



Shire of Ngaanyatjarra

ON A JOURNEY

ORDINARY MEETING OF COUNCIL

ATTACHMENTS

**Tjulyuru Cultural and Civic Centre
Warburton Community**

16 December 2020

at

1.00 pm



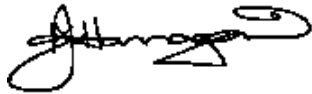
ORDINARY MEETING OF COUNCIL

MINUTES

25 November 2020
at
1.00 pm

SHIRE OF NGAANYATJARRAKU
ORDINARY MEETING OF COUNCIL

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.



Chief Executive Officer

Date: 25-11-2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Meeting of Council held on the 25 November 2020.

Presiding Member: _____ **Date:.** / /2020

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1. **DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 1.01pm.

2. **ANNOUNCEMENT OF VISITORS**

The Presiding Member welcomed members of the public to the gallery.

3. **ATTENDANCE**

3.1 **PRESENT**

Elected Members:	President Councillor Councillor Councillor Councillor Councillor	D McLean J Frazer J Porter D Frazer A Bates L West
Staff:	CEO DGC ASSCO	K Hannagan (via MS Teams on TV) C Green LF Salazar
Guests:		
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	

3.2 **APOLOGIES**

Cr. A Jones

3.3 **APPROVED LEAVE OF ABSENCE**

Council Resolution
Moved: Cr D Frazer Seconded: Cr J Porter
That Council in accordance with Section 2.25 (1) of the Local Government Act 1995 grants leave of absence to Cr J Frazer for the 16 December 2020 Ordinary Meeting of Council.
Carried: 6/0

4. **PUBLIC QUESTION TIME**

4.1 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

4.2 **PUBLIC QUESTION TIME**

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **DECLARATION BY MEMBERS**

6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

Councillors are requested to give due consideration to all matters contained in the Agenda presently before the meeting.

6.2 DECLARATIONS OF INTEREST

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor, or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995*, but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the

Local Government Act, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President made a statement on Commonwealth policy on Indigenous Affairs a copy of which is included in the Minutes Attachments as Attachment 7.

8. PETITIONS, DEPUTATIONS, PRESENTATIONS

8.1 PETITIONS

8.2 DEPUTATIONS

8.3 PRESENTATIONS

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL (ATT 9.1)

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Frazer

That the Unconfirmed Minutes of the Ordinary Meeting of Council held on 28 October 2020 at the Council Chambers, Tjulyuru Cultural and Civic Centre, Warburton Community (ATTACHMENT 9.1) be confirmed as a true and accurate record.

Carried: 6/0

10. CEO REPORTS

10.1 REVIEW OF 2019/20 ANNUAL FINANCIAL STATEMENTS, INDEPENDENT AUDIT REPORT AND MANAGEMENT REPORT

FILE REFERENCE:	FM.02
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	18 November 2020
DISCLOSURE OF FINANCIAL INTEREST:	The author has no financial, proximity or impartiality interests in the proposal.

Summary

The Auditors conducted the Annual Financial Audit for 2019/20 during April 2020 to November 2020.

This report discusses outcomes of the Audit including the Independent Auditors Report and Management Letter and recommends that Council accept the Independent Auditors Report, Management Letter and Annual Financial Report and actions contained in this report in respect of the audit conducted.

Background

The following reports have been presented by the Auditors for the year ended 30 June 2020:

- Independent Auditors Report to the Electors of the Shire of Ngaanyatjaraku (Auditor's Report);
- Management Report for the year ended 30 June 2020 (Management Report); and
- Annual Financial Report 2019/20.

Comment

In accordance with Section 7.12A of the Local Government Act 1995, a local government is to meet with the auditor of the local government at least once in every year.

The President / Chair Audit Committee, Chief Executive Officer and Deputy Chief Executive Officer met with David Tomasi, Auditor and James Arthur, Audit Manager, Moore Australia by teleconference at 2.30pm on Thursday 19 November 2020.

Material matters raised by the Auditor have been reduced compared to previous years. Matters from the Management Report are as follows:

Own Source revenue coverage ratio

Given the level of disability of the shire due to population, size and geographical location it is difficult to raise the Shires Ratio of 15% (2018/19 12%) to that of the benchmark ratio of 40%, requiring a 266% increase. The Shire is currently negotiating with the State Government on a range of matters to address the Shire's Long-Term Financial Sustainability.

Statutory Environment

Local Government Act 1995

7.12AD. Reporting on a financial audit

- (1) *The auditor must prepare and sign a report on a financial audit.*
- (2) *The auditor must give the report to —*
 - (a) *the mayor, president or chairperson of the local government; and*

- (b) *the CEO of the local government; and*
 - (c) *the Minister.*
- 7.12A. Duties of local government with respect to audits**
- (1) *A local government is to do everything in its power to —*
 - (a) *assist the auditor of the local government to conduct an audit and carry out the auditor's other duties under this Act in respect of the local government; and*
 - (b) *ensure that audits are conducted successfully and expeditiously.*
 - (2) *Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.*
 - (3) *A local government must —*
 - (aa) *examine an audit report received by the local government; and*
 - (a) *determine if any matters raised by the audit report, require action to be taken by the local government; and*
 - (b) *ensure that appropriate action is taken in respect of those matters.*
 - (4) *A local government must —*
 - (a) *prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and*
 - (b) *give a copy of that report to the Minister within 3 months after the audit report is received by the local government.*
 - (5) *Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.*

Financial Implications

The Shire has made a Budget Allocation for this Audit in its 2020/21 Adopted Budget.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources, other than contained in the Recommendation.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 10.1 – Annual Financial Statements 2019/20 including Independent Auditors Report.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer Seconded: Cr L West

That Council:

- 1. Accepts the Independent Auditors Report and Annual Financial Report and actions contained in the reports in respect of the 2019/20 audit conducted; and**
- 2. Notes progress made on addressing material matters raised in the Audit Report and other matters in the Management Report.**

Carried: 6/0

10.2 ANNUAL REPORT 2019/20 AND AGM OF ELECTORS

FILE REFERENCE: CS.13

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 18 November 2020

DISCLOSURE OF FINANCIAL INTEREST: The author has no financial, proximity or impartiality interests in the proposal.

Summary

The Local Government Act 1995 ("the Act") requires that Council accepts the draft Annual Report for 2019/20, including the Financial and Auditor's Report, no later than 31 December or within two months of the Auditor's Report becoming available if that is not received prior to 31 December of that FYE.

Council is also required to select a date, time and venue for the Annual General Meeting of Electors.

Background

Under section 5.53 of the Act, the Shire is required to prepare an Annual Report for each financial year. The report is to contain:

- A report from the Shire President and the Chief Executive Officer;
- An overview of the Plan for the Future, including any major initiatives that are proposed to commence or continue in the next financial year;
- The Financial Report;
- Prescribed information in relation to payments made to employees;
- The Auditor Report;
- A report under section 29(2) of the Disability Services Act 1993;
- Entries made under section 5.121 during the financial year in the register of complaints; and
- Any other prescribed information.

Copies of the Annual Report for 2019/20 will be placed on the Shire's website when adopted.

Comment

Council is also requested to consider determining the date, time and location of the Annual General Meeting (AGM). The meeting must be held within 56 days from the date Council accepts the Annual Report and Financial Statements. If Council accepts the Annual Report at this meeting the latest possible date for the AGM is Wednesday, 20 January 2021.

It is recommended the Annual Report be considered by the electors of the Shire at an AGM to be held on Wednesday 16 December 2020 commencing at 1.00 pm in Warburton.

Statutory Environment

Local Government Act 1995

5.27. *Electors' general meetings*

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

5.29. Convening electors' meetings

- (1) *The CEO is to convene an electors' meeting by giving —*
(a) *at least 14 days' local public notice; and*
(b) *each council member at least 14 days' notice,*
of the date, time, place and purpose of the meeting.

- 2) *The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.*

5.53. Annual reports

- (1) *The local government is to prepare an annual report for each financial year.*
(2) *The annual report is to contain —*

5.54. Acceptance of annual reports

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.*

** Absolute majority required.*

Financial Implications

The financial implications are detailed in the Annual Financial Report.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is now "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Not Applicable

Attachments

Attachment 10.2 – Annual Report 2019/20

Voting Requirement

Absolute Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Frazer

Seconded: Cr L West

That Council:

- 1. Accepts the 2019/20 Annual Report as per Attachment 10.2;**
- 2. Hold the Annual General Meeting of Electors on Wednesday 16 December 2020 commencing at 1.00 pm prior to the Ordinary Meeting of Council in Warburton;**
- 3. Publish the Annual Report on the Shire's official website within 14 days;**
- 4. Provide Public Notice of availability of the 2019/20 Annual Report; and**
- 5. Advertise the Annual General Meeting of Electors giving at least 14 days local public notice.**

Carried: 6/0

10.3 PROGRESS ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS

FILE REFERENCE:	GV.05
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	21 November 2020
DISCLOSURE OF INTERESTS:	The author has no financial, proximity or impartiality interest in the proposal.

Summary

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council resolutions.

Background

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

Comment

Several resolutions from the July 2020 meeting are still in progress, see Attachment 10.1 for details.

Statutory Environment

Section 2.7 of the Local Government Act 1995 states:

"Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies."

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. The decision to have the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

Financial Implications

There are no known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter.

Attachments

Attachment 10.1 - Council Resolutions - Status Report

Voting Requirement

Simple Majority

Officers Recommendation and Council Resolution

Moved: Cr J Frazer

Seconded: Cr J Porter

That Council notes the attached Council Resolutions – Status table as at October OCM 2020, (Attachment 10.1) and this report.

Carried: 6/0

11 DEPUTY CEO REPORTS

11.1 PAYMENTS LISTING, OCTOBER 2020

FILE REFERENCE:	FM.07
AUTHOR'S NAME AND POSITION:	Kerry Fisher Deputy Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	12 November 2020
DISCLOSURE OF INTERESTS:	Nil

Summary

For Council to confirm the payment of accounts listed in the attached Accounts for Payment.

Background

In accordance with the Local Government (Financial Management) Regulations 1996 the Chief Executive Officer is required to present a list of payments to the Council at the next ordinary meeting of the council after the list is prepared.

Comment

The payments made are consistent with previous months.

Statutory Environment

Local Government (Financial Management) Regulations 1996

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) the payee's name; and*
 - (b) the amount of the payment; and*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing-*
- (a) for each account which requires council authorisation in that month —*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;*
 - and*
 - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

Financial Implications

The Shire makes annual budget allocations for payment of accounts.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 11.1 – Payment Listings

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates

Seconded: Cr D Frazer

That Council receives the Payment Listing, October 2020 totaling payments of \$786,051.45 as per Attachment 11.1.

Carried: 6/0

11.2 COUNCIL INVESTMENTS

FILE REFERENCE: FM.04

AUTHOR'S NAME AND POSITION: Kerry Fisher
Deputy Chief Executive Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 18 November 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to be advised of the Shires Municipal Account and Investments as attached.

Background

To invest the Shire of Ngaanyatjaraku surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

Comment

Preservation of capital is to be the principal objective with consideration given to liquidity, cash flow requirements and return on investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.

The investment is expected to achieve a predetermined market average rate of return that takes into account the Shire's risk tolerance. Any additional target set by the Shire will also consider the risk limitation and prudent investment principles.

Statutory Environment

Local Government Act 1995

Section 6.14 Power to Invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally, provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996

19. *Investments, control procedures for*
(1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
(2) *The control procedures are to enable the identification of —*
(a) *the nature and location of all investments; and*
(b) *the transactions related to each investment.*
- 19C. *Investment of money, restrictions on (Act s. 6.14(2)(a))*
(1) *In this regulation —*
authorised institution means —
(a) *an authorised deposit taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
foreign currency means a currency except the currency of Australia.
(2) *When investing money under section 6.14(1), a local government may not do any of the following —*
(a) *deposit with an institution except an authorised institution;*
(b) *deposit for a fixed term of more than 3 years;*
(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
(d) *invest in bonds with a term to maturity of more than 3 years;*
(e) *invest in a foreign currency.*

Financial Implications

Not applicable.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is “Low” risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

Corporate Policy Finance 2.12 Investment.

Attachments

Attachment 11.2 – Westpac screen prints of Municipal and Investment Accounts. (No monies are currently being held with any other institutions.)

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates

Seconded: Cr D Frazer

That the report on Council Investments as at 18 November 2020 be received.

Carried: 6/0

11.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDED

FILE REFERENCE:	FM.10
AUTHOR'S NAME AND POSITION:	Kerry Fisher Deputy Chief Executive Officer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	13 November 2020
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

For Council to receive the monthly financial report for October 2020.

Background

Council is to prepare monthly financial reports as required by the Local Government (Financial Management Regulations) 1996.

Council has resolved that details and explanations of the material variances reflected on the Statement of Financial Activity are provided as required by Local Government (Financial Management) Regulation 34(1) (d). The attached statements include details of variances between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$20,000 or 10.00% whichever is the greater (refer last page of statements). These materiality levels have been applied in the preparation of this report.

Comment

Comments in relation to budget to actual variances are included as notes (last page) in the Financial Reports attached. Comments related to 'Timing' refer to an estimate of when costs would occur at the time the budget was formulated versus actual costs being incurred.

Please note that the figures in this report now contain Depreciation Expenses as the depreciation model has been run as the 2019/20 Annual Audit is complete.

Statutory Environment

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996.

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to

- which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Financial Implications

Monthly financial reporting is a primary financial management and control process. It provides the Council with the ability to oversee the Shire's financial performance against budgeted targets. Please note that the figures in this report do not contain Depreciation Expense as mentioned above.

Strategic Implications

Integrated Strategic Plan 2018 - 2028
Goal 3, Leadership
Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

No policy implications apply in the preparation of the report.

Attachments

Attachment 11.3 - Monthly Financial Report, October 2020.

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr A Bates

Seconded: Cr J Frazer

That Council receives the monthly financial report for October 2020.

Carried: 6/0

12. DIRECTOR GOVERNANCE & CORPORATE REPORTS

13. EHO & BUILDING SERVICES REPORTS

13.1 ACTION REPORT – ENVIRONMENTAL HEALTH & BUILDING SERVICES

FILE REFERENCE: EM.00

AUTHOR'S NAME AND POSITION: Maurice Walsh
EHO & Building Officer

AUTHORISING OFFICER AND POSITION: Kevin Hannagan
Chief Executive Officer

DATE REPORT WRITTEN: 17 November 2020

DISCLOSURE OF INTERESTS: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Environmental Health & Building Services activities and actions for the preceding month.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 - 2028

Goal 3, Leadership

Outcome 3.2, Good Leadership

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 13.1 – Action Report, EHO / Building Services

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr J Porter Seconded: Cr D Frazer

That Council receives the Action Report, EHO / Building Services for October 2020.

Carried: 6/0

14. WORKS ENGINEERING REPORTS

14.1 ACTION REPORT – WORKS ENGINEER

FILE REFERENCE:	RD.00
AUTHOR'S NAME AND POSITION:	Peter Kerp Works Engineer
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Chief Executive Officer
DATE REPORT WRITTEN:	11 November 2020
DISCLOSURE OF INTERESTS:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

Summary

To inform Council of Works Engineering activities and actions for the preceding months.

Background

Not applicable

Comment

See attachment.

Statutory Environment

Not applicable

Financial Implications

No known financial implications for this matter.

Strategic Implications

Integrated Strategic Plan 2018 -
2028 Goal 1, Our Land
Outcome 1.2, Travel the Land
Strategy: 1.2.1, Good Roads

Risk Management

This item has been evaluated against the Shire of Ngaanyatjaraku Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is "Low" risk and can be managed by routine procedures and is unlikely to need specific application of resources.

Policy Implications

There are no known policy implications for this matter

Attachments

Attachment 14.1 – Action Report, Works Engineering

Voting Requirement

Simple Majority Required.

Officers Recommendation and Council Resolution

Moved: Cr D Frazer Seconded: Cr J Frazer

That Council receives the Action Report, Works Engineering for October 2020.

Carried: 6/0

15. NEW BUSINESS OF AN URGENT NATURE AS ADMITTED BY DECISION

16. CONFIDENTIAL MATTERS

17. NEXT MEETING

Scheduled for Wednesday, 16 December 2020 at the Tjulyuru Cultural and Civic Centre, Warburton Community commencing at 1:00 pm.

18. CLOSURE OF MEETING

There being no further business to discuss the Presiding Member closed the meeting at 1.33 pm.

Council Resolutions – Status

Note: Only resolutions not actioned are reported on.

Meeting Date	Meeting Type	Report Number	Report Title	
29 July 2020	OCM	13.4	JAMESON WANARN ROADS RENAMING	
Resolution d)New Jameson Western Bypass Road from Wanarn Jameson Road to Blackstone Warburton Road highlighted yellow Attachment 13.4(b) requires further consultation with local Jameson community and NCAC on an appropriate new road name.			Status Update Awaiting advice from consultation	% Complete 40%

Payment listing November (20/21)				
Chq/EFT	Date	Name	Description	Amount
EFT3285	06/11/2020	WARBURTON ROADHOUSE	Warburton Roadhouse account for October 2020	3,581.18
EFT3286	06/11/2020	Site Fleet Services	Replace LHF Drive shaft in 1EYW816	773.45
EFT3287	06/11/2020	NGAANYATJARRA COUNCIL (ABORIGINAL CORPORATION)	Electricity charges for May - June 2020 Lot 158 Warburton	855.57
EFT3288	06/11/2020	NGAANYATJARRA Services (ELEC a/c)	Electricity account for Sept - Oct 2020	4,658.03
EFT3289	06/11/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Warburton to Blackstone Road	104,398.80
EFT3290	06/11/2020	GLOBETROTTER CORPORATE TRAVEL	Flights for EHO Maurice Walsh Perth to Laverton return	3,063.06
EFT3291	06/11/2020	DEPT FOR PLANNING & INFRASTRUCTURE (DPI)	DoT agency payments 135892 - 135896	1,859.80
EFT3292	06/11/2020	ITVISION AUSTRALIA PTY LTD	Monthly rates processing and technical managed services for October 2020	2,578.93
EFT3293	06/11/2020	TJUKURLA COMMUNITY STORE	Diesel for Works Supervisr landcruiser 1EYW816	202.50
EFT3294	06/11/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Plumbing work at Lot 11a Warakurna (NPY rental)	308.00
EFT3295	06/11/2020	MOORE AUSTRALIA (WA) Pty Ltd	Risk management services September/October 2020	14,910.50
EFT3296	13/11/2020	NATS	Appliances for houses	1,280.36
EFT3297	13/11/2020	MILLY (WARBURTON) STORE	Mily Store account for October 2020	2,750.39
EFT3298	13/11/2020	Site Fleet Services	Repairs to Auger for Bobcat	448.80
EFT3299	13/11/2020	Maurice Walsh	Reimbursement for travel expenses - EHO	204.38
EFT3300	13/11/2020	JAN TURNER	Cost associated with trip to the New Museum opening	1,000.00
EFT3301	13/11/2020	MCLEODS	Commercial lease for Lot 167 Warburton	3,038.93
EFT3302	13/11/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Warburton to Blackstone Road	111,982.20
EFT3303	13/11/2020	GLOBETROTTER CORPORATE TRAVEL	Flights for DGC - Perth to Laverton return	1,021.02
EFT3304	13/11/2020	GARRARDS PTY LTD	Pest control chemicals	858.00
EFT3305	13/11/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Screw for CRC internal wall repairs	4.40
EFT3306	13/11/2020	MOORE AUSTRALIA (WA) Pty Ltd	Professional services in relation to budget review	2,524.50
EFT3307	20/11/2020	Site Fleet Services	Supply and fit windscreen to Shire Prado 1DXW195	1,556.16
EFT3308	20/11/2020	MinterEllison	Fees for advice on LSL query	1,093.51
EFT3309	20/11/2020	MCLEODS	Fees for Annual Audit review for 2019/20	176.00
EFT3310	20/11/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Warburton to Blackstone Road	108,258.70
EFT3311	20/11/2020	GLOBETROTTER CORPORATE TRAVEL	Flights for Independent Food Business auditor Chris Richardson Perth - Laverton return	2,042.04
EFT3312	20/11/2020	STAPLES AUSTRALIA (WINC)	Stationery order for Shire Office	187.77
EFT3313	20/11/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	Docking station and mouse for EHO	975.00
EFT3314	20/11/2020	GOLDFIELDS VOLUNTARY REGIONAL ORG OF COUNCIL	GVROC annual contribution 2020/21	11,000.00
EFT3315	20/11/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Plumbing repairs at Lot 367 Warburton (S&R duplex)	1,120.28
EFT3316	20/11/2020	Steve Girschik	Bronze medallion course for Sport and Rec team - 4 participants	740.00
EFT3317	25/11/2020	A BATES	Meeting fees for OCM 25 November 2020	220.00
EFT3318	25/11/2020	DAMIAN MCLEAN	Meeting fees for OCM and Audit committee 25 November 2020	550.00

EFT3319	25/11/2020	Julie Porter	Meeting fees for OCM 25 November 2020	220.00
EFT3320	25/11/2020	JOYLENE FRAZER	Meeting fees for OCM and Audit committee 25 November 2020	330.00
EFT3321	25/11/2020	DEBRA FRAZER	Meeting fees for OCM and Audit committee 25 November 2020	330.00
EFT3322	27/11/2020	AUSTRALIAN TAXATION OFFICE	BAS for October 2020	15,584.00
EFT3323	27/11/2020	Moore Australia Audit (WA)	Final billing in respect of the 2019/20 audit	11,723.35
EFT3324	27/11/2020	NATS	13 Clearshield security doors CRC Lot 167 Warburton	12,485.05
EFT3325	27/11/2020	WARAKURNA ROADHOUSE	Accommodation for staff doing the Waste Review	1,598.23
EFT3326	27/11/2020	JAN TURNER	Contribution to the trip to New Museum Perth	1,490.21
EFT3327	27/11/2020	CSE Crosscom Pty Ltd	Spot tracker devices for Shire vehicles	2,022.21
EFT3328	27/11/2020	Precision Badges Kozzie Holdings Pty Ltd	Name badges for Shire staff - 50% of invoice	145.48
EFT3329	27/11/2020	KEY FACTORS PTY LTD (BREAKAWAY)	Hire of plant and equipment for construction work on the Warburton to Blackstone Road	109,627.10
EFT3330	27/11/2020	GLOBETROTTER CORPORATE TRAVEL	Flight for Consultant Les Hewer Brisbane - Perth	2,195.19
EFT3331	27/11/2020	SIMON HENSHALL	Supply of 3 windows for Shire Prado 1EPU755	1,655.00
EFT3332	27/11/2020	NGAANYATJARRA COUNCIL REGIONAL HOUSING PROGRAM - Repairs & Maintenance	Plumbing work at Shire property	346.94
EFT3333	30/11/2020	Marsh Pty Ltd	Registration fee for fraud awareness training	379.50
EFT3334	30/11/2020	Busselton Toyota	Purchase of Toyota Prado GXL Rego # 1HCK864	69,182.25
DD1684.1	01/11/2020	PIVOTEL SATELLITE PTY LTD	Satellite phone charges for September 2020	180.00
DD1708.1	03/11/2020	COMMONWEALTH BANK OF AUSTRALIA	CBA eftpos merchant fee for October 2020	37.52
DD1709.1	02/11/2020	PIVOTEL SATELLITE PTY LTD	Satellite phone account for October 2020	180.00
DD1709.2	02/11/2020	WESTPAC BANK	Transaction fee for October 2020	48.25
DD1713.1	11/11/2020	TELSTRA CORPORATION LTD	Telstra account for October 2020	806.26
PAY	11/11/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	41,588.05
DD1715.1	11/11/2020	WA SUPER	Superannuation contributions	3,706.42
DD1715.2	11/11/2020	HOST PLUS	Superannuation contributions	139.58
DD1715.3	11/11/2020	VISION SUPER	Superannuation contributions	801.48
DD1715.4	11/11/2020	The Trustee For Care Super	Superannuation contributions	210.69
DD1715.5	11/11/2020	REST	Superannuation contributions	185.98
DD1715.6	11/11/2020	LGIAsuper	Superannuation contributions	81.99
DD1719.1	12/11/2020	CEO Westpac Credit Card	Westpac Mastercard payment for October 2020	10.00
DD1719.2	12/11/2020	DCEO Westpac credit card	Westpac Mastercard payment for October 2020	53.98
DD1719.3	12/11/2020	DGC Westpac Mastercard	Westpac Mastercard payment for October 2020	195.00
DD1719.4	12/11/2020	FA&C Westpac Credit Card	Westpac Mastercard payment for October 2020	1,680.22
PAY	25/11/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	42,047.04
DD1728.1	25/11/2020	Aware Super	Superannuation contributions	400.86
DD1728.2	25/11/2020	WA SUPER	Superannuation contributions	3,374.41
DD1728.3	25/11/2020	HOST PLUS	Superannuation contributions	220.37
DD1728.4	25/11/2020	VISION SUPER	Superannuation contributions	801.48
DD1728.5	25/11/2020	The Trustee For Care Super	Superannuation contributions	213.73
DD1728.6	25/11/2020	REST	Superannuation contributions	188.81
DD1728.7	25/11/2020	LGIAsuper	Superannuation contributions	50.47
			Total	716,739.36



SHIRE OF NGAANYATJARRAKU - Business banking ▾

Approval

Notifications ▾⁵

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Your accounts

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Transfer funds

Make a payment

Do your users need to open accounts online? Take a signed completed form to your branch to update their access.

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036-016 831911



\$410,834.20

Westpac Business
One ▾

036-016 831946



\$0.00

Westpac 31 Day
Notice Account ▾

036-125 520231



\$2,793,824.22

Available \$0.00

Westpac 90 Day
Notice Account ▾

036-125 521074



\$3,850,820.94

Available \$0.00

Upcoming payments ⚙

There are no payments to display.

Deposit cheques using
your smartphoneYou can deposit a cheque from
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apply.

Add accounts

Payment approvals ⚙

No payments awaiting approval

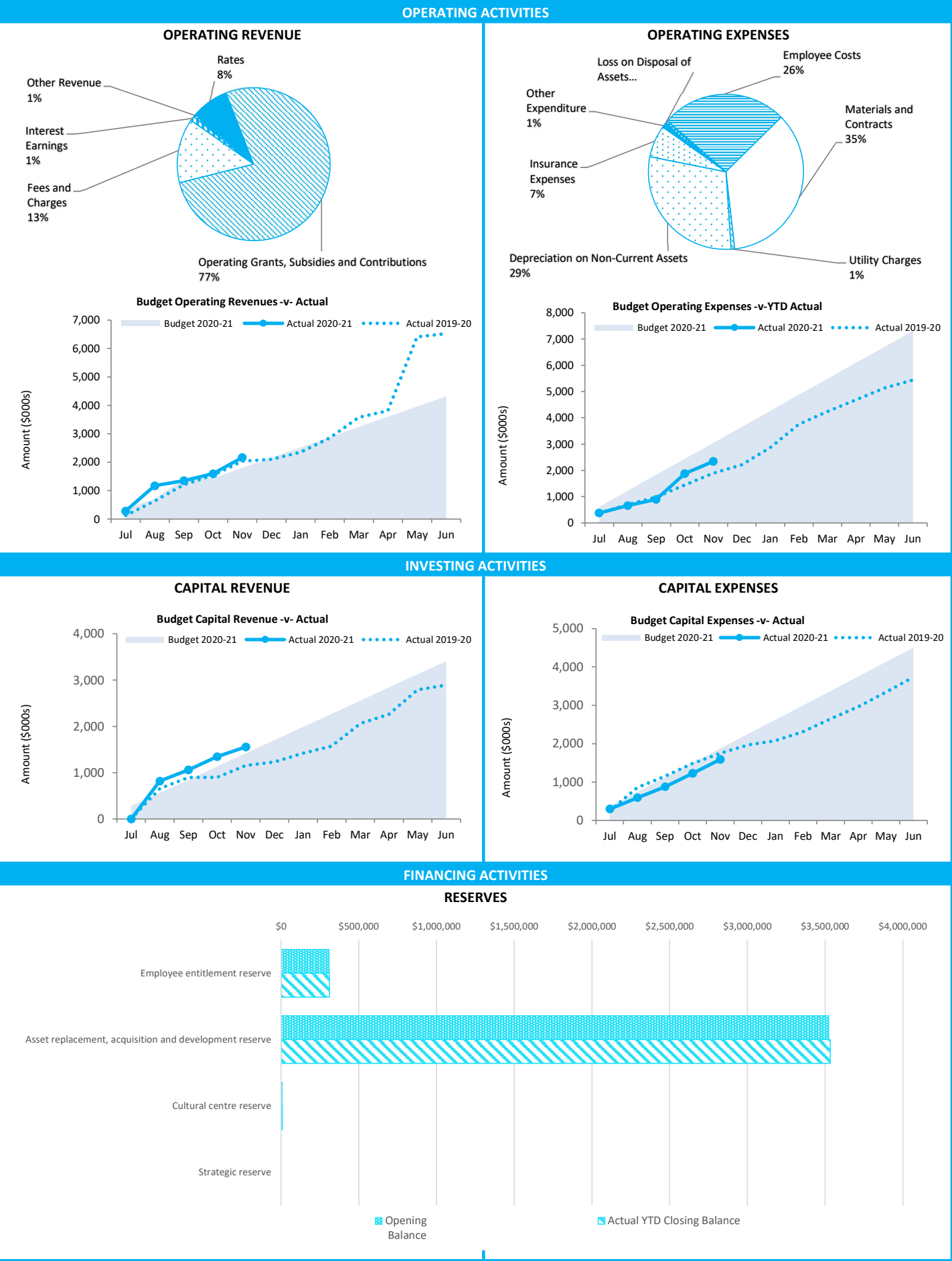
SHIRE OF NGAANYATJARRAKU

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 November 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.00 M	\$3.00 M	\$2.53 M	(\$0.47 M)
Closing	\$0.00 M	\$3.58 M	\$3.01 M	(\$0.57 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$7.02 M	% of total
Unrestricted Cash	\$3.17 M	45.1%
Restricted Cash	\$3.85 M	54.9%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.05 M	% Outstanding
Trade Payables	\$0.02 M	
30 to 90 Days		0.0%
Over 90 Days		0.0%

Refer to Note 5 - Payables

Receivables

	\$0.28 M	% Collected
Rates Receivable	\$0.01 M	91.8%
Trade Receivable	\$0.28 M	% Outstanding
30 to 90 Days		0.4%
Over 90 Days		23.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.81 M)	\$0.26 M	\$0.53 M	\$0.27 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$0.17 M	% Variance
YTD Budget	\$0.20 M	(15.6%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$1.67 M	% Variance
YTD Budget	\$2.12 M	(21.2%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.30 M	% Variance
YTD Budget	\$0.25 M	17.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.03 M)	\$0.48 M	(\$0.03 M)	(\$0.51 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.06 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$1.59 M	% Spent
Adopted Budget	\$4.50 M	35.4%

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$1.56 M	% Received
Adopted Budget	\$3.41 M	45.7%

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.16 M)	(\$0.16 M)	(\$0.01 M)	\$0.15 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves

Reserves balance	\$3.85 M
Interest earned	\$0.01 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES
GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure safer and environmentally conscious community.

Supervision and enforcement of various laws relating to aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and a waste pick-up service Warburton, Warakurna and Wanarn.

EDUCATION AND WELFARE

To provide services to children and youth.

Maintenance of playgroup centres (early years learning) Warburton, Blackstone, Jameson.

HOUSING

To provide and maintain staff housing.

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, litter control, Warburton, Warakurna and Wanarn.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well-being of the community.

Maintenance of public halls, civic centres, Warburton recreation centre and operation of recreation services in Warburton. Provision and maintenance of parks and playgrounds. Operation of other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depot and traffic control. Cleaning of streets and maintenance of street trees.

ECONOMIC SERVICES

To help promote the shire and its economic well-being.

Tourism and area promotion and building control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private works operation, plant repairs, operation costs and administrative costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,997,140	2,997,140	2,525,774	(471,366)	(15.73%)	▼
Revenue from operating activities							
Governance		2,000	830	5,172	4,342	523.13%	
General purpose funding - general rates	6	197,656	197,656	166,920	(30,736)	(15.55%)	▼
General purpose funding - other		1,607,177	799,239	808,623	9,384	1.17%	
Law, order and public safety		416	416	420	4	0.96%	
Health		1,400	650	330	(320)	(49.23%)	
Education and welfare		48,000	48,000	48,000	0	0.00%	
Housing		95,590	47,796	83,849	36,053	75.43%	▲
Community amenities		71,265	71,265	71,520	255	0.36%	
Recreation and culture		230,000	95,830	110,615	14,785	15.43%	
Transport		2,072,257	1,343,617	873,664	(469,953)	(34.98%)	▼
Economic services		800	800	0	(800)	(100.00%)	
		4,326,561	2,606,099	2,169,113	(436,986)		
Expenditure from operating activities							
Governance		(137,031)	(110,487)	(47,689)	62,798	56.84%	▲
General purpose funding		0	0	(2,852)	(2,852)	0.00%	
Law, order and public safety		(11,970)	(5,594)	(3,991)	1,603	28.66%	
Health		(253,488)	(105,344)	(104,048)	1,296	1.23%	
Education and welfare		(43,230)	(18,010)	(13,646)	4,364	24.23%	
Housing		(266,875)	(137,185)	(101,238)	35,947	26.20%	▲
Community amenities		(622,213)	(267,560)	(113,092)	154,468	57.73%	▲
Recreation and culture		(774,516)	(341,302)	(211,943)	129,359	37.90%	▲
Transport		(4,968,525)	(1,964,510)	(1,720,135)	244,375	12.44%	▲
Economic services		(261,176)	(38,290)	(23,571)	14,719	38.44%	
		(7,339,024)	(2,988,282)	(2,342,205)	646,077		
Non-cash amounts excluded from operating activities	1(a)	1,207,023	646,645	705,505	58,860	9.10%	
Amount attributable to operating activities		(1,805,440)	264,462	532,413	267,951		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	3,408,055	2,021,187	1,557,682	(463,505)	(22.93%)	▼
Proceeds from disposal of assets	7	60,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,499,755)	(1,543,963)	(1,591,226)	(47,263)	(3.06%)	
Amount attributable to investing activities		(1,031,700)	477,224	(33,544)	(510,768)		
Financing Activities							
Transfer to reserves	9	(160,000)	(160,000)	(11,948)	148,052	92.53%	▲
Amount attributable to financing activities		(160,000)	(160,000)	(11,948)	148,052		
Closing funding surplus / (deficit)	1(c)	0	3,578,826	3,012,695			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$20,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,997,140	2,997,140	2,525,774	(471,366)	(15.73%)	▼
Revenue from operating activities							
Rates	6	197,656	197,656	166,920	(30,736)	(15.55%)	▼
Operating grants, subsidies and contributions	11	3,567,284	2,120,961	1,670,258	(450,703)	(21.25%)	▼
Fees and charges		416,055	251,591	295,616	44,025	17.50%	▲
Interest earnings		52,150	21,725	20,314	(1,411)	(6.49%)	
Other revenue		92,416	13,166	16,005	2,839	21.56%	
Profit on disposal of assets	7	1,000	1,000	0	(1,000)	(100.00%)	
		4,326,561	2,606,099	2,169,113	(436,986)		
Expenditure from operating activities							
Employee costs		(2,172,956)	(905,746)	(614,042)	291,704	32.21%	▲
Materials and contracts		(3,304,215)	(1,207,780)	(834,028)	373,752	30.95%	▲
Utility charges		(71,993)	(29,980)	(16,789)	13,191	44.00%	
Depreciation on non-current assets		(1,501,660)	(625,645)	(683,895)	(58,250)	(9.31%)	
Interest expenses		(500)	(205)	(481)	(276)	(134.63%)	
Insurance expenses		(168,121)	(155,082)	(155,877)	(795)	(0.51%)	
Other expenditure		(96,079)	(41,844)	(15,483)	26,361	63.00%	▲
Loss on disposal of assets	7	(23,500)	(22,000)	(21,610)	390	1.77%	
		(7,339,024)	(2,988,282)	(2,342,205)	646,077		
Non-cash amounts excluded from operating activities	1(a)	1,207,023	646,645	705,505	58,860	9.10%	
Amount attributable to operating activities		(1,805,440)	264,462	532,413	267,951		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	3,408,055	2,021,187	1,557,682	(463,505)	(22.93%)	▼
Proceeds from disposal of assets	7	60,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,499,755)	(1,543,963)	(1,591,226)	(47,263)	(3.06%)	
Amount attributable to investing activities		(1,031,700)	477,224	(33,544)	(510,768)		
Financing Activities							
Transfer to reserves	9	(160,000)	(160,000)	(11,948)	148,052	92.53%	▲
Amount attributable to financing activities		(160,000)	(160,000)	(11,948)	148,052		
Closing funding surplus / (deficit)	1(c)	0	3,578,826	3,012,695	(566,131)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 30 NOVEMBER 2020

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 December 2020

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(1,000)	(1,000)	0
Less: Movement in liabilities associated with restricted cash		(317,137)	0	0
Add: Loss on asset disposals	7	23,500	22,000	21,610
Add: Depreciation on assets		1,501,660	625,645	683,895
Total non-cash items excluded from operating activities		1,207,023	646,645	705,505

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 November 2019	Year to Date 30 November 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,838,873)	(2,057,522)	(3,850,821)
Add: Provisions - employee		0	172,862	0
Total adjustments to net current assets		(3,838,873)	(1,884,660)	(3,850,821)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	6,902,571	4,798,630	7,018,231
Rates receivables	3	4,833	61,837	14,067
Receivables	3	57,259	185,948	284,625
Other current assets	4	54,022	71,223	50,497
Less: Current liabilities				
Payables	5	(182,675)	(71,578)	(50,155)
Contract liabilities	10	(317,137)	(369,010)	(299,523)
Provisions	10	(154,226)	(172,862)	(154,226)
Less: Total adjustments to net current assets	1(b)	(3,838,873)	(1,884,660)	(3,850,821)
Closing funding surplus / (deficit)		2,525,774	2,619,528	3,012,695

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Advance	Cash and cash equivalents	2,500	0	2,500	0	Cash on hand	Nil	Nil
Cash at Bank - Municipal	Cash and cash equivalents	3,043,824	0	3,043,824	0	Westpac	Variable	Nil
Cash at Bank - Municipal	Cash and cash equivalents	121,086	0	121,086	0	Westpac	Variable	Nil
Cash at Bank - Reserve	Cash and cash equivalents	0	3,850,821	3,850,821	0	Westpac	Variable	Nil
Total		3,167,410	3,850,821	7,018,231	0			
Comprising								
Cash and cash equivalents		3,167,410	3,850,821	7,018,231	0			
		3,167,410	3,850,821	7,018,231	0			

KEY INFORMATION

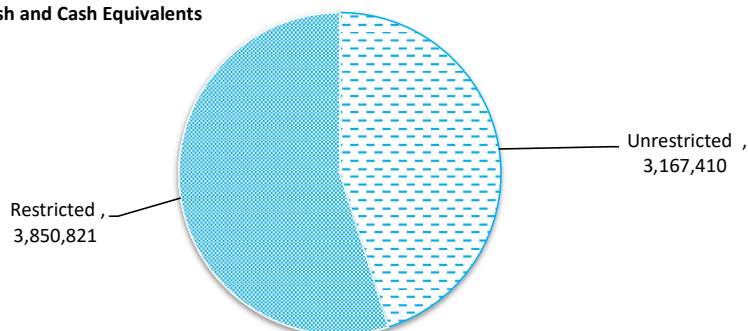
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Cash and Cash Equivalents



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

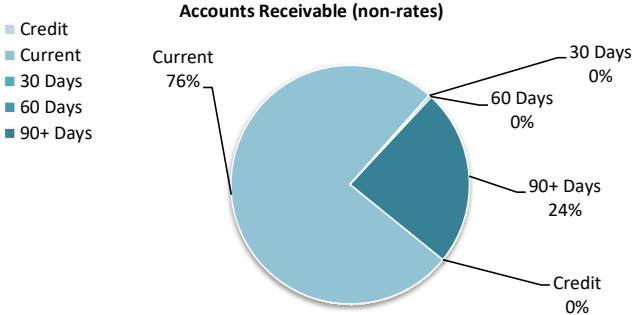
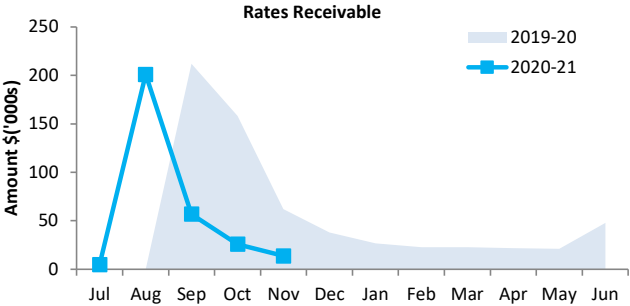
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2020	30 Nov 2020
	\$	\$
Opening arrears previous years	2	4,833
Rates, instalment charges and interest levied	261,582	166,920
Less - collections to date	(256,751)	(157,686)
Equals current outstanding	4,833	14,067
Net rates collectable	4,833	14,067
% Collected	98.2%	91.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	174,717	275	696	55,248	230,936
Percentage	0.0%	75.7%	0.1%	0.3%	23.9%	
Balance per trial balance						
Sundry receivable						230,936
GST receivable						53,689
Total receivables general outstanding						284,625
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 November 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel, oil and materials on hand	50,497	0	0	50,497
Other current assets				
Accrued income	3,525	0	(3,525)	0
Total other current assets	54,022	0	(3,525)	50,497

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

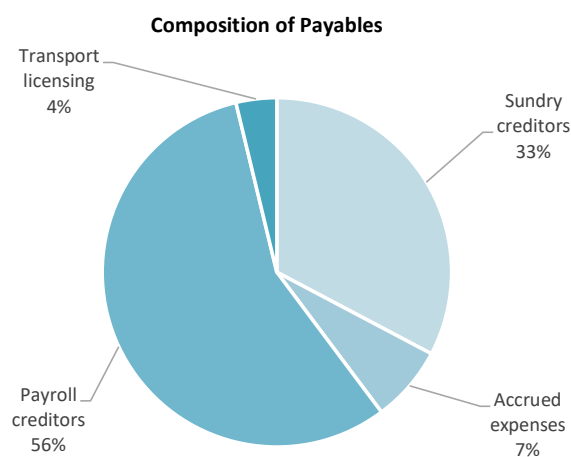
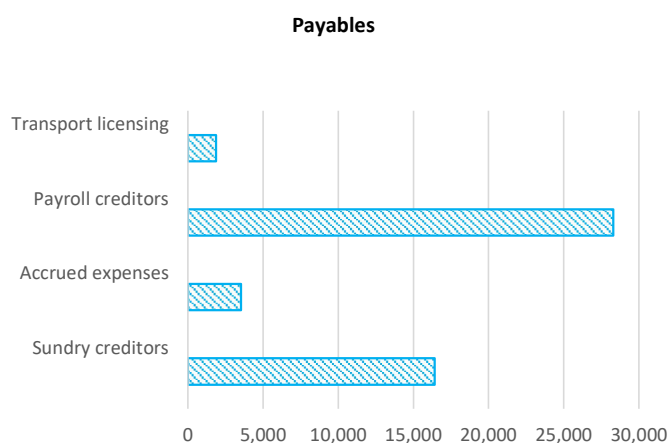
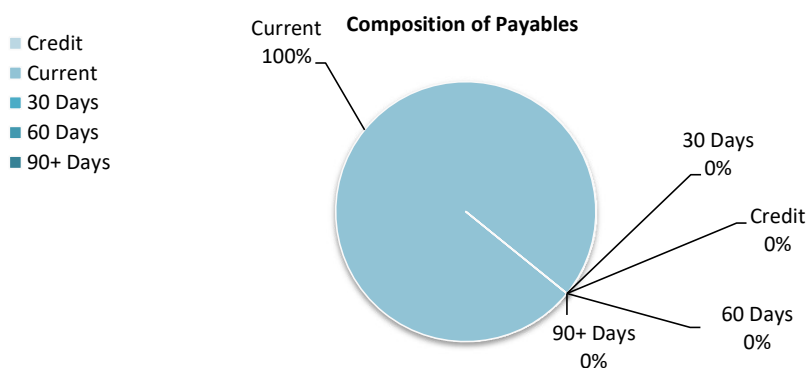
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	16,417	0	0	0	16,417
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						16,417
Accrued expenses						3,534
Payroll creditors						28,311
Transport licensing						1,893
Total payables general outstanding						50,155

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



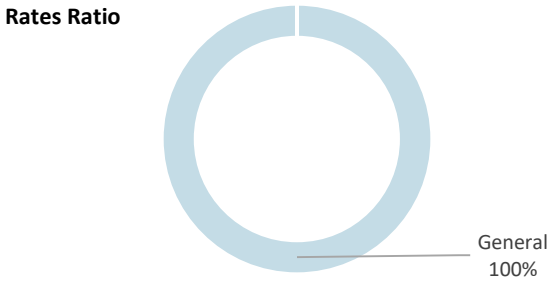
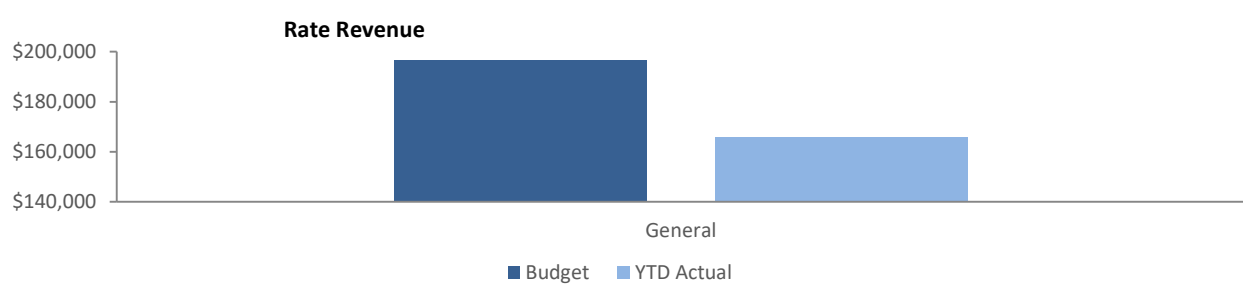
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

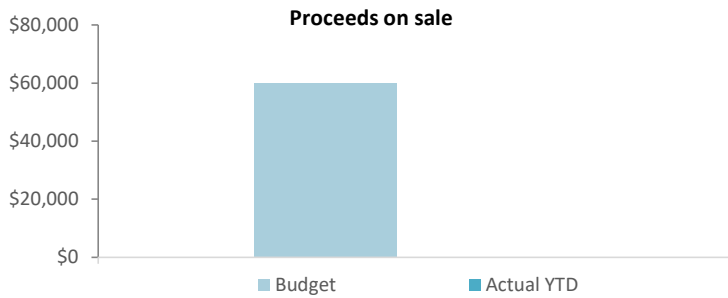
General rate revenue				Budget				YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Unimproved value											
General	0.210000	30	936,076	196,576	0	100	196,676	196,647	(24,753)	(5,954)	165,940
Sub-Total		30	936,076	196,576	0	100	196,676	196,647	(24,753)	(5,954)	165,940
Minimum payment											
Minimum \$											
Unimproved value											
General	245	4	3,396	980	0	0	980	980	0	0	980
Sub-total		4	3,396	980	0	0	980	980	0	0	980
Total general rates							197,656				166,920

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	PE018 1EPU755 FAC vehicle	13,000	14,000	1,000	0	0	0	0	0
	Health								
	PE072 KBC591L EHO vehicle	26,000	24,500	0	(1,500)	0	0	0	0
	Community amenities								
	PE066 Wanarn rubbish truck	22,000	0	0	(22,000)	21,610	0	0	(21,610)
	Transport								
	PE073 1EYW816 works vehicle	21,500	21,500	0	0	0	0	0	0
		82,500	60,000	1,000	(23,500)	21,610	0	0	(21,610)



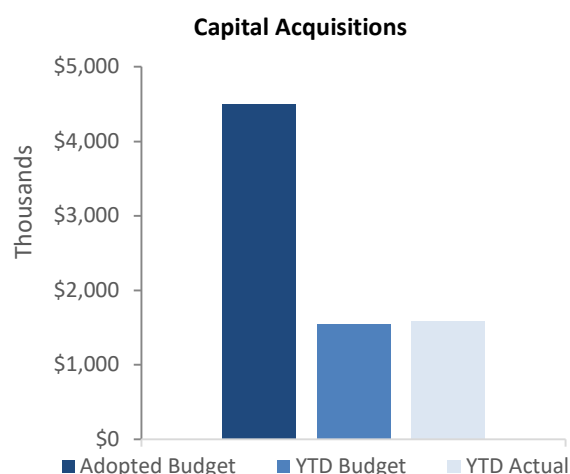
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	53,150	36,575	13,404	(23,171)
Plant & Equipment	284,000	132,000	62,933	(69,067)
Infrastructure - Roads	4,157,605	1,370,388	1,514,889	144,501
Infrastructure - Recreation	5,000	5,000	0	(5,000)
Payments for Capital Acquisitions	4,499,755	1,543,963	1,591,226	47,263
Total Capital Acquisitions	4,499,755	1,543,963	1,591,226	47,263
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,408,055	2,021,187	1,557,682	(463,505)
Other (disposals & C/Fwd)	60,000	0	0	0
Contribution - operations	1,031,700	(477,224)	33,544	510,768
Capital funding total	4,499,755	1,543,963	1,591,226	47,263

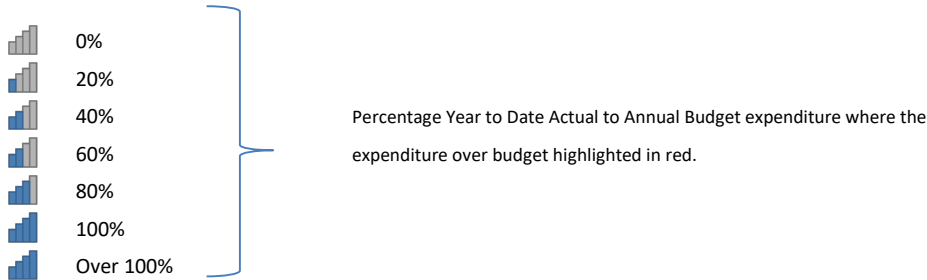
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





















Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further details.

Level of completion indicator, please see table at the end of this note for further det			Adopted		Year to Date Actual	Variance (Under)/Over
Account Description			Current Budget	Year to Date Budget		
Capital Expenditure						
Land & Buildings						
	111100	Buildings (Upgrade)	20,000	20,000	8,131	(11,869)
	121200	Storage Compound (Land & Buildings - new)	33,150	16,575	5,272	(11,303)
	Land & Buildings Total		53,150	36,575	13,404	(23,171)
Plant & Equipment						
	042565	Plant & Equipment	132,000	56,000	62,933	6,933
	074511	Plant & Equipment	76,000	76,000	0	(76,000)
	123007	Plant & Equipment Purchases	76,000	0	0	0
	Plant & Equipment Total		284,000	132,000	62,933	(69,067)
Infrastructure - Roads						
	121400	Great Central Road - MRWA Capex	1,300,000	0	0	0
	147602	Jameson - Southern Bypass	354,269	354,269	334,165	(20,104)
	147611	Jameson Wanarn	416,119	416,119	436,223	20,104
	147612	Warburton Blackstone (RRG)	995,000	600,000	744,093	144,093
	147623	Great Central Road - R2R AAR	0	0	266	266
	147625	Giles Mulga Park (RRG)	486,000	0	143	143
	147634	Wingellina Access Road	606,217	0	0	0
	Infrastructure - Roads Total		4,157,605	1,370,388	1,514,889	144,501
Infrastructure - Recreation						
	147564	Warbon Oval Shade Structure	5,000	5,000	0	(5,000)
	Infrastructure - Recreation Total		5,000	5,000	0	(5,000)
	Grand Total		4,499,755	1,543,963	1,591,226	47,263

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee entitlement reserve	309,822	0	964	0	0	0	0	309,822	310,786
Asset replacement, acquisition and develop	3,522,013	0	10,962	0	0	0	0	3,522,013	3,532,975
Cultural centre reserve	7,038	0	22	80,000	0	0	0	87,038	7,060
Strategic reserve	0	0	0	80,000	0	0	0	80,000	0
	3,838,873	0	11,948	160,000	0	0	0	3,998,873	3,850,821

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 November 2020
		\$	\$	\$	\$
Unspent grants, contributions, reimbursements and liabilities					
- operating	11	317,137	385,333	(532,452)	170,018
- non-operating	12	0	1,687,187	(1,557,682)	129,505
Total unspent grants, contributions and reimbursements		317,137	2,072,520	(2,090,134)	299,523
Provisions					
Annual leave		84,230	0	0	84,230
Long service leave		69,996	0	0	69,996
Total Provisions		154,226	0	0	154,226
Total other current assets		471,363	2,072,520	(2,090,134)	453,749
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
General Grants (Untied)	0	0	0	0	0	1,555,027	777,514	788,308
Recreation and culture								
Grant-Ministry Sport & Recreation	0	0	0	0	0	0	0	7,500
Transport								
Govt Grant - RA, Ab Access (Operating)	133,117	385,333	(348,432)	170,018	170,018	949,000	436,000	348,432
MRWA Grant - GCR Maintenance	184,020	0	(184,020)	0	0	584,020	584,020	184,020
Fed, Roads Grant (untied)	0	0	0	0	0	309,282	154,642	173,257
Grants - Direct	0	0	0	0	0	167,955	167,955	167,955
	317,137	385,333	(532,452)	170,018	170,018	3,565,284	2,120,131	1,669,472
Operating contributions								
Governance								
Licensing Commission	0	0	0	0	0	2,000	830	786
	0	0	0	0	0	2,000	830	786
TOTALS	317,137	385,333	(532,452)	170,018	170,018	3,567,284	2,120,961	1,670,258

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability				
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020
	\$	\$	\$	\$	\$
Non-operating grants and subsidies					
Transport					
Grants - MRWA GCR income for CapEx	0	0	0	0	0
Grants - Stimulus Funding	0	226,468	(226,468)	0	0
Grant - Special Projects	0	459,600	(330,095)	129,505	129,505
Grant-Roads to Recovery	0	416,119	(416,119)	0	0
Govt Grant - RA, Ab Access (Capital)	0	585,000	(585,000)	0	0
	0	1,687,187	(1,557,682)	129,505	129,505

Non operating grants, subsidies and contributions revenue		
Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
1,300,000	400,000	0
452,936	226,468	226,468
654,000	393,600	330,095
416,119	416,119	416,119
585,000	585,000	585,000
3,408,055	2,021,187	1,557,682

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$20,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General purpose funding - rates	(30,736)	(15.55%)	▼ Permanent	Interest rates are lower than anticipated causing this variance to interest on investments. Surrender of mining tenements has also reduced rate income. This will need to be adjusted at mid year budget year. Rental income is currently higher than anticipated. This will need to be reviewed at mid year budget review.
Housing	36,053	75.43%	▲ Timing	
Transport	(469,953)	(34.98%)	▼ Timing	State Government Road grants are yet to be received.
Expenditure from operating activities				
Governance	62,798	56.84%	▲ Timing	Salaries and wages are the biggest contributor to this variance. Office maintenance is also well under budget due to inability to get work done during Covid19.
Housing	35,947	26.20%	▲ Timing	Staff housing operations and maintenance, including electricity charges are all tracking under budget due to inability to get work done during Covid19.
Community amenities	154,468	57.73%	▲ Timing	Wages are under budget by \$102,000 with many waste workers out of community or not working. Consultancy costs, plant operation expenses and refuse site maintenance are all under budget.
Recreation and culture	129,359	37.90%	▲ Timing	Salaries and wages form a large part of this variance, including some administration expenses and motor vehicle costs. Maintenance on the Cultural Centre is also a contributor. Contribution to Desert Dust Up will not occur due to Covid19 cancellation.
Transport	244,375	12.44%	▲ Timing	Administration expenses are causing the biggest variance in this program and will be reviewed at mid year budget review. Various road maintenance works are behind anticipated completion time.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(463,505)	(22.93%)	▼ Timing	State Government Road grants are yet to be received.
Financing activities				
Transfer to reserves	148,052	92.53%	▲ Timing	Reserve transfers will occur at year end.

LANDGATE - VALUATION SYSTEM

```
+-----+
!               Report  :PRODUCE TENEMENT SCHEDULE OUTPUT!
!   Environment  :PROD!
!               Run by   :JADE TURNER!
!   Report Date  :16/11/2020!
+-----+
```

Parameter List

ADHOC Schedules: N
Date Eff To:
Schedule Id: M2020/8
Stats Only: N

Schedule No M2020/8 for NGAANYATJARRAKU

E69/03589	DME LG 6620 NGAANYATJARRAKU			VEN 2-088-223											
(Dead)	Date Granted 29/10/2019	Date Death	14/10/2020	Reason	S SURRENDERED										
	Title Plan	TENGRAPH													
*	Total Tenement Area	0.00000 Blocks					TENEMENT DEATH *								
	LG Area	0.00000 Blocks			Date in Force 14/10/2020 U.V.		\$0								
	Total Rental	\$.00													
	FESA Chargeable	N													
	* Holder	021182	HOLOCENE PTY LTD		HOLDER INTEREST CEASED *										
	Address No.	3													
	Date Effective From	29/10/2019	PO BOX 1104												
	Date Effective To	13/10/2020	NEDLANDS												
			WA 6909												

E69/03642	DME LG 6620 NGAANYATJARRAKU			VEN 2-088-225											
(Dead)	Date Granted 30/10/2019	Date Death	14/10/2020	Reason	S SURRENDERED										
	Title Plan	TENGRAPH													
*	Total Tenement Area	0.00000 Blocks					TENEMENT DEATH *								
	LG Area	0.00000 Blocks			Date in Force 14/10/2020 U.V.		\$0								
	Total Rental	\$.00													
	FESA Chargeable	N													
	* Holder	020655	KESLI CHEMICALS PTY LTD		HOLDER INTEREST CEASED *										
	Address No.	5													
	Date Effective From	30/10/2019	C/- GETS												
	Date Effective To	13/10/2020	PO BOX 10939												
			KALGOORLIE												
			WA 6433												

ACTION SHEET

Environmental Health & Building Officer – Maurice Walsh

Dates on Site:

1st November to 6th November and 18th November to 27th November 2020

Next site visit: 14th to 18th December 2020

Date	Subject	Action Taken
November 2020	Covid19 Pandemic	Mandatory Contact Tracing Registers in place within Shire Offices and other operated facilities as per Department of Health requirements. Action: EHO to continue monitoring Covid-19 Public Health matters for the Shire of Ngaanyatjarrahku.
November 2020	Oz Minerals West Mulgrave Mine Site	Mine Site progressing to opening in the near future. Department of Water and Environmental Regulation have approved the disposal of waste from drinking water processing. Action: EHO to continue monitoring Mine Site activities.
November 2020	Warburton Community	Warburton Store, Warburton Work Camp, Warburton Roadhouse, Warburton HACC food business inspections. All food businesses found to be operating satisfactorily. Warburton HACC Food Infringement Notice withdrawn. Action: EHO to continue monitoring food business operations. Swimming Pool water sampling report results for Warburton swimming pool satisfactory. Action: EHO to continue monitoring swimming pool water quality safety measures.
November 2020	Blackstone Community	Blackstone Store and Blackstone HACC food business inspections. All food businesses found to be operating satisfactorily. Blackstone HACC Food Infringement Notice withdrawn. Action: EHO to continue monitoring food business operations. Blackstone swimming pool operating, and pool water being heated. Swimming Pool water sampling report results for Blackstone swimming pool satisfactory. Action: EHO to continue monitoring swimming pool water quality safety measures.
November 2020	Jameson Community	Jameson Store and Jameson HACC food business inspections. All food businesses found to be operating satisfactorily. Jameson HACC Food Infringement Notices withdrawn. Action: EHO to continue monitoring food business operations.
November 2020	Warrakurna Community	Warrakurna Roadhouse, Warrakurna Store and Warrakurna HACC food business inspections. All food businesses found to be operating satisfactorily. Warrakurna HACC Food Infringement Notice withdrawn. Action: EHO to continue monitoring food business operations. Warrakurna swimming pool operating, and pool water being heated. Swimming Pool water sampling report results for Blackstone swimming pool satisfactory. Action: EHO to continue monitoring swimming pool water quality safety measures.
November 2020	Wanarn Community	Wanarn Aged Care Facility food business inspection. The food businesses found to be operating satisfactorily. Action: EHO to continue monitoring food business operations.

November 2020	Patjarr Community	Patjarr Store food business inspection. The food businesses found to be operating satisfactorily. Action: EHO to continue monitoring food business operations.
November 2020	Tjirrkarli Community	Tjirrkarli Store food business inspection. The food businesses found to be operating satisfactorily. Action: EHO to continue monitoring food business operations.
November 2020	Wingellina Community	Accommodation Notice issued for the new additions to the Wingellina Cultural Centre.
Ongoing	Container Deposit Scheme – for WA	The scheme has commenced operating at the Warburton Roadhouse in November 2020. Action: EHO to continue monitoring the scheme.
November 2020	Waste Management Plan All communities	Landfill sites (rubbish tips) and the townsites in all communities inspected as part of the preparation of the Waste Management Plan for the Shire of Ngaanyatjarrahku. Action: EHO to continue monitoring the preparation of the Shire's Waste Management Plan.
Pending	Community Layout Plan Amendment - Shire Depot Storage Facility Warburton	It was previously determined that the safest location for Shire storage area is the area behind the Shire dwellings adjacent to the Roadhouse. This area has been rezoned in the Community Layout Plan for Warburton. Building plans have been sent to engineers for certification. Shire waiting for quotation from Certified Building Surveyor's to provide the Shire with working building construction plans. Action: BO to arrange for a building application to be submitted to the Shire for the construction of the storage facility and shade structure at the Shire Depot Storage Facility. BO to liaise with NCAMS for quote to construct fencing, earthworks and placement of storage containers on the site.
Pending	Wanarn Aged Care (HACC) Facility Food Safety Audit	An audit of the Wanarn Aged Care Facility has been arranged to be undertaken in February 2021. Action: EHO has liaised with the NG Health and Auditor regarding the pending audit in February 2021.
Pending	HACC – Facilities Jameson, Blackstone, Warakurna and Warburton	A Food Safety Plan has been verified and submitted for the four HACC Facilities in the Shire. The Infringement Notices relating to these outstanding matters have been withdrawn. The issue relating to the structural works at Mantamaru (Jameson) HACC have been completed satisfactorily. The Infringement Notices relating to this outstanding matter has been withdrawn. Action: EHO has liaised with the NG Health and Auditor regarding the pending audits of the HACC Facilities in February 2021.
Pending	Community Shade Structure - Warburton	Action: BO to liaise with NCAMS to have the project completed.
Pending	Community Service	The Shire's Public Health Plan is being prepared by the Shire's Environmental Health Officer.

	Summary – Public Health Plan	Action: The Public Health Plan development to be included in the Corporate Business Plan and baseline report to be finalised for submission to Council.
Pending	Building Permit Issued Shade Structure – Lot 93 Thirteenth St Wanarn - Respite Centre	I have received and arranged for the issue of a Building Permit for a shade structure to be installed free standing but adjacent to the new respite centre in Wanarn. The application has been lodged on the online database. The works have now been completed and I am awaiting completion notification. Action: BO still awaiting completion notification.

ACTION SHEET

Works Engineer – Peter Kerp

Dates on Site: 15th October –22nd October 2020

Next site visit: 3rd December – 11th December 2020

Date	Subject	Action Taken
October 2020	Breakaway Road Construction Contractor	<p>Site visit to Blackstone Warburton Road SLK 138.40 – SLK 143.15 This section of road completed 1 November 2020 Road crew commenced new gravel sheeting project Blackstone Warburton Road SLK 165.96 – SLK 170.00 2 November 2020 Anticipated completion 15th December 2020 Breakaway Earthmoving will break up for Xmas 19th December 2020 returning 7th January 2021 New construction camp will mobilise to new site in Giles Mulga Park Road prior to Xmas breakup for start of new gravel sheeting along Giles Mulga Park Road SLK 119.00 – SLK 123.00 on return to work. A Breakaway employee will remain onsite at the camp over the holiday period.</p> <p>Construction To-Date Jameson Southern Bypass – completed 31st July 2020 Jameson Wanarn Rd SLK 2.70 – SLK 4.20 – Completed 11th August 2020 Jameson Wanarn Rd SLK 22.28 – SLK 25.90 - Completed 13th September 2020 Blackstone Warburton Rd SLK138.40 – SLK 143.15 – completed 1st November 2020</p> <p>ACTION Complete unit rate analysis of construction costs Blackstone Warburton Road Works Officer will undertake regular site visits to Blackstone Warburton Road construction site</p>
October 2020	Jameson Southern Bypass Road	<p>Vegetation Clearing Permit granted by Department of Water and Environment Regulation (DWER) for construction of Jameson Bypass Road.</p> <p>The proposed bypass works include construction of 3 new sections of road close to the Jameson (Mantamaru) community:</p> <ul style="list-style-type: none"> ● the proposed Southern Bypass road connecting Warburton through to Blackstone. ● access from the bypass to the western end of the community. ● access from the bypass to the community power generator site and airstrip. <p>The Clearing Permit contained a condition that restricts the clearing width to 20 metres in the area supporting conservation of significant flora species.</p> <p>ACTION 1. Prepared a Record Keeping Report in relation to the clearing of native vegetation authorized under the Clearing Permit as follows:</p>

		<p>a) the location where clearing occurred, using a Global Positioning System (GPS) unit set to Geocentric Datum Australi1994 (GDA94) expressing the geographical coordinates in Eastings and Northings or decimal degrees: (see attachment)</p> <p>b) the date that the area was cleared:</p> <p>c) the size of the area cleared (in hectares) – not more than 22 hectares of native vegetation within the area hatched yellow on attached Plan 8571/a (area cleared 13.5 hectares)</p> <p>d) actions taken to avoid, minimize and reduce the impacts and extent of clearing in accordance with condition 7 of the Permit; and</p> <p>e) actions taken to minimize the risk of the introduction and spread of weeds in accordance with condition 8 of the Permit.</p> <p>2. Road signage installed at various locations along project as labour resources become available</p>
October 2020	Fulton Hogan SLK Reader app	<p>SLK meter is an app developed by Fulton Hogan that provides linear location on Western Australia's Local and State Government road network using the common reference system SLK (Straight Line Kilometres)</p> <p>One of the issues that has come to light since the Works Engineer commenced employment with the Shire is that the SLK app drops in and out where the road has been realigned over the last 20 years or so</p> <p>Getting accurate SLK along the centrelines of all the Shire's arterial roads, viz; Great Central Road, Blackstone Warburton Road, Giles Mulga Park Road and Jameson Wanarn Road, that takes into consideration all of the alignment changes and road data is a task that currently is critical for road condition inspections being performed and uploaded into the Road Assessment and Maintenance Management (RAMM) - a software developed and supported by RAMM Software Ltd.</p> <p>Shire engineering officers will need to drive each of the four roads to collect Centreline readings using both the SLK app and the Garmin GPS Map64st handheld map reader to collect data using built-in (GIS) mapping tools.</p> <p>Once the centrelines have been updated on all four roads, RAMM Software Ltd will create an "IRIS file" which can be sent to MRWA who then will be able to update their system with this new data.</p> <p>MRWA hold information in their IRIS (Integrated Road Information System) about every road in WA.</p> <p>Local Road information is maintained by each Local Government in their RAMM database</p> <p>Fulton Hogan will get their data straight from MRWA and IRIS which will enable changes in road alignment to be imported on to the Fulton Hogan SLK Meter app.</p> <p>On completion of this exercise by Fulton Hogan with updating data on to the SLK app, road condition inspections by shire engineering officers can be undertaken and the data uploaded into RAMM</p> <p>ACTION</p> <p>Completed recording of SLK readings on all four roads (Great Central Rd, Giles Mulga Park Rd, Jameson Wanarn</p>

		<p>Rd and Blackstone Warburton Rd) with string files forwarded to RAMM Software Ltd.</p> <p>RAMM Support has completed importing the string line data of all the above roads showing the current alignments and new lengths.</p> <p>Ramm Support has also updated all new road name changes (approved Ordinary Council Meeting 25th March 2020) and will export the file into IRIS at MRWA.</p> <p>It is anticipated Fulton Hogan will implement the changes of alignments and road name changes in the SLK reader app by early 2021.</p>
October 2020	MetroCount Traffic Reports RAMM Import	<p>The Shire operates 4 pneumatic tube counters and one wire loop counter to collect multitude of traffic data, such as daily traffic volumes, vehicle classifications, max speed etc.</p> <p>The 4 tube counters are moved around to different locations for varying periods on the four main shire roads such as Great Central Road, Blackstone Warburton Road, Jameson Wanarn Road and Giles Mulga Park Road. The wire loop sensor counter remains permanently installed on Great Central Road on the sealed bitumen section 11km south of Warburton, adjacent to the Telstra communications tower.</p> <p>The data from each counter is downloaded on to a shire computer and sent off to MetroCount to produce traffic summary reports for each road location.</p> <p>These traffic summary reports in turn are transferred/imported into the Shire's RAMM database to store and manage the road asset.</p> <p>The traffic counts stored in RAMM are provided to MRWA on a regular basis as the impact of heavy vehicle traffic on roads is taken into account in allocation of financial assistance grants by the WA Local Government Grants Commission. If this information is not provided to MRWA via an "IRIS file", it will damage the Shire's ability of obtaining grant funds to roads that are damaged by heavy vehicle traffic.</p> <p>LG Road information is then uploaded into IRIS on a regular basis.</p> <p>ACTION - ongoing</p> <p>Works Engineer to progressively transfer/import MetroCount traffic summary reports into RAMM to ensure correct traffic data is provided to MRWA at regular intervals</p>
October 2020	MRWA RAV3-4 Network	<p>MRWA has completed assessment of Blackstone Warburton Road as an approved RAV3-4 network route</p> <p>Giles Mulga Park Road between Blackstone Warburton Road intersection and the SA border, Jameson Wanarn Rd and Wingellina Rd to be assessed by MRWA with site visit 7th to 11th December 2020.</p> <p>Works Engineer has been requested by MRWA Heavy Vehicle Services to assist with the site assessment of these three roads</p> <p>ACTION</p> <p>Works Engineer to undertake site visit with MRWA Heavy Vehicle Services of portion of Giles Mulga Park Rd, Jameson Wanarn Rd and Wingellina Rd as an approved RAV3-4 network route</p>



**Outback Highway Development Council Inc
GENERAL MEETING**

Friday 11th December 2020

9:30am WA/ 11amNT/ 11:30am Qld

Hook-up- ZOOM: <https://zoom.us/j/7972000990>

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- 5.0 Road Agency Reports**
- 6.0 BUSINESS ARISING FROM PREVIOUS MINUTES**
 - 6.1 RM Magazine- Ad and editorial.**
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- 7.0 MATTERS REQUIRING DISCUSSION OR A DECISION OF COUNCIL**
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 - 7.2 Proposed- Canberra 15th- 19th March 2021**
 - 7.3 HEMA Agreement**
 - 7.4 Approved Travel Journal Print number- 5000**
 - 7.5 Approval for Brochure Printing – 30,000. – Cost- TBC**
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 - 7.7 GM leave request- 14th-18th December.**

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- 8.1 Chairman's Report**
- 8.2 General Manager's Report**
 - Lobbying: Qld 20% - Qld TMR asking 50% from Boulia- Admin
- 8.3 Tourism-**
 - A) BBRF Update/ FRRR funding/ Installation
 - B) Alice Springs Sign- update
 - C) Travel Journal Printing - 5000 (HEMA 1000) \$16,310
 - D) Brochure Printing
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9 FINANCIALS

- 9.1 Transaction Reports.**
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- 11.0 LATE ITEMS**
- 13.0 General Business**
- 14.0 NEXT MEETING**
- 15.0 MEETING CLOSED**

AGENDA

1.0 MEETING OPENING: 11:35am Qld

2.0 Attendees

President Patrick Hill (Chairman)	Shire of Laverton (Shire President)
Peter Naylor	CEO Shire of Laverton
Cr Robin Prentice	Shire of Laverton
Cr Rex Ryles	Shire of Laverton
Greg Stephens	Roads Manager Laverton
President Damian Mclean	Shire of Ngaanyatjaraku
Kevin Hannagan	CEO Shire of Ngaanyatjaraku
Mayor Damien Ryan	Alice Springs Town Council
Cr Glen Auricht	Alice Springs Town Council
Robert Jennings	CEO ASTC
Mayor Gavin Baskett	Mayor Winton Shire
Ricki Bruhn	CEO Winton Shire
Cr Shane Mann	Winton Shire
Mayor Rick Britton	Boulia Shire
Deputy Mayor Sam Beauchamp	Boulia Shire
Lynn Moore	CEO Boulia Shire
Cr Jan Norton	Boulia Shire
Cr Jack Neilson	Boulia Shire
Helen Lewis	GM OHDC Inc.

- 3.0 Apologies: Robert Jennings CEO ASTC, Peter Naylor CEO Laverton Shire, Greg Stephens- EMTS Laverton, Shane Mann- Winton,
"That the apologies be accepted"
Moved: Robin Prentice Seconded: Damien Ryan Result: CARRIED**

4.0 Confirmation of Minutes of Previous Meeting

4.1 Minutes of the previous General Meeting

Recommendation

"That the Minutes as presented of the General Meeting held on 21st August 2020 be confirmed as a true and accurate record." **Moved: Damien Ryan**
Seconded: Rick Britton Result: CARRIED

5.0 Road Agency Reports

Road Name - Outback Way Investment Strategy	Status	Total Project Value
Kennedy Developmental Road - 3	Complete - Lucknow - PC - 31/03/2020	\$ 3,875,050.00
Monohue Highway - 1	Implementation - 80% complete. Boulia Shire currently working on this project. Completion in 2020/21	\$ 10,475,000.00
Monohue Highway (already committed)	Complete - May 2019	\$ 6,250,000.00
Diamantina Developmental Road - 1	Implementation - Contract let to Boulia Shire Council. Commence early 2021. Complete in 2020/21	\$ 1,025,000.00
Kennedy Developmental Road - 2	Finalisation - Cawnpore - PC - 01/09/2020	\$ 4,825,017.00
		\$ 26,450,067.00

TMR report

- **Just sealing** – Glenormiston Qld Boulia Shire 96km remaining to seal
- **NT- Tjukururu Road-** 15km sealed from Armstrong river crossing.. through soft sand dunes- taking it to the 55km from the Olga's . The road will be graded in the New Year
- **Plenty Highway** - 20km between Harts Range and Jervois- grader working 320km out.
- **WA- Laverton:** 40km stretch in 10km sections- being formed and sealed- 6-7 graders and 3 water trucks- sealed in early January, work their way back onto Laverton. MRWA committed to the GCR as it is a critical alternative route to the Nullabor, that was closed in January 2020.
- **Ng Shire plans-** Mid 2021- short seal into Warburton- and short seal at Warakurna. Last to be sealed.. Oz Minerals – progressing to invest in the development of the Mine- upgraded production- 10- 12million tonnes/year, and plan to be in production by 2022. Oz Mineral will use quads and supporting to seal it. 52km unsealed road- from GCR to Jamieson. 18 super quads/ rolling.

Recommendation "That Road Reports be accepted"

Moved: Gavin Baskett Seconded: Rick Britton Result: CARRIED

6.0 Business Arising from Previous Minutes

6.1 RM Magazine- Ad and editorial.

6.2 Qld Opposition commitment.

No further Business

7.0 Matters Requiring Discussion or Decision by Council

7.1 Attending the Meeting- Snr Adviser Ryan Piper – Minister McCormacks office- TBC RE Boulia 20% (50% of the 20%)

- 7.1.1 Boulia will keep working - 25% of the workforce -12 people in the crew.
- 7.1.2 Gavin Baskett- mentioned the issue at the ROSI road meeting in Townsville.
- 7.1.3 Approaches to cabinet Ministers and Minister McCormack.

7.2 Proposed- Canberra 15th-19th March 2021

7.2.1- NT & Qld Ministerial visit is not currently recommended due to budgetary constraints. The trip to Canberra is much more valuable.

"That the OHDC Inc representative to a Canberra Visit during the 15th- 19th March for future funding commitment for the Outback Way"

Moved: Robyn Prentice Seconded- Rick Britton Result: CARRIED

- Friends of the Outback Way and an Industry function.

7.3 HEMA Agreement

Background: HEMA is keen to distribute our new Travel Journal. We are getting 4000 printed for a total production cost of \$8/book Inc GST
Cost of production- \$32,000. (design/ print & maps)
HEMA has suggested we could sell the book for \$24.95 retail.. this is a good price.

Result: HEMA will buy the books from OHDC Inc for \$10 (inc GST) OHDC Inc make \$2/book- HEMA will buy them in 250 lots.

Resolution: "That the OHDC accept the HEMA Agreement document and that is be signed"

Moved: Gavin Baskette Seconded: Damien Ryan Result: CARRIED

7.4 Approved Travel Journal Print number-

Background- Due to HEMA distributing the copies- it is proposed we increase the print run to 5000. Cost \$16,310(\$3.26/unit) instead of \$13895 (\$3.47/unit)

Resolution: "That the OHDC Inc get 5000 travel journal printed and bound"

Moved: Gavin Baskett Seconded: Damien Ryan Result: CARRIED

7.5 Approval for Brochure Printing – Quote sort 20,000 or 30,000.

Q U A N T I T I E S

Qty	Artwork	Print	Sub-Total	GST	Total
20,000		\$4,033.32	\$4,033.32	\$403.33	\$4,436.65
30,000		\$5,627.04	\$5,627.04	\$562.70	\$6,189.74

Recommendation: "That the OHDC Inc have 30,000 brochures printed by Vink Publishing at the cost of \$6189.74 "

Moved: Alice Springs Seconded: Kevin Hannagan Result: CARRIED

7.6 Cairns Travel Show 2021- Cairns Expo (Cairns Home Show & Caravan Camping Fishing & 4x4 Expo- 7-9th May 2021- Jac Eerbeek can attend for OHDC Inc.

Recommendation: That the OHDC Inc attend the Cairns Travel Show- at a cost of Site fee 3m x 4m \$690.00 4m + \$95 Power + \$300 Jacs fees + \$200 freight of banners and stock. Total cost- \$1285

Moved: Robin Prentice Seconded: Rick Britton Result: CARRIED

7.7- GM Leave request-

"That the General Manager can take 1 weeks annual leave from 14th to 18th December 2020."

Moved: Glen Auricht Seconded: Rick Britton Result: CARRIED

8.0 REPORTS

8.1 CHAIRMAN'S REPORT-Patrick Hill

Report from Cr Patrick Hill for Ordinary Meetings of council 26/11/20; 10/12/20;

5/11/20; Golden Quest Discovery Trail AGM in Kalgoorlie. I was an apology but Cr Gary Buckmaster attended.

6/11/20; Australia's Golden Outback AGM in Esperance. I was unable to attend in person but did a conference call to the board meeting and went through all the reports from the northern goldfields on tourism including the Outback highway Development Council. Issues discussed were the effect of COVID-19 and a pathway forward once restrictions have been lifted in particular marketing local regions.

9/11/20; GEDC representatives visited Laverton. CEO Kris Starceвич and Regan Brewer met with CEO Peter Naylor and myself. They were made aware of all the issues and projects that Laverton has requested and have in the pipeline. We also provided Kris and Regan with an update on the Outback Way progress. It was a good positive meeting and assistance was offered where needed from the GEDC.

18/11/20; CEO, Peter Naylor and myself attended a Tele Link Up with representatives from OZ Minerals to receive an update of progress on the Outback Way. OZ minerals have a major Copper/ gold deposit south of Jamison, east of Warburton and are working with the Laverton and NG Shires also MRWA to use the Great Central Road to haul their ore. Discussions are taking place on developing a maintenance program once the ore is been carted possibly around 2021.

23/11/20. Drove down to Kalgoorlie and attended a Goldfields-Esperance Camel Industry Working Group meeting called for by the GEDC which involved a number of key stakeholders from the region to discuss and prepare a way forward on the feral camel issue. Cr Mal Cullum was elected Chair of the group and a lot of discussion and ideas were discussed and put forward. The group were looking at a number of options and are preparing a submission for funding to the State government for camel control methods.

24/11/20; Deputy President Shaneane Weldon, CEO, Peter Naylor and myself attended a meeting in Laverton with the Federal Member for O'Connor, Rick Wilson and adviser Lesley Arnott. There was good discussion over a number of including the current progress on the Outback Way, our proposed visit to Canberra in March 2021 and a number of Laverton issues including the effect in Laverton on the cashless card and also the Laverton Hospital upgrade.

24/11/20; OBHDC General Manager Helen Lewis and I were involved in a Telephone link up with the Federal Minister for the Development of Northern Australia, Mr Keith Pitt . We made the minister aware of the current situation in developments on the Outback Way. This included making the minister aware of the 20% matching component required from the Qld State government on the current and future federal funding to complete the sealing of the Outback Way.

4/12/20; CEO (in Laverton) and I attended "Outback Way Governance working group Meeting" in Esperance a video link up. MRWA and contractor representatives were on line and discussions were regarding progress and current situation on the sealing upgrade works been carried out on the Great Central Road. After that meeting I attended (in person) a RDAGE meeting that was held in Esperance lotteries House.

10/12/2020; The Shire of Laverton Councillors and Staff along with MRDWA representative Shane Power and Project managers on the current Outback Way capital works project met and had a conducted tour of the current works been carried out on the Great Central Road. This was a very impressive and informative tour and and it was great to see the amount of work been carried out on site at the moment. I'd like to thank all those involved in a on a very informative tour and update.

I would also like to take this opportunity to thank all OBHDC delegates including councils for your ongoing commitment during the last year as it has certainly been a challenge with the COVID- 19 but hopefully 2021 will see a lot of those issues resolved.

Thanks also to Helen for all the work you have done over the year in keeping us all updated on current developments and progressing all the projects that we are involved in. Also thanks to Mal for keeping the Better Regions Art project moving forward and we look forward to seeing that project completed in the near future.

On behalf of my wife Terri and myself we wish everyone on the Outback Highway Development Council including family's and project managers the very best of wishes for Christmas and a fantastic New Year . Please drive safely.

8.2. GENERAL MANAGERS REPORT- Helen Lewis

8.2.1- Lobbying:

A) Qld 20% - Qld TMR asking 50% from Boulia

B) RE Qld issue- Met with Hon Keith Pitt MP, Hon Michelle Landry MP Rockhampton, Senator Susan MacDonald took matter to Hon Scott Buckholtz MP, Call to Hon David Littleproud's office, Ryan Piper from Min McCormack's office. Developing Northern Australia hook- up this week.

B) Proposed- Canberra 15th- 19th March

C) Additional figures researched to be added to OHDC Inc Industry prospectus and used in recent podcast.

8.2.2- Admin-

8.2 A) Bookkeeping Service- Catalyst Accounting XERO

8.2 B) Newsletter has been sent.

8.2.3- Tourism-

A) BBRF Update/ FRRR funding- \$60,000 grant / Installation

REPORT-

2020, the year that has delivered many challenges with regards to the Outback Way Outdoor Gallery project. The uncertainty of the year, the flow on implications for all and in turn their impact, brought about a need to seek a commercial option for the installation stage of the billboards. The Foundation for Rural and Regional Renewal was recommended. We applied and received notification two weeks ago that we have been successful in attaining an additional \$60K towards install The Outback Way Outdoor Gallery. The funding requirement is that we now state the OWOG is funded by the Foundation for Rural and Regional Renewal in partnership with the Australian Government.

We are now at the stage where the transport has been locked in and the installation contractors have been confirmed. Delivery to Alice Springs is planned for the first week in January 2021.

With install slated to be complete by the end of March 2021, an official launch during the 2021 Easter holidays is looking increasingly likely.

The next strategic stage is to shore up the future of the Outback Way Outdoor Gallery. Stepping through the process for developing the future options discussion paper in October in response to the uncertainty of the AAPA permits process gave some insight in to what was possible in relation to future possibilities for ongoing management of the OWOG. Turning the OWOG into a standalone not-for profit organisation is an option and I seek the OHDC's support to continue work on this in 2021.

Permits

It is with some relief that we can safely say that the billboard locations have the approval of the relevant authorities. This covers AAPA, DIPL and the CLC. Only one permit is left to apply for and that is the Permit for Roadworks to DIPL, we are required to apply for that 2 weeks out from when required for install.

This was no easy task as navigating the process was quite unclear. Please see the attached HEMA map with the updated locations, this will be included in the Outback Way Travel Journal.

Funding

With the challenges of the year with COVID-19 and us having to change our install plans, we were successful with the application for the Tackling Tough Times Together funding round with receiving an additional \$60K from the Foundation for Regional and Rural Renewal. This will enable us to engage Ingkerreke Commercial to complete the install.

Marketing

The marketing for OWOG has increased awareness and in turn the online statistics for the Outback Way on Facebook. The additional reach the paid advertising has delivered has increased the Outback Way visibility by reaching an additional 70K people. This will create a valuable baseline awareness of the OWOG project that will be built on in 2021. We have achieved over \$5K worth of art sales to this point.



B) Alice Springs Sign- update- Glen Auricht

Our local DIPL government sign installation contractor, Peter Gurrie at Diggamen, has located the Section 40 Engineering sign off form which I have attached for you to have a look at.

I now have a clear process on how to proceed, and these are the steps:

1. Supply the sign details and section 40 form to our local structural engineer, and request him to approve the post sizes and sign off the section 40 engineering form. (I believe the sign will require 5 steel posts 100mm in diameter and concreted in 1.5m depth) I will ask a for cost estimate and let you know.
2. Peter Gurrie will supply you a quote for a small traffic management plan, and will supply a Work in Road Reserve Permit in the TMP (a strict DIPL requirement)

3. Diggamen will also supply you a quote as per NT Worksafe requirements for installation costs, including supply of posts, manpower, trucking, scissor lift, mini excavator and auger, concrete, bolts and brackets, power plant and equipment.
4. After you have approved the quotes, I will get the engineering signed off and the TMP written up. I will send the signed engineering section 40 form and TMP with Work in Road Reserve Permit to DIPL for sign off and approval to proceed.
5. I will then request Jason at TJ signs to assemble the Outback Way sign and install all the backing bracing, for it to be fitted to the posts out on site. TJ will need to buy in the aluminium bracing rails.
6. Diggamen after quote approval will firstly install the 5 steel post and let the concrete set.
7. Diggamen will then be able to truck the sign to site and install on the posts approx. 3 days later.
8. Timing for all this will be early in the new year once quotes are approved.

All the posts and brackets that came with the sign, and sitting at TJ Signs, will need to be discarded.

Sincere appreciation to Glen for all his work on the installation of the Alice Spring Outback Way sign.

"That the report from Glen Auricht regarding the installation of the Outback Way sign be received and that quotes will be circulated and approved by flying minute via email by the OHDC Inc prior to the next OHDC Inc meeting "

Moved Gavin basket, Sec Rick Brotton The costs will be shared by

C) Travel Journal Printing - 5000 (HEMA 1000) \$16,310BBRF – Printer this week.

D) Brochure- Printing.

E) January Campaign on Social Media- planning tips etc. pre order Travel Journal – Mid Feb delivery

8.2.4 Web/Online/ Social Media

Instagram:

INSTAGRAM Profile Growth & Discovery

See insights on how your profile has grown and changed over time.

Collected DataNo Data

7 Days1 Month3 Months

Sep 7, 2020 - Dec 7, 2020

FOLLOWERS

1,514

FOLLOWERS

74

GROWTH

5.14%

GROWTH RATE

14 Sep28 Sep12 Oct26 Oct9 Nov23 Nov7 Dec

TWITTER Profile Growth

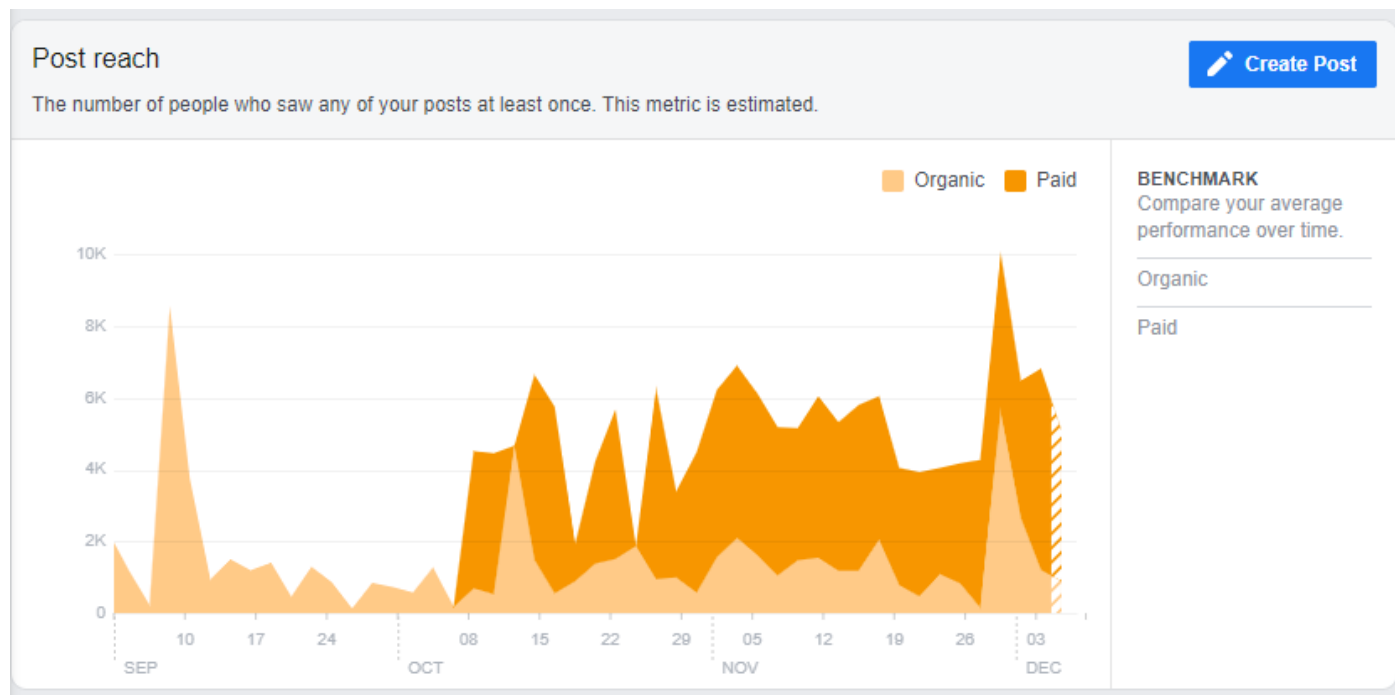
See how your Twitter follower count has grown and changed over time.

Collected DataNo Data
7 Days1 Month3 Months
Nov 30, 2020 - Dec 7, 2020

FOLLOWERS

737
FOLLOWERS
3
GROWTH
0.409%
GROWTH RATE
30 Nov1 Dec2 Dec3 Dec4 Dec5 Dec6 Dec

Facebook- 10034 followers Likes – Paid ads for Outdoor Gallery.



Podcast-
18.9K listens Each episode- 115- 300 listens.

Cairns Travel Show- Cairns Expo (Cairns Home Show & Caravan Camping Fishing & 4x4 Expo- 7-9th May 2021- Jac Eerbeek can attend for OHDC Inc.

Stock on Hand: 77 Guide Books, 400 brochures, 17 Geocache boxes

REPORTS

8.3 Recommendation: "That the Reports be received"

Moved: Damien Ryan Seconded: Robin Prentice Result: CARRIED

9.0 FINANCIALS- provided on email to members councils.

- 9.1 TRANSACTION REPORT –Operational NAB Chq** Balance \$111,634.72
Bank Account Balances as at 8th December 2020
- 9.2 Transaction Report - OWOG Sales- Transaction Report Balance:** \$1451.68
- 9.3 Transaction Report- OHDC Inc Special Fund Balance:** \$102,322.00
- 9.4 Transaction Report- NAB BBRF Grant Balance-** BBRF- Grant: \$97613.45
- 9.5 Profit & Loss** GM to Check P & L and Vehicle allowance \$1000 in November – check allocation in XERO
- 9.6 Budget to date 2020-21**

"That the OHDC have a Budget Review- at February Meeting"

Moved: Gavin Baskett, Seconded: Kevin Hannagan Result: CARRIED

9.1 Recommendation:

"That the Transactions reports, are approved and the financial statements to date be received "

Moved: Glen Auricht Seconded: Rick Britton Result: CARRIED

10.0 CORRESPONDENCE IN & OUT

10.1. Inwards

Date Received	Received via (post/email)	Received From	Subject
22 Sept 20	Email	Minister McCormack	https://app.box.com/s/uibmkasbgmtcfhc49fgkx8xeg0h7obkp Response to COVID Recovery project letter- and how the Govt is funding other projects.
21 Sept 20	Email	Mr Steve Minnikin Shadow Transport Minister	https://app.box.com/s/lpdbreccemlj530htnq00bsambdx1w9h Qld Opposition will take over Boulia road as state road, and ensure 80% goes to Boulia with out contributing funds.
22 Oct 20	Email	Neil Scales	https://app.box.com/s/fmvcu2mq8lqg590ylbo5o0piigt2kiab Boulia 50% commitment to sections.
30 Nov 20	Email	Ian Glyde	HEMA Agreement for Travel Journal distribution https://app.box.com/s/436iwqfgl4juvjke7nxz4o4fixqvd44f

10.2 Outwards-

Sent to	Date	Subject
---------	------	---------

NT Election Candidate	10 August 20	Outback Way/ Observations about NT Road projects/ Maintenance. https://app.box.com/s/zninekr3a917tdqgx1azg7ldgpf9pbzj
Mr Steve Minnikin MP Shadow Min Transport & Main Roads, also sent to Opp Leader/ Lachlan Millar- Member for Gregory.	17 August.	RE 10% Boulia contribution – converting Donohue Hwy into state road as sealed. Election Oct 2020. road https://app.box.com/s/rinx78n60bi1hi7ocahlpp8texij4s2j

10.3 Recommendation

"That the Inward and Outward correspondence be received"

Moved: Robin Prentice Seconded: Damien Ryan Result: CARRIED

11. LATE ITEMS:

12.0 GENERAL BUSINESS-

Patrick Hill- informed the meeting he has been approved another term on GE RDA Board

Damien Ryan- informed the meeting - about the Alice Springs \$40 voucher- download again.

Gavin Baskett- requested minutes by 14 Jan and wished everyone a Happy Christmas.

Rick Britton- Boulia's Economic statement value to the State economy- \$89,000/ person – a copy will be provided.

Lynn- mentioned Drone footage.

13.0 NEXT MEETING- February 12th 2021 - AGM dates confirmed.

14.0 MEETING CLOSED- 1:20pm Qld.



Wrapping up 2020 with a big bow... as we enter the 'unofficial' YEAR OF THE GREAT AUSTRALIAN ROAD TRIP

The Outback Highway Development Council Inc has made the most of the limited travel to create new products and experiences for travellers along the Outback Way for 2021.

The fires and floods at the start of the year across the Nullabor, Centre and North- highlighted the need for a sealed third transnational route. We are pleased to say a further 100km has been completed or started this year, with more seal being rolled out in 2021.

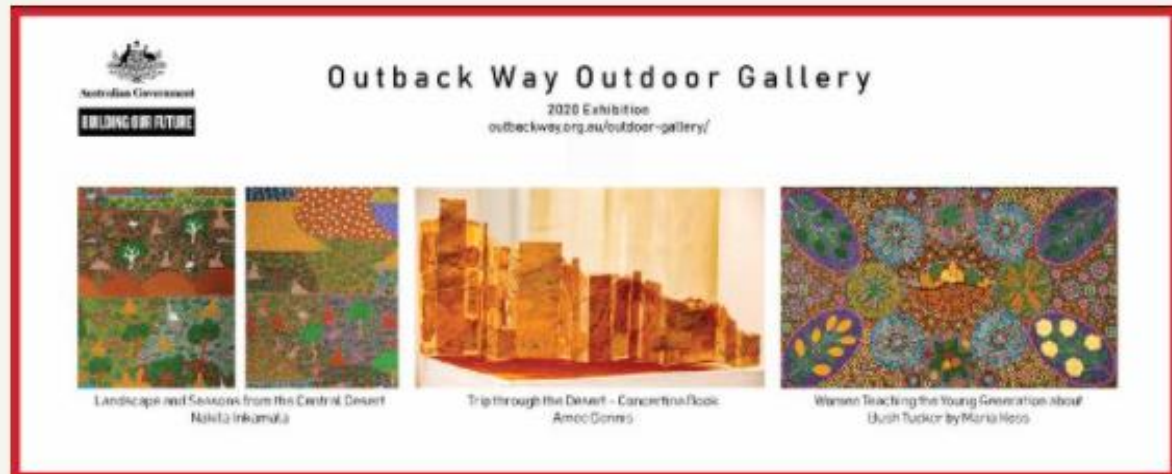
The limited travel due to COVID enabled us to work on the new travel journal and brochure. The Travel Journal will be available Mid February... Pre Order your Travel Journal [here](#). HEMA maps is partnering with us to distribute aswell. The new brochure will be available at trade shows and visitor centres.

The Outback Way Outdoor Art Gallery was progressed with the launch of the [online catalogue and shop for the 28 artworks](#). Although COVID delayed the installation of the Outdoor Gallery- we finish the year knowing that the Outdoor Gallery will be installed by end March 2021.

The OHDC Inc has also been working on the economic value the Outback Way delivers for Australia- 38,000 people who live and work along the Outback Way deliver \$5.5Billion to the Australian economy. If there was ever a time for new national infrastructure to be front and centre- now is the time- the last new national road to be sealed was the Nullabor in 1976. New sealed roads foster strategic freight efficiencies, regional economic growth- mining, pastoral & tourism, they connect Australia, open up a brand new tourism route for travellers and improve social wellbeing in remote and isolated communities. Thank you for your interest and support over the last year and we look forward to working with industry and governments in 2021 to secure the final \$489million required to finish this significant piece of Australian Infrastructure..

For the eager travellers amongst you- 2021 is your year- thank you for visiting the towns in Outback Australia- your support is invaluable - Plan your trip- listen to our PODCAST, [check out our website](#), buy the TRAVEL JOURNAL and download the APP, and have an absolutely cracker Journey through the Heart of Australia...

Join our summer campaign on Facebook- win yourself a print, a copy of the Travel Journal or the E-book version of the Travel Journal.. starting 11th January... Winners announced on Australia Day



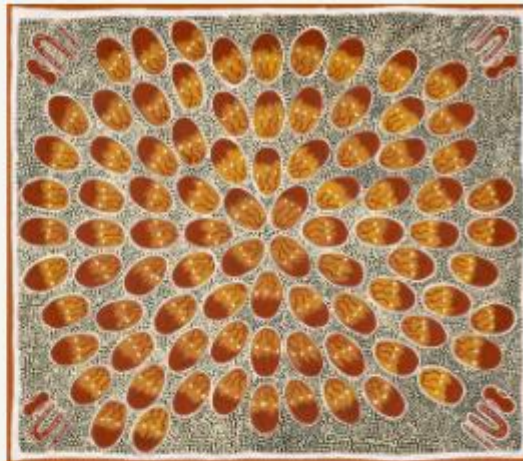
The Outback Way Outdoor Gallery with 14 double sided billboards will be installed
End March 2021.

Outback Way Outdoor Art Gallery
Shop the Online Gallery
gallery.outbackway.org.au




The Outback Way Outdoor Gallery showcases work from across the Outback Way on 14 double sided billboards along the Plenty Highway. This exciting arts/cultural tourism and community initiative was developed to link in with the Outback Way Art Trail for artists and communities along the Outback Way. The Outback Way Outdoor Gallery enables artists to showcase their art in an innovative outdoor gallery setting - the picturesque desert landscape of the Eastern MacDonnell Ranges, between the communities of Atitjere and Engawala. This initiative is a step towards developing greater access to tourism for the communities of Atitjere and Engawala. Project Manager Mel Forbes: 0409063081 GM Outback Way Helen Lewis 0418785285


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MINUTES OF MEETING – Outback Way Governance Group No 8

Date:	4/12/2020	Time:	8:30	Location:	Via Microsoft Teams
Distribution:	All members of Governance Group				
Attendees:	John Erceg	EDCNR MRWA	Tony Chisholm	WML Project Manager (Consultant)	
	Patrick Hill	OHDC, President, Shire of Laverton	Nazmus Sadat	PPM MRWA	
	Peter Naylor	CEO Shire of Laverton	Dave King	PM MRWA GER	
	Kevin Hannagan	CEO Shire of Ngaanyatjaraku	Shane Power	RM MRWA GER	
Apologies:	Domenic Boyle	(B&P) MRWA			

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
1	MINUTES OF PREVIOUS MEETING			
	Acceptance of Minutes 11 September 2020 by GG members present	Noted		
1.1	SAFETY MOMENT			
	KH – Ng have purchased portable tracking GPS units (Spot device) to track vehicles. Very beneficial when staff travel to remote communities. JE commented that MRWA have same device and he personally uses one on regional visits away from his office.	Noted		
2	ACTIONS ARISING FROM PREVIOUS MINUTES			
2.1	Action 1: NS to keep C'wealth informed of timing to acquit balance of \$22m program	NS to keep C'wealth informed of timing to acquit balance of \$22M program –planned to expend in 21/22 on works in Ng .	NS	Ongoing
2.2	Sealing of Warburton airstrip	Programmed for second half January 2021. TC to liaise with Steve Austin from Warburton community to see if work can coincide with the	TC/ KH	Jan 21

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
		OBW sealing. (first mobilisation planned end Jan 21)		
2.3	<p>Action 2: PPR report for the \$95mill future works. Potential delivery models and timeframes for the future sections to be documented and clearly outlined in the PPR once some works are delivered under the Alliance.</p> <ul style="list-style-type: none"> NS requested copy of OHDC IA submission. Will help prepare PPR PH commented that a trip to Canberra by the OHDC might be beneficial to give an update on progress of Alliance/KRA's (local expenditure and aboriginal employment). This could assist in securing future funding. Currently \$3mill left over from \$22M allocated in 2014 needs to be acquitted. JE – need to complete a business plan and draft program for future works to present to Fed Govt. giving clear indications on priorities after 20Y24/25 <p>Discuss potential delivery model and procurement strategy options at next meeting. If the Alliance delivery model works well with the first work package, then plan is to keep on rolling to the next sections. Current delivery model has the potential for high long term Aboriginal participation and training opportunities. Need to wait to see how the Alliance performs with the delivery of the first work package before discussing the future delivery models. Main Roads to look at different delivery models with different timeframes</p>	<p>Prepare delivery strategy for NS to present to C'Vealth.</p> <p>GM OBW (Helen Lewis) emailed submission to SP today. SP will forward to NS</p> <p>PH to raise at next OHDC teleconference.</p> <p>Planned to expend in 21/22 during Ng sealing works.</p> <p>MRWA to develop draft program.</p> <p>SP/TC/DK to develop a discussion paper on the delivery model options to procure future works to complete sealing the OBWE. Include lessons learned from previous delivery methods including WW Alliance.</p>	<p>TC/SP/DK</p> <p>SP</p> <p>PH</p> <p>Note</p> <p>SP</p> <p>SP</p>	<p>Feb 2021</p> <p>Next Week</p>
2.4	KH-Shire of NG have clearances / permits completed for the proposed gravel bypass around Warburton. Would like MRWA to construct when completing the works on GCR through Elder creek. This is for vehicles to	TC – to prepare a report / proposal with budgetary costings referencing the benefits of HV / trucks not going through the community and	TC – has sent a Draft report to	December

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
	<p>use when floods occur and the OBW is cut off. When complete the Shire of NG will maintain, currently they do not have the capacity to construct the bypass.</p> <p>PH-commented that the investment in sealing the OBW has been in line with the priorities agreed with the Commonwealth in May 2017 (Alice Springs). Any amendments should be agreed by OHDC before presenting to Commonwealth.</p> <p>JE commented that 2 options need to be considered Option 1 – if there is unsealed heavy vehicle bypass then the road that comes through community needs higher level of service and additional conflict of heavy vehicles interaction with the community.</p> <p>Option 2 – build a lower standard seal road, not trafficable to the same level. Certainty that the unsealed bypass road will get traffic heavy traffic through during flooding.</p> <p>PH added, maybe the priority is to complete the main alignment through the community and talk to Oz Minerals about putting 50% of the money to the bypass rd as they will be primarily using it</p> <p>KH – Shire has engaged GHD to conduct native vegetation survey on the bypass alignment in Feb after the rains. This is to get a DWER clearance.</p>	<p>opportunity for all traffic to use the bypass road when floods occur.</p> <p>PH to table Warburton Bypass proposal at a future OHDC meeting – or out of session if needed.</p> <p>Noted</p>	<p>SP for comment.</p> <p>PH</p> <p>KH</p>	<p></p> <p>Jan 21</p> <p>Update at next meeting</p>
2.5	<p>Oz Minerals/ MRWA have had discussions over the past six months regarding the logistics of transporting concentrate (nickel/cobalt) along the Great Central Rd from the West Musgrave ranges from 2024.</p> <p>MRWA has informed Oz Minerals that they need to engage with Councils as the feedback from Laverton/ Ng is that minimal contact has been made. Notwithstanding, OZ Minerals do understand the need to contribute road maintenance on the GCR and (unsealed) local roads.</p>	<p>Need to discuss the mechanics of group negotiation with OZ Minerals but with the end result in separate agreements</p>	<p>JE/PH/KH</p>	<p>Early 2021</p>

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
	PN-commented that after Shire of Laverton has discussions with OZ Minerals, invite them to a future GG meeting so we develop a shared understanding of responsibilities/expectations.	Invite Oz Minerals to future GG meeting All Agreed.	JE/SP	Early 2021
2.6	<p>PPR Submission of the \$95 million to the Commonwealth Government Will not be required until at least December 2021. Within the \$46.5 million, justification for the OBW sealing is completed, PPR is 85% drafted.</p> <p>Delivery strategy/ IA Submission from OBW development commission. Is there any update that can be made available for NS to include in PPR..</p> <p>PH – IA submission has been submitted to Commonwealth Government. This will be accepted in December, and decision known Early Feb 21</p>	SP will forward IA submission to NS.	SP	Dec 2021
3	STAKEHOLDER PLANNING & ENGAGEMENT			
3.1	<p>MOU with YILKA group. SP- understands that Yilka agree in principle with MOU but uncertain if it has been signed. MRWA wanting to conduct heritage surveys asap. This should occur early in the New Year.</p> <p>PN – Laverton Shire 26th Nov. endorsed the request form MRWA to allow the dedication of the road through Yilka. This has been sent to Nick Kitin.</p> <p>KH – key contacts for community relations NCAC are from Alice Springs (Rene Laan') these names have been forwarded to SP and TC. They will forward to MRWA Principle Heritage Officer to obtain contact. Status of getting into the communities.</p> <p>There has been changes to the Remote Aboriginal Directions #3 with an amendment to Schedule 1 saying that visitors can now stop in the Warburton and Warrakurna roadhouses, caravan parks, shire offices and art galleries. As long as no one goes into the community.</p>	<p>Main Roads to follow up with MRWA Principle Heritage Officer regarding signing of MOU</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	SP/DK	
3.2	Oz Minerals. – invite them to the next meeting of the GG Group.	Refer to 2.5		

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
3.3	<p>AGM from OBH Development Committee –</p> <p>-New travel journal coming out. HEMA Maps want to be included. PH to send through for GG members to</p> <p>-Not sure when Parliament sit next March, the OBWDC want to put a prospectus together before they head over.</p> <p>PH commented that the QLD Govt not co-operating with funding priorities for the OBW. The Deputy PM has advised the QLD Govt in writing that they were to contribute their matching funding (20%) for OBH. The State government has advised local government they need to contribute this portion.</p>	Noted		

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
4	PROJECT PROGRESS REPORTING			
4.1	<p>TC presented his report.</p> <p>Items raised from TC presentation.</p> <ul style="list-style-type: none"> - Interest from YILKA group to supply aggregates to the OBW future projects. 	TC has been contacted regarding a proposal to test aggregates from the Gruyere mine for suitability as a sealing aggregate.	Noted	
5	GENERAL BUSINESS			
5.1	<p>Proposed motion - Laverton Council</p> <p>PN emailed SP informing him that he has received a notice of motion from an individual Councillor seeking Council support to conduct an independent audit of the WW Alliance. Whilst disappointed with the Councillors action, the motion If supported it would be tabled at next Council meeting on 10th December.</p> <p>Noting PN's comments JE commented that MRWA will ultimately be responsible for the road. If the Councillor wants local government to undertake the construction, MRWA would still be involved in reviewing design standards, construction methods etc.</p> <p>JE further added that MRWA have a process to satisfy themselves that there is value for money. By coincidence an external audit of the project has just been completed by Ernst Young. The key findings of that audit were:</p> <ul style="list-style-type: none"> -PBA bank account and cash neutrality clause is the first for Alliances with MRWA. Some teething problems. -Agreements not in place for some subcontracts before commencement -No procedure observed for calculating/returning fuel tax credits to MRWA. <p>PN and PH noted JE's comments and agreed to keep MRWA informed of any development with the proposed notice of motion.</p>	<p>PN to keep Main Roads informed of the outcome of the notice of motion</p>		

NO.	ITEM / DETAILS	ACTION	ACTION BY	DUE DATE
5.2	High level executive summary to be distributed to GG Members	DK/TC to draft proposal for GG consideration.	DK/TC	BNM
6	NEXT MEETING. 5TH FEB 1:30PM			
6.1	1:30 pm 29 th Jan meeting for discussion over Delivery Plan Final version of Warburton bypass OZ Minerals			

GVROC Council Meeting

Friday 13th November 2020
In person and video conference meeting
hosted by Shire of Coolgardie
Kambalda Community Recreation Facility
Barnes Drive, Kambalda
10.30am – 12:30pm

Unconfirmed Minutes

For those Zoom videoconferencing in
Join Zoom Meeting by clicking on the following link:
<https://us02web.zoom.us/j/82063980130?pwd=WUJybUVXS0J0a0s3VzhmVHQ1STVZQT09>
Meeting ID: 820 6398 0130
Enter Passcode: 527260

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GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (GVROC)

A in person and video conference meeting of the GVROC Council was held Friday 13 November 2020 commencing at 10:30am hosted by the Shire of Coolgardie at the Kambalda Community Recreation Facility, Barnes Drive, Kambalda.

AGENDA

OPENING AND ANNOUNCEMENTS

The purpose of the meeting is to discuss business related to the activities of the Goldfields Voluntary Regional Organisation of Councils.

DECLARATION OF INTEREST

Pursuant to the Code of Conduct, Councillors and CEOs must declare to the Chairman any potential conflict of interest they may have in a matter before the Goldfields Voluntary Regional Organisation of Councils as soon as they become aware of it. Councillors, CEOs and Deputies may be directly or indirectly associated with some recommendations of the Goldfields Voluntary Regional Organisation of Councils. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Declaration of Interest

Cr Shelley Payne, Shire of Esperance declares a standing interest as a member of the GEDC for this and all future GVROC meetings.

Cr Shelley Payne, Shire of Esperance declares a standing conflict of interest until March 2021 in relation to her selection on the agricultural region ticket for the Legislative Council for the upcoming State Election.

RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Attendance

Cr Mal Cullen (Chair)	President, Shire of Coolgardie	
Mr James Trail	CEO, Shire of Coolgardie	
Cr Tracey Rathbone	Councillor, Shire of Coolgardie	
Cr John Bowler	Mayor, City of Kalgoorlie-Boulder	
Mr John Walker	CEO, City of Kalgoorlie Boulder	
Cr Laurene Bonza	President, Shire of Dundas	
Mr Peter Fitchat	CEO, Shire of Dundas	
Cr Ian Mickel	President Shire of Esperance	
Mr Shane Burge	CEO, Shire of Esperance	
Cr Shelley Payne	Councillor, Shire of Esperance	(Via Zoom Video)
Cr Patrick Hill	President, Shire of Laverton	
Cr Peter Craig	President, Shire of Leonora	
Mr Jim Epis	CEO, Shire of Leonora	
Mr Kevin Hannagan	CEO, Shire of Ngaanyatjaraku	(Via Zoom Video)
Mr Cary Green	Director Governance & Corporate, Shire of Ngaanyatjaraku	(Via Zoom Video)
Mr Andrew Mann	Executive Officer, GVROC	

Apologies

Cr Sharon Warner	Councillor, Shire of Dundas
Cr David Grills	Councillor, City of Kalgoorlie Boulder

Mr Peter Naylor	CEO, Shire of Laverton
Cr Shaneane Weldon	
	Councillor, Shire
of Laverton	
Cr Keith Mader	Councillor, Shire of Menzies
Cr Jill Dwyer	Councillor, Shire of Menzies
Cr Damian McLean	
	President, Shire of
Ngaanyatjarraku	
Cr Jim Quadrio	President, Shire of Wiluna
Cr Timothy Carmody	Councillor, Shire of Wiluna
Ms Laura Dwyer	CEO, Shire of Wiluna

Guests

Hon Kyran O'Donnell, MLA	Member for Kalgoorlie
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WALGA Representatives

Tony Brown	Executive Manager Governance and Organisational Services (Via Zoom Video)
Carol-Anne Bradley	Goldfields-Esperance Road Safety Advisor

DLGSCI Representatives

Darrelle Merritt	A/Director – Strategic Initiatives (Via Zoom Video)
Liz Toohey	Manager Local Government Policy and Engagement (Via Zoom Video)
Kelly Waterhouse	A/ Regional Manager - Goldfields

GEDC Representatives

Amy Hallam	Director
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RDAGE Representatives

Jo Swan	Director
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GUEST SPEAKERS

Hon Kyran O'Donnell, MLA

Member for Kalgoorlie

General Update was provided by Hon. Kyran O'Donnell on matters of interest to the Region followed by short Q&A session.

PRESENTATIONS

Shire of Coolgardie (15 minutes)

Presentation was provided by CEO, James Trail on current projects and priorities for the Shire of Coolgardie.

MINUTES OF MEETINGS

Minutes of the Goldfields Voluntary Regional Organisation of Councils (GVROC) meeting held 11 September 2020

Minutes of the GVROC Council Meeting held Friday 11 September 2020 are presented for adoption (**Attachment 1**).

RECOMMENDATION:

That the Minutes of the GVROC Council Meeting held Friday 11 September 2020 be confirmed as a true and correct record of proceedings.

RESOLUTION: **Moved: Cr Laurene Bonza, Shire of Dundas**
 Seconded: Cr Patrick Hill, Shire of Laverton

Carried

5.0 Action Sheet Report

An update on the actions based on the resolutions from the meeting held on 11 September 2020 is presented for noting (**Attachment 2**).

RECOMMENDATION:

That the Action Sheet Report as listed for noting be received.

RESOLUTION: **Moved: Cr Patrick Hill, Shire of Laverton**
 Seconded: Cr Tracey Rathbone, Shire of Coolgardie

Carried

Matters for Noting

The following matters were presented for noting.

1. WA Government Ministerial Media Statements of relevance to the Goldfields Esperance Zone since the last GVROC meeting. (**Attachment 3**)
2. Regional Capitals Alliance WA - Investment Prospectus (**Attachment 4**)
3. WALGA Municipal Waste Advisory Council - Unendorsed Minutes from meeting on 28 October 2020 (**Attachment 5.1 and 5.2**)
4. The Royal Commission into National Natural Disaster Arrangements Report

<https://naturaldisaster.royalcommission.gov.au/publications/royal-commission-national-natural-disaster-arrangements-report>

and the Shire of Dundas, Transcript 1046

<https://naturaldisaster.royalcommission.gov.au/search?query=Shire+of+Dundas>

RECOMMENDATION:

That the matters for noting listed be received.

RESOLUTION: **Moved: Cr Tracey Rathbone, Shire of Coolgardie**

Seconded: *Cr Peter Craig, Shire of Leonora*

Carried

Correspondence for Noting

The following correspondence is presented for noting.

Letters were sent via email on 19 October 2020 from the GVROC Chair to the following people with a copy of the final endorsed GVROC Economic Policy Paper for the Region. (**Attachment 6**)

- Premier, Hon Mark McGowan MLA
- Minister for Local Government; Heritage and Culture and Arts, Hon David Templeman MLA
- Minister for Regional Development; Agriculture and Food; and Ports, Hon Alannah MacTiernan MLC
- Treasurer and Minister for Finance; Lands and Aboriginal Affairs, Hon Ben Wyatt MLA
- Minister for Transport and Planning, Hon Rita Saffioti MLA
- Member for Mining and Pastoral Region, Hon Kyle McGinn MLC
- Member for Kalgoorlie, Mr Kyran O'Donnell MLA
- Parliamentary Secretary to the Minister for Regional Development; Agriculture and Food; Ports, Hon Darren West MLC
- Member for North West Central, Mr Vince Catania MLA
- Nationals Party Leader and Member for Central Wheatbelt, Hon Mia Davies MLA
- Liberal Party Leader and Member for Scarborough, Hon Liza Harvey MLA
- Member for Mining and Pastoral Region, Hon Robin Chapple MLC
- Member for Mining and Pastoral Region, Hon Robin Scott MLC
- Member for Roe, Mr Peter Rundle MLA
- Federal Member for O'Connor, Rick Wilson MP
- Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, Hon Michael McCormack MP
- Director General, DLGSC, Mr Duncan Ord
- Director General, DPIRD, Mr Ralph Addis
- CEO, GEDC, Mr Kris Starcevich
- CEO, WALGA, Mr Nick Sloan
- The Nationals WA, Kalgoorlie Candidate, Ms Rowena Olsen

Correspondence received:

- Letter from the Parliamentary National Party of Australia (WA) Chief of Staff to Mia Davies re GVROC Economic Policy Paper for the Region dated 20 October 2020 (**Attachment 7**)
- Emails received regarding the GVROC Economic Policy Paper for the Region being sent out from (**Attachment 8**):
 - Office of Liza Harvey, Liberal Party Leader and Member for Scarborough on 20 October 2020
 - Nick Sloan, CEO WALGA on 20 October 2020
 - Ralph Addis, Director General – Department Primary Industries and Regional Development on 26 October 2020
 - Office of Kyran O'Donnell MLA, Member for Kalgoorlie on 26 October 2020.

RECOMMENDATION:

That the correspondence listed for noting be received.

RESOLUTION:

Moved: Cr Patrick Hill, Shire of Laverton

Seconded: Cr Laurene Bonza, Shire of Dundas

Carried

GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS FINANCE

1.1 Financial Statement for 30 September 2020

Reporting Officer: James Trail, Chief Executive Officer Shire Coolgardie

Disclosure of Interest: No interest to disclose

Date: 02 November 2020

Attachments: Financial Statement and accounts paid to 30 September 2020 (**Attachment 9**)

Background:

Presenting the financial statement for the period 1 July 2020 to 30th September 2020 and the accounts approved for payment for the period 1 July 2020 to 30th September 2020.

Financial Statement:

The Officer provides the following comment:

Note No	Account No	Details
1	575.01	Interest - Interest on funds held by GVROC
2	1513	Executive Officer - Professional Services
3	0501	Payment of 2019/2020 Annual Contributions
4	Other	Payment as per GVROC Resolution for equity share in Records Facility

Accounts Paid:

GVROC Expenses 01st July 2020 to 30th September 2020				
Payment Type	Date	Payee	Details	Amount inc GST
<i>EFT</i>	<i>21-Jul-20</i>	<i>Shire Menzies</i>	<i>Payment from GVROC re Contribution Resolution</i>	<i>\$25,000.00</i>
<i>EFT</i>	<i>21-Jul-20</i>	<i>Shire Wiluna</i>	<i>Payment from GVROC re Contribution Resolution</i>	<i>\$25,000.00</i>
<i>EFT</i>	<i>21-Sep-20</i>	<i>Mann Advisory</i>	<i>Executive Fees for July and August</i>	<i>\$22,000.00</i>
<i>EFT</i>	<i>7-Aug-20</i>	<i>Mann Advisory</i>	<i>Executive Fees for June</i>	<i>\$11,000.00</i>
<i>EFT</i>	<i>9-Jul-20</i>	<i>Mann Advisory</i>	<i>Executive Fees for May</i>	<i>\$11,000.00</i>
			Total Expenses paid	\$94,000.00

Accounts for 2020/2021 annual contributions have been raised and sent the GVROC Members

Consultation: Nil

Financial Implications: Funds for the expenditure is included in the 2020/2021 Budget

Strategic Implications: GVROC Strategic Plan 2017-2022 Objective 3

RECOMMENDATION:

That GVROC:

1. Endorse the Statement of Financial Position for the period 1 July 2020 to 30 September 2020 and the accounts approved for payment for the period 1 July 2020 to 30 September 2020 totalling \$94,000.
2. Endorse the actions taken by the Shire of Coolgardie Chief Executive Officer to pay for GVROC expenses and receipt of GVROC Revenue.

RESOLUTION: **Moved: *Cr Ian Mickel, Shire of Esperance***
 Seconded: *Cr Peter Craig, Shire of Leonora*

Carried

1.2 Draft Audited Financial Statement for 30 June 2020

Reporting Officer: James Trail, Chief Executive Officer Shire of Coolgardie

Disclosure of Interest: Nil

Date: 9 November 2020

Attachments: Representation letter (**Attachment 9.1**)
Management Report (**Attachment 9.2**)
GVROC Audited Financial Statements to 30 June 2020 (**Attachment 9.3**)

Background:

Presenting the draft Audited Financial Statement, Representation Letter and Management Letter for the period 1 July 2019 to 30 June 2020

Executive Officer Comment:

GVROC's Auditor, AMD Chartered Accountants, has provided the Executive Officer with the following documents for consideration:

- Draft Financial Report;
- Representation Letter; and
- Draft Management Letter.

The Auditor has requested that the Financial Report be reviewed, the "Statement by Members of the Committee" within the Draft Financial Report be signed by the Chair and Executive Officer and the Representation Letter reviewed and signed by the Executive Officer. This process is particularly important if the Management Letter contains recommendations as it gives the GVROC an opportunity to comment before the final report is provided by the Auditor for consideration and adoption.

It should be noted that once the draft reports have been signed and returned to the Auditors the final Audit Report will be provided to the GVROC.

Consultation: GVROC Auditors AMD Chartered Accountants

Financial Implications: Audit Fees included in 2019/2020 Budget

Strategic Implications: GVROC Strategic Plan 2017-2022 Objective 3

RECOMMENDATION:

GVROC approve the Draft Financial Report, Representation Letter and Draft Management Letter for the period ending 30 June 2020 and authorise the Chair and Executive Officer to sign as indicated.

RESOLUTION: **Moved: *Mayor John Bowler, City of Kalgoorlie-Boulder***
Seconded: *Cr Patrick Hill, Shire of Laverton*

Carried

GOLDFIELDS RECORDS STORAGE FACILITY

1.3 Goldfields Records Storage Facility – Update

Reporting Officer: Andrew Mann, Executive Officer GVROC

Disclosure of Interest: Nil

Date: November 2020

Attachments: Nil

Background:

At the Special Meeting of the Goldfields Voluntary Regional Organisation of Councils (GVROC) held 26th June 2020, Council resolved;

RECOMMENDATION:

That the GVROC Council in relation to recommendations 1 to 4:

1. Note the report on the Goldfields Records Storage Facility Draft Financials 2019-20
2. Request a final detailed financial report for the period ending 30th June 2020 be presented to the GVROC Council Meeting on the 10th July 2020.
3. Note invoices need to be raised to the City of Kalgoorlie-Boulder, Shires of Coolgardie, Dundas, Leonora and Menzies for 12 months to cover the 2019/20 operational costs of the facility.
4. Note the current market valuation of the Goldfields Records Storage Facility of \$500,000 (with a market range of \$475,000 to \$525,000).

RESOLUTION: **Moved: Mr Kevin Hannagan - Shire of Ngaanyatjaraku**
Seconded: Cr Timothy Carmody - Shire of Wiluna

Carried

5. That GVROC reject the recommendation as proposed at its meeting of 15 May 2020 which was laid on the table as follows:
 - a. Note this update and that the CEOs will each receive a copy of the Variation Deed for execution in the coming weeks.
 - b. Note when all ten executed copies are received the eligible Withdrawing Regional Group will receive their cash distribution of \$25,000.00 (exc GST).
 - c. Note that for the four remaining parties will also need to execute the new replacement agreement and Transfer of Land as outlined in the above comments.
 - d. Note this will then conclude the GVROC's responsibilities for the Records Facility and the four remaining parties will manage its operations outside of the GVROC.

RESOLUTION: **Moved: Mr Kevin Hannagan - Shire of Ngaanyatjaraku**
Seconded: Cr Jim Quadrio - Shire of Wiluna

Carried

6. That the GVROC Council as representative of the Regional Group Members of the Joint Venture (the Parties to the Archives and Record Management Agreement) endorse and adopt the without prejudiced proposed solution to the records storage facility as detailed below, with the condition that should the facility not immediately be disposed all original members continue to meet their obligations under the Archives and Record Management Agreement until such time of its disposal in regards to:
 - 6a) All members share equally the specified fixed expenses for the facility e.g. insurance, rates, building maintenance; and
 - 6b) Current members that are still utilising the facility for records storage remain responsible for all other operating costs.
- 6.1 The Original Members, as the local governments named in the Records Agreement and as beneficial owners as tenants in common in equal shares of the archives and records storage facility

located at Unit 2, 12 Federal Road, South Kalgoorlie (Facility), agree to dispose of the Facility currently held in the name of the City of Kalgoorlie-Boulder as bare trustee for the Original Members.

- 6.2 The method of disposal for the facility will be discussed and agreed by the members at the next meeting of GVROC scheduled for 24 July 2020.
- 6.3 After the disposal of the Facility the Joint Venture promptly be wound up.
- 6.4 As part of the process of winding up of the Joint Venture an account be taken of the finances of the Joint Venture from its creation to the date of winding up to determine the annual income and expenditure of the Joint Venture during the period of its operation and to determine the assets and liabilities of the Joint Venture as at the winding up.
- 6.5 The net assets of the Joint Venture be distributed in accordance with the terms of the Records Agreement equally between the Original Members.
- 6.6 All third-party costs of the sale of the Facility and the winding up of the Joint Venture be paid for from the assets of the Joint Venture.
- 6.7 Each of the Original Members otherwise pay their own costs of the dispute and of the disposal of the Facility and winding up of the Joint Venture.
- 6.8 The winding up of the Joint Venture and payment to each of the Original Members their share of the Joint Venture assets pursuant to this proposal will be:
 - 6.8.1 in full and final satisfaction of all claims any Original Member may have against any other Original Member or the Joint Venture with regard to the Joint Venture, the Records Agreement and the Facility; and
 - 6.8.2 upon payment each Original Member releases and discharges every other Original Member and the Joint Venture from and against all such claims whether or not the Original Members were or could have been aware of such claims which an Original Member:
 - (a) now has;
 - (b) at any time had;
 - (c) may have; or
 - (d) but for this settlement, could or might have had,against any other Original Member or the Joint Venture with regard to the Joint Venture, the Records Agreement and the Facility.

RESOLUTION: **Moved: *Mr Kevin Hannagan - Shire of Ngaanyatjaraku***
Seconded: *Cr Tracey Rathbone – Shire Coolgardie*

Carried

At the last GVROC meeting held on 24 July 2020, the GVROC further resolved:

RECOMMENDATION:

That the GVROC Council as representative of the Original Parties to the Records Facility Agreement:

- 1. Endorse the CKB as the asset holder to engage a commercial real estate agent to place the facility for sale on the open market as the agreed method of disposal.
- 2. Accept a selling price based on the existing market evaluation in the range of \$475,000 to \$525,000 with this price to be reviewed and amended by agreement of all parties subject to any feedback from the open market disposal method which is contrary to the current valuation.
- 3. Request that the CKB provide an update report regarding the progress of the above recommendations at the next GVROC meeting in September 2020.

RESOLUTION: **Moved: *Cr Ian Mickel, Shire of Esperance***
Seconded: *Cr Jim Quadrio, Shire of Wiluna*

Carried

Officer's Report:

Discussions are still ongoing between the City of Kalgoorlie Boulder and the Shires of Coolgardie, Dundas, Leonora and Menzies to discuss an approach to purchase the facility as a joint consortium, given they still require the facility for records storage requirements.

The City Kalgoorlie Boulder CEO, John Walker has advised that since the building was listed by listed by Daniel Lavery of John Matthew and Sons, in September 2020, as yet there has been no interest shown by any party to purchase.

Consultation: GVROC Chair
GVROC CEOs Group

Financial Implications: Nil to the GVROC but could have implications based on disposal price for those LGAs that wish to remain or purchase the facility.

Strategic Implications: Disposal of the Facility will remove the item from the GVROC agenda

RECOMMENDATION:

That the GVROC Council as representative of the Original Parties to the Records Facility Agreement note the current update in the progress to wind up the Records Storage Facility.

RESOLUTION: **Moved: *Mr Jim Epis, Shire of Leonora***
Seconded: *Cr Tracey Rathbone – Shire Coolgardie*

Carried

GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS BUSINESS

GVROC Memorandum of Understanding (MOU) 2020-2022 and Meeting Procedures Update and Future of GVROC

Reporting Officers: Andrew Mann, Executive Officer GVROC

Disclosure of Interest: Nil

Date: September 2020

Attachments: Nil

Background:

GVROC is a regional grouping of local governments that operates by way of a Memorandum of Understanding (MOU).

At the meeting of GVROC held on 15 May 2020, it was revealed that the last GVROC MOU that was executed was for the period July 2015 – October 2017 and had not been reviewed or renewed on the annual basis as it stipulated. As a result, a new MOU was drafted and presented at the meeting for execution between all parties for the period 2020 to 2022.

At its meeting on 24 July 2020 the GVROC carried the following resolution:

RECOMMENDATION:

It is recommended that the GVROC:

1. **Note and endorse the updated MOU and new Meeting Procedures.**
2. **Request each GVROC Local Government President/Mayor and CEO execute under seal Schedule 1 of the MOU and return via scanned pdf page to the Executive Officer for collation with the MOU.**
3. **Note on receipt of all nine executed sections the Executive Officer will distribute the final executed copy to all CEOs for their records.**

RESOLUTION: **Moved: Cr Tracey Rathbone – Shire Coolgardie**
Seconded: Cr Patrick Hill, Shire of Laverton

Carried

Following the MOU being presented back to the GVROC at its meeting held 11 September 2020, GVROC carried the following resolution:

RECOMMENDATION:

That the GVROC:

1. **note the status of the signing and execution of the MOU.**
2. **based on the Local Government Act Review Panel Recommendations on the future of regional councils, request each GVROC LGA take the current MOU and its principles back to their Council for discussion and to develop their position on the future structure and operations of the GVROC.**
3. **request the Executive Officer to organise a two-hour workshop to be held on 13 November 2020 prior to the next GVROC meeting to discuss and agree the future of the GVROC, based on each LGA having a position following recommendation 2.**

RESOLUTION: **Moved: Cr Timothy Carmody - Shire of Wiluna**
Seconded: Cr David Grills - City of Kalgoorlie Boulder

Carried

Officer Comment:

As per the resolution above from last GVROC meeting, a workshop was organised and held prior to this meeting to discuss and agree the future of the GVROC and the execution of the current MOU for the next twelve months.

Options considered at the workshop include:

Option 1: Remain as is and execute current MOU and review in 12 months' time.

Option 2: Wind-up the GVROC and reform as a regional subsidiary or similar cooperation body not bound under the current regional council model.

Option 3: Wind-up the GVROC permanently and only partner with ex-member LGAs as required on a project by project basis.

The outcome of this workshop will be presented by the GVROC Chair during this meeting and reflected in the recommendation below.

Consultation: GVROC and all LGA members

Financial Implications: N/A

Strategic Implications:

Voting Requirement: Simple majority

RECOMMENDATION:

That the GVROC:

1. note the outcomes from the workshop held prior to this meeting as advised by the GVROC Chair.
2. endorse Option 1 to remain as is and execute the current MOU but review in 12 months' time or as and when the Local Government Act Review recommendations are implemented by the State Government, effectively abolishing the regional council model.

RESOLUTION: **Moved: *Cr Tracey Rathbone – Shire Coolgardie***
Seconded: *Cr Ian Mickel, Shire of Esperance*

Carried

In addition to the two recommendations above, following the workshop preceding this meeting to discuss the MOU and future of the GVROC, the following recommendation was also added.

3. Endorse that only GVROC members that are financially paid up contributors are allowed a voting right.

RESOLUTION: **Moved: *Cr Ian Mickel, Shire of Esperance***
Seconded: *Mayor John Bowler, City of Kalgoorlie-Boulder*

Carried

Establishing a Camel Industry – Update Report

Reporting Officer: Andrew Mann, Executive Officer GVROC

Disclosure of Interest: Nil

Date: November 2020

Attachments: Camel Industry Working Group Draft ToR (**Attachment 10**)

Background:

The Camel Industry Analysis Report undertaken by the GEDC in partnership with GVROC, DPIRD and the GNRBA has been completed.

Of note in the report is the recommendation for the GVROC to be the champion to bring this all together. To do this it is recommended that the GVROC establish a Beneficial Enterprise as the parent entity for accountability, program acquittal & development oversight (e.g. Board / Management Committee) for the camel industry in the region, with funding supplied through the Federal Government Regional Deal Program.

The recommendations from the report are as follows:

1. Government and stakeholders adopt a long-term view; pursue a minimum 10-year industry development program; that camel population reduction and camel commercialisation be viewed as complementary tasks of critical importance.
2. Immediately develop a camel industry strategy and business case to accompany grant applications and investment proposals.
3. Actively pursue a 'Regional Deals' partnership through engagement with Federal and State members of parliament; to better manage Australia's feral camel population and generate economic benefits for remote and regional communities across the Goldfields.
4. Encourage and support private investors to form partnerships, resources and feasibilities /business plans to develop the ventures outlined in this report.
5. Seek grant funding and investment support to establish a GPS monitoring system, a network of self-mustering yards on pastoral and Aboriginal lands, and technical support to help pastoralists adopt co-grazing. Aim is to ensure camel supply is reliable and sustainable from the outset.
6. Call expressions of interest to establish a panel of experts with 'deep' experience in breeding, handling and farming of camels to provide expertise to new operators, contractors, communities, GVROC and Government.
7. Establish a GVROC sub-committee to facilitate grant and investment applications, coordinate and support private investors, and provide guidance to locating and developing the required infrastructure (in collaboration with the panel of experts).
8. Aim to appoint a commercial project manager to liaise with stakeholders and implement the industry strategy that will deliver a sustainable camel industry within ten years.
9. Compile a register (online library) of education / training materials for pastoralists and Aboriginal stakeholders on issues relating to camel handling, domesticating, grading (age, health, condition), transporting, breeding / farming, processing, value-adding & marketing.

On 10 September 2020 a workshop was held with representatives from GEDC, GVROC, DPIRD, GRNBA, other WA Government Departments, Pastoralists and Industry to further progress the recommendations from the report. An outcome of the workshop was to establish a Camel Industry Working Group to progress the recommendations from those people that showed interest at the attendance at the workshop.

On 11 September 2020 the GVROC resolved the following:

That the GVROC:

1. note the update and the outcomes from the workshop held on the 10 September 2020 to progress the recommendations from the Camel Industry Analysis Study Report.
2. Request the Executive Officer to prepare a letter of thanks to Camel Solutions Australia for their updated presentation to the GVROC and request they submit a formal proposal in writing outlining the assistance being sought from the GVROC.

RESOLUTION: **Moved: Cr Tracey Rathbone – Shire Coolgardie**
 Seconded: Cr Keith Mader - Shire of Menzies

Carried

Comment:

The GEDC has advised that the fourteen people had expressed interest in participating in the Camel Industry Working Group:

EOI's have been received from:

- Colin and Brie Campbell – Mundrabilla Station
- David Geraghty – Yandal Station
- Tim Carmody – Prenti Downs Station
- Jo Swan – RDAGE (Director)
- Nigel Wessels – DBCA (Manager)
- Magdalena Zabek – DPIRD (Invasive Species Specialist)
- Peter Backshall – Marketrade
- Marcel Steingiesser – Good Earth Dairy
- Nat James and Gilad Berman – Camel Solutions Australia
- Andrew Parker – Eastern Districts Pet Meat
- Stephen Hoffrichter – Shark Lake Piggery
- Amanda Day – Elders (Livestock Production/ On-Road Sales/ Pastoral)

And tentative interest from:

- Brett and Dot Day – Gunnadorah Station
- Debbie Barrington – Tukahara Camel Company

It is proposed that during the initial stages, all interested stakeholders will be included in the working group, as there is likely to be some drop-off along the way.

Draft Terms of Reference for the Camel Industry Working Group (see **Attachment 10**) have been drafted by the GEDC and sent to the GVROC Chair for comment. It should be noted that the GEDC has requested that the GVROC Chair this working group.

The GVROC Chair is hesitant for GVROC inclusion on this Working Group until it receives some direction from the industry representatives of the working group. The GVROC Chair has stated to the GEDC that should there be five industry members keen to progress with the Camel Initiative then subject to GVROC endorsement, the GVROC would take on the Chair role of the working group.

The Camel Industry Working Group is scheduled to have its first meeting on 23 November 2020.

Consultation: GVROC Chair & Executive Officer, GEDC, GNRBA, DPIRD, CSA

Financial Implications: Nil

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 1, Goal 1.1

RECOMMENDATION:

That the GVROC note the update and progress in establishing a camel industry in the region.

RESOLUTION: **Moved: Cr Tracey Rathbone – Shire Coolgardie**

Camel Solutions Australia – Funding Request towards WA Feral Camel Tracking and Management program

Reporting Officer: Andrew Mann, Executive Officer GVROC

Disclosure of Interest: Nil

Date: November 2020

Attachments: Camel Solutions Australia Cover Letter and Business Case (**Attachment 11.1 and 11.2**)

Background:

A presentation was provided to the GVROC at its meeting on 11 September 2020 from Camel Solutions Australia on progress with their project proposal to develop a Camel Hub and its WA Feral Camel Tracking and Management program.

Following this presentation, the GVROC resolved the following:

That the GVROC:

Request the Executive Officer to prepare a letter of thanks to Camel Solutions Australia for their updated presentation to the GVROC and request they submit a formal proposal in writing outlining the assistance being sought from the GVROC.

RESOLUTION: **Moved: Cr Tracey Rathbone – Shire Coolgardie**
Seconded: Cr Keith Mader - Shire of Menzies

Carried

Comment:

Camel Solutions Australia (CSA), following the presentation to GVROC at the meeting on 11 September 2020, have now provided a formal letter and business case to the GVROC requesting a funding commitment totalling \$545,246 over three years towards implementation of its WA Feral Camel Tracking and Management Business Case proposal (**Attachments 11.1 and 11.2**).

The WA Feral Camel Tracking and Management proposal is what CSA see as Stage One towards the establishment of the Camel Hub plan and its required infrastructure, which would be Stage 2. This Stage is required to build the data required to understand the camel numbers and movements, which will assist in developing up the locations for and required infrastructure for establishing the Camel Hub.

CSA has identified six GVROC LGAs that would greatly benefit from the project, totalling 60 collars. These shires are:

- Wiluna
- Laverton
- Leonora
- Kalgoorlie - Boulder
- Dundas
- Ngaanyatjaraku

The first year of requested funding will be \$256,886, followed by \$144,180 for years two and three. Dividing the project funding between the six GVROC LGAs amounts to \$90,875 per LGA, which means a commitment of \$42,815 for the first year following by \$24,030 for years two and three for each LGA.

CSA also state that given the minimum guaranteed battery life is four years, they therefore feel it is a wasted resource to not utilise this data and the Geo-fence feature during a fourth year. This resource provides the potential for CSA to extend the project further and should GVROC LGAs decide to go ahead with the fourth year of the project, a price will be negotiated appropriately for that year.

Funding options

In response to the CSA request there are the following options in regard to funding this request for consideration if the GVROC support the request.

1. The GVROC pursue grant funding to meet the cost as was recommended in the Quantum Consulting Camel Industry Analysis Report recommendations by seeking a 'Regional Deals' partnership through engagement with Federal and State members of parliament; with the aim to better manage Australia's feral camel population and generate economic benefits for remote and regional communities across the Goldfields-Esperance. The Regional Deals partnership program is a ten-year project between Federal, State and Local Governments to facilitate community-identified projects addressing the needs of regional Australia (see <https://www.regional.gov.au/regional/deals/>)
2. The GVROC fund it through existing finances.
3. The GVROC endorse the proposal but request the individual GVROC LGAs that will greatly benefit from the project, seek their own Councils' approval to fund their contributions and enter into direct agreements between their LGA and CSA.

In consideration of the above options, Option 2 can be ruled out as based on current finances and LGA annual contributions the GVROC does not have the financial capacity to fund it from existing finances.

Option one, could be considered but it may take some considerable time (more than 12 months) to have a Regional deal agreed and executed.

Given that not all of the GVROC LGAs would be participating or benefit from this proposal, it is therefore recommended that if the CSA business case is supported by GVROC then Option 3 is endorsed.

Consultation: GVROC Chair & Executive Officer, CSA

Financial Implications: Nil

Strategic Implications: GVROC Strategic Plan 2017-2022
Objective 1, Goal 1.1

RECOMMENDATION:

That the GVROC:

1. Note the request for funding assistance from Camel Solutions Australia.
2. Support in principle the business case proposal, subject to the State Government providing a commitment to fund the project.
3. Consider future funding options once the Camel Industry Working Group has met on 23 November 2020 and the outcomes of that meeting are known.

RESOLUTION: **Moved: Cr Patrick Hill, Shire of Laverton**
Seconded: Cr Laurene Bonza – Shire of Dundas

Carried

GVROC Drought Relief Committee update

Reporting Officers: Peter Fitchat – CEO Shire of Dundas
Andrew Mann, Executive Officer - GVROC

Disclosure of Interest: Nil

Date: September 2020

Attachments: Nil

Background:

On 15 November 2019 at the GVROC meeting a motion was adopted to establish a Drought Relief Committee subject to terms of reference being established and endorsed out of session by the GVROC.

On 31 January 2020 at the GVROC meeting it was resolved:

RECOMMENDATION:

That the GVROC:

1. **Note the Final ToR and formally endorse the establishment of a Drought Committee to further address this issue.**
2. **Endorse the following representatives as members of the Drought Relief Committee:**
 - a. **Chair of GVROC: Cr Mal Cullen – Shire of Coolgardie**
 - b. **Three GVROC delegates as follows: Cr Laurene Bonza – Shire of Dundas, Cr Jim Quadrio and Cr Tim Carmody – Shire of Wiluna**
 - c. **Two GVROC CEOs as follows: Mr Peter Fitchat – Shire of Dundas and Mr Colin Bastow – Shire of Wiluna**

RESOLUTION: **Moved: Cr Laurene Bonza – Shire of Dundas**
Seconded: Cr Tracey Rathbone – Shire of Coolgardie

CARRIED

Peter Fitchat has taken on the role of organising the Committee from the Shire of Wiluna and is keeping note of any drought focussed information coming from the Federal or State Governments in the interim until such time that this committee can start to meet.

Officer Comment:

Following on from the presentation by June Bell - Regional Recovery Officer (South WA) - National Drought and North Queensland Flood Response and Recovery Agency - Department of the Prime Minister and Cabinet, at our 11 September 2020 meeting, June has provided the recently released Review of the Australian Government Drought Response (see link below).

[Review of Australian Government Drought Response](#)

June is interested to hear our views on the review and is happy to pass these on to the Federal Government so that future directions around Drought can be influenced.

Additionally, June has also sent through the following grant funding opportunities:

[On-farm Emergency Water Infrastructure Rebate Scheme](#)

The Federal Government has committed additional funding to this scheme from the original funding. In WA the scheme was managed through the Department of Water, Environment and Regulation, but it was over subscribed and no further applications were being accepted. There are over 400 farmers that missed out in the first round. June advised while the Federal Government has committed further funding it needs to be matched by the State Government and as, yet this has not been announced by the WA State Government. June advised to watch to see what the State Government does going forward. For further details look at the attached link:

[On-farm Emergency Water Infrastructure Rebate Scheme](#)

Grants now open: 'Drought Resilience Research and Adoption Program'.

Organisations can now apply on the [Community Grants Hub](#). These grants are for organisations or groups of organisations to set up Adoption and Innovation Hubs in 8 regional centres across Australia. Organisations can also visit the Programs [Have Your Say webpage](#) to register their interest to form or join a consortia. Total funding available is \$64 million to support the 8 hubs through to June 2024. Each hub can receive up to \$2 million per year.

Consultation: GVROC

Financial Implications: TBD

Strategic Implications: Improved Sustainability, Job creation and retention of Primary Industry well into the future.

RECOMMENDATION:

That the GVROC:

1. note the Review of the Australian Government Drought Response.
2. Request GVROC LGAs to provide their views and feedback on the response direct to June Bell - Regional Recovery Officer (South WA) - National Drought and North Queensland Flood Response and Recovery Agency.
3. Note the current grant funding opportunities available.

RESOLUTION: **Moved: Cr Patrick Hill, Shire of Laverton**
Seconded: Cr Tracey Rathbone – Shire Coolgardie

Carried

Prioritising social and affordable housing

Reporting Officers: Mal Cullen, GVROC Chair

Disclosure of Interest: Nil

Date: September 2020

Attachments: Nil

Background:

Even prior to the COVID-19 pandemic, affordability gaps in housing were increasing and apparent in both regional and metropolitan areas. The economic downturn has only aggravated inequalities in Australia's affordable housing market which needs serious attention. This is also becoming a major issue for the GVROC LGAs.

In this respect it is suggested that the GVROC could investigate further how it may be able to develop a model for delivering cost effective affordable housing and maintenance programmes, funded through the State Government, but run and managed locally, creating ongoing employment in the GVROC region.

At the meeting on 11 September 2020 the GVROC resolved:

That the GVROC:

1. **agree on the need for an immediate solution towards addressing the maintenance and quality of current social housing and addressing affordable housing options in the region; and**
2. **endorse the GVROC Chair and Executive Officer to further develop a proposal to address this matter for consideration and approval by the GVROC prior to submission to the WA Government seeking funding.**
3. **endorse the GVROC Chair and Executive Officer as part of this process to engage with the DLGSC District Leadership Group to raise and discuss this matter.**

RESOLUTION: Moved: *Cr Tracey Rathbone – Shire Coolgardie*
Seconded: *Cr Laurene Bonza – Shire of Dundas*

Carried

Officer Comment:

As per recent conversations that have been held amongst various GVROC LGAs on this matter, I believe there is an opportunity in the current economic climate to make a concerted effort to target this space on a regional level should the GVROC agree it is a priority.

The WA Minister for Housing, Peter Tinley, launched the State Government 2020/21 Budget in a function in Kalgoorlie on 8 October 2020. The Minister stated the Budget was built around Covid Stimulus Recovery supporting small, medium business along with major infrastructure projects to create jobs and boost the economy. It was also emphasized that the State Government would be focused on infrastructure and economic development throughout WA over the next 4 - 5 years. The Minister also made the point this State Government would favour a regional approach for project funding rather than having to deal with individual LGAs. Following on from this budget launch, as GVROC Chair, I had an opportunity for a 30-minute meeting with Minister Tinley and his advisor at which I discussed social and affordable housing in the Goldfields Esperance Region. The following is an outline of what was discussed.

Public and Social housing

Q: how are LGAs able to become involved with public housing matters in their communities?

A: the response from the Minister was for LGAs to identify their issues and needs i.e. land requirements, long or short-term housing needs, amount and types of housing, affordable village style housing, joint venture opportunities with Government.

The Minister also advised that the best opportunity for outcomes to resolve outdated - dilapidated government housing stock in each of the GVROC LGAs districts would be a joint submission to the Minister prior to the end of December, so that it would be in front of the Government before the State Election.

In relation to GROH Housing it was advised that the Department of Communities do not determine the demand or supply for new or updated GROH Housing stock in WA. This is a responsibility of each State Government Department, i.e. Police, Education, Health etc. The advice was that LGAs have to lobby these departments directly rather than the Department of Communities to ascertain demand for renewal and upgrades of GROH housing in our towns to attract and retain government employees.

If and when LGAs can identify these gaps, the most effective option is to collaborate and work together with a proposal - scope - costings of building housing together with a joint contractor at the same time, then lease back the properties under the current 10 year arrangement that exists.

At the same time other initiatives to incentivise and attract Government employees to the Goldfields Region could be actioned prior to the state election, i.e. housing subsidies, retention packages, increased zone allowances, longer terms of stay in positions, i.e. police officers increased to 3yr terms from current 2yrs, etc.

In addition to the meeting held with Minister Tinley following the State Budget Launch, the Minister launched on 14 October 2020 the State Government's new WA Housing Strategy 2020-2030, which details a social and affordable homes plan that will:

- connect 150,000 WA households to a home;
- build liveable, inclusive and connected communities that improve social and economic participation;
- create jobs and contribute to the State's economy; and
- improve outcomes through a more integrated approach to housing and service assistance.

To view the WA Housing Strategy 2020-2030 click on the following link:

<http://www.communities.wa.gov.au/wahousingstrategy>

However, one of the major obstacles with the current State and Federal Governments stimulus packages and strategies at the moment, is that they still do not consider the involvement nor the needs of LGAs in any area. Thus taking on the advice of Minister Tinley above, the GVROC and each of its LGA members need to come together to develop a joint proposal/submission to the State Government through the Minister on the region's needs, requirements and how the GVROC and its member LGAs propose to partner with the State Government to deliver on it.

Consultation: GVROC

Financial Implications: TBD

Strategic Implications: Improved Liveability, social and community wellbeing.

RECOMMENDATION:

That the GVROC:

1. note the update on prioritising improved government public and social housing and affordable residential housing for the region.
2. Request that the GVROC Executive Officer with the GVROC Chair, to work with the GEDC to prepare a scope of works to engage a consultant to commence collecting the required data to highlight the current status and issues with government public and social housing and affordable residential housing for the region.

RESOLUTION: **Moved: Cr Patrick Hill, Shire of Laverton**
Seconded: Cr Peter Craig, Shire of Leonora

Carried

Local Government Financial Ratios - Sector Reference Group Update

Reporting Officers: James Trail, CEO Shire of Coolgardie

Disclosure of Interest: Nil

Date: November 2020

Attachments: Local Government Financial Ratios Working Group Agenda meeting 22 October 2020 (**Attachment 12**)
 Local Government Financial Ratios Working Group Defining Terms (**Attachment 12.1**)
 Asset Sustainability Ratio – Comments from Institute of Public Works Engineering Australia (**Attachment 12.2**)
 An extract from the Local Government Victoria Local Government Better Practice Guide: Performance Reporting Indicator Workbook 2019-20 (**Attachment 12.3**)

Background:

WALGA has established a Local Government Financial Ratios - Sector Reference Group and Working Group. The membership of the Working Group has now been confirmed, as follows:

Jason	Lyon	Executive Director Corporate Services	City of Armadale
James	Trail	CEO	Shire of Coolgardie
Paul	Breman	Executive Manager Corporate and Community	Shire of Donnybrook-Balingup
Peter	Kocian	Executive Manager Corporate and Community	Town of East Fremantle
Alan	Ellingham	Senior Financial Analyst	City of Joondalup
Ryan	Ferts	Coordinator Strategic Infrastructure Asset Management	City of Joondalup
Gary	Ticehurst	Director Corporate Services	City of Kalamunda
Casey	Mihovilovich	Director Corporate Services	City of Mandurah
Jeremy	Clapham	Finance and Administration Manager	Shire of Mingenew
Grant	Middlton	DCEO	Shire of Northampton
Khushwant	Kumar	Financial Controller	City of Rockingham
Michael	Cole	Chief Financial Officer	Town of Victoria Park
Alan	Carmichael	Senior Project Officer	Department of Local Government, Sport and Cultural Industries
Richard	John	Chief Advisor	Western Australia Treasury Corporation
Ron	Back	Consultant	R J Back & Associates

Officers Comment:

The Working Group has held two meetings, the first an establishment meeting held on 17 September 2020 and the second held on 22 October 2022 (see agenda and referred attachments at Attachment 12, 12.1, 12.2 and 12.3).

The purpose of that meeting was to review the proposed ratios and develop final recommendations for consideration by the Financial Ratios Sector Reference Group. This will include consideration of definitions of terminology and recommended indicators/thresholds in relation to each proposed ratio.

The proposed ratios included:

- Operating Surplus Ratio
- Debt Service Coverage Ratio
- Asset Sustainability Ratio
- Current Ratio; and the
- Net Financial Liability Ratio

Consultation: WALGA

Financial Implications: N/A

Strategic Implications: GVROC Strategic Plan 2017-2022

RECOMMENDATION:

That the GVROC note the update on Local Government Financial Ratios – Sector Reference Group and Working Group.

RESOLUTION: **Moved: *Mayor John Bowler, City of Kalgoorlie-Boulder***
Seconded: *Cr Tracey Rathbone – Shire Coolgardie*

Carried

Goldfields Esperance Regional Road Group (GERRG) - Draft Guidelines and Criteria for the Identification of Significant Local Government Roads and option for the LGAs to seek a preferred supplier panel of road construction and maintenance contractors

Reporting Officers: Cr Mal Cullen, President Shire of Coolgardie

Disclosure of Interest: Nil

Date: November 2020

Attachments: Draft Guidelines and Criteria for the Identification of Significant Local Government Roads August 2020 (**Attachment 13**)
Local Roads Program Manager Report 2019-20 (**Attachment 13.1**)
Goldfields-Esperance RRG - reference information for Elected Members Nov 2019 (**Attachment 13.2**)
State Road Funds to Local Government Advisory Committee Minutes of meeting 02/2020 (**Attachment 13.3**)

Background:

The State Road Funds to Local Government Agreement mandates the existence and operation of Regional Road Groups, which the State Road Funds to Local Government Advisory Committee oversees.

The Agreement is intended to ensure that the funds available from State Government sources for local roads are allocated across the State of Western Australia, focusing on areas of strategic importance and areas that will provide maximum benefit. The needs of all road users and the Western Australian community will be considered during the distribution process. (State Road Funds to Local Government Agreement, Guiding Principles, page 2).

A Regional Road Group may establish Sub Groups to:

- Assist to identify road funding priorities
- Consider local road issues to inform decision making by the Regional Road Group
- Provide advice to the Regional Road Group

A Regional Road Group may establish a Technical Group(s) to:

- Assist with management and consideration of local road issues
- Provide technical advice to the Regional Road Group

The Regional Strategies for Significant Local Government Roads short title Significant Local Government Roads are a documented list of regionally significant Local Government roads for each Regional Road Group (RRG) and the development strategies for them.

The first editions, Roads 2020 Regional Road Development Strategies, were released during 1997 and 1998 and were an initiative of the 1992 Memorandum of Understanding between the State Government and the Western Australian Local Government Association (WALGA), then known as the Western Australian Municipal Association (WAMA). Main Roads is currently in the process of reviewing the draft guidelines and criteria for significant roads and the revised document (see draft **Attachment 13**) will inform the compilation of the latest version, which will supersede Roads 2030 published in 2013.

Local Governments (via RRGs) work collaboratively to review and update the current list of Significant Local Roads to produce the latest strategy. This provides an agreed, strategic approach to the allocation of limited funding across the extensive road network within the state of Western Australia. Only projects on local roads included in the Regional Strategies for Significant Local Government Roads will be eligible for Road Project Grant funding under the latest State Roads Funds to Local Government Agreement.

Officers Comment:

Under the Goldfields Esperance WALGA Zone, all LGAs have a requirement to have an elected member participating on the GERRG (refer **Attachment 13.2**).

Following the GERRG Technical Officers Group meeting in Kalgoorlie on 16 October 2020, there was some discussion regarding the revised criteria and whether the GVROC member LGAs could investigate options to seek a preferred supplier panel of road construction and maintenance contractors.

The Road Classification Working Group (consisting of representatives from Main Roads and WALGA) has been reviewing the current criteria and policy for determining if a road qualifies for listing in the Regional Strategies for Significant Local Government Roads. Considerable time has been spent formulating the draft to date as well as a large number of roads tested against the criteria by way of sensitivity studies. The identification of significant roads within built up urban areas has also been addressed by adding selective criteria. The Working Group has strived to make the criteria more objective thereby driving a more consistent approach to the selection of significant roads.

Following the GERRG Technical Officer Group meeting, Joanne Brown, Business Services Co-Ordinator - Goldfields-Esperance Region for Main Roads WA has requested LGAs review the information provided and advise her of your responses by COB 11th November 2020.

It is proposed that following acceptance and adoption of the Criteria, each Regional Road Group, including the GERRG will be tasked to form a working group to review all of the roads currently showing on the their Roads 2030 list of roads. To inform the RRG review workshop, Main Roads will issue instructions including a data sheet of all the roads currently depicted in the Roads 2030 documents, along with any additions made through the State Road Funds to Local Government Advisory Committee (SAC) in later years. The final document will be live to enable amendments to be made quickly to each RRG document and be available online.

The CEO of Shire of Dundas, Peter Fitchat has advised that the new proposed criteria will exclude roads currently eligible for RRG funding, which could be seen as another cost shifting from State Government regarding Road Funding. In this respect the GVROC LGAs need to understand the impact that the changes to the criteria will have.

It has also been mentioned that any roads chosen to be funded need to be shovel ready, fully costed, with business cases and approval plans in place. Timeframes for expending funding must be met, especially given funding has a connection to the economic stimulus packages including road funding.

This raised the question of RRG LGAs having the capacity and capability to deliver on the requirements and it was suggested at the GERRG Technical Officers Group meeting in Kalgoorlie on 16 October 2020 by the GVROC Chair the possibility of a GVROC Regional Supplier Panel List for our Region that will assist the GVROC LGAs to easily contract road construction and maintenance contractors to deliver against any of the requirements placed on the funding.

Consultation: WALGA, GERRG

Financial Implications: A preferred supplier panel could reduce costs of individual LGAs on a project by project basis.

Strategic Implications: GVROC Strategic Plan 2017-2022

RECOMMENDATION:

That the GVROC:

1. Note that Under the Goldfields Esperance WALGA Zone, all LGAs have a requirement to have an elected member participating on the GERRG.
2. Note the Main Roads WA and WALGA Draft Guidelines and Criteria for the Identification of Significant Local Government Roads, the potential changes and impacts to current roads that will now be excluded, and the requirement for LGAs to provide feedback on these back to Main Roads WA.
3. Note once the criteria is adopted that the GERRG will be tasked to form a working group to review all of the roads currently showing on the their Roads 2030 list of roads, which will require input from each GVROC LGA.

RESOLUTION:

Moved: *Cr Patrick Hill, Shire of Laverton*

Seconded: *Cr Tracey Rathbone – Shire Coolgardie*

Carried

GVROC Support to Shire of Wiluna to be formally recognised as part of the RDA Goldfields Esperance Boundary

Reporting Officer: Andrew Mann, GVROC Executive Officer

Disclosure of Interest: No interest to disclose

Date: November 2020

Attachments: GVROC Letter of Support to Shire of Wiluna (**Attachment 14**)

Background:

On 29 October 2020, the CEO of Shire of Wiluna formally requested a letter of support from the GVROC towards its business case required to be submitted to the Australian Government's Department of Infrastructure, Transport, Cities and Regional Development to be considered to change its RDA regional boundary from the Midwest to Goldfields Esperance.

The process for this change of boundary is set out in the RDA Better Practice Guide (pg17 https://www.rda.gov.au/sites/default/files/documents/2019_rda_better_practice_guide.pdf), which in summary states:

1.7 RDA Boundaries

In a small number of cases a local government area may be divided between two RDA Committees where a clearly definable district aligns better with one RDA Committee, whilst the remainder aligns better with another RDA Committee. Such arrangements are only entered into with the agreement of both RDA Committees and the support of relevant stakeholders such as the local governments affected and partner State or Territory governments.

1.7.1 RDA Boundary Adjustments

RDA Boundaries may be adjusted where changes to local government boundaries, changing demographics or other relevant factors make such changes desirable.

RDA Committees, and partner State or Territory governments and local governments, may request RDA Boundary adjustments. The Department may initiate boundary changes where necessary. Boundary adjustment requests must be made in writing to the Department's liaison officer specified in the Funding Agreement, and include:

- a clear business case for the proposed change;*
- written support from all RDA Committees affected by the proposed changes;*
- where relevant, written support from a partner State or Territory government; and*
- written support from other relevant stakeholders such as local chambers of commerce, local members of parliament and the like.*

Consideration of requests for boundary changes will be on a case-by-case basis by the Commonwealth Minister with responsibility for the RDA program, in conjunction with their State or Territory Ministerial counterpart in partner jurisdictions, and with the President of the Local Government Association of South Australia for RDA Committees in South Australia.

Changes to funding to support any changes resulting from boundary adjustments will be negotiated with the affected RDA Committees prior to a decision to change a Boundary. The views of partner State or Territory governments may also be considered in any changes to respective RDA Committees' Funding allocations.

Any changes to Boundaries of an RDA Committee will require a variation to their Funding Agreement(s) to reflect the changes to the area covered.

The Shire of Wiluna is also in the process of having its State Development Commission boundary changed as well from the Midwest Development Commission to the Goldfields Esperance Development Commission.

The changes to the Development Commission boundaries is a State matter and with Federal Boundaries this is with RDAs.

State Development Commission boundary changes require legislative changes to the *WA Regional Development Commissions Act 1993* to accommodate, however for Federal just a business case submitted between 15 January and 15 February of each calendar year to the Department of Regional Development addressed to the relevant Commonwealth Minister, hence this request for a letter of support from the GVROC.

In regard to the changes of the State Development Commission Boundary, the GEDC has confirmed with the Shire of Wiluna that they are just waiting on the change to go through legislation.

Officer Comment

An out of session in-principle letter of support was circulated to all GVROC delegates, other than the Shire of Wiluna on 2 November 2020 for approval and confirmation of support.

All GVROC LGAs responded their approval for the letter.

RECOMMENDATION:

That the GVROC now endorse the previous in principle letter of support to the Shire of Wiluna circulated out of session, to be formally recognised as part of the RDA Goldfields Esperance Boundary.

RESOLUTION: **Moved: *Cr Ian Mickel, Shire of Esperance***
 Seconded: *Cr Laurene Bonza – Shire of Dundas*

Defeated 5 to 4

Following discussion and debate on this item a vote for and against was called on the recommendation.

The vote was 5 to 4 not in favour of endorsing support, on the basis that no representatives from the Shire of Wiluna were present at the meeting to present their case.

Motion called

That the GVROC request the item be presented back at the next meeting on 27 November 2020, at which time the Shire of Wiluna can present its case regarding the application to be recognised under RDA Goldfields Esperance.

RESOLUTION: **Moved: *Cr Ian Mickel, Shire of Esperance***
 Seconded: *Cr Tracey Rathbone – Shire Coolgardie*

Carried

Finalisation of Withdrawal of the Shire of Ravensthorpe from the GVROC

Reporting Officers: James Trail, CEO Shire of Coolgardie

Disclosure of Interest: Nil

Date: November 2020

Attachments: Nil

Background:

At a special meeting of the GVROC held 26 June 2020 on the request of the Shire of Ravensthorpe to formally withdraw from the GVROC, it was resolved:

RECOMMENDATION:

That the GVROC Council:

1. **Accept the withdrawal from GVROC request of the Shire of Ravensthorpe date 19 June 2020, which will take effect as at close of business 30 June 2020.**
2. **Endorse that the disbursement of an equal tenth share of proceeds and any surplus funds to the Shire of Ravensthorpe, or recovery of liabilities or debts, will be based on the GVROC financial statements for the financial year ended 30 June 2020 once they have been finalised and audited.**
3. **Authorise the President and CEO of the Shire of Coolgardie and the Executive Officer for GVROC, to work with the Shire of Ravensthorpe President and Chief Executive Officer to finalise all associated documentation to bring effect of this withdrawal.**

RESOLUTION: **Moved: Mr Kevin Hannagan - Shire of Ngaanyatjaraku**
Seconded: Cr Ian Mickle – Shire of Esperance

Carried

Officers Comment:

As per Item 7.2 – Draft GVROC Audited Financial Statements 2019/20, the GVROC can now finalise the withdrawal of the Shire of Ravensthorpe through the disbursement of an equal tenth share of proceeds and any surplus funds to the Shire of Ravensthorpe, or recovery of liabilities or debts, based on the GVROC audited financial statements for the financial year ended 30 June 2020.

This equates to a payment of **\$38,940.60** to the Shire of Ravensthorpe, being one tenth of the GVROC surplus funds (\$389,406) sitting in the GVROC accounts as of 30 June 2020.

To finalise this process, it is recommended that the GVROC endorse this payment to the Shire of Ravensthorpe.

Consultation: GVROC Chair
Shire of Ravensthorpe

Financial Implications: GVROC Finances reduced by \$38,940.60 as per the disbursement made.

Strategic Implications: N/A

RECOMMENDATION:

That the GVROC based on the resolution of Item 7.2 on this agenda in relation to the accepting of the 2019/20 draft audited GVROC financial statements, endorse the disbursement of an equal tenth share of proceeds and any surplus GVROC funds less recovery of liabilities or debts to the Shire of Ravensthorpe, equating to a payment of \$38,940.60.

RESOLUTION: **Moved: Cr Ian Mickle, Shire of Esperance**
Seconded: Cr John Bowler, City of Kalgoorlie-Boulder

Carried

AGENCY REPORTS

WALGA

WALGA verbal update report by Tony Brown

Department of Local Government, Sport and Cultural Industries

DLGSCI verbal update report by Darelle Merritt

Goldfields Esperance Development Commission

Introduction to Amy Hallam, GEDC Director Regional Development and GEDC update report.

RDA Goldfields Esperance

RDAGE verbal update report provided by Ms Jo Swan

RECOMMENDATION:

That the GVROC note the Agency Reports as provided.

RESOLUTION:

Moved: *Cr Tracey Rathbone – Shire Coolgardie*

Seconded: *Cr Ian Mickel, Shire of Esperance*

Carried

LATE ITEMS as notified, introduced by decision of the Meeting

Nil.

FUTURE GVROC COUNCIL MEETINGS/FUNCTIONS

Next Meetings

With the continuing and evolving situation of the COVID-19 “Corona Virus” scheduling of future meetings as in person is a watching brief. This will be reviewed at each meeting by GVROC and decisions made on whether the meetings are held as in person meetings or conducted through Zoom video conferencing.

In noting the above, the following suggested dates in 2021 have been set for the remaining GVROC meetings.

- 29 January 2021 (hosted by Shire of Esperance in Esperance)
- 26 March 2021 (central meeting hosted by CKB in Kalgoorlie)
- 28 May 2021 (hosted by Shire of Dundas)
- 30 July 2021 (Aligned with LGA week in Perth possibly August tbc)
- 24 September 2021 (hosted by Shire of Leonora)
- 26 November 2021 (tbc)

The following are the WALGA State Council meeting dates in 2021 with suggested GVROC Zoom video conference meeting dates prior to these to inform the GVROC’s representatives attending the meetings with relevant input for State Council Agenda Items:

- 2 December 2020 - (GVROC Video conference on 27 November 2020)
- 3 March 2021 – (GVROC Video Conference on 19 February 2021)
- 5 May 2021 – (GVROC Video Conference on 23 April 2021)
- 7 July 2021 – (GVROC Video Conference on 25 June 2021)
- 2-3 September 2021 – (GVROC Video Conference on 20 August 2021)
- 1 December 2021 – (GVROC Video Conference on 19 November 2021)

CLOSURE OF MEETING

There being no further business the Chair declared the meeting closed at 1:26pm.