28 February 2018	Blackstone Pool Operation	The Blackstone Pool closed at the end of the month with the departure of the relief Pool Manager. There was also a large-scale power failure in the community just before he left and the Manager believes there may have been some damage to the Chemigem/pumps as a result but was unable to fully test this before leaving. The relief Manager has expressed an interest in assisting with pool maintenance in Blackstone and possibly other communities in the future. Upgrading of his qualifications in Brisbane at the Shire's cost has been discussed with a view to providing such relief in the future but needs to be approved by the CEO/Youth Manager Action: Administration to assess damage to existing equipment. PS to discuss qualifications of relief Manager with Youth Manager and CEO.
February 2018	Warburton Work Camp – Food Business Inspection	The kitchen is generally in good condition however the tiling issue identified 6 months ago has not been progressed. I have drafted an Improvement Notice for Corrective Services and will issue the same shortly Action: PS to issue Improvement notice to Corrective Services to repair missing tiling.

February 2018	Wanarn Aged Care Audit	Independent Auditor Chris Richardson and myself conducted the second food safety audit of the aged care facility. The facility passed the audit and can go to annual audits if a third successful audit is conducted in October this year. Action: PS to liaise with Ng Health regarding the audit outcomes and the next audit.
February 2018	Warakurna Swimming Pool Operation	The situation at Warakurna is unchanged from last month. The CSM in Warakurna has advised that the Chemigem unit is operational but there has been no one available to operate the pool. The Manager Youth Services has been attempting to open the pool for several days each week with other Youth Services staff but one staff member is currently on leave, making staffing difficult. A full-time youth worker is proposed to be located to Warakurna by late March. Action: Administration to arrange staffing if possible to open the pool.
February 2018	Community Service Summary – Public Health Plan	Following the service report prepared by P Todd in 2013 I have continued to develop a follow up community service summary. With the enactment of the Public Health Act 2016 the Shire will in due course need to develop a Public Health Plan (PHP). The community service summary can be used in determining appropriate service levels for the future plan. I have recently received the second draft of the baseline report. Action: Public Health Plan development to be included in the Corporate Business Plan and baseline report to be prepared for submission to Council.
February 2018	Issue of Occupancy Certifications for Buildings approved under the 2011 Building Act and the 2012 Regulations	There were 8 buildings of Classes 2-9 constructed on the Lands since the roll out of the new Building legislation in 2012. I have now finalised documentation for six (6) of these. Finalisation of the other two (2) buildings is being progressed with Ng Services and relate to the Warburton NG Council Store and the Clinic. NG Council is working to finalise fire management arrangements for the store which will hopefully enable this matter to be resolved. I have recently contracted a Building Surveyor to issue the Certificate of Construction Compliance so that the Shire can issue the Occupancy Certificate for this building. There are a number of matters that need to be resolved to satisfy the Department of Fire and Emergency Services in relation to the building. Action: PS to finalise the issue of Occupancy Certification for Class 2-9 buildings as appropriate
February 2018	EHW Programme Contract	I have continued drafting a Community Environmental Health Action Plan based on the previous submission by the Shire to the Department of Health. I have submitted records relating to current insurances to the Department of Health. The 6 monthly report to the Department for the period ending 31 December is currently being finalised. Action: PS to liaise with CEO to develop the Community Environmental Health Action Plan. 6 monthly report to be submitted.
Ongoing	NATS deliveries to Communities	The management of refrigerated and frozen loads appears to be now under better control with data logging records showing the truck temperatures were adequate. Following complaints, I had previously written to NATS and requested that they ensure proper logistics are in place for the cold chain and that temperature records be made available. I will periodically request temperature records for transportation of goods to the lands. Action: PS to periodically follow up with NATS and the contract driver to ensure that proper monitoring and records are being maintained.
Pending	Swimming Pool Sampling and Procedures	I have reviewed the previous documentation on the pools and located procedure manuals for the Blackstone and Warakurna pools with the help of the Youth Services Manager. I have advised of the need to ensure a current procedures manual is located at each site and am reviewing the existing materials to ensure they are current. I have provided advice regarding first aid requirements at the pools which the Managers are currently reviewing. Action: PS to provide updated manuals to pool managers. Pool Managers to open facilities when weather is suitable. Pool Managers to confirm current first aid facilities are adequate at each pool.

Pending	Container Deposit Legislation	Although the issue is some way off, the Shire and Ngaanyatjarra Council need to plan for the eventuality as there will be infrastructure requirements to provide for the service in 2018. I have made enquiries with DER and will prepare a report in relation to this matter for consideration in the new year. Action: PS to prepare report on CDA transportation and infrastructure requirements
Pending	Warburton Drainage Issues	Previously I had been unable to locate any surveys of the drainage network, or contour surveys for the settlement. These are needed to develop improvements to the current drainage scheme. This issue has not been progressed since March 2015, but its need has been highlighted with recent rains. Action: Issue to be prioritised by Health Building Officer pending corporate plan and budget

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

That Council receives and notes the report on Environmental Health & Building activities for the period.

MOVED Cr. J. Frazer, seconded Cr. D. Frazer, that the recommendation contained within report 018-18 be adopted.

#018-18

RESOLUTION

That Council receives and notes the report on Environmental Health & Building activities for the period.

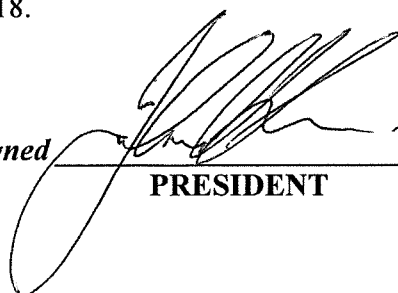
CARRIED 6/0

CLOSURE

There being no further business, the Shire President thanked the Members and CEO for their attendance and closed the meeting at 2.22pm (WST).

These minutes of the meeting held 29th March 2018 were confirmed at the meeting held on 30th May 2018.

Signed



PRESIDENT

Date

30/5/18.